

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD January 12, 2015**

Comes now the hour of 8:38 A.M. on the 12th day of January, 2015, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
David J. (Dave) Dolezal, Vice President
Chad Kline, Member

Also present were:

Jacqueline L. Knafel, County Coordinator
Tonya L. Marks, Noble County Auditor
Dennis Graft, County Attorney
and Kim Miller, Noble County Assessor
Bill Etzler, Engineering Resources
Shelley Mawhorter, Noble County Clerk
Zack Smith, Highway Engineer
Mike Jasper
Terry Warren
Dave Baum, IT
Norm Lortie, Building Department

SICK DAY DONATION

Kim is present to request a sick time donation for Mary Beth Lemming whose husband is having medical issues. Mary Beth has no sick time of her own at this time. The commissioners asked if the employee has any vacation time available and Kim was to find this information out and let them know prior to approval.

LANDFILL

Bill Etzler, Engineering Resources, presented the commissioners a survey of the landfill and the gas probes locations. The new gas probe #23 will be directly east across the road from gas probe #1 and then the other two probes will be placed 200 feet in either direction (north and south) of #23. On the 2nd drawing the survey shows the placement of the 3 probes which will be drilled to 25 feet depth. Soil samples will be taken and then monitored for changes. Bill indicated that some old drawings had been found of trenches that were done at the time of the landfill beginning. Bill feels that the gas probe #1 is in the trench area and should have been placed in the soil adjacent. Bill thinks that Vent #1 is also in a trench and that is why the methane levels fluctuate. Bill will meet with IDEM tomorrow and will present this theory. He also informed the commissioners that he is having the additional probes installed on February 4, 2015 and at that time the entire site will be sampled then monitored. Bill is asking permission to spend up to \$4,000.00 to accomplish this task. Chad Kline moved to approve the \$4,000 cost as well as the remediation plan to IDEM. Dave Dolezal seconded the motion. Motion carried 3-0.

MINUTES

December 15, 2014 minutes were approved as corrected with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.

December 22, 2014 minutes were approved as written with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.

January 5, 2015 minutes were approved as written with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.

CORRESPONDENCE

County Treasurer's Monthly report for December – duly entered
Clerk of the Circuit Court CSI and Gavel December report – duly entered

OLD BUSINESS

Dennis Graft referred to the decision that the commissioners made last week to the holding Commissioner meeting on the 2nd and 4th Mondays, that there was some scheduled unsafe building continuances that will need to be rescheduled. Chad Kline made a motion to move Gries and Coffey from March 16th 2015 to March 23, 2015 and Ringler will move from June 15, 2015 to June 22, 2015. Dave Dolezal seconded the motion. Motion carried 3-0.

CLERK

Shelley Mawhorter, Noble County Clerk, is present to discuss storage issues with the Commissioners. Shelley indicated that Juvenile cases are not only to be in a locked file but must also be in a locked room. Shelley is asking for a location to allow this compliance. Discussion continued about the 4th floor and Weber road location. The commissioners are going to speak with Dave Baum from the IT department to continue this discussion.

HIGHWAY

Zack Smith, Highway Engineer, is present to discuss the following highway engineering business:

- Zack is informing the commissioners of a pipeline safety training session that the department would like to send the mechanic and operators to. Location of the training was uncertain but it will require overnight accommodations.
- Bridge Inspection – February
- Call for Projects – Zack has not received anything to date for the Call for Projects
- CSX – Zack has spoken with CSX and a conference call has been scheduled for CSX to discuss the financial issues with their corporate offices.
- Equipment Management – Zack is working on putting the final draft together.
- HR – Zack has attended some human resource classes in order to deal with long term management practices for Highway employees.
- Zack has prepared an assessment evaluation for the candidates for the Sign foreman position which will help in the selection of the new hire.
- ADA Title 6 meeting will be coming up and Zack has most of the information needed.
- Zack presented a pre-construction bridge detour route for commissioner's signature. This is for bridge replacement around Skinner Lake. The main detours will be state roads, but the request for the commissioners is to allow a local detour of 150E to 500 N to 500E. Chad Kline moved to approve the local detour with a second coming from Dave Dolezal. Motion carried 3-0.

SUGAR GROVE CHURCH

Mike Jasper and Terry Warren, representing Sugar Grove Church, were present to discuss a crosswalk between the church and the parking area for the church crossing 500E. They presented the commissioners a drawing of the proposed crosswalk and informed the commissioners that the church is willing to pay for the crosswalk. Zack Smith, Highway Engineer, had been contacted with Mr. Jasper and had done studies for stops and speed and found neither of these option to be justified. This crosswalk proposal would have a flashing light when the button is pushed and Zack indicated that he would be willing to work with the church as far as some additional signage. Chad Kline made a motion to approve usage of the county right of way for this proposed crosswalk. Dave Dolezal seconded the motion. Motion carried 3-0.

IT DEPARTMENT

Dave Baum, IT Director, is before the commissioner concerning the printer agreement now in place with Advanced Imaging. Dave indicated his displeasure with the maintenance received from the company and is considering discontinuing the agreement which will renew the end of February unless 30 days' notice is given. Dave suggested option such as an agreement with another company such as Ricoh or others or the option of in house purchasing and maintenance. Questions were whether or not the current printers would stay or would need replacement. Dave was quoting approximately \$6,000.00 to keep work in-house and wanted to give the commissioners a heads up for the expenses that may be coming in the next few months. Dave will have at least a couple of bids if going outside for maintenance contract. Dave Dolezal made a motion to terminate the Advanced Imaging contract. Chad Kline seconded the motion. Motion carried 3-0.

Dave was also asked about a room on the 4th floor that he used. He indicated that all that his department needed here in the courthouse was a small area to work with the phone system, etc. and did not need the area on 4th if the clerk needed it for storage.

UNSAFE BUILDINGS

Norm Lortie, Building Inspector, came before the commissioners concerning the George Beal and Regina Hampshire properties that had been condemned and the demolition was complete. There had been a lien placed on the property taxes so Norm is asking if the files can be closed. The property taxes were checked and both property still have the lien payments to be paid, so it was recommended to leave the files open until such time as the liens have been satisfied.

FLOOD ORDINANCE

The new flood ordinance being advertised was open for public hearing. Norm indicated that all notifications of property listed in the flood plain had been sent. There being no public opposition at today’s meeting, Chad Kline moved to sign the ordinance. Dave Dolezal seconded the motion. Motion carried 3-0.

TRENDING

Kim Miller is present to open bids for trending. Only two companies bid this year one from Equival Tax Solutions with a bid amount of \$27,500.00 and the other from J Stoffel Consulting in the amount of \$63,000.00. Kim had contacted Accurate Assessments and Tyler Technologies who have done it in the past, but neither company chose to bid. Chad Kline made a motion to take the bids under advisement in order for Kim and Dennis to review the complete packets. Dave Dolezal seconded the motion. Motion carried 3-0.

The Assessor’s vehicle is in need of repair and the cost will exceed \$500.00. Chad Kline made a motion to allow Kim to get the vehicle repaired in the amount of \$785.00. Dave Dolezal seconded the motion. Motion carried 3-0.

OFFICIAL BOND

Chad Kline moved to approve the official bond of the Noble County Clerk, Shelley Mawhorter with a second coming from Dave Dolezal. Motion carried 3-0.

PAYROLL

Dave Dolezal moved to approve the payroll dated 01/08/15 for pay 12/12/14 through 12/25/14 in the amount \$347,136.42 and was reviewed on a docket containing 5 pages. Chad Kline seconded the motion. Motion carried 3-0.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 10:47 A.M. recessed from day to day until the 26th day of January, 2015.

Gary D. Leatherman, President

David J. Dolezal, Vice President

Chad Kline, Member

ATTESTED: _____
Tonya L. Marks, Auditor

