

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD September 12, 2016**

Comes now the hour of 8:30 A.M. on the 12th day of September, 2016, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
David J. (Dave) Dolezal, Vice President
Dave Abbott, Member

Also present were:

Jacqueline L. Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Michele Bricker, Noble County Treasurer
Zack Smith, Highway Engineer
Mark Goodrich, Highway Superintendent
Norm Lortie, Building Inspector
Stacey Beam, Chief Probation Officer
Tim Lock, Maintenance Supervisor
Mick Newton, EMA Director
Judy Fox, LEPC Secretary

Gary Leatherman, Commissioners President, brought the meeting to order at approximately 8:33AM.

TREASURER

Michele Bricker, Noble County Treasurer, is requesting an ordinance for bank fees associated with non-sufficient funds or a charge back on credit card payments. Dennis Graft, Noble County Attorney, will draft an ordinance to address the issue of recharging the taxpayer if there is one of these incidents that would arise.

PAYROLL

Payroll for 09/01/16 consisting of 5 pages and totaling \$338,191.07 and the 09/15/16 payroll consisting of 5 pages and totaling \$348,901.57 were reviewed by the commissioners. Both payrolls were approved with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.

CORRESPONDENCE

- Town of Albion invoicing for leachate disposal – duly entered
- Treasurers monthly report – copy to the SBOA 09/07/16 – duly entered
- Leachate report from Haines Bulldozing – duly entered
- Courthouse Security report - duly entered
- IDEM – East Noble School Corporation Sanitary Sewer permit – duly entered
- IDEM – Metzger Dairy – Confined Feeding Operation expansion – duly entered
- IDEM – Graphic Packaging Air Quality Permit – duly entered

MINUTES

Minutes of the Special Session of the Commissioners dated August 1, 2016 and the minutes of the regular meeting of the commissioners dated August 22, 2016 were both approved with a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

SNOW REMOVAL

Jackie Knafel, County Coordinator, is asking if the commissioners would like her to send out the information for quotes for snow removal at the prosecutor's office, public defender's office, south complex and weber road facilities. The commissioners advise her to proceed with quotes for the upcoming season.

FINDINGS & ORDERS

Dennis Graft, Noble County Attorney, presented findings and orders for commissioner's signatures. These were for unsafe buildings owned by Paula Wade and Jesus Sanchez. Copies were given to the Building Department, the county attorney, and one in the county commissioners file.

HIGHWAY

Zack Smith, Highway Engineer, is present for the following engineering business:

- Zack presented a voucher for Bridge 147 for signature Dave Abbott moved to approve the voucher. Dave Dolezal seconded the motion. Motion carried 3-0.
- LPA – update – Zack is hoping to have some information in the near future about the awards.
- Zack again announced the receipt of the Community Crossing grant in the amount of \$1,000,000.00 and advised the commissioners of usage for the money being used for overlay, subdivision work, and crack seal work. The lowest bid for this work was by Pavement Solutions in the amount of \$276,811.05. Dave Abbott made a motion to accept this bid. Dave Dolezal seconded the motion. Motion carried 3-0.
- Highway Garage – Zack informed the commissioners that the Medicom lines have been run. An issue has come up and a manhole will be required in an area of the building project. The cost for this is estimated at \$2363.00 for this change order.
- Bridge 82 – Zack reported that the footer on the East side was done and work on the West side was being done this week.
- A grant was received in the amount of \$9,345.37 for Signage and Pavement Markings. Zack indicated that 3 quotes were received and the lowest was in the amount of \$9345.37. Dave Dolezal moved to accept the lowest bid and move forward with this project. Dave Abbott seconded the motion. Motion carried 3-0.
- There were two pieces of equipment at the highway department that was broke down. The chipper box needed parts totaling \$1,500.00 and the broom parts were at \$2,000.00. Zack indicated that he has found a used paver and feels that this might be a good investment because our paver is getting old. Zack and Mark Goodrich will inspect the condition of this paver and Dave Dolezal moved to proceed with purchase pending inspection. Dave Abbott seconded the motion. Motion carried 3-0.
- Zack has been asked to do a presentation at road school concerning the practices that the highway department uses in various projects. Zack is wanting the commissioner's permission to do this presentation.
- Dave Abbott asked about the damaged road issue that happened earlier this year. The insurance settlement has been received and the immediate damage was taken care of – the complete project will come as that road is chip and sealed.
- The last order of business that Zack had was a request for acceptance of .09 ac of roadway from the Brumbaugh family. This is roadway and the highway department currently maintains this area of road. Dennis had read the information and his only issue was that it was a Quit Claim Deed and in the body of the document it "warrants" ownership - Zack will speak with Scott Ziegler – the surveyor that prepared the documents. Dennis also feels that it is necessary to record either commissioner's minutes of acceptance with the deed and have a form signed by the commissioners to accept such roads.

Mark Goodrich, Highway Superintendent, was also present to discuss the following construction issues:

- Ligtel is requesting a utility permit for fiber optic that will run parallel to the roadway on Lincoln highway. This is in the Noble County right of way and was approved with a motion from Dave Abbott and a second from Dave Dolezal. Motion carried 3-0.
- A property owner on 750 N is requesting a permit to install a second drive. The highway department has no issues with sight. Dave Abbott moved to grant the driveway variance. Dave Dolezal seconded the motion. Motion carried 3-0.
- A Graber property located on 300 W is requesting the same thing wanting to install a second drive on the same parcel as they are building a new home. The highway has no issues of concern and with that Dave Dolezal moved to approve the variance. Dave Abbott seconded the motion. Motion carried 3-0.
- A property owner on 1100 N is wanting to put a field entrance in. This will also be a second driveway. Again the highway had no issues with the issuance of this permit. Dave Abbott moved to approve the variance with a second coming from Dave Dolezal. Motion carried 3-0.

UNSAFE BUILDING

Norm Lortie, Noble County Building Inspector, is present to update the progress on a couple of unsafe building issues he has been working on.

- Gries – this has been an ongoing issue that began last spring. Norm is now dealing with the daughter of Mr. Gries who just within the last several months became aware of the problems and issues with this property. Her name is Angela Reed and they now have paid the taxes and transferred the property to Joshua & Angela Reed. They told Norm that they plan to gut the inside of the property then fix it up for a “week-end” cottage. Norm indicated that he had visited the site this morning and there has been no progress on the cottage. He tried to contact Angela but could not get a hold of her. The commissioners have set a review hearing for December 12, 2016 at 9:30AM.
- BUCKHART - This property is located in LaOtto Indiana. Mr. Buckhart is now out of jail and living with his mother. His plans are to remove the trailer from the property. The commissioners will review this issue again on December 12, 2016 at 9:30 for a progress report. This date as well as the date for the Gries property were determined with a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.
- Ringler – this property was not scheduled for today’s review however, Norm had received a call from the homeowners association concerning the property. Norm has spoken to other agencies and the trustee will contact the owner concerning the weeds and the plan commission will contact him concerning the junk/debris on the property. Dave Dolezal made a motion to give Mr. Ringler 30 days to bring the property into compliance setting October 24, 2016 at 9:30AM as a review hearing. Dave Abbott seconded the motion. Motion carried 3-0.

PROBATION

Stacey Beam, Chief Probation Officer, came before the commissioners as she has had a problem with her credit card. She is on the same card as the IT department as well as two other departments. The IT department had charged a considerable amount in ordering computers and left nothing on the cards for other departmental usage. Stacey is wanting to know what can be done to alleviate this problem in the future. Several options were discussed and the commissioners would like to revisit the issue after insurance issues are over.

COURTHOUSE REPAIR

Tim Lock, maintenance supervisor, had gotten 2 quotes for the roofing issues that we are having here at the courthouse. He had gotten quotes from Tru-Coat as well as Leatherman Construction. Tim had reached out to two others – Altas and Morgan – but no quote had been received. Tim is suggesting Leatherman Construction - being the low bidder – and also having the most complete bid dealing with downspouts etc.... Dave Abbott made a motion to approve the quote from Leatherman Construction for roof / downspout repair. Dave Dolezal seconded the motion. Motion carried 3-0.

LEPC GRANT

Judy Fox, representing the LEPC, and Mick Newton, EMA Director, were both present to request approval to pursue a grant. This grant will enable the LEPC to do training exercises. Dave Dolezal moved to approve the grant process. Dave Abbott seconded the motion. Motion carried 3-0.

VACATIONS

- This vacation is for an undeveloped roadway owned by Erley. Zack Smith, Highway Engineer, was present for the discussion and has no issues with this request for vacation as it is an undeveloped road and the highway has never maintained this area. An ordinance was not available for signing so Dennis will prepare the ordinance for commissioner’s approval.
- The second vacation is for John & Laura Silver. This is also an unimproved roadway in Allen Township. The highway department has no issue with this vacation. Dave Dolezal moved to approve the vacation. Dave Abbott seconded the motion. Motion carried 3-0.

EMS BUILDINGS

Tom Shoemaker, Parkview EMS Director, had contacted Jackie Knafel requesting commissioner’s signatures on addendums for two EMS buildings that the county owns. These addendums are allowing access to the buildings for fiber optic installation. This improvement will be at

Parkview's expense. Dave Dolezal moved to approve the addendums to be signed. Dave Abbott seconded the motion. Motion carried 3-0.

CLAIMS

Regular claims containing 13 pages and totaling \$643,572.30 as well as utility claims containing 2 pages and totaling \$369,543.90 were approved as presented with a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

RECESS

The commissioners came back into session at approximated 1:15PM.

INSURANCE

Jackie Knafel, County Coordinator, distributed the insurance proposals that had been received. Proposals from Star Financial, Black & Ramer Insurance and Apex were given to the commissioners and reviewed with Jackie the documents. The commissioners will have a couple of weeks to look over these proposals and then meetings were set up with Black & Ramer at 7:30AM Star Financial at 11:30AM and with Apex Benefits at 3:00PM on September 26th, 2016.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 3:30 P.M. recessed from day to day until the 26th day of September, 2016.

Gary D. Leatherman, President

David J. Dolezal, Vice President

David Abbott, Member

ATTESTED: _____
Tonya L. Marks, Auditor