

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD May 8, 2017**

Comes now the hour of 9:05 A.M. on the May 8, 2017, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
Dave Abbott, Member  
Dave Dolezal, Vice President

Also present were:

Jacqueline L. Knafel, County Coordinator  
Dennis Graft, Noble County Attorney  
Steve Garbacz, KPC Media  
Zack Smith, Highway Engineer  
Mark Goodrich, Highway Supervisor

Gary Leatherman, Commissioner President, brought the meeting to order at approximately 9:05A.M.

#### COURTHOUSE

Tim Lock, Maintenance Supervisor, was present to discuss a quote for a condenser coil for the South Complex. Two quotes were received – one from Trane in the amount of \$11,511.00 and the other from Rawles Services in the amount of \$10,700.00. We currently have a contract with Trane so the commissioners accepted the Trane quote to provide the needed service. Dave Dolezal moved to accept the quote from Trane in the amount of \$11,511.00. Dave Abbott seconded the motion. Motion carried 3-0.

#### HIGHWAY

Mark Goodrich, Highway Superintendent, was present for the following construction business:

- Mark is asking the commissioners to consider a driveway variance for Slabaughs on 900 N. Motion to approve the variance was made by Dave Abbott. Dave Dolezal seconded the motion. Motion carried 3-0.
- A variance was also on the agenda for Bontragers on 400 W who are wanting to put a 2<sup>nd</sup> driveway on a parcel. Dave Dolezal moved to approve this variance. Dave Abbott seconded the motion. Motion carried 3-0.
- Mark is requesting permission to purchase a tire changer for the garage. This is in the amount of \$16,445.00. Dave Abbott moved to approve the purchase. Dave Dolezal seconded the motion. Motion carried 3-0.
- Utility permits were received from United Telephone and QC Communications for Indiana Fiber Network.
- Communication links for AEP running from 1000 N to Northport Rd and back to St Rd 9 were approved with a motion from Dave Abbott. Dave Dolezal seconded the motion. Motion carried 3-0.
- There was also a request from I & M to lines from Wolf Lake to a substation on St. Rd 9. Motion to approve this came from Dave Abbott and was seconded by Dave Dolezal. Motion carried 3-0.
- Ron Poyser, a 20 year employee at the Highway department, is retiring and today will be his last day. The department will be having pizza for lunch today for his send off.
- Mark told the commissioners that they have been working with Volvo to get a truck for county use. Mark was concerned with the turning radius as well as the wall to wall and curb to curb measurements on these trucks. After many concerns and working with the company, it is the option of Zack and Mark that the Volvo product will not work for the county at this time. Volvo is working to improve their product and hopefully in the future will be able to offer a truck to meet the county's needs. Mark is asking permission to purchase a second Western Star truck for this year and continue to analysis the Volvo trucks. Dave Dolezal moved to allow the ordering of the 2<sup>nd</sup> Western Star truck for this calendar year. Dave Abbott seconded the motion. Motion carried 3-0.

Zack Smith, Highway Engineer, has the following engineering information for the commissioners:

- Annual Report – Zack provided a copy of the 2017 annual report for the highway department. After review the commissioners signed the report with a motion from Dave Abbott and a second from Dave Dolezal. Motion carried 3-0. Copies will be sent to the state board of accounts as well as IDOT.
- Bridge Inspection – Zack provided the commissioners with a LPA voucher in the amount of \$1,760.00 for signatures. Motion to sign the voucher came from Dave Abbott. Dave Dolezal seconded the motion. Motion carried 6-0.
- Zack also had a voucher for preliminary engineering in the amount of \$8,148.00 for Bridge 147. Motion to approve this voucher was made by Dave Abbott. Dave Dolezal seconded the motion. Motion carried 3-0. There was also a voucher for Right of Way Acquisition for this bridge. Motion to approve this voucher came from Dave Abbott and was seconded by Dave Dolezal. Motion carried 3-0.
- Bridge 136 and the Baseline Road project will be discussed at an upcoming IDOT meeting to be held in Fort Wayne on Tuesday May 30, 2017. IDOT will be providing information on the Community Crossing money will be distributed as well as how the LPA funding will work from this point on.
- Bridge 6 – bids are due by May 19, 2017 for this project with work to be done this summer to accommodate the bus traffic for the EN Schools.
- 2017 Road Plans were given to all of the commissioners and Zack reviewed and summarized the plan for the commissioners. Zack also reminded them that the plan will be on the Noble County website for everyone to view.
- Shop Supervisor - Zack reported that there had been 2 applications received for this position and that Mark and Zack would be reviewing them and setting up interviews with the applicants.
- ADA Project - Zack has received two proposals for the Wolf Lake sidewalk project. One from Pulver Asphalt Paving in the amount of \$7,446.00 and the other from Gary Edsall Construction in the amount of \$7,975.00.
- Zack reported that he had received an e-mail from CSX indicating that the removal of Bridge 135 should begin this week.

#### FLOWERS IN FOUNTAIN AREA

Judge Kramer, Circuit Court Judge, was present representing the Courthouse Preservation committee asking for direction on the planting and maintaining of the flowers in the fountain area. The commissioners confirmed that they were only allowing \$500.00 this year to contribute to the flowers and reminded Judge Kramer that there had been a commitment on the part of the committee when this started to have fund raisers to pay for these services.

#### TAX SALE PROPERTY

Jackie spoke with the commissioners about a tax sale property that the commissioners had taken title to in 2013. She had received a phone call from a gentleman that has adjoining property who might be interested in purchasing this property. Dennis Graft, County Attorney, indicated that if a survey had not currently been done that this will need to be done prior to the purchase of the ground. Jackie will call the individual back after checking with the surveyor's office to see if a survey was done.

#### 2018 CALENDAR

The 2018 Calendar was presented to the commissioners for review. All information and holidays were reviewed and approved with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.

#### CLAIMS

All of the following claims were approved with a motion from Dave Dolezal and a second from Dave Abbott. The motion carried 3-0.

- Regular claims containing 11 pages and totaling \$337226.27 were reviewed. Nicole Noe, Deputy Auditor, informed the commissioners that 3 claims on page 7 should be removed in the amount of \$1,411.03. Total of claims approved was \$335,815.24.
- Supplemental claims containing 1 page totaling \$8,410,933.18 including an \$8,000,000.00 investment were approved.
- Utility Claims made up of 2 pages and totaled \$438,992.52 were also approved.

- Court claims were also reviewed and approved. This report contained 6 pages and totaled \$57,022.69.

#### PAYROLL

Payroll for the period of 04/14/17 through 04/27/17 to be paid on 05/11/17 containing 6 pages and totaling \$357,855.42 was reviewed and approved with a motion from Dave Dolezal and a second came from Dave Abbott. Motion carried 3-0.

#### CORRESPONDENCE

- IDEM – Herschberger confined feeding – duly entered
- Sheriff - Report of Collection – duly entered
- Wilcox – Methane monitoring report
- Haines – Leachate disposal report
- Clerk – April monthly report
- IDEM – Wysong Confined Feeding
- Rick Wysong – Weights & Measures monthly report
- DNR – Request to trap the Walnut Twig Beetle at South Complex
- Courthouse Security – Monthly report
- Municode rate increase – Municode did the codification of the counties ordinance and a notice was sent to the commissioners about a rate increase. Dave Dolezal moved to accept this increase as the codification is an asset to many county agencies. Dave Abbott seconded the motion. Motion carried 3-0.
- An e-mail had been received by Jackie from the lawn mowing contractor concerning the mowing of the landfill. We currently have Haines do the mowing as he is in charge of landfill maintenance. The commissioners will continue with his services.
- Correspondence has also been received from FEMA concerning the properties in flood plains – duly entered

#### RECESS

#### BACK IN SESSION

#### REMC ANNUAL MEETING

Dave Abbott will be representing the Noble County Commissioners for voting at the annual Noble REMC meeting and election of board members. Dave Abbott will be furnished with a copy of the affidavit as well as a copy will be sent back to Noble REMC.

#### MINUTES

Minutes of the April 24<sup>th</sup> meeting of the Board of Commissioners were read and approved as written with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.

#### MILEAGE

Mileage concerns were discussed as the use of a county vehicle is preferred over paying mileage to employees. The State called meetings have a clause in the IC code which allows for all expenses associated with the state called meeting be paid from unappropriated general fund monies. In the past few months, claims have been denied if an employee uses their own vehicle when a county vehicle is available. The commissioners will now revise the county handbook to state that mileage will be paid for state called meetings when using a personal vehicle however, use of the county vehicles are preferred. All other meetings and the issuance of mileage reimbursement will be reviewed on a case to case situation.

#### COMP TIME

The commissioners spent time discussing the issue of comp time. The benefits to allowing employee to take comp rather than being paid overtime. This issue can also hinder the coverage in many departments. The commissioners looked at various other county policies in hopes to come to some resolution to this issue. The commissioners have information from other counties to do more research on their own.

#### ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 2:55P.M. recessed from day to day until the 22<sup>nd</sup> of May, 2017.

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Gary D. Leatherman, President

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David J Dolezal, Vice President

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David Abbott, Member

ATTESTED: \_\_\_\_\_  
Tonya L Marks, Noble County Auditor