

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD MARCH 14, 2016**

Comes now the hour of 8:34 A.M. on the 16th day of March, 2016, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
David J. (Dave) Dolezal, Vice President
David Abbott, Member

Also present were:

Jacqueline L. Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Steve Garbacz, KPC Media
Tim Lock, Maintenance Superintendent
Zack Lock, Highway Engineer
Mark Goodrich, Highway Superintendent
Norm Lortie, Building Inspector
Derek Faulk, Wilcox Environmental
Joy LeCount, STAR Team
Stacey Beam, Chief Probation Officer
Danyel Wagner, Asst Chief Probation Officer

Noble County Commissioner's President, Gary Leatherman, brought the meeting to order at approximately 8:35AM

CORRESPONDENCE

- LeRoy Schrock – renewal of confined feeding 9569 N and 1100 W Ligonier – duly entered
- Town of Albion – leachate disposal – February – duly entered
- Clerk's monthly report – duly entered
- Treasurer's monthly report – duly entered
- IDEM – Tenneco – air permit – duly entered
- Noble County Court security monthly report – duly entered
- Building Code Grading Schedule letter was discussed and Norm Lortie, Building Inspector, was asked about it. Norm indicated he knew very little and will meet with a representative from this company in May. He will have more information at that time.

MINUTES

Dave Dolezal made a motion to approve the February 22, minutes as written. Dave Abbott seconded the motion. Motion carried 3-0.

PAYROLL

March 3, 2016 payroll was for the period of 02/05/16 – 02/18/16 contained 6 pages and totaled \$353,353.28.

March 17, 2017 payroll was for the period of 02/19/16 – 03/03/16 contained 6 pages and totaled \$350,599.60. Both payrolls were reviewed and then were approved with a motion from Dave Abbott. Dave Dolezal seconded the motion. Motion carried 3-0.

SOUTH COMPLEX

Tim Lock, Maintenance Supervisor, was present to discuss an issue with furnace at the south complex. The condensation pan has several leaks and there is no longer parts available to replace this. Tim got 3 quotes from area heating and cooling companies for a new furnace and they were as follows:

- Rawles Heating & Air \$2,500.00 72000 BTU
- Hoover Heating & Electrical \$2,600.00 90000 BTU
- Hoover Heating & Electrical \$3,000.00 this is stainless steel unit 90000 BTU

- G. D Smith \$ 2,590.00 70000 BTU

We currently have an 80,000 BTU unit and with that information, Dave Dolezal made a motion to approve the \$2,600.00 90000 BTU unit from Hoover Plumbing, Heating, Electrical. David Abbott seconded the motion. Motion carried 3-0.

HIGHWAY

Mark Goodrich, Highway Superintendent, was present for the following issues:

- Mark reported that the new truck will be here by the end of the week.
- Mark had a received a quote from West Side Tractor Sales for a new moldboard for the grader. The quote for the part was \$7,490.00 plus the shipping cost of between \$250.00 and \$300.00. Dave Dolezal made a motion to allow the purchase from West Side Tractor Sales if nothing else is found that will work. Dave Abbott seconded the motion. Motion carried 3-0.
- Mark also reported that a resident had put a driveway in without a permit and there is not enough sight distance. Dave Dolezal made a motion to allow a variance of this driveway on 500 W. Dave Abbott seconded the motion. Motion carried 3-0.
- Both employees who are getting their herbicide license have passed both tests so this should be in place by the summer when spray season began.

Zack Smith, Highway Engineer, had the following to discuss:

- Road funding bill update. Zack reported that the CAGIT/ CEDIT money would be coming back to the County. 75% will be designated for road repair. He also indicated that they have upped the maximum amount for Wheel/Sur Tax. We had just increased our wheel/sur tax so no plans to increase it more at this time.
- Bridge Inspection – Bridges in poor condition will be re-inspected yearly. This will happen in April.
- LPA VOUCHER – Zack presented a voucher for Bridge 147. Dave Abbott moved to approve the voucher with Dave Dolezal seconded the motion. Motion carried 3-0.
- Bridge 82 – A field check will happen next week.
- Bridge 16 – Zack has received 7 Letter of Interest on Bridge 16 and gave them to the commissioners for review. Zack recommended tabling for review at a later time.
- Bridge 6 – This is the bridge in Kendallville that currently has 4 culverts and they would like to replace them into one box culvert for an in kind replacement in an effort to transfer ownership to the city
- LPA call – as learned at Road School – the LPA call will be March 28. we will submit 3 bridges – 134-135-136, the baseline safety project, and the 150E/400N project.
- Utility Permit Ordinance – The public hearing was held prior to the adoption of the Utility Ordinance. The ordinance was read by President, Gary Leatherman. There being no public comments, the ordinance was adopted with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.
- Highway Garage – soil boring done and an adjustment was made after water was discovered. The building will be adjusted accordingly.
- Interlocal agreement - This is an agreement between Noble County and the Town of Albion. There were some recommended changes and will be reviewed when the changes are made.
- Subdivision roads - This rating process will begin soon
- Road Ratings – These ratings will start this week
- ADA Transition for Wawaka sidewalks - 2 quotes were received for this project:
 - a. Gary Edsall Construction came in – in the \$14,000.00 range
 - b. Pulver and Sons came in at the \$18,000.00 range. Dave Dolezal made a motion to approve the quote from Gary Edsall Construction in the amount of \$14,175.00. Dave Abbott seconded. Motion carried 3-0.
- Truck 9 damage has been turned over to the Insurance company and they are awaiting the estimate which included the \$1,800.00 towing bill. An alternative – if parts are not available – would be to keep on the lot for parts for the older trucks that we have.
- Roadsoft – Technology & Training was presentation that Zack saw at Road School last week. Zack thought this would be a good program but feels that is something that could wait for a while. Noble County has a very good GIS Program and have been proactive in developing this type of program. This concept would pull everything together.
- Cree Lake – a road – currently maintained by the Highway department is currently owned by Dave Co Materials & Construction. She had been at the highway department as well

as the Auditors office last Friday and is questioning why she is paying taxes on a road. She would be interested in quit claiming this to the Highway however does not want to spend more money to do so. Dennis Graft, County Attorney, said that we could do the deed if they are in agreement.

- A Memorandum of Understanding was presented to the commissioners for review. This is a MOU for the spraying with REMC. With the Commissioners okay to proceed, Zack will send this MOU to REMC for their input on the document.

UNSAFE HOUSING

Norm Lortie, Building Inspector, was in attendance to present the following updates:

- Ott property – Norm reported that the house has been cleaned and inspected and recommending closure of the file. Dave Dolezal moved to close the Ott property unsafe housing file with a second coming from Dave Abbott. Motion carried 3-0.
- Clark Property – Norm reported that the family has removed the structure that was deemed unsafe on this property located on the South side of Knapp Lake and recommending closure of this case also. Dave Dolezal moved to close the Clark unsafe housing case. Dave Abbott seconded the motion. Motion carried 3-0.
- Gries – Norm visited this property last week and informed the commissioners that the owners daughter has taken over this property and is currently getting property taxes up to date. Norm recommended that we give them a little longer to start the clean up process. Dave Dolezal made a motion to give 6 months of an extension with the review to be held at the September 12, 2016 meeting with the hour being 9:30AM. Dave Abbott seconded the motion. Motion carried 3-0.
- Buckhart property - Norm was joined by Mr. Buckhart concerning this property. Mr. Buckhart is currently incarcerated until June 7, 2016 and feels that he will have plenty of time after that. Norm is recommending an extension. Dave Dolezal made a motion to extend the review of this property to be set for September 12, 2016 at 9:30AM. Dave Abbott seconded the motion. Motion carried 3-0.

LANDFILL

Derek Faulk, Wilcox Environmental, was present to discuss the following issues:

- Derek is wanting to know if he should proceed with the 2015 annual, Methane reporting and the updated remediation plan which will be due April 20, 2016. Dave Abbott moved to allow Wilcox Environmental to proceed with all 3 reports. Dave Dolezal seconded the motion. Motion carried 3-0
- He also discussed the a couple of options that we have at the landfill to alleviate the methane levels. 1. Install wind turbines on the top of vents which would create a vaccum and release it into the air. If this helps, we could do all of the vents or possibly even at more vents to alleviate the issue. A quotes for all of current vents would cost in the area of \$16,000.00. The Commissioners would like for Derek to provide just the cost of doing the 3 vents at the north end at this point to see if this is helping in any way. Derek will e-mail those cost yet this afternoon. Note::: After receipt of the e-mail and more commissioner discussion, Dave Dolezal made a motion to just put the wind turbines on the 3 North vents at a cost of \$3,500.00. Dave Abbott seconded the motion. Motion carried 3-0.

BLOCK PARTY

Joy LeCount was present to discuss the upcoming Block Party celebration June 25, 2016:

- Joy was asking about the placement of the torch that has been purchased. She is wanting to put it on the building rather than in the lawn area to avoid damage.
- Joy is also asking for permission to have courthouse tours, display two quilts in the courthouse and permission to put banners up.
- She is also asking if the Boy Scouts could put a teepee on the lawn and where the irrigation lines are.
- There is also a large bison which will be available for everyone attending to sign and then it will be clear coated and preserved and put at one location in the county. At this point, Joy is just updating and asking that the commissioners consider some of the points that were discussed today.

SICK TIME DONATION

Stacey Beam, Chief Probation Officer, and Danyel Wagner, were present as the commissioners briefly discussed the Sick Donation Policy that Jackie Knafel had provided from past discussions. After some discussion, the commissioners decided to review the policy when the meeting resumed after drainage board, lunch and the executive session.

HIGHWAY BUILDING

Zack Smith, Highway Engineer, came back before the commissioner with a AEP relocation plan. Dave Dolezal made a motion to approve the relocation by AEP. Dave Abbott seconded the motion. Motion carried 3-0.

Recess

Back in session 3:00PM

CLAIMS

Nicole Noe, Deputy Auditor, is present for claims reviews:

- Utility Claims containing 2 pages and totaling \$154,219.40 were reviewed.
- Regular Claim containing 15 pages and totaling \$617,284.11 were reviewed.
- Both sets of claims were approved with a motion from Dave Dolezal and seconded by Dave Abbott. Motion carried 3-0.

SICK TIME DONATION

Sick time donation policy was again briefly discussed and the commissioners then decided that the discussion needed to go beyond the time left in today's session. They decided to move on the probation request as that is a need that will come shortly. Motion to approve sick time donation came from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

HIGHWAY

Zack Smith, Highway Engineer, is in attendance for the review of the Letter of Interest on Bridge 16. The following companies were reviewed and summarized by Zack and then rated by the commissioners:

- A & Z Engineering
- Butler Fairman Seifert
- DLZ
- Lawson Fisher
- USI
- VS Engineering
- Lockmeuller

Zack shared his thoughts on the 50/50 grant funding and the thought that we might have two bridge opportunities under this criteria within close proximity to each other and 2 high scoring companies that we could have each one of the engineering companies do a different bridge.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 5:20 A.M. recessed from day to day until the 28th day of March, 2016.

Gary D. Leatherman, President

David J. Dolezal, Vice President

David Abbott, Member

ATTESTED: _____
Tonya L. Marks, Auditor