

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD July 24, 2017**

Comes now the hour of 8:30 A.M. on the July 24 2017, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Dave Abbott, Member
Dave Dolezal, Vice President

Also present were:

Jacqueline L. Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Steve Garbacz, KPC Media
Derek Faulk, Wilcox Environmental Zack Smith
Allen Howard, Star Insurance
Leslee Derbeck, Star Insurance
Trina, Claims at Star Insurance
Kenneth Hughes, Plan Director
Lori Gagen, Black Pine Animal Sanctuary
Barb Smith, Black Pine Board
Lorene Lemmon, 4-H board

Cheryl, Bernadette, and Mitch from the State Board of Accounts were all present for the entrance conference for the upcoming SBOA 2016 Noble County Audit. They explained the procedures and cost for the audit and will schedule an exit conference when complete.

Gary Leatherman, Commissioner President, brought the meeting to order at approximately 8:30AM.

LANDFILL

- Derek Faulk from Wilcox Environmental was present for an update on the Noble County Landfill. The newly installed trench seems to be working as GP 15 is testing well below what it had been testing.
- Leachate discussion entailed Derek suggesting that the leachate be collected and spread on adjacent land owned by the county. Derek will proceed with IDEM notification to see if this is even acceptable through soil samples etc. Dave Dolezal made motion to have Derek sample the water from the leachate tank and take the necessary soil samples to see if we would be eligible for groundwater application. We should maybe know something within a month. Dave Abbott seconded the motion. Motion carried 3-0.
- The statistical evaluation plan is expected to cost around \$20,000.00. This report consists of our plans, when it will be done and why we will be doing it. IDEM – to date – has not required this so Derek is suggesting that we not proceed with the plan until IDEM makes the request.
- A discussion at the last meeting was to completely relocate the landfill. This is probably a million dollar + project, however, grants are a possibility. Derek had the name of a grant writer who would do research and grant writing for us (for a cost) if we choose to go in that direction.

HIGHWAY

Zack Smith, Highway Engineer, is present to discuss the following:

- A request for a new hydraulic control package for truck #14 at a cost of \$8,739.59 was made. Dave Dolezal moved to approve the purchase. Dave Abbott seconded the motion. Motion carried 3-0.
- Further discussion continued about a drainage issue at Diamond Lake. The county is awaiting a letter from the resident as to their expectation of the repairs.
- Utility Permits from United Telephone and Noble REMC were reviewed. Dave Abbott moved to sign the permits. Dave Dolezal seconded the motion. Motion carried 3-0.
- Chip and Seal – Zack is expecting chip sealing to be complete for this season within the next 1 ½ weeks.

- Crack sealing will begin in October/November
- Engineering agenda
- Bridge Inspection – LPA voucher for engineering. Dave Abbott moved to sign the voucher with a second coming from Dave Dolezal. Motion carried 3-0.
 - Bridge 147 – Right of way permitting has begun with 1 of the four parcels being purchased.
 - Bridge 136 – United Consulting has this project and the contract with them is in process.
 - Baseline road project – Zack has received the contract from IDOT for this project. Dave Dolezal moved to sign the contract approving DES1600697. Dave Abbott seconded the motion. Motion carried 3-0.
 - Bridge 16 construction going very well and ahead of schedule. Once complete, construction will begin on Bridge 24.
 - Interlocal Agreement – The interlocal agreement with Garrett was accepted and signed by Garrett and is now ready for the commissioners signature. Dave Abbott moved to sign the agreement with a second coming from Dave Dolezal. Motion carried 3-0.
 - Zack presented 3 quotes for crushing the limestone at the Garrett site. One from Farmer's Repair for \$5.00 a ton, one from Martin for 13.48 a ton and one from Crosby Excavation for \$8.00 - \$9.00 a ton. Dave Dolezal moved to contract with the low bidder (Farmers) for \$5.00 a ton. Dave Abbott seconded the motion. Motion carried 3-0.
 - Striping on roadways will begin soon
 - Zack informed the commissioners that he will also be attending the West Lakes series of meeting.

STAR INSURANCE

Trina – another member of the STAR team joined Allen Howard and Leslee Derbeck for the 8 month review of our health insurance. The team reviewed our claim costs, employee premiums, HSA's vs Traditional plans, etc... They also did some comparisons to other companies and businesses and our plan and employee cost are well within the norm for insurance. When discussing what plans are for the future – the group had ideas of steering employees to the HSA plan, which is the most cost effective, usage of the in house clinic, encouraging employees to use urgent care facilities if the clinic is not available rather than emergency rooms, etc. In October, Star will be presenting renewal information and their recommendations for increase in premiums and / or plan changes.

PLAN COMMISSION

Kenneth Hughes, Plan Director, was present for the following:

- Squire Rezoning – a request from the Richard W Squier Jr Family Trust was made to rezoning 1.13 acres from OS to A1. After review and a favorable recommendation from the Plan Commission board, Dave Dolezal moved to approve the rezoning. Dave Abbott seconded the motion. Motion carried 3-0.
- Kenneth also presented an agreement with Ball State University for the comprehensive plan. The cost will be \$10,894.00. Motion to approve this agreement came from Dave Dolezal and was seconded by Dave Abbott. Motion carried 3-0.
- Kenneth also informed the commissioners that he would be taking on the role of Flood Plan Administrator. That position will transition from the Building Inspector.

BLACK PINE/ 4-H

Lori Gagen and Barb Smith from Black Pine Animal Sanctuary and Lorene Lemmon and Doug Keenan from the Extension office and 4-H board were present to discuss the ongoing issue of the land that the two parties share. The land is owned by the County and has been leased to Black Pine and the 4-H group for a number of years. Black Pine has now approached the commissioners about transferring ownership of the land to them. The consensus of the group that the total number of the acres which is 54 acres – more or less would not be sold to Black Pine but would consider the 18 acres that the sanctuary currently has the lease for. Both parties indicated their willingness to work together and come up with a working plan. At the completion of this plan the commissioners suggested that they come back before the board and the next step could then be taken.

STAR of ALBION

Steve Hook from the Star Team and Steffn Winn, Albion Town Manager were present to speak with the commissioners concerning signs and bike racks that the group would like to place on courthouse property. This project would be purchased from money received from a Quick Impact

Placebased Grant. They would be placed on the SW and NE corners of the courthouse. Dave Abbot moved to approve the sign and bike rack project. Dave Dolezal seconded the motion. Motion carried 3-0. They are also looking at installing a life size checker board at Owen Park which would encourage park visitors.

COUNCIL ON AGING

Cherish Smith, Council on Aging Director, was present to get the commissioners signature on a capital grant in which the ending balance needed to be returned. Dave Abbott moved to sign the DE obligation form for return \$851.00. Dave Dolezal seconded the motion. Motion carried 3-0.

BUILDING DEPARTMENT

Norm Lortie, Building Inspector, wanted to meet with the commissioners to discuss an unsafe housing issue. A property owned by Fred Colen has needed a roof since the 1990's. May 15 of this year, Norm met with Fred and he told Norm that he couldn't find a key to get into the residence for Norm to do an inspection. Norm reported that the deck is falling off and the roof is in terrible shape and he feels that it needs to be condemned. No one is residing in the home which Mr. Colen owns as a rental. Yard has not been mowed and neighbors are complaining. Dennis Graft, Noble County Attorney advised Norm to send a letter of condemnation to Mr. Colen and the commissioners set a hearing date of 09/11/17 @ 9:30AM.

Norm also advised the commissioners of another home that is in the same situation. This is owned by Glen Borders Jr who has now passed away. Norm has met with his son and this property also needs to be condemned. Letter of notification will be sent and the hearing date will also be on 09/11/17 @ 9:30AM.

CORRESPONDENCE

- IDEM – Kendallville Iron & Metal solid waste permit
- Treasurer's monthly report – June – duly entered
- Town of Albion – leachate disposal invoice
- Indiana and Michigan – tree trimming notice
- FEMA – flood management notice

MINUTES

Minutes of the executive session from July 10, 2017 were read and approved as written with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0. Minutes from the July 10, 2017 meeting were read and approved as corrected. Dave Dolezal moved to approve. Dave Abbott seconded the motion. Motion carried 3-0.

PAYROLL

Dave Dolezal moved to approve payroll for the time period of 06/23/17 – 07/06/17 dated 07/20/17. This totaled \$352,256.65 and contained 6 pages. Dave Abbott seconded the motion. Motion carried 3-0.

CONTRACT

Tonya Marks, Noble County Auditor, is asking that the commissioners sign an engagement letter with Peterson Consulting for out GASB asset management as required by the state. They have been our consultant in the past and Tonya would like to continue with their services. Dave Dolezal made a motion to approve the contract. Dave Abbott seconded the motion. Motion carried 3-0.

AGREEMENT

Mary Applegate, Deputy Auditor is requesting that the commissioners sign a Pitney Bowes lease agreement update. Dave Abbott moved to sign the agreement with a second coming from Dave Dolezal. Motion carried 3-0.

TRANE VS BTS

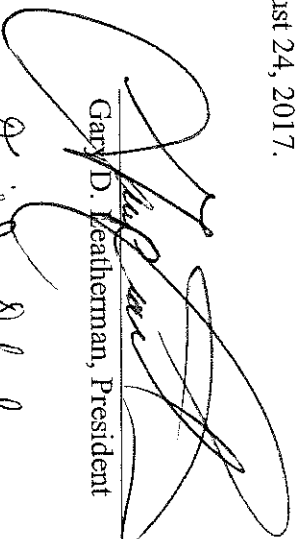
Tim Lock, Maintenance supervisor, had talked with BTS about contracting with them for our heating & cooling systems. This company was cheaper than Trane's maintenance fees. The commissioners reviewed and had some questions about the service to some facilities. The action on this contract was table until questions are answered.

CLAIMS

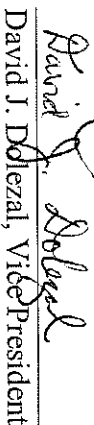
- Regular claims dated 07/24/17 containing 11 pages were approved with the expectation of a Trane claim which had an incorrect amount per notification from Nicole Noe from the Auditor's office. The claims approved totaled \$308,239.45 and were approved with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.
- Court claims dated 08/07/17 were also reviewed. This report totaled \$41,340.63 and contained 5 pages. Dave Dolezal moved to approve the claims. Dave Abbott seconded the motion. Motion carried 3-0.
- Utility claims were also reviewed. These claims are dated 08/01/17 contained 2 pages and totaled \$286,525.32. Dave Dolezal moved to approve the claims. Dave Abbott seconded the motion. Motion carried 3-0.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 4:05P.M. recessed from day to day until August 24, 2017.



Gary D. Leathernan, President



David J. Dolezal, Vice President



David Abbott, Member

ATTESTED: 
 Tonya L. Marks, Auditor