

**AMENDED MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD July 11, 2022**

Comes now the hour of 8:30am. on the 11<sup>th</sup> day of July, 2022 in the Commissioners Room in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
Anita Hess, Vice President  
Dave Dolezal, Member

Also present were:

Jacqueline L Knafel, County Coordinator  
Dennis Graft, Noble County Attorney  
Steve Garbacz, KPC Media  
Richard Rogers, Highway Superintendent  
Zack Smith, Highway Engineer

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:30am.

**CORRESPONDENCE**

- IDEM – renewal of operating permit - Creative Liquid Coatings Inc
- Drainage Board - public meeting for reconstruction of the Stillinger #337
- United Way correspondence from Denise Landers concerning employee presentation.
- County Treasurers Monthly report June

**MINUTES**

Minutes of the June 13, 2022 meeting were read and approved as written with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

Minutes of the June 27, 2022 meeting were also approved as corrected with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.

**CLAIMS**

Claims dated July 11, 2022 were reviewed and approved for payment by the commissioners with a motion from Dave Dolezal. A second came from Anita Hess and the motion carried 3-0. The 7-page report totaled \$231,723.61.

**MISC CLAIMS**

A 4-page report of misc. claims was also reviewed. This report totaled 918,372.42 and was approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

With the commissioners moving their next meeting up a week, Jackie asked if it would be okay to e-mail the next claim cycle to the commissioners for e-mail approval on the 25<sup>th</sup> of July. Motion to allow this to happen came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.

**PAYROLL**

Payroll dated 6/30/2022 was approved by the commissioners. The 4-page report totaled \$449,269.80 and was approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

**COVID TESTING SITE**

With the extension of 6-months for COVID testing and the library no longer being available for the site location, the commissioners have agreed to allow the testing site to be located at the county's Weber Road facility that was recently vacated. Motion to sign the agreement came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0. E-mailed a copy of the signed agreement by the commissioners to Anne Lowe for her to get Vantage Point's signature and asked that she provide a copy once they have signed to Jackie for the file.

## BONAR RENTAL

The lease agreement between Noble County and Bonar LLC was reviewed. Dave Dolezal moved to forward this agreement to Doug Bonar for his approval prior to signing the agreement. Anita Hess seconded and the motion carried 3-0. Gary will see that Mr. Bonar gets a copy of the agreement for review.

## HIGHWAY

Richard Rogers, Highway Superintendent, had the following report for the commissioners:

- Richard reported that phase one of the mowing was complete and they are starting the second round.
- 7 miles of chip and seal are completed.
- 30% of the spring spraying has been done. Richard reported that they are working closely with REMC in this effort
- Utility permits for the Frontier and Indiana Michigan Power were entered for taxation.

Zack Smith, Highway Engineer, had the following engineering business to bring before the commissioners:

- Zack has a quote for belly blades for the department. The quote was from Onyett Fabricators in the amount of \$23,674.00. Motion to approve the purchase of the belly blades came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.
- There was also a quote from Snap-On for diagnostic programming. This came in at \$3,945.00 and was approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.
- Paul's painting has provided a proposal for repair and painting for four of the buildings at the highway department. The quote came to \$18,850.00. Dave Dolezal moved to approve the quote from Paul's Painting not to exceed \$19,000.00. This will be paid for out of CREDIT from the line items building space needs and land acquisition. Anita Hess seconded the motion. Motion carried 3-0
- Zack is awaiting the NTP from the state to get the HMA underway.
- Community Crossing – Zack has submitted 2 new projects for consideration
- The title page for the 400 N reconstruction plans was reviewed and signed by the commissioners with a motion from Dave Dolezal. Anita Hess seconded the motion and the motion carried 3-0.
- There is an LPA voucher for the Bridge Inspection. The voucher is in the amount of 2177.37 and is approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.
- A \$100.00 LPA voucher for Bridge 136 was also received. Dave Dolezal moves to approve the voucher. Anita Hess seconded and the motion carried 3-0.
- Baseline Road - Zack indicated that there are signs of right growth and once this is done the road signs warning of a bad intersection will be removed and the project will be complete.
- Bridge 69 – the right of way contract between Noble County and INDOT was reviewed by the county attorney. Dave Dolezal moved to sign the contract. Anita Hess seconded and the motion carried 3-0.
- Bridge 69 – there is also an LPA voucher for preliminary engineering for this project. The amount of the voucher is \$7,053.13 and is approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.
- Zack is working with Milestone to get the Bridge 73 project underway.
- Culvert inspection - Zack indicated that he was working with Richard to get a "short list" of culverts that need urgent repair.
- Little Long and Round Lake - the Notice to receive bids is currently being advertised. Bids will be opened at the commissioners meeting on 9/26/2022.
- Zack reported that he is waiting on the plan director and the surveyor to proceed with this project. He had reached out to Randy Sexton and he indicated that he has a few large projects that he is finishing up on and then will work on this project.
- Zack said he has had 7 speed limit study requests this spring. The 150 E speed study was discussed last meeting and Zack has a draft ordinance for the 30 MPH limit between Canal Street and 2640 feet south of CR 1000 N. Dave Dolezal made a motion to advertise this ordinance. Anita Hess seconded and the motion carried 3-0.

- Zack also had the speed study for 950 E between 300 S and 400 S. The current limit is 55 MPH. Johnny Harper is present and is requesting a 35 MPH limit. He cited 4 school bus stops in this one-mile stretch. The bus has two turn-a-rounds as well. Mr. Harper indicated that when he moved there - there were 6 residents and now there are 14 residents. Several children are in the area and many of the residents walk or ride bikes in the area. There are several blind areas he feels that the speed needs to be reduced. Zack is recommending 40 or 45 MPH. Dave Dolezal is familiar with the area and is suggesting that the speed be reduced to 40 MPH. Anita Hess seconded and the motion carried 3-0.

#### NEW ANNEX

- FFE changes are needed for the already delivered furniture – just a few minor changes but Zack is sure that there will be a second round of adjustments once the second round of furniture is delivered.
- July 25 -29 is when the next shipment should come with the lobby furniture and the prosecutor and public defender's furniture coming at that time.
- The etching for the veteran's wall will be done later this week.
- Zack has had correspondence with the courts concerning moving the furniture that they want from the Auditor's office to the 3<sup>rd</sup> floor. He is asking the commissioners what they suggest they do. There is a possibility that the movers can do this when they are here for the phase II move.
- Tim Lock had reached out to Jason Schoeff about maintenance on the generator at the new building. Zack had a maintenance agreement quote for \$1,015.00 per year for the next 3 years. After review the commissioners agreed to the 3-year contract. Dave Dolezal moved to sign the agreement and pay all three years upfront out of the bond. Anita Hess seconded and motion carried 3-0.
- Zack indicated that the parking memo that was sent out should clarify the questions that had come up about employee parking.
- Zack said he would like to close this project out by the end of the year. At this time until all deliveries are complete and issues that come up are addressed over the course of the next few months, we will keep the bond in place to completely finish this project.

#### COURTHOUSE RENOVATION

Zack met with American StructurePoint last week and they toured the courthouse and looked at the vault areas. They are hoping to come up with some plans in the near future for commissioner's review. Department heads will be a part of this discussion as well.

#### COUNCIL ON AGING

Cherish Smith, Council on Aging Director, was present for her quarterly report. Dave Dolezal moved to approve the report which totaled \$134,685.00. Anita Hess seconded the motion. Motion carried 3-0. Cherish also told the commissioners that the ribbon cutting ceremony for their new building was set for noon tomorrow July 12, 2022 and that the commissioners were invited.

#### BUILDING DEPARTMENT

Norm Lortie, Building Inspector, was present to ask that Mike Klopfenstein – who is going to full-time status – have the 10% reduction in pay waived. Mike has been employed with the county for the last 3 years and was doing this job as part time. The volume of work has increased and Norm feels that it is time to have him full time. He is also asking that he be granted 5 days' vacation this first year. Dave Dolezal moved to waive the 10% reduction in pay and approve the 5 days' vacation to be used within the first year of employment with the stipulation that if Mike leave employment within this first year that any unused vacation time will not be paid out. Anita Hess seconded the motion. Motion carried 3-0.

#### COURTHOUSE MAINTENANCE

Tim Lock, Maintenance director, came before the commissioners to see if they would allow himself and Craig Frymier to become 40 hour a week employees beginning 2023. This will give the 2 of them an extra 10 hours every two weeks. Dave Dolezal moved to approve the additional time for the two full-time maintenance workers. Anita Hess seconded and the motion carried 3-0.


**BUDGETS**

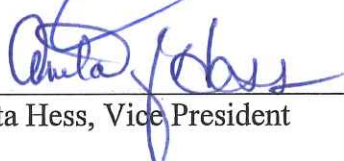
Jackie went over the commissioners 2023 budgets with them for submission. The Noble County Historical Society had sent a letter of request for an increase from \$1500.00 to \$5000.00. Dave Dolezal moved to approve the increase. Anita Hess seconded and motion carries 3-0. The other change was for Foundations. This increase request was from \$70,000.00 to \$75,000.00. Dave also moved to approve this increase. Anita Hess seconded and motion carried 3-0.

**ADJOURNMENT**

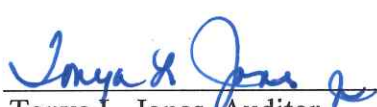
This session of the Board of Commissioners of Noble County was at approximately 11:00 AM recessed from day to day until August 1, 2022

Dated this 1<sup>ST</sup> day of August, 2022

  
\_\_\_\_\_  
Gary D. Leatherman, President

  
\_\_\_\_\_  
Anita Hess, Vice President

  
\_\_\_\_\_  
Dave Dolezal Member

ATTESTED:   
\_\_\_\_\_  
Tonya L. Jones, Auditor