

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD June 25, 2018**

Comes now the hour of 8:30am. on the 25th day of June, 2018, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Dave Dolezal, Vice President
Anita Hess, Member

Also present were:

Jacqueline L. Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Matt Getts, KPC Media

Commissioner President, Gary Leatherman, brought the meeting to order at approximately 8:30AM.

CORRESPONDENCE

- IDEM – Bosch Air Quality Approval
- IDEM – Confined Feeding Operation parcel closure
- Surveyor – Notice of Rate Increase – Clapp System
- Noble County Treasurer’s monthly report – duly entered

MINUTES

Minutes of the previous meeting were read and approved as written with a motion from Dave Dolezal. Anita Hess seconded the motion. Motion carried 3-0.

PAYROLL

Payroll for the time period of May 25,2018 thru June 6, 2018 and dated 06/21/18 was reviewed and approved by the commissioners with a motion from Dave Dolezal. The report contained 7 pages and totaled \$397,057.46 Anita Hess seconded the motion. Motion carried 3-0.

CLAIMS

- Nicole Noe, Deputy Auditor, was present for the review of claim which contained 10 pages and totaled \$853566.61. Dave Dolezal moved to approve the claims with a second coming from Anita Hess. Motion carried 3-0.
- The commissioners also reviewed the supplemental claims. This 2-page report totaled \$221,054.10 and was approved with a motion from Dave Dolezal and seconded by Anita Hess. Motion carried 3-0.
- Court Claims were also reviewed and contained 6 pages totaling \$51,967.05. Dave Dolezal moved to approve. Anita Hess seconded his motion. Motion carried 3-0.

HIGHWAY

Richard Rogers, Highway Superintendent, had the following construction update for the commissioners:

- Utility permits from Frontier Communications and Ligtel
- Driveway variances:
- E County Line Road – this drive way is about 75 feet short of site distance but Richard reported it is a low volume road and he had no problem granting the variance. Anita Hess moved to approve the variance for O’Neal. Dave Dolezal seconded the motion. Motion carried 3-0. Wysong – requesting 2 field entrances - no sight problem – variance for 2 & 3 driveways. Anita motion Dave 2nd 3-0.
- This driveway in on angling road. Richard reported that it is 20 feet short of site and could improve with the trimming of some trees. The property is owned by Donat and in a 40 MPH zone. Anita Hess moved to approve this variance with the condition that the owner trim the trees block the site. Dave Dolezal seconded the motion. Motion carried 3-0.
- Richard reported that the entire 13.5 miles of construction have been chip and sealed. More work will be in the process but this phase is complete.

- Started a large culvert project this morning.
- Reconstruction looking good.
- Mowers are mowing.
- Gary asked Richard to look at a downed tree on 200 E. The tree is off the road but branches are hanging in the roadway.

Zack Smith, Highway Engineer, had the following engineering business to bring before the commissioners:

- Bids for the HMA Overlay project were opened. The bid for 2018 HMA -01 is for 12.5 miles of overlay with the Subdivision bid having 6 miles. The following companies submitted bids:

1.	Brooks Construction Company	- 2018-HMA -01	\$1,129,367.00
		• 2018-SUB -01	\$ 718,214.00
2.	E & B Paving Inc	2018-HMA -01	\$1,134,334.56
		2018-SUB -01	\$ 645,157.00
3.	Niblock	2018-HMA-01	\$1,193,850.00
		2018-SUB-01	\$ 593,356.00
4.	Pulver's Asphalt Paving	2018-HMA -01	\$1,113,225.00
		2018-SUB -01	\$ 565,265.00

With the estimated cost of the project be \$1.4 million dollars, Zack is suggesting to accept the bids for review. Dave Dolezal moved to take the bids under review and advisement. Anita Hess seconded the motion. Motion carried 3-0.

- LPA Voucher – Zack has a LPA invoice for the bridge inspection with United. Motion to sign the voucher came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.
- There is also a LPA voucher for Bridge 136 - Dave Dolezal moved to sign this voucher as well with United. Anita Hess seconded the motion. Motion carried 3-0.
- Zack reported that Bridge 147 is proceeding with the Utility issues taken care of this project should start construction in July.
- Baseline Road and 600 E – this project is ahead of schedule and will probably be bumped up a year.
- 400 N project has been accepted by the state and Zack had a IDOT project coordination contract for the commissioners to sign. Motion to sign came from Anita Hess and was seconded by Dave Dolezal. Motion carried 3-0.
- Bridge 6 – Zack reported that the box was set last week and that they are making good progress on this county project.
- Bridge 5 – Phase 1 is complete.
- Fuel Pumps – Zack presented a change order for the fuel pump project. This will footers to be place for a canopy at some time in the future. The amount is \$5,943.00 and is approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.
- Zack had prepared an ordinance for the Stoneshill and Townline intersection. This will become a 3-way stop. This change will be accompanied by additional signs to be placed as warnings for the stop. Anita Hess moved to publish the ordinance in preparation of adoption. Dave Dolezal seconded the motion. Motion carried 3-0.
- The ordinance to amend the speed in the Knapp Lake area was also reviewed and a motion to proceed with publication was made by Dave Dolezal and seconded by Anita Hess. Motion carried 3-0.
- The final ordinance is for acceptance of Fruehey Dr and Huntington Avenue. Motion to proceed with the ordinance came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.
- Zack reported that the ‘kick off’ meeting for the Community Crossing grant would be on Tuesday and that he would be attending.

REZONINGS

Hively – There is a request to rezone .372 acres of land owned by Lukus Hively from C3 to A1. Meeting all requirements and a favorable recommendation from the plan commission, Anita Hess moved to approve the rezoning. Dave Dolezal seconded the motion. Motion carried 3-0.

CECE Holdings – this request is from Roy Williams to rezone 16.13 acres from A1 to I1. This too met the requirements and had a favorable recommendation from the plan commission. Dave Dolezal moved to approve the rezoning with a second from Anita Hess. Motion carried 3-0.

RECESS

KENDALLVILLE CONTRACT 911

This item was canceled due to the Kendallville council will not meet until Tuesday of this week.

COUNCIL ON AGING

The commissioners have received a request to de-obligate the grant received for the new Council on Aging site. Bids to remodel the building came in much higher than expected and the agency will be unable to come up with the additional funds. Dave Dolezal made a motion to de-obligate the grant agreement and sign the letter of de-obligation. Anita Hess seconded the motion. Motion carried 3-0. Letter was sent to Matt Brinkman to further execute the process.

BROKER OF RECORD

Jackie Knafel, County Coordinator, talked to the commissioners about having one agent for all of the ancillary benefit programs here at the county. She explained that this would eliminate brokers coming in and various times and employees being interrupted several times throughout the year. Mary Applegate and Jackie have met with Jeff Elder of Jenpale, LLC and would like to have them appointed to be the voluntary insurance broker. Anita Hess moved to sign the “broker of record letter” for Jenpale, LLC. Dave Dolezal seconded the motion. Motion carried 3-0.

ROOF REPAIR

A change order for the roof repair had been received from Leatherman Construction. The amount was \$3,550.00. Motion to approve the additional costs was made by Anita Hess and seconded by Dave Dolezal. Motion carried 3-0.

HEALTH DEPARTMENT

Tina Lough, Health Department Registrar, was present to discuss a new software program upgrade which will increase the speed of birth and death record requests. The quote to do the upgrade is estimated to cost \$13,500.00 and the health department board has already made the approval to proceed.

Tina is also requesting that the commissioners approve a purchase of \$1,750.00 for a new embosser. This is an automated seal for the birth and death records. Motion to approve both the purchases over \$500.00 was made by Dave Dolezal and seconded by Anita Hess. Motion carried 3-0.

LEPC PURCHASE

A representative from the LEPC board was present to request permission to purchase kits to upgrade the Hazmat materials. This is expected to cost around \$3,600.00. Dave Dolezal moved to approve the upgrade to the Hazmat kits. Anita Hess seconded the motion. Motion carried 3-0.

RECESS

The commissioners reviewed the 2019 budgets for commissioners, CEDDT, Debt Service and Cum courthouse and instructed Jackie to proceed with the numbers presented.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 12:30 PM. recessed from day to day until June 25, 2018.

Dated this 9th day of July, 2018


Gary D. Leatherman, President

David J. Dolezal
David J. Dolezal, Vice President

Anita Hess
Anita Hess, Member

ATTESTED: Tonya L. Jones
Tonya L. Jones, Auditor