

MINUTES OF A REGULAR SESSION OF THE BOARD OF COMMISSIONERS HELD May 23, 2022

Comes now the hour of 8:30 a.m. on the 23rd day of May, 2022, in the Commissioners Room in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Anita Hess, Vice President
Dave Dolezal, Member

Also present were:

Jacqueline Knafel County Coordinator
Dennis Graft, Noble County Attorney
Matt Getts, KPC Media
Zach Smith, Highway Engineer
Richard Rogers, Highway Superintendent

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:30a.m.

POSTAGE MACHINE

Judge Mike Kramer and Judge Steve Clouse came before the commissioners to discuss the postage machine location. It has always been at the courthouse more due to the fact that the auditor's office maintained the machine and added postage when necessary. The plan was for the machine to go over to the new annex to maintain that consistency. The courts are wanting it to remain here as they are stating that the majority of the mail comes from the courts and the clerk's office. Some suggestions and ideas were talked about but no decision was made at this time.

CORRESPONDENCE

- IDEM – Forest River – Administrative amendment
- IDEM – Air Quality Permit renewal – Precision Tank

MINUTES

Minutes of the previous meeting were read and approved as corrected. Dave Dolezal made the motion. Anita Hess seconded and the motion carried 3-0.

CLAIMS

Claims dated 05/23/2022 were approve with a motion from Dave Dolezal and a second from Anita Hess. Motion carries 3-0. The 15-page report totaled \$861,901.09.

CREDIT CARD CLAIMS

The commissioners also reviewed the credit card claims. This was a 4-page report totaling \$1,156,948.16. Motion to approve these claims came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.

PAYROLL

Payroll for the time period of 04/22/2022 – 05/05/22 and dated 05/19/2022 was reviewed by the commissioners. The 4-page report totaled \$458,752.19 and was approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.

HIGHWAY

Richard Rogers, Highway Superintendent, had the following construction information for the commissioners:

- Richard had a drive-way permit that he is needing a variance for because of the location being too close to an intersection. After review the commissioners will allow the variance with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

- Richard also has 2 Utility permits for Ligtel. They will be installing Fiber Optic from Avilla to LaOtto. Dave Dolezal moved to approve the permits. Anita Hess seconded and the motion carried 3-0.
- Ditching and Berming work continues as well as chip sealing and patching.
- The department is planning to start the dust control spraying on gravel roads around the first of June.

Zack Smith, Highway Engineer, has the following engineering business to bring before the commissioners:

- The commissioners opened bids for Bridge 73. There were 3 bids received:
 1. RG Zachrich Construction Inc \$549,230.30
 2. RL McCoy \$549,961.20
 3. Milestone Contractors \$438,508.88

Dave Dolezal moved to accept all bids as presented and a decision will be made after review of bids. Anita Hess seconded and the motion carried 3-0.

- Road Rehabilitation report was reviewed. This was compiled after the road ratings for this year was complete. This will also update the 5-year plan. Motion to approve the report and to place it on the website was made by Dave Dolezal. Anita Hess seconded and the motion carried 3-0.
- Zack had a Local Roads and Bridge Matching Grant agreement for the commissioners to sign. Dave Dolezal moved to sign the agreement. Anita Hess seconded and the motion carried 3-0.
- HMA 2022 -01 was given to Pulver's. Zack indicated they would be starting mid-summer on this project.
- 400 N – This project should be about complete with the right of way phase. Parcel 17 there will need to be a small relocation of the property.
- Bridge inspection - LPA Voucher for Preliminary Engineering for the countywide bridge inspection in the amount of \$1039.41. Motion to approve the voucher came from Dave Dolezal. Anita Hess seconded and motion carries 3-0.
- Bridge 136 – there is also an LPA voucher for Bridge 136 in the amount of \$13,860.00. This is for Right of Way services in the amount of \$13,860.00. Dave Dolezal moved to approve this voucher. Anita Hess seconded the motion. Motion carried 3-0.
- Bridge 136 – this LPA voucher is for preliminary engineering and is in the amount of \$3159.00. Motion to approve this voucher came from Dave Dolezal and was seconded by Anita Hess. Motion carries 3-0.
- For the Bridge 136 project there is land that was available from the acquisition of a home owned by Myers. Shawn Kimmell, an adjoining property owner has placed an offer for this property. The offer has been accepted and Zack will draft a quit claim deed for the property.
- Zack reported that he had received notice from Ms. Myers that the move was complete and he now has possession of the key.
- Baseline Road at 600 E – there is a construction engineering LPA voucher for this project. Motion to approve the voucher in the amount of \$523.44 is approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0. Zack reported that the project is complete with the recent seeding that was done.
- Zack reported that he had recently attended meeting with INDOT and that all LPA projects are in good standing and progressing on schedule.
- Culvert inspections – Zack told the commissioners that there were 283 culverts structures and there were approximately 50 that were in need of repairs or replacement over the next 3 years.
- Little Long & Round Lake - Zack advised that the revised bid process should be coming soon for advertisement and fall construction.
- Buena Vista - with no further information available concerning the project at Buena Vista, Zack would like to proceed with the acquisition of the Stork property. This property will be needed regardless of the final project whether it is left the way it is and land is purchased from Misner as well or whether they will need to do an alternative turn around using only the Stork Property. Motion to accept the legal description as presented and to proceed with the Warranty Deed was made by Dave Dolezal. Anita Hess seconded and the motion carried 3-0.
- ADA Transition Plan was review and approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.
- Also approved was the TITLE VI Implementation Plan. Motion from Dave Dolezal and a second from Anita Hess approved this plan. Motion carried 3-0.

ANNEX

- Zack reported that construction is complete on the new building.
- Majority of the furniture has been installed in the building - we are still waiting on some of the furniture in the first round and then the prosecutor and public defender will not be here until July.
- Move Schedule - IT Department and dispatch will move next week with the courthouse offices to move the week of the 20th. The prosecutor and public defender will follow in August.
- The Lobby feature map will start this week.
- Zack also reported that the lettering on the outside will be installed by June 3.
- Zack also went over the agenda for the Ribbon cutting on June 3 with the commissioners.

COURTHOUSE RENOVATION

- Zack has the general condition of the contract for construction and the standard form of agreement between the owner and construction manager for review and approval. Dave Dolezal moved to approve both documents. Anita Hess seconded and motion carried 3-0.

NOBLE COUNTY PARK BOARD

Jeff Boyle, board member with the Noble County Park Board, is present to update the commissioners on the work of the park board. Jeff advised the commissioners that the board does not own any parks but work out in the county to help with various things. Currently they have been working with DNR and Zack to install a boat launch off of Ball Road which is an LPA project for the County. They have been pushing for a water trail and have a 10-plan to promote parks in Noble County. They are working on a brochure to promote Noble County. It is a 12-page brochure and to print the volume they would like to print would be costing around \$5,000.00. He is coming to the county to ask for help with this cost. The commissioners thought that this type of cost should come from either the visitor's bureau or the EDC of which the county contributes funds to these two agencies for the promotion of Noble County. Jeff will contact them for assistance.

HEALTH

Anne Lowe, Health Nurse, has a couple of large purchases that she needs approval for. The first is for a computer printer and is expected to cost between \$800.00 and \$900.00. Dave Dolezal moved to approve the purchase up to \$900.00. Anita Hess seconded and motion carries 3-0. The second purchase is for Thermometers. This will be paid from the fee fund and is at a cost of \$1251.45. Motion to approve this expenditure is made by Dave Dolezal. Anita Hess seconded. Motion carried 3-0.

BUILDING DEPARTMENT

Norm Lortie, Building Inspector, is coming before the commissioners to request that his part time inspector go to full time. Norm indicated that inspections are up considerably and he also cited the solar installation to take a considerable amount of time by his department. Dave Dolezal moved to explore the possibility of adding this full-time employee and to approach the council with the idea. Anita Hess seconded. Motion carried 3-0.

LIGTEL

Randy Meade and Bub Durham from Ligtel, came before the commissioners to talk about Ligtel's efforts to install broadband to all residents. The company has secured 3 grants and will be also investing their own money in this endeavor. Their first target will be that of south east Noble County which seems to have the least amount of service at this time and then work their way around the county. They are hoping to have 100 miles installed by the end of the year. 300 + miles when all complete. They are hoping to start within the next couple of months. Gary Gatman and Lori Gagen from the EDC were also present for this presentation. A copy of the map is in this file.

Recess

Back in session 1:30PM

INSURANCE

In a phone conversation with Jarod Ramer and the commissioners, some of the assessed values were reviewed. Jarod will have the Weber Road facility evaluated as it is valued extremely high. The fuel

pumps at the highway were raised based on the cost of the pumps and the personal property at the new facility was also reviewed. Jarod indicated that even though renewal was June 1, 2022 changes can be done throughout the year.

INDEPENDENT CONTRACTOR AGREEMENT

Zack Smith has agreed to be the project manager for the courthouse renovation. With that, the commissioners approved the Consent to preform additional services, as well as the Contractor agreement between the county and Zack. Motion to sign the agreement came from Anita Hess and was seconded by Dave Dolezal. Motion carried 3-0.

SHERIFF

Max had a contract for the Commissioners to sign for the roofing project. This was between the Commissioners and Fort Wayne Roofing. Motion to sign the contract came from Anita Hess and was seconded by Dave Dolezal. Motion carried 3-0.

2023 HOLIDAY SCHEDULE

Jackie discussed the holiday schedule and changes made to meetings etc. due to the move. She will finalize the schedule and bring it to next meeting for final approval.

TOWN OF AVILLA APPOINTMENT

The town of Avilla is requesting that Kevin L Kelly of 625 N Main St Avilla Indiana be appoint to serve on the Avilla Plan Commission. Motion to appoint Mr. Kelly came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.

STARR REQUEST

A request from the Starr committee to allow a "Market on the Square" to be set up on the sidewalk on the east side of the courthouse was made. After speaking with Steve Hook – a member of the committee, and some further discussion a motion was made by Dave Dolezal to allow this to be done. Anita Hess seconded and the motion carried 3-0.

CONSULTANT EVALUATIONS

The rest of the day was spent with Zack and the Commissioners evaluating the consultants for the Bridge 59 project.

AMENDMENT TO THE April 25, 2022 minutes

The Commissioners made an amendment to the minutes of the April 25, 2022 meeting citing that the 120-day moratorium on the solar discussion should have read "120-day moratorium on the solar permitting". Changes to those minutes were made with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.


ADJOURNMENT:

This session of the Board of Commissioners of Noble County was adjourned at approximately 4:00PM recessed from day to day until June 13, 2022


Dated this 13TH day of June, 2022



Gary D. Leatherman, President



Anita Hess, Vice President



Dave Dolezal, Member

ATTESTED: Tonya L. Jones
Tonya L. Jones, Auditor