

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD April 8, 2019**

Comes now the hour of 8:30am. on the 8th day of April 2019, in the Commissioners Room in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Anita Hess, Vice President
Justin Stump, Member

ABSENT:

Gary Leatherman. President

Also present were:

Jacqueline L Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Matt Getts, KPC Media
Max Weber, Noble County Sheriff
Richard Rogers, Highway Superintendent
Zack Smith, Highway Engineer
Kenneth Hughes, Plan Director

CRIME VICTIMS WEEK

Jim Mowery, Noble County Prosecutor, along with Terri Skinner, Victim Advocate, were present to request that the week of April 7-13th, 2019 be proclaimed National Crime Victim's Rights Week in Noble County. Justin Stump moved to approve the proclamation with a second coming from Anita Hess. Motion carried 2-0.

CORRESPONDENCE

- Thank you from the DLGF Commissioner Wesley Bennett to the County Assessor on a job well done with assessment submission toward a goal of on time billing.
- DNR – notification of entering the Brimfield School #2 in the National Register of Historic Places.
- Idem - Dow Silicones – administrative amendment
- Surveyor - rate increase Brown Reconstruction
- Clerk report -- for the months of November, December, January and February - duly entered

MINUTES

Minutes of the previous meeting were read and approved with a motion from Justin Stump. Anita Hess seconded the motion. Motion carried 2-0.

UMBAUGH

An engagement letter was received from Umbaugh who is handling our highway garage bond. This is done periodically to update records. Motion to sign the "continuing disclosure services" came from Justin Stump. Anita Hess seconded the motion. Motion carried 2-0.

CLAIMS

- Utility Claims – the utility claims were reviewed by the commissioners. The 2-page report totaled \$127,200.79 and was approved with a motion from Justin Stump and seconded by Anita Hess. Motion carried 2-0.
- Regular Claims were also reviewed. This report contained 10 pages and totaled \$305,991.55. Motion to approve these claims came from Justin Stump and was seconded by Anita Hess. Motion carried 2-0.

PAYROLL

Payroll for the time period of 03/15/19 – 03/28/19 and totaling \$404,159.04 was also approved with a motion from Justin Stump. Anita Hess seconded the motion. Motion carried 2-0.

HIGHWAY

- There were residents from Big Lake present today to hear the discussion concerning easements and roads in the South Wood Shores addition at Big Lake. The roads, easements and extra ground was never titled to the county or association by the original developer and therefore remains in limbo at this time. Quite possibly the parcel will be on the 2019 tax sale. Zack Smith, Highway Engineer is bringing this to the commissioners to request their ideas as to how to handle the situation, as the county highway has always maintained the roads in the area. The residents in attendance relayed to the commissioner that the community was in the process of developing an association and would be interested in acquiring the "left over ground" that they county didn't take for roads. Dennis Graft, County Attorney recommended that the commissioners let the property go to tax sale, and then have the property surveyed for the road portion and then assign the deed to the association the portion that is outside the road. Everyone in attendance seemed to be okay with that proposal.

Richard Rogers, Highway Superintendent, had the following highway construction business to discuss with the commissioners:

- Richard reported that he is patching everyday as well as debrushing and working on drainage issues.
- Driveway variance – Richard had a request from a property owner on 50 S at Sunset Shores for a driveway permit that 146 feet short of site distance. Richard indicated that he thought that it would be okay with the proper signage. Justin Stump moved to approve the variance with the stipulation that a hidden drive sign be erected. Anita Hess seconded the motion. Motion carried 2-0.
- Driveway variance - Richard had another request for a variance on 600 E south of Baseline Rd. This is a second drive and is 100 feet short of site distance. Even with the sight distance being short, Richard didn't think that there would be much of an issue. Justin Stump moved to approve the variance with a second coming from Anita Hess. Motion carried 2-0.
- Richard had also received a request to close a road for a bass tournament along the Elkhart River. There are going to be several boats, trailers trucks parked along the road and the organization would like to close the road. Richard is suggesting signage be placed to indicate one lane traffic rather than a complete closure. That was the consensus of the commissioners as well.
- Richard had a Utility Permit for Ligtel for a Fiber Optic line in Kimmell. Justin Stump moved to approve the permit for Ligtel. Anita Hess seconded the motion. Motion carried 2-0.
- The Town of Avilla is installing a water line that is expected to cross one of our county roads. They are asking for a waiver for the permit. Zack and Richard are both in agreement with the request. Justin Stump moved to waive the Utility Permit Fee for the Town of Avilla. Anita Hess seconded the motion. Motion carried 2-0.
- Richard informed the commissioners that the drainage foreman at the department would be leaving and that they would be posting the position shortly.
- Utility permits were also granted for United Telephone, Mediacom and I & M.

Zack Smith, Highway Engineer, is present to discuss the following engineering business with the commissioners:

- Zack reported that Noble County had been awarded a \$1,000,000.00 Community Crossing grant recently. Zack will put together a bid package for HMA project to be in compliance with the grant requirements. Zack had a contract with the state for the commissioners to sign for the matching grant. Justin Stump moved to sign the contract. Anita Hess seconded the motion. Motion carried 2-0. Zack will get the bid package sent to Jackie for advertisement and will set bid openings for the second meeting in May.
- Zack has an LPA voucher for Bridge 147 – this project is finalized and the paperwork should be wrapping up shortly. Justin Stump moved to sign the LPA voucher for Construction. Anita Hess seconded the motion. Motion carried 2-0.
- There was also an LPA Voucher for county road 400 N which was signed with a motion from Justin Stump. Anita Hess seconded that motion and motion carried 2-0.
- There was also a design exception for 400 N to sign. This will go to IDOT for approval. Motion to sign the document was made by Justin Stump and seconded by Anita Hess. Motion carried 2-0. ‘

- Bridge Inspection – United Consulting has begun the bridge inspection process for Noble County.
- Bridge 136 – Zack reported that the Stage one design had been submitted to IDOT for approval.
- Baseline Road /600E – the right of way designs has been submitted to IDOT.
- Bridge 55 – work on this bridge will begin in November.
- Bridge 77 – construction continues and is going very well.
- The roadway on 1000 E as it crosses State Road 3 was never taken out of the landowner's name. A title search has been completed and we will now need a survey which Zack will discuss with the county surveyor.
- Zack had received a request for the signage for Noble Trails to be a different color. They are asking that it be green with all trails information be on that color. The commissioners had no issues with this request.
- With a building project in the future, the commissioners would like to assign a project manager and Zack has agreed to assume that responsibility. Justin Stump made a motion to appoint Zack Smith as the project manager for the building project. Anita Hess seconded the motion. Motion carried 2-0.

PLAN COMMISSION

Kenneth Hughes, Plan Director, is present to request the commissioners appoint a member to the BZA Board. Carol Edwards currently serves on the board and is willing to continue that service. Justin Stump moved to reappoint Carol to serve on the BZA Board. Anita Hess seconded the motion. Motion carried 2-0.

Kenneth has also been approached to use some of the CEDIT dollars set aside for the comprehensive plan to be used for park development at the Cosperville Public Access Site.

Kenneth also told the commissioners that he was continuing work on the animal welfare ordinance and would be working closely with Farm Bureau Insurance as well as the Noble County Sheriff's department going forward.

MINUTES

Minutes of the March 25, 2019 executive session were approved with a motion from Justin Stump. Anita Hess seconded the motion. Motion carried 2-0.

HIGHWAY

Richard Rogers, Highway Superintendent, came back before the commissioners to discuss an upcoming auction that would enable the county to purchase some good used equipment rather than buy new. Campbell's garage in Ligonier is going out of business and have a service truck with only 60,000 miles on it. Randy Jordan, shop supervisor, had been to look at the equipment and found it to be in good condition. Richard is asking permission to spend up to \$100,000.00 for equipment at this auction coming up Friday April 12, 2019. Justin Stump moved to allow up to \$100,000.00 to be used to purchase needed equipment. Anita Hess seconded the motion. Motion carried 2-0.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 10:40A.M. recessed from day to day until April 22, 2019.

Dated this 22 day of April, 2019

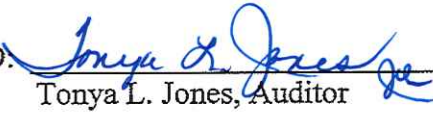


 Gary D. Leatherman, President



 Anita Hess, Vice President


Justin Stump, Member

ATTESTED: 
Tonya L. Jones, Auditor