

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD December 13, 2021**

Comes now the hour of 8:30am. on the 13<sup>th</sup> day of December, 2021 in the Commissioners Room in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
Anita Hess, Vice President  
Dave Dolezal, Member

Also present were:

Jacqueline L Knafel, County Coordinator  
Dennis Graft, Noble County Attorney  
Matt Getts, KPC Media

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:30am.

**CORRESPONDENCE**

- IDOT – small structure improvement project in various locations along State Road 3 and US Highway 6.
- Morley Architects – broadband projects funded through the federal government.
- Plan Commission – Notice of minor sub-division for Bontrager, Mervin and Carolyn
- IDEM – air permit for Forest River Inc
- County Treasurer's monthly report – November

**MINUTES**

Minutes of the previous meeting were read and approved as written with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

**CLAIMS**

Claims dated 12/13/2021 were reviewed and approved with a motion from Dave Dolezal. The 17-page report totaled \$405,586.22. Anita Hess seconded the motion. Motion carried 3-0.

**PAYROLL**

Payroll dated 12/02/2021 was a 4-page report totaling \$425,965.19 and was approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

Payroll dated 12/16/2021 was also available for review. Dave Dolezal moved to approve the 4-page reported that totaled \$452,367.04. Anita Hess seconded and the motion carries 3-0

**OPIOIDS SETTLEMENT**

Notification had been received concerning settlement participation in an opioid settlement suit. Dennis Graft, Noble County Attorney, has completed the participation form and is asking the commissioners to sign. Dave Dolezal moved to sign the form. Anita Hess seconded and motion carried 3-0.

**ORDINANCE**

A council redistricting ordinance was presented to the commissioners for signature. This redistricting is needed for deviation compliance following the recent census. District one will consist of precinct Perry 3, 4,5 and 6; Sparta 2; York 8; and Washington 1.

District two will consist of Wayne 15; Orange 12, 13 and 14; Elkhart 7; Albion 28; and Jefferson 11.

District three will be comprised of Allen 24, 25 and 26; Swan 27, Green 10 and Noble 9, 29.

And District four will consume Wayne 16, 17, 18, 19, 20, 21 and 22; and Allen 23.

Motion to approve the ordinance as presented came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.

**HIGHWAY**

Richard Rogers, Highway Superintendent, and Anna Vice, Bookkeeper, are present in the absence of Zack Smith, Highway Engineer.

- The Annual bids were received and opened at this meeting. After all were opened and announced Dave Dolezal made a motion to accept the bids for future review. Anita Hess seconded and the motion carried 3-0.
- Richard has a driveway variance for approval for Rodney Schoon on 415 N. This is simply because it is located near another drive on that road. Motion to approve came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.
- Another driveway variance for Miller on 600 W was also considered. This – too – is located near another driveway but has good sight and drainage reports. Dave Dolezal moved to approve the variance. Anita Hess seconded and motion carried 3-0.
- Richard reported some clean up after the Friday night/Saturday Morning storms.

#### ENGINEERING

- Community Crossing Project – HMO -02 this is out for bid.
- 400 N – LPA Voucher – the voucher for \$1934.30 for engineering was approved with a motion from Dave Dolezal. Anita Hess seconded the motion. Motion carried 3-0.
- 400 N – there is another LPA for this project for right of way. This is in the amount of \$6,303.94 and is approved with a motion from Dave Dolezal. Anita Hess seconded and motion carries 3-0.
- Concerning the condemnation for a property on 400 N that will not respond to notices, Dennis reported that the hearing is set for December 16, 2021 in Circuit Court.
- Bridge 69- Richard has an LPA Voucher for engineering in the amount of \$1,323.36. Dave Dolezal moved to approve this voucher and it was seconded by Anita Hess. Motion carried 3-0.
- Old State Road 3 – Notice to proceed has been issued.
- Little Long & Round Lake – Richard has a cover sheet for this project to sign. Motion to sign came from Dave Dolezal. Anita Hess seconded 3-0.
- Crash at 900 W and 200 N – Richard reported that the department has put more spinners at the location. The department has also “stop ahead” signs to warn motorists. The department still does not have the crash report to indicate the cause of the crash which is thought to be due to excessive speed.

#### ANNEX

Richard is reporting on behalf of Zack and has two change requests for approval.

- PCO -37. This is for concrete material and is in the amount of \$7,496.32. Motion to approve the request came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.
- PCO 38 is for extra milling /bas/binder from inconsistent existing pavement. This is for \$23,582.33 and is approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

#### ENCUMBRANCES

- |  |             |
|--|-------------|
| • Noble County Treasurer – 1000-33100-005 Printing | \$722.00    |
| • Surveyor - 1000-36500-029 Equipment Repairs      | \$1,500.00  |
| • Surveyor - 1000-44104-029 Surveying Equipment    | \$2,245.92  |
| • Commissioners 1000-21100-031 Office Supplies     | \$585.07    |
| • IT 1000-31705-043 computer hardware / software   | \$8,865.00  |
| • IT 1000-44000-043 computer hardware/ software    | \$56,820.77 |
- The above were all general fund encumbrances and were approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carries 3-0
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|---|--------------|
| • CCD – Highway 1135-43400-107 for bridge 136   | \$250000.00  |
| this was approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.  |              |
| • LEPC – 1152-44202-254 for Responder training  | \$1600.00    |
| Dave Dolezal moved to approve. Anita Hess seconded. Motion carried 3-0.   |              |
| • Highway LRS 1169-44101-202 Equipment crew   | \$210,308.10 |
| Dave Dolezal made the motion to approve this encumbrance. Anita Hess seconded the motion and motion carried 3-0.  |              |
| • Reassessment 1188-32200-234 Postage   | \$1,328.25.  |
| This encumbrance is for mailing of information to taxpayers and was approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0. |              |
| • Surveyor’s Perpetuation 1202-44100-249 Furniture and Equipment  | \$7,939.75.  |
| Dave Dolezal moved to approve. Anita Hess seconded and the motion carried 3-0.  |              |

- Probation – 2000-37501-246 Clothing allowance \$1,320.00.  
Dave Dolezal approves the encumbrance with a second from Anita Hess. Motion carried 3-0.
- Storm and Erosion – 2099-44100-257 Furniture & Equipment \$8,000.00.  
Motion to approve came from Dave Dolezal. Anita Hess seconded and motion carried 3-0.

**IT**

Dave Baum, IT Director, was present to talk to the commissioners about going to a .gov domain. This is what most government agency uses and would be cheaper for the county. Dave plans to implement within the next year or so but is requesting the commissioner's signature on the application. Motion to sign the letter came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.

**HEALTH DEPARTMENT**

Anne Lowe, Noble County Health Nurse, is present to ask permission to paint at the health department. The cost of just the paint is expected to be around \$7,000.00. Anne is saying that the donation fund has around \$4,000.00 and will be willing to help with the cost. Some locale students would like to do some community service for a project at school and are willing to do the work so there would be no labor cost. Gary asked about splitting the cost of the paint with the donation fund and the cum courthouse fund. There is money available in this fund as well. Dave Dolezal moved to allow the painting to be done over Christmas break and to split the cost between the above-mentioned funds. Anita Hess seconded and the motion carried 3-0.

Anne is also asking permission to by a new laptop out of the Public Health Vaccine fund. Her current computer is bulky and does not have the capability of doing some of the things needed at the clinic site project. Dave Dolezal moved to approve the purchase out of her funding. Anita Hess seconded and motion carried 3-0.

Anne updated the commissioners on the COVID situation. Unfortunately, we are still red and at a high positivity level. A lot of this is due to non-vaccinated people and for whatever reasons people do not get vaccinated. More clinics opportunities are going to be available to people for both the vaccines and boosters.

**LANDFILL**

Derek Faulk and Jeremy Kinman, were present from Wilcox Environmental Engineering, to discuss landfill issues. Derek reported that he will be retiring on December 31, 2021 and Jeremy will be our new representative.

Derek reported that a "baler" had been found in #6, so they will be attempting to remove that from the well and so an anticipated repair to the well will no longer be needed.

The last thing that Derek had was a proposal for 2022 from Wilcox. The proposal was reviewed and signed with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.

**EXTENSION CONTRACT**

The contract with the Extension Office was also signed with a motion from Anita Hess. Dave Dolezal seconded and the motion carried 3-0.

**ADJOURNMENT**

This session of the Board of Commissioners of Noble County was at approximately 2:30PM recessed from day to day until December 20, 2021

Dated this 20<sup>TH</sup> day of December, 2021

  
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Gary D. Leatherman, President

ABSENT  
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Anita Hess, Vice President

Dave J. Dolezal  
Dave Dolezal, Member

ATTESTED: Tonya L. Jones  
Tonya L. Jones, Auditor