

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD November 9, 2015**

Comes now the hour of 8:30 A.M. on the 9<sup>th</sup> day of November, 2015, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
David J. (Dave) Dolezal, Vice President  
Chad Kline, Member

Also present were:

Jacqueline L. Knafel, County Coordinator  
Dennis Graft, County Attorney  
Zack Smith, Highway Engineer  
Bill Etzler, Engineering Resources  
Steve Garbaca, KPC Media  
Kim Miller, Noble County Assessor  
Mark Goodrich, Highway Superintendent  
Danyel Waggoner, Deputy Chief Probation Officer  
Michelle Fosnaugh, Probation Officer  
Carol Shellenberger, Relay for Life  
Sarah Weeks, Relay for Life  
Tammy Taylor, American Cancer Society  
Doug Harp, Noble County Sheriff  
Mick Newton, EMA Director  
Tom Lock, Albion Town Marshall

Gary Leatherman, President of the Commissioners, brought the meeting to order at approximately 8:35 A.M.

**PAYROLL**

Payroll in the amount of \$336,395.94 containing 5 pages were reviewed by the Noble County Commissioners. Dave Dolezal moved to approve payroll dated 11/12/15 for the time period of 10-16-15 thru 10-29-15. Chad Kline seconded the motion. Motion carried 3-0.

**CLAIMS**

Claims totaling \$543,296.38 containing 11 pages dated 11/09/15 were approved with a motion from Dave Dolezal. This motion included the utility claims. Chad Kline seconded the motion approving both sets of claims. Motion carried 3-0.

**ASSESSOR**

Kim Miller, Noble County Assessor, brought up the contract with Equalval which was discussed with the commissioners as well as dates of completion. New assessment dates starting 2016 will be January 1 rather than the traditional March 1 date. Kim had contacted this company and questioned the cost increase. The work involved with neighboring factor around the lakes was the reason given for the increase in cost. Chad Kline made a motion to approve the contract with Equalval for trending. Dave Dolezal seconded the motion. Motion carried 3-0.

**HIGHWAY**

Mark Goodrich, Highway Superintendent, is present to provide the following construction update:

- Fall patching is caught up to date
- Clearing of brush will continue as long as the weather will allow.
- 2 drainage crew have been working continual basis.
- Mark also provided 3 utility permits for the file.

Zack Smith, Highway Engineer, went over the following topic for discussion:

- Bridge 147 – LPA voucher was provided for signature. Chad Kline moved to sign the voucher with a second coming from Dave Dolezal. Motion carried 3-0.

- CSX has returned the MOU that was sent for their requested changes to be reviewed. With this agreement certain deadlines would be required such as the removal of bridge 135 by the end of 2016. The other two bridge involved in this MOU would have completion dates of 2025. Zack feels that there needs to be a couple of minor changes made which will be discussed with Dennis Graft, County Attorney, and then will be returned to CSX for further review.
- The RFP for the new construction at the Highway Garage is ready and will be sent out in early December.
- The Speed Ordinance has been drafted with the changes that were discussed at the last meeting and has been advertised and will be on the Commissioners agenda November 23, 2015 at 9:00am for the public hearing and passage.
- Zack had received information for a GPS tracking system for trucks at the Highway department. Zack feels that this will be beneficial to the public as well as the schools systems as the public will be able to see where the highway trucks have been with snow removal etc. Zack will get quotes for this system and report back to the commissioner.
- Zack has prepared the annual highway bid packets and will be provided to the Auditors office for advertisement as well as packets for bidders to pick up. Bids will be opened at the December 14, 2015 commissioners meeting.
- Highway Inspector - Jackie and Zack will work on the posting for the newly created highway inspector opening. Zack would like to post and interview by the end of this year for a start date beginning the first of next year.
- Zack will be requesting quotes for a couple of new pickups and will bring before the commissioners when available.
- Zack is awaiting around \$20,800.00 in reimbursement from IDOT for damages done to county roads during bridge construction on a state road.
- Zack provided information from 3 companies for uniform contracts for the highway department. Provided the information given, Zack is recommending that the commissioners stay with Unifirst, the current vendor, for this service. This company was the lowest bid and has done a good job for the department. Dave Dolezal made a motion to stay with Unifirst for the upcoming year. Chad Kline seconded the motion. Motion carried 3-0.

#### PROBATION

Danyel Waggoner, Chief Deputy Probation Officer, is present along with Michelle Fosnaugh to request the commissioner's signatures on a contract from Paperless Business. Chad Kline made a motion to continue with this company for another contract year. Dave Dolezal seconded the motion. Motion carried 3-0.

#### ALCOHOL BEVERAGE BOARD

A request to appoint a member to the Alcoholic Beverage Commissioners was made. Chad Kline made a motion to appoint Robert Lortie to sit on this board. Dave Dolezal seconded the motion. Motion carried 3-0.

#### LANDFILL

Bill Etzler, Engineering Resources, is present to discuss issues at the Noble County Landfill site:

- GP 16, 17, 20 all exceeded the 5% margin of compliance. Bill is suggesting a retest and now we are required to submit a remediation plan addressing this issues.
- Alarms have been installed at the Owen property as discussed last meeting
- When asked for a long term solution and the possibility of doing away with the landfill all together, Bill will research this area and report back.
- Bill addressed a recent letter received from IDEM about reporting being unsatisfactory. Bill indicated that he is working with IDEM and explaining the change in companies, etc...
- Bill also reported that Mike Haines is currently working on new locks and the painting project at the landfill.

#### RELAY FOR LIFE

Carol Shellenberger, chairman of the Relay for Life committee, Sarah Weeks, committee member, and Tammy Taylor, American Cancer Society, are all present to request permission from the commissioners to use the courthouse square for next year's Relay for Life. This has been at West Noble for many years and the committee would like to start a rotation schedule – going East, Central and West on rotating years. Carol explained that the 3 streets surrounding the courthouse

would be blocked off with most activities being on the streets. The walk area would be the sidewalk surrounding the courthouse. The committee explained their commitment to keeping as much off the grassy area as possible. Chad Kline made a motion to allow this activity in May of 2016 to be held at the Noble County Courthouse. Dave Dolezal seconded the motion. Motion carried 3-0. Carol reported the 2017 walk will be held at the Windmill museum in Kendallville.

#### SHERIFF

Doug Harp, Noble County Sheriff, was present to request permission for employees in his department to donate sick time to an employee who had recently lost her son. Chad Kline made a motion to allow donation of up to 30 days to this employee. Dave Dolezal seconded the motion. Motion carried 3-0.

#### JAIL CONTRACT

The Medicaid contract was received from the FSSA and was signed with a motion from Chad Kline. Dave Dolezal seconded the motion. Motion carried 3-0.

#### RAIL EMERGENCY PLANS

Mick Newton, EMA Director and Tom Lock, Albion Police Chief, are present to inform the commissioners of a plan directed at evacuations in the ½ mile radius of the rail lines. Bodkin rail cars that come through Noble County have the potential for a hazardous situation given a derailment. The plan calls for locations to the north and south of the rail lines that would serve as a rally site for families in such a situation. Mick is asking that the South Complex serve as the south location here in Albion. Dave Dolezal made a motion to allow the South Complex to be used as a rally site in an emergency situation. Chad Kline seconded the motion. Motion carried 3-0.

#### TRASH ORDINANCE

Everett Newman had contacted the commissioners as a form of notification that a trash ordinance process would begin on a property on Old US 3. Everett was not present at the meeting, however, Chad Kline was well aware of the situation and explained the process to the commissioners. A neighbor of this property was present and verified that the resident has not done much of anything to correct the problem. Court action will begin on November 10, 2015 and the residents will have 20 days to respond to this action.

#### CORRESPONDENCE

Town of Albion Leachate invoice – duly entered  
Haines Bulldozing leachate report – duly entered  
First Group ADA – Title VI Compliance letter – duly entered  
Court Security – October Monthly report  
Sheriff's report of Collection – duly entered  
IDEM – Landfill groundwater reporting – duly entered  
Miller Confined Feeding - land quality permit on 1050 N – notification of approval

#### MINUTES

Minutes of the October 26, 2015 meeting were read and approved as written with a motion from Dave Dolezal and a second from Chad Kline. Motion carried 3-0.

#### COURTHOUSE REPAIR

A proposal to do courthouse repair to the area above 3<sup>rd</sup> floor was reviewed. The total estimate was still unknown until the area could be evaluated when examined, but the cost was estimated to be in the \$3,500.00 area from Leatherman Construction. Chad Kline made a motion to okay the work with a second coming from Dave Dolezal. Motion carried 3-0.

#### SHERIFF REPAIR TO JAIL

Leatherman Construction also had an estimate for the concrete repair at the Noble County Jail. The entrance to the basement of the jail was in need of repair and was estimated at \$14,700.00. This was the only quote received for this work. Chad Kline moved to approve this work with a second coming from Dave Dolezal. Motion carried 3-0.

MAINTENANCE OPENING

The commissioners reviewed the applications for maintenance position at the courthouse and instructed Jackie to set up interviews with 5 of the applicants for Monday November 16, 2015. Jackie will advertise the executive session and notify the applicants of their interview times.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 11:15A.M. recessed from day to day until the 23<sup>rd</sup> day of November, 2015.

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Gary D. Leatherman, President

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David J. Dolezal, Vice President

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Chad Kline, Member

ATTESTED: \_\_\_\_\_  
Tonya L Marks, Auditor