

MINUTES OF A REGULAR SESSION OF THE BOARD OF COMMISSIONERS HELD January 24, 2022

Comes now the hour of 8:30 a.m. on the 24th day of January, 2022, in the Commissioners Room in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President

Anita Hess, Vice President

Dave Dolezal, Member

Also present were:

Jacqueline L Knafel, County Coordinator

Dennis Graft, Noble County Attorney

Matt Getts, KPC Media

Zach Smith, Highway Engineer

Richard Rogers, Highway Superintendent

The Board of Finance met prior to this morning's meeting. Minutes available through that board.

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:30a.m.

HEALTH DEPARTMENT

Anne Lowe, Health Nurse and Tina Lough, Health Department, are present to discuss the purchase of a vaccine trailer. Anne Lowe indicated that the current trailer is too small to conduct clinics from the trailer. It has been good for moving the supplies to a site location but the trailer that they would like to purchase would allow the department to work directly from the trailer. The quote from United Trailers is in the amount of \$79,995.00. This is a 34 ft long trailer and would require an upgrade to the truck that the department has. This will be a cost of \$46,540.25 – the \$20,000.00 trade-in leaving a balance of \$26,540.25. Anne is indicating that the department has brought in around \$200,000.00 from insurance companies for vaccine reimbursements. These two costs would spend about \$100,000.00 of that revenue. Dave Dolezal moved to approve the purchase of the new trailer and the trading in of the current truck for the upgrade. Anita Hess seconded the motion. Motion carried 3-0. Also before the commissioners was an ordinance amending the Public Health Vaccine fund and the uses of the revenue. Dave Dolezal moved to approve the ordinance as presented. Anita Hess seconded and the motion carried 3-0. Jackie will advertise the adopted ordinance.

PLAN COMMISSION

The Noble County Plan Commission has brought before the commissioners a modification of their fee ordinance. After review the commissioners allowed through a motion from Dave Dolezal the ordinance to be advertised for public hearing. Anita Hess seconded the motion. Motion carried 3-0. Jackie will set for public hearing and advertise.

HIGHWAY

Richard Rogers, Highway Superintendent, has the following construction update for the commissioners:

- Media Com utility permit – duly entered
- Richard has a driveway variance for a resident on Hopewell Road. Richard is reporting a sight distance shortage of 200 ft. however, there are other driveways in that immediate area and this is approaching a stop sign so is indicating that the location would be okay. Dave Dolezal moved to approve the variance. Anita Hess seconded and the motion carried 3-0.
- Department is working on plowing and treating roads at this time and when that is no longer necessary will go back to spring preparation.

Zack Smith, Highway Engineer, had the following engineering business to discuss:

- All applications for the 2022 call for projects have been submitted and accepted. Those projects are Bridge 59, Riley Road and the Baseline Road.

- HMA project – Zack has the contract with Pulver’s for the commissioner’s signature. Dave Dolezal moved to sign the contract. Anita Hess seconded and the motion carried 3-0.
- 400 N - There is no further update – still waiting on the condemnation hearing for one property in this project. Hearing is set for 2/25/2022
- Bridge Inspection – next contract period will start 2023.
- Bridge 136 - Zack has an LPA voucher for \$100.00 that needs approved. Dave Dolezal moves to approve the voucher with a second coming from Anita Hess. Motion carried 3-0.
- Baseline Road / 600 E – an LPA voucher for this project was presented for approval. Dave Dolezal moved to approve the voucher for \$2,100.09. Anita Hess seconded and the motion carried 3-0.
- LPA Projects – Ball Road, Bridge 44, Bridge 134 and Bridge 69 – no updates and are proceeding on schedule.
- Zack did have an LPA voucher for Bridge 134 for preliminary engineering in the amount of \$7,123.50 which was approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.
- LPA voucher – Old State Road 3 – this is for preliminary engineering at a cost of \$19,414.00. Motion to approve this came from Dave Dolezal. Anita Hess seconded and motion carried 3-0.
- Little Long/Round Lake Culvert Project - this is currently being advertised for bids.
- Zack discussed a piece of property on the Albion Road (roadway) owned by Lois Irene Rosenogle. After review by the county attorney, it was advised to proceed with a trustee’s deed to get this in the county’s name.
- Zack further discussed the Diamond Lake project with the commissioners. Zack is estimated the total cost of that project to be 1.9 million dollars.

ANNEX

- Zack Smith, project manager, has the following update for the courthouse new annex:
 - PCO – 35R at a cost of \$30,959.19 is before the commissioners for approval. This is for exterior door hardware. Motion to approve the PCO came from Dave Dolezal. Anita Hess seconded and motion carried 3-0.
 - Zack also had the invoice for the furniture. This came in at \$867,369.00. 70% of the furniture cost will be due immediately with the remainder due upon delivery. The public defender, recorder and prosecutor will be paying for portions or all of their furniture purchases. Motion to accept and pay the required portion of this invoice came from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.
 - Zack had no update on appliances at this time.
 - Max Weber, Noble County Sheriff, had provided some information about the security equipment needed at the new annex. The cost of the walk-through scanner came in at \$4,950.00 with the x-ray inspection system cost was \$21,576.00. Motion to proceed with the purchase of these items was made by Dave Dolezal and seconded by Anita Hess. Motion carried 3-0.
 - Zack had been notified that the 911 furniture would be arriving late April.

COURTHOUSE RENOVATION

- Design scope work continues and hopefully we will have some estimates and plans soon.

CORRESPONDENCE

- IDEM – Forest River Inc Plant 91 – Air Quality permit
- Annual Report of the Noble County Sheriff – duly entered
- Building Department – Annual report
- Plan Commission – Annual report

MINUTES

Minutes of the previous meeting were read and approved as corrected with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

CLAIMS

Claims totaling \$753,109.08 on 13-page report were approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

MISC CLAIMS

This 3-page report totaled \$2,899,284.90 which included new construction payment of \$823,115.81 and settlement payments of \$1,478,162.17 leaving accrual claims at \$598,006.92. This was approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carries 3-0.

PAYROLL

Approval of the 01/13/2022 payroll came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0. The 4-page report totaled \$448,029.37.

REZONING

Teresa Tackett, Plan Director, was present to discuss a rezoning for Dennis Shively. This is a 3.0-acre tract that they are requesting go from A-1 to I-1. Teresa indicated that there was a favorable recommendation from all members present at the Plan Commission meeting. Motion to approve the rezoning came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0. The ordinance was not signed by the commissioners as there were errors on the legal description. They will not be signed until 2/14/2022.

APPOINTMENT

A request for an appointment to the Noble County Library has been made. In a letter received from Sandy Petrie, Executive Director, the request is to reappoint Gwen Jones, to a third term. Dave Dolezal moved to appoint Gwen to serve that 3rd term. Anita Hess seconded and the motion carried 3-0. Stacey Beam, Chief Probation Officer, has also requested an appoint for a new board that has been established in her department. This is the Justice Reinvestment Advisory Council and the bi-laws require the president of the county executive body to be on the board. Anita Hess moved to appoint Gary Leatherman to this board. Dave Dolezal seconded and the motion carried 3-0.

SHERIFF'S DEPARTMENT

Max Weber, Noble County Sheriff, Joan from Trane and Austin Papenbrock, Garland, were all present to discuss the needed repairs to the Noble County Jail. The county is wanting to use ARP funding to make these repair and both Joan and Austin feel that the roof and HVAC repairs fall into the restrictive expenditures set forth by the federal government. Final rules have now indicated that up to 10 million dollars can be recouped as revenue loss. Noble County is set to receive 9.2 million. Joan from Trane described the project as replace boilers, and controls. A water booster pump would bring 90% efficiency to the county. This project is estimated to cost around 1.9 million and does not include the grinder project already in progress. There is an agreement with Trane for their services and a motion is made by Dave Dolezal for services not to exceed \$20,000.00. Anita Hess seconded the motion. Motion carried 3-0.

Austin – through Garland – would be the roofing manager. This project is estimated at \$1,224,720. Dave Dolezal moved to engage Garland to do the contracting for roof repairs at the jail using the 1.2 million dollars estimate subject to bidding. Anita Hess seconded and the motion carried 3-0.

COUNCIL ON AGING

Cherish Smith, Council on Aging director was present with the quarterly report for the commissioners to sign. The request for operating funds for this quarter was \$117,827.00. Dave Dolezal moved to sign the report. Anita Hess seconded. Motion carried 3-0.

RIGHT TO LIFE

Anita Hess moved to allow the Right to Life group to use the courthouse square for their 9/24/22 activities. Dave Dolezal seconded and motion carried 3-0.

1:30 pm - Back in Session

The commissioners did a walk through of the new building then returned to the meeting for a discussion with the 3 judges as to the needs of the courthouse renovation. Zack explained that American StructurePoint has been to the courthouse and that plans and the scope of project was very early in the process. He indicated that once more information was available that there would be many meetings held with the judges and other department heads.

Max Weber, Sheriff, Dave Baum and Nate Jones from IT along with Shellie Coney from dispatch were here to discuss the process needed to move the dispatch from one location to the new building. This is a 24/7 operation and the move will need to be made without disruption to dispatch. The plan

according to Dave would be to move 2 units and make sure all is working fine and then move the other 2 units. Kendallville is and has always been our backup – in the case of an emergency or electrical failure the call would switch to Kendallville. When the time comes, we will give notice to Kendallville for the “just in case” scenario.

Dave discussed in detail the time frame that he thought his department would need to make the move. He indicated that all IT equipment will be moved by his department. They would not be using the moving company for moving this equipment. Dave thought that it could take up to 2 weeks to get the cables and hook ups ready to start receiving employees and Zack did not see a problem with him getting into the building early for this work.

NEW ANNEX

Zack had another change order to approve for the new annex. This was PCO-39 and in the amount of \$7419.82 for wood planks. Dave Dolezal moved to approve the PO with a second coming from Anita Hess. Motion carried 3-0.

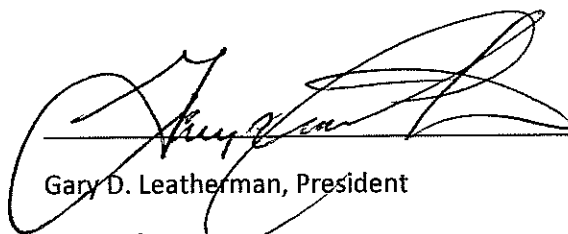
PARKING

Zack brought up the topic of parking and asked the commissioners what they thought about reserved parking. Gary indicated that he thinks that the west side of the courthouse and the east side of the annex need to be public parking which will allow the north and south side of the courthouse, the north and south side of the Annex and the parking lot for employee parking which would be first come first serve.


ADJOURNMENT:

This session of the Board of Commissioners of Noble County was adjourned at approximately 3:30 p.m. recessed from day to day until February 14, 2022.

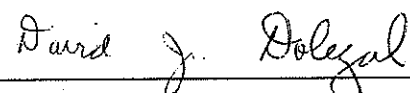
Dated this 14th day of FEB, 2022



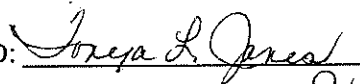
Gary D. Leatherman, President



Anita Hess, Vice President



Dave Dolezal, Member

ATTESTED: 

Tonya L. Jones, Auditor