

Agreement for HealthNet Homeless Initiative Program “HIP” Paramedicine Services

Agreement made between the Monroe County Health Department (“County”) and HealthNet (“Contractor”).

Whereas, the County has identified specific, core public health service areas, as required of local health departments that desire to contract with core public health service providers under the Health First Indiana Program; and,

Whereas, the Contractor offers a wide range of health services to individuals, families, and groups, including those unhoused who need health care services; and,

Whereas, the services offered by Contractor constitute the identified core public health service of access and linkage to clinical care; and,

Whereas, the County desires to obtain the foregoing access and linkage to clinical care from the Contractor; and,

Whereas, the Contractor wishes to provide the foregoing access and linkage to clinical care services to the County;

It is, therefore, mutually agreed by the County and the Contractor as follows:

- 1. Scope of Agreement and Contract Amount.** The Contractor shall provide access and linkage to clinical care services to individuals in Monroe County who have been identified in need of healthcare, using evidence-based frameworks and health services in compliance with local, state, and federal requirements as detailed in the Application Guide attached hereto and incorporated herein as “**Exhibit A**”. The total amount paid to Contractor under this Agreement is \$155,000, which shall be paid in two (2) installments, January 2025 and July 2025.
- 2. Reporting and Metrics.** Contractor shall submit quarterly reports to the Monroe County Health Department Health Administrator that includes the following information:
 - a) Number of evening clinics held at Wheeler Mission
 - b) Number of individuals served
 - c) Demographics of individuals served
 - d) Services offered – including but not limited to medical assessment including blood pressure, scheduling of follow-up visits, referral services provided, and treatment interventions offered
 - e) Of those seen by HIP Street Medicine Team, compare with visits to IU Health Emergency Department
- 3. Term.** The term of this Agreement shall be January 1, 2025 to December 31, 2025. The Agreement will have formal review after one year and may be extended based on an agreement by both entities. It may be modified upon mutual written consent by

both parties. A breach in following policy and procedures, documentation guidelines, data collection and distribution methods, or guidelines related to the Agreement can lead to an immediate termination of this agreement.

4. **Non-discrimination.** Contractor is aware of the County's policy prohibiting harassment of any kind. If Contractor becomes aware of any harassment, Contractor shall immediately report harassment to the Monroe County Legal Department. In the performance of work under this Agreement, it is agreed that Contractor, any of its subcontractors, or any person acting on their behalf shall not, in any manner, discriminate against or intimidate any employee or job applicant with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of their race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, disability, housing status, or status as a veteran – or discriminate by reason of such factors, against any citizen of the State of Indiana who is qualified and available to perform the work.
5. **Insurance.** Both parties to this Agreement agree to maintain:
 - a) Comprehensive General Liability Insurance, including personal injury, liability and broad form contractual liability coverages, with limits of not less than \$1,000,000 per occurrence for bodily injury liability and property damage liability.
 - b) Professional Liability Insurance with limits of not less than those prescribed for health care providers who are not hospitals.
 - c) Worker's Compensation Insurance covering an liability incurred under the Indiana Worker's Compensation Act and including not less than \$1,000 employer's liability insurance.
6. **Compliance with Law.** Contractor shall comply with all State of Indiana and Monroe County applicable laws and regulations, including the County's policy prohibiting harassment. Contractor shall indemnify and save harmless Monroe County for any fines or expenses of any nature which it might incur from Contractor's noncompliance. If required by law, Contractor will comply with IC 22-5-1.7 et seq., specifically including the following:
 - a) Contractor to enroll in and verify the work eligibility status of all newly hired employees of the Contractor through the E-Verify program.
 - b) Contractor is not required to verify the work eligibility status of all newly hired employees of the Contractor through the E-Verify program, if the E-Verify program no longer exists.
 - c) Contractor must sign an affidavit affirming that Contractor does not knowingly employ an unauthorized alien.
7. **Independent Contractor.** It is fully understood and agreed that Contractor and its employees are serving as independent contractors and are not employed by the County. As such the parties agree to the following:
 - a) Contractor is NOT performing this work under the supervision or direction of the County.

- b) Contractor shall use non-County materials and equipment to perform this work and to develop and duplicate any and all materials.
 - c) Contractor shall have exclusive control over the means, methods and details of fulfilling the obligations under this Agreement. Contractor is not to receive direction or supervision from any County employee or representative. The County will provide feedback to and review any drafts submitted by Contractor.
 - d) Contractor executes this Agreement as an independent contractor and shall not be considered an employee or agent of the County for any purpose.
 - e) Contractor shall pay all taxes, withholdings and contributions required by Social Security (FICA) laws, Indiana and federal income tax laws, and Indiana unemployment insurance laws, as required by law.
8. **Governing Law.** This Agreement shall be governed in accordance with the laws of the State of Indiana. The Venue for any litigation resulting from or related to this Agreement shall be Monroe County, Indiana.
9. **Indemnification.** HealthNet agrees to protect, defend, hold harmless, and indemnify Monroe County Government, its subsidiaries, and their respective directors, officers, employees, agents, and affiliates from and against all claims, demands, actions, suits, damages, liabilities, losses, settlements, judgments, costs, and expenses related to services under this contract.
10. **Notices.** Notices to Contractor shall be sent via email to Kay Wiles at kay.wiles@indyhealthnet.org. Notices to the County shall be sent to Lori Kelley, Health Administrator, Monroe County Health Department, 119 W. 7th Street, Bloomington, IN 47404.

IN WITNESS WHEREOF, Contractor and the County have executed this Agreement as dated below and, if executed in two counterparts, each shall be deemed an original.

APPROVED BY CONTRACTOR, HealthNet

By: _____

APPROVED BY THE COUNTY, MONROE COUNTY BOARD OF HEALTH

By: _____

APPROVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF MONROE

Julie Thomas, President

Penny Githens, Vice President

Lee Jones, Member

ATTEST:

Brianne Gregory, Auditor

“Exhibit A”
Monroe County Health Department
Health First Indiana Partnership-Application Guide

PROFILE (1 page maximum)

- ✓ Name of Organization: HealthNet, Inc.
- ✓ Division/Department: Homeless Initiative Program (HIP) Bloomington
- ✓ Mission Statement:
- ✓ HealthNet’s mission statement: To improve lives with compassionate health care and support services, regardless of ability to pay.

HIP’s mission statement: Help individuals and families who are homeless in Marion and Monroe counties reach a level of self-sufficiency consistent with their goals and capabilities for health and social wellbeing.

- ✓ Website: <https://www.indyhealthnet.org/>
- ✓ Contact Phone Number: (317) 957-2200
- ✓ Number of Full-Time (FTE) and Part-Time (PTE) Employees in Division/Department: 31 Full-Time and 1 Part-Time
- ✓ Total Population Served (previous year): 488 Individuals
- ✓ Executive Leadership or Director Contact List with Bio: Kay Wiles,
kay.wiles@indyhealthnet.org (317) 957-2275
Bio: Kay Wiles received a bachelor’s degree from Purdue University in Psychology which allowed her to work several roles on an inpatient psychiatric unit for what was Tri-County Mental Health. After 3 years of that amazing learning experience, Kay moved to Raleigh, North Carolina where she received a master’s of education in counseling (M.E.). Kay spent 15 years in Raleigh working for those who struggle with mental health, addiction, and homelessness. Her career ranged from offering housing assistance to those with the highest barriers, to running the city’s largest men’s homeless shelter, and ended as a director of permanent supportive housing for a low-income housing developer. Upon moving back to Indianapolis, Kay had the good fortune to oversee the Julian Center shelter before moving to HealthNet’s Homeless Initiative Program (HIP) where she managed street outreach, crisis intake and triage, case management, and several housing programs. In 2015, Kay became the director at HIP where she remains challenged and dedicated to the service of those who are most marginalized in our community.
- ✓ Current Operating Budget: \$6,584,113(HIP)
- ✓ Latest Annual/Financial Report: Attached (HealthNet)
- ✓ Primary Contact Person: Name and Phone Number: Melissa Burgess (317) 315-3212

LETTER OF INTENT (2 pages maximum)

- ✓ Organization Contact Information (Name, Phone Number, Address)
- ✓ Proposed Program/Project Overview (include proposed contract period)
- ✓ In 500 words or less answer the following question:
 - o How can a partnership between your organization and Monroe County

Health Department address community public health priorities and improve the health outcomes of those living in Monroe County?

- ✓ Describe the need or problem a partnership will attempt to address and solve using the following:
 - o Brief Description
 - o Populations Served
 - o Proposed Use of Funds
 - o Timeline and Goal
 - o Total Funding Request

HealthNet, Inc.'s Homeless Initiative Program in Bloomington
822 W. 1st Street, Bloomington, IN 47403
Melissa Burgess: Cell: (317) 315-3212 email: Melissa.burgess@indyhealthnet.org

In August, HealthNet's Homeless Initiative Program (HIP) and Bloomington Health Center (BHC) were approached by a representative of IU Health sharing that their emergency department and emergency personnel were overwhelmed by visits and calls from those who are unhoused. The majority of these calls came from Wheeler Mission shelter during evening hours – 5p to 9p primarily.

While HealthNet's Bloomington Health Center brainstormed ways to offer appointments for this population, HIP's Street Medicine Team began thinking through how they could provide services on-site at Wheeler Mission during evening hours. A primary concern was funding for additional staff and/or ability to increase staff time to address this need. The group met with a representative from Monroe County Public Health Department who was excited about this prospect and suggested they may be able to assist with funding to expand services so medical and behavioral health services can be delivered in a more respectful and cost-effective way.

Currently, HIP's Street Medicine Team consisting of a 1 FTE Coordinator, 1 FTE Social Worker, .2 FTE Family Nurses Practitioner, .6 FTE Family Nurse Practitioner, and .6 FTE Psychiatric Nurse Practitioner provide clinical time on the street to those in camps throughout Monroe County and at Monroe County Public Library (downtown), Crawford Apartments, Middle Way House, and Wheeler Mission. These clinic times are established with everyday looking different but every week looking the same. This allows staff on site at locations to promote these services, work with clients to sign-up to be seen, and organize for most efficient results.

This request came at an opportune time as HIP, having just lost their Family Nurse Practitioner, was hiring for a new Family Nurse Practitioner to join the team. During interviews, new NPs were asked if they would be willing to bump up to a .8 or 1 FTE and work some evening hours. HIP was successful in finding an NP willing to do both.

To address this community identified need, HIP is seeking support through Monroe County Health Department's Health First Indiana Partnership by providing Access To And Linkage To Clinical Care. If funded, HealthNet HIP proposes to offer 2 to 3 evening clinics offering both primary care and psychiatric care at Wheeler Mission starting in early 2025. This will call for funding for additional hours for our new FNP and the hiring of an assistant to support this provider on location and clients seen with follow-up, medications, additional appointments, etc. HIP's Street Medicine Team will offer a first line of treatment for anyone at Wheeler Mission in the evening hours in hopes of reducing emergency runs. The team will code all visits as either Z91.8 – personal history of other specified risk factors that are not classified elsewhere (i.e.: at risk for emergency room visit) or Z76.89 – frequent patient in emergency department. With the help of IU Health we hope to cross reference those seen with emergency department services in order to better identify and treat identified patients on location. Additionally, HIP's Street Medicine Team

will try to locate any patients identified by IU Health ED who are frequent visitors to offer ongoing care where they are. This will reduce ongoing visits to the ED and offer more focused ongoing care in a more direct and cost-effective way.

State required KPI – address gaps and barriers to health services and connect the population to needed health and social services that support the whole person, including preventive and mental health services.

Quarterly Reporting Metrics Include:

- Number of evening clinics held at Wheeler Mission
- Number of individuals served
- Demographics of individuals served
- Services offered – medical assessment including blood pressure; schedule follow-up visits; treatment interventions offered
- Of those seen by HIP Street Medicine Team compare with visits to IU Health ED – if IU Health is able to collaborate.

How can a partnership between your organization and Monroe County Health Department address community public health priorities and improve the health outcomes of those living in Monroe County? Brief Description (500 words)

- o **Populations Served**
- o **Proposed Use of Funds**
- o **Timeline and Goal**
- o **Total Funding Request**

With funding from Monroe County Health Department, Health First Indiana Partnership, HealthNet's HIP will provide medical and behavioral health services 2 to 3 evenings per week at Wheeler Mission Shelter. This is in response to a call out from IU Health that emergency personnel are overburdened trying to meet the needs of those who are unhoused with the majority of calls and runs to the emergency department coming from Wheeler Mission in the evening hours between 5 and 9 p.m. With this funding HIP's Bloomington Street Medicine Team will provide a Family Nurse Practitioner, and Psychiatric Nurse Practitioner, and an Outreach Navigator on location to address urgent needs of those being served at Wheeler Mission. By addressing needs on location, meeting people where they are with consistency and follow up, we propose to reduce the burden on emergency personnel to this location. HIP's SMT is requesting \$155,000 to hire a full time Outreach Navigator and expand the hours of our FNP from .6 FTE to 1.0 FTE in 2025 to meet this need and \$20,000 to support client needs such as medication co-pay or supplies as order by the medical provider. HIP's SMT will use other funding to support evening service provided by our Psychiatric Nurse Practitioner. Both practitioners will see patients on location at Wheeler Mission, the Outreach Navigator will triage all patients and assist in all follow up recommendations such as scheduling follow up appointments, obtaining medication, health insurance, and any needed medical supplies. HIP SMI will address State KPI of addressing gaps and barriers to health services and connect the population to needed health and social services that support the whole person, including preventive and mental health services. The timeline for this project is Jan. 1 2025, through Dec 31, 2025

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ADDITIONAL INFORMATION (2 pages maximum)

- ✓ **Will the Primary Contact Person be the Program/Project Manager and responsible for submitting all required documentation and reports throughout the partnership contract agreement? Yes**
- ✓ **List the person responsible for contract signature:** Rene Kougel, Interim CEO; Rene.Kougel@indyhealthnet.org; (317) 957-2045
- ✓ **Indicate which core service the organization is proposing to address and state-required KPI the organization is proposing to meet (select only 1)**
HIP's Street Medicine Team proposes to address access to and linkage to clinical care. The Street Medicine Team will offer accessible, equitable clinical services, address gaps and barriers to health services, and connect the population to needed health and social services that support the whole person, including preventive and mental health.
- ✓ **List the number of proposed individuals served for the contract period and the population/demographics to be focused on for core services:** 250 people will be served during these evening clinic hours. We think this will like be 85% males and 15% females.
- ✓ **Indicate the proposed evidence-based program to be used:** HealthNet is implementing Street Medicine through the work HIP is doing. This practice is in line with the Street Medicine Institute whose aim is to deliver health and social services to those who are unhoused in their own environment. By addressing individuals where they are, on their own terms we aim to eliminate barriers to care and ensure follow-up care. The Street Medicine Institute coordinates best practices and evidence based care to facilitate trust building with this socially marginalized and highly vulnerable population as a way of achieving higher levels of medical, mental health, and social care through assertive, coordinated, and collaborative care management.
- ✓ **Include a proposed budget including information on how the funds will be used to achieve program/project outcomes:** HealthNet is requesting \$155,000 to support the expansion of hours for a Family Nurse Practitioner from .6 FTE to 1.0 FTE (\$47,000 salary + \$18,000 benefits), the hiring of a 1.0 FTE Outreach Navigator (\$54,693 salary + \$15,307 benefits) and client assistance for medication and/or other medical needs as prescribed (\$20,000). HealthNet receives additional funding to support a .6 FTE Psychiatric Nurse Practitioner who will also be part of this team. Together this Street Medicine Team, while continuing to provide services on the street, in camps, at the Monroe County Public Library, at Crawford Place, at Middle Way House, and day clinic hours at Wheeler Shelter will expand those services to provide 3 evenings a week at Wheeler Mission from 5p to 8p as these are the hours identified by IU Health when there is a spike in emergency calls and visits at this location.
- ✓ **Timeline and Goal:** Jan1, 2025-December 31, 2025