

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY COUNCIL REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
TUESDAY, MAY 28TH, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2024-IICCO-21
 - A. *Sheriff's Office - Jerry Asher*
 - i. County General Fund – Sheriff: 1000.0005
 - B. *Human Resources – Kari Rennaker*
 - i. County General Fund – Human Resources: 1000.0117
 - C. *Health Department – James Vest*
 - i. Local Health Maintenance Fund: 1168
 - ii. LHDTA Fund: 1206
 - D. *Howard Heaven – Jennifer Brower*
 - i. Resident Care Assistant Program Grant Fund: 9144
- IV. Transfers – Resolution No. 2024-IICCR-10
 - A. *Howard County Sheriff's Office Jerry L. Asher*
 - i. LIT Special Purpose Fund – Jail: 1114.0380
 - ii. LIT Public Safety: 1170
 - B. *Juvenile Probation – Connie Burton*
 - i. JCC PSC Grant Fund: 9105
- V. Salary Ordinance Amendments – Ordinance No. 2024-IICCO-21
- VI. Old Business
- VII. New Business
 - A. *Assessor – Mindy Heady*
 - PTABOA appointments
- VIII. Other Council Business
- IX. Public Comments
- X. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT
DARYL MAPLE, VICE PRESIDENT
BRYAN ALEXANDER, COUNCILMAN
MARTHA J. LAKE, COUNCILWOMAN
FRANK FAULKNER, COUNCILMAN
TIM CUTHBERT, COUNCILMAN
BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: APRIL 30, 2024

The Howard County Council met in Regular Session on Tuesday, April 30th, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Martha J. Lake, Bryan Alexander, Frank Faulkner, Tim Cuthbert, Brett Sanders, County Attorney Alan Wilson, and County Auditor Jessica Secrease. The meeting was called to order and conducted by Council President Roberts.

Councilman Maple led the Pledge of Allegiance, and Councilman Alexander offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on March 26, 2024, having been previously submitted and reviewed, were approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2024-HCCO-18– ADDITIONAL APPROPRIATIONS:

Auditor Jessica Secrease read Ordinance No. 2024-HCCO-18 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	Additional Appropriations	Requested	Approved
	<u>1000 COUNTY GENERAL FUND:</u>		
	<u>0271 Superior Court II:</u>		
11800	Overtime	7,250.00	7,250.00
	<u>TOTAL COUNTY GENERAL FUND:</u>	7,250.00	7,250.00
	<u>1114 LIT - SPECIAL PURPOSE FUND:</u>		
	<u>0380 Jail:</u>		
15210	FICA	573.75	573.75
15240	Employee Service Bous (x3)	7,500.00	7,500.00
	<u>TOTAL LIT - SPECIAL PURPOSE FUND:</u>	8,073.75	8,073.75
	<u>1233 LIT CORRECTIONAL FACILITIES FUND:</u>		
32530	Equipment Repair	157,400.00	157,400.00
	<u>TOTAL LIT CORRECTIONAL FACILITIES FUND:</u>	157,400.00	157,400.00
	<u>2100 SUPPLEMENTAL ADULT PROBATION FUND:</u>		
11252	Probation Officer (CC)	(3,965.00)	(3,965.00)
	<u>TOTAL SUPPLEMENTAL ADULT PROBATION FUND:</u>	(3,965.00)	(3,965.00)
	<u>2501 COUNTY USER FEE FUND - ALCOHOL & DRUG:</u>		
11255	Probation Officer (KR)	(23,650.00)	(23,650.00)
	<u>TOTAL COUNTY USER FEE FUND - ALCOHOL & DRUG:</u>	(23,650.00)	(23,650.00)
	<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	145,108.75	145,108.75

County General Fund 1000 | Superior Court II

Judge Vent presented an additional appropriation for overtime. This is to cover additional overtime needed for trials.

LIT – Special Purpose Fund 1114 | Jail 0380

Sheriff Jerry Asher presented an additional appropriation for three lateral transfers.

LIT Correctional Facilities Fund 1148 | Equipment Repair

Sheriff Jerry Asher presented an additional appropriation for a new door control system this is for the software in order to open and shut the doors.

Supplemental Adult Probation Fund 2100 | Probation Officer (CC)

Chief Probation Officer Dustin Delong presented to reduce an appropriation. This reduction is due to some rearranging of employees. They restructured their organization earlier this year in January which moved some people from one-line item into a different line item leaving a balance at the end of the year in that line item they moved someone from.

Councilman Alexander made a motion to approve Ordinance No. 2024-HCCO-18 Additional Appropriations as read. Councilman Faulkner seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2024-HCCR-09 – TRANSFERS:

Auditor Jessica Secrease read Resolution No. 2024-HCCR-09– Transfers one time, and the ordinance was acted upon as follows:

Transfer From	Transfer To	Requested	Approved
<u>1114 LIT SPECIAL PURPOSE FUND:</u>			
<u>9605 KYC – Secure Detention</u>			
12108 Longevity		(200.00)	
<u>9603 KYC – Secure Detention</u>	12105 Longevity	200.00	200.00
<u>1176 MOTOR VEHICLE HIGHWAY FUND:</u>			
11700 Part Time	12105 Laborer/Engineer’s Aid	28,700.00	28,700.00
14101 Lead Mechanic	12105 Laborer/Engineer’s Aid	6,400.00	6,400.00

1114 LIT Special Purpose Fund

Director of the Kinsey Youth Center Kathy Cates Cullison presented a transfer to cover longevity checks from the beginning of the year.

IN THE MATTER OF ORDINANCE. NO. 2024-IICCO-19– SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease read Ordinance No. 2024-IICCO-19– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

Salary Ordinance Amendments	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>		
<u>0202 Superior Court II:</u>		
11800 Overtime	7,250.00	7,250.00
<u>1114 LIT - SPECIAL PURPOSE FUND:</u>		
<u>0380 Jail:</u>		
15210 FICA	573.75	573.75
25240 Employee Service Bonus (x6)	7,500.00	7,500.00
<u>9603 KYC – Emergency Shelter Care</u>		
12108 Longevity	200.00	200.00

<u>9605</u>	<u>KYC – Secure Detention</u>		
12108	Longevity	(200.00)	(200.00)
<u>1176</u>	<u>MOTOR VEHICLE HIGHWAY FUND:</u>		
11700	Part Time	(28,700.00)	(28,700.00)
14101	Lead Mechanic	(6,400.00)	(6,400.00)
11700	Laborer/Engineer's Aid	35,100.00	35,100.00
<u>2100</u>	<u>SUPPLEMENTAL ADULT PROBATION FUND:</u>		
11252	Probation Officer (CC)	(3,965.00)	(3,965.00)
<u>2501</u>	<u>COUNTY USER FEE FUND – ALCOHOL & DRUG:</u>		
11255	Probation Officer (KR)	(23,650.00)	(23,560.00)

Maintenance part time hourly rate increased to \$23.68

Councilman Cuthbert made a motion to approve Ordinance No. 2024-IICCO-19 Salary Ordinance Amendments as read; Councilman Maple seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

US 31 PEL Study – HINTB

Cassidy Hunter Communications manager for Propel US31 was joined by Dan Miller. They both came to present the Draft Level 2 screening report and provide resources for information. Cassidy stated, the alternatives Screening process has completed their first step of a three-step process, they are currently on Level 2. The reason for Level 2 purpose is to qualitatively evaluate location specific improvement for reasonability and impacts. They found 14 opportunities, that were primary intersections, such as access points for schools, emergency service providers, and agricultural equipment. This has four steps being a decision tree, traffic operations analysis, qualitative evaluation matrix, and the conceptual footprint. Five primary concepts that made it through the screening were, access management, unsignalized intersection improvements, crossroad overpasses and underpasses, act grade intersections to interchanges, and free flow facilities. Cassidy stated that the information that was presented today can be found on their website.

***There being no further business to come before the Council at this time,
the meeting was adjourned at 4:53 p.m. on a motion made by Councilman Faulkner.
Councilwoman Lake seconded the motion, and the motion carried.***

HOWARD COUNTY COUNCIL:

JOHN J. ROBERTS, PRESIDENT

DARYL MAPLE, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

FRANK FAULKNER, COUNCILMAN

TIM CUTHBERT, COUNCILMAN

BRETT SANDERS, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: April 30, 2024

ORDINANCE NO. 2024-HCCO-21 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2024 annual budget, now therefore

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

Additional Appropriations	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>		
<u>0005 Sheriff:</u>		
23501 Sheriff Task Force	\$ 10,000 00	_____
<u>0117 Human Resources:</u>		
31210 Maintenance & Service Contracts	\$ 2,000 00	_____
<u>TOTAL COUNTY GENERAL FUND:</u>	<u>\$ 12,000.00</u>	_____
<u>1168 HOWARD COUNTY HEALTH DEPARTMENT - LOCAL HEALTH MAINTENANCE FUND:</u>		
23600 Office Supplies	\$3,000 00	_____
22370 Medical Supplies	\$2,000 00	_____
23714 Supplies - Mosquito Chemical	\$2,000 00	_____
32530 Equipment Repair	\$5,000 00	_____
32130 Travel & Training	\$5,000 00	_____
32130 Fees	\$2,000 00	_____
47210 Equipment	\$36,852 00	_____
<u>TOTAL HOWARD COUNTY HEALTH DEPARTMENT LOCAL HEALTH MAINTENANCE FUND:</u>	<u>\$55,852.00</u>	_____
<u>1206 HOWARD COUNTY HEALTH DEPARTMENT - ILHDTA - FUND:</u>		
23710 Other Supplies	\$ 20,000 00	_____
30000 Other Services and Charges	\$5,000 00	_____
<u>TOTAL HOWARD COUNTY HEALTH DEPARTMENT - ILHDTA - FUND:</u>	<u>\$ 25,000.00</u>	_____
<u>9144 RESIDENT CARE ASSISTANCE PROGRAM GRANT FUND:</u>		
20000 Supplies	\$ 23,238 00	_____
47243 Building Upgrades	\$ 1,262 00	_____
<u>TOTAL RESIDENT CARE ASSISTANCE PROGRAM GRANT FUND:</u>	<u>\$ 24,500.00</u>	_____
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	<u>\$ 117,352.00</u>	_____

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 28th day of May, 2024
The additional appropriations were read in full for the second time and adopted this 28th day of May, 2024

The Howard County Council:

John J Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J Lake, Councilwoman

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

Attest:
Jessica Secrease, Auditor

RESOLUTION NO. 2024-HCCR-10 - TRANSFERS

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Requested</u>	<u>Approved</u>
<u>1000 COUNTY GENERAL</u>			
<u>0117 Human Resources:</u>			
32600 Dues & Subscriptions	23600 Office Supplies	\$ 250 00	_____
<u>1114 LIT - SPECIAL PURPOSE</u>			
<u>0380 Jail:</u>			
11906 Corrections Officer	12200 O/T Corrections	\$ 150,000 00	_____
<u>1170 LIT - PUBLIC SAFETY</u>			
12300 Dispatcher	12305 O/T Dispatcher	\$ 75,000 00	_____
<u>9105 JCC PSC GRANT FUND:</u>			
15220 PERF	32130 Travel & Training	\$ 1,000 00	_____
2000 Incentives	32130 Travel & Training	\$ 1,300 00	_____
23802 Drug Screen Supplies	32130 Travel & Training	\$ 2,200 00	_____

Presented to the Council of Howard County, Indiana and read in full for the first time this 28th day of May, 2024
 Read in full for the second time and adopted this 28th day of May, 2024

The Howard County Council:

 John J. Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J. Lake, Councilwoman

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

Attest:

 Jessica Secrease, Auditor

ORDINANCE NO. 2024-HCCO-22 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2024, through December 31, 2024, as originally approved for the year 2024, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments		Requested	Approved
<u>1114</u>	<u>LIT - SPECIAL PURPOSE</u>		
11906	Corrections Officer	\$ (150,000.00)	_____
12200	OT Corrections	\$ 150,000.00	_____
<u>1170</u>	<u>LIT - PUBLIC SAFETY</u>		
<u>12300</u>	Dispatcher	\$ (75,000.00)	_____
12305	OT Dispatcher	\$ 75,000.00	_____
<u>9105</u>	<u>JCC PSC GRANT FUND:</u>		
15220	PERF	\$ (1,000.00)	_____

The salary amendments were read in full for the second time and adopted this 28th day of May, 2024.

The Howard County Council:

John J. Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J. Lake, Councilwoman

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

Attest:

Jessica Secrease, Auditor