

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
MONDAY FEBRUARY 17, 2025, AT 4:00 P.M.

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
 - A. *Veterans Court – Blake Dahl*
 - i. Court Improvement Grant Fund
 - B. Surveyor – Greg Lake
 - i. Ordinance for GeoPermit Portal and Establishing Fees for Use
 - C. Highway – Amber Tolle
 - i. Equipment Purchase Approval – One Way Rigid Snow Plow
 - D. Planning Commission – Greg Sheline
 - i. Hearing for Unsafe property – 4648 W 250 S
- V. New Business
- VI. Claims & Reports
 - A. Salary Claims
 - B. Payroll Expense
 - C. Operating Claims
 - D. Ratify Claims
 - E. Monthly Reports
 - i. County Treasurer's Monthly Report for December 2024
 - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

JACK W. DODD, PRESIDENT
R. BRAD BRAY, VICE PRESIDENT
JEFF S. LIPINSKI, MEMBER

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: FEBRUARY 3, 2025

The Howard County Board of Commissioners met in Regular Session on Monday, February 03, 2025, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Commissioner President Jack Dodd, Commissioner Vice President Brad Bray, Commissioner Member Jeff Lipinski, County Attorney Alan Wilson, and County Auditor Jessica Secrease.

The meeting was called to order by Major Gary Cook and conducted by President Dodd. Commissioner President Dodd led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

IN THE MATTER OF SPECIAL ANNOUNCEMENTS & RECONGINTION:

Employee Service Awards

The Commissioners congratulated the following county employees, and Commissioner Lipinski read their Employee Service Awards into the record:

| Employee | Years of Service | Employee | Years of Service | Employee | Years of Service |
|-----------------|-------------------------|-----------------|-------------------------|---------------------|-------------------------|
| Cory Fuller | 1 | Devan Neal | 1 | Thomas White Jr | 15 |
| Preston Clark | 1 | John Dooley | 1 | Tonja King | 15 |
| Alec Loveless | 1 | Braden Cook | 1 | Joshua Leight | 20 |
| Shane Coster | 1 | Whitney Duke | 5 | Monica Skinner | 20 |
| Austin Kemper | 1 | Zachary Schultz | 5 | Andrew Vandenbosch | 25 |
| Landon Knarr | 1 | Jordan Hicks | 5 | Heather Danenfelser | 25 |
| Sydney Murphy | 1 | Kelly Reams | 5 | Tracy Derrick | 30 |
| Miaya Owen | 1 | Linda Koontz | 10 | Keith Myers | 35 |
| Harish Parikh | 1 | Jeremie Bliss | 10 | | |
| Gideon Kidwell | 1 | Joseph Hillis | 10 | | |
| Kaleb Roberson | 1 | Aaron Prescott | 10 | | |
| Jessica Ford | 1 | Jennifer Garber | 15 | | |
| Brooks Ledger | 1 | Timothy Martin | 15 | | |

Commissioner Dodd and the rest of the county appreciate the work of the employees and all the years of service.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the January 21, 2025, regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:

WORK RELEASE

Bathroom Remodel

Assistant Chief Probation Officer Jeremie Lovall requested funds for a remodel at the Work Release building that is not ADA compliant. Commissioner Lipinski made a motion for Community Corrections to pay half and for the Maintenance Department to pay half of the necessary building repairs to make it ADA compliant. Commissioner Bray seconded the motion, and the motion carried.

TREASURER

L&D Mail Masters Service Agreement

Treasurer Christie Branch presented the contract from L&D Mail Masters for our annual service agreement renewal. L&D mails out all of our tax documents and bills to the residences of Howard County. Commissioner Lipinski made a motion to approve the contract. Commissioner Bray seconded the motion, and the motion carried.

MAINTENANCE

Dispatch Carpeting

Maintenance Supervisor Bill Stonestreet requested permission to replace the carpeting in the dispatch area at a cost of \$9,125.00. Commissioner Lipinski made a motion to approve this project. Commissioner Bray seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

Highway Superintendent Amber Tolle read into record the Commissioners have agreed to match 1.5 million dollars as their portion of the Community Crossings Matching Grant that will total \$3 million dollars from the state.

IN THE MATTER OF CLAIMS AND REPORTS:

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on January 24, 2025, in the amounts of \$1,139,319.33 were submitted and approved on a motion made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on January 24, 2025, in the amounts of \$1,139,619.33 were submitted and approved as presented on a motion made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.
3. **Operating Claims:** The Commissioners' Operating Claims to be paid February 3, 2025, in the amount of \$3,257,829.14 was submitted and approved as presented on a motion made by Commissioner Bray. The motion was seconded by Commissioner Lipinski, and the motion carried.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

Purchase of Real Estate

County Attorney Alan Wilson requested a resolution number and approval of the purchase of property at the address of 2200 W. Markland Avenue, where we will be building the new jail. Auditor Jessica Secrease provided him with the resolution number 2025-HCCR-03. Commissioner Lipinski made a motion to approve the purchase of this property. Commissioner Bray seconded the motion, and the motion carried.

Property Clean up

County Attorney Alan Wilson wanted to just give an update on the Stevens property on Hickory Lane. It has been ordered by the court for the property to be cleaned up. There is another hearing on who will be responsible for the clean up and who is going to be responsible for paying for it. Mr. Wilson is in fear that it will fall on the Commissioner's lap and it will cost anywhere from \$60,000.00 to 100,000.00 to hire someone to clean it out. He just wanted to make the Commissioners aware of the situation.

*There being no further business to come before the Board of Commissioners at this time
the meeting was adjourned at 4:19 p.m. on a motion made by Commissioner Lipinski.
The motion was seconded by Commissioner Bray, and the motion carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

JACK W. DODD, PRESIDENT

R. BRAD BRAY, VICE PRESIDENT

JEFF S. LIPINSKI, MEMBER

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: February 17, 2025