

**NOTICE OF AND AGENDA FOR:**  
**HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**  
**HOWARD COUNTY ADMINISTRATION CENTER**  
**220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)**  
**MONDAY, JANUARY 6, 2025, AT 4:00 P.M.**

- I. Pledge of Allegiance, Prayer
- II. Reorganization of Commissioners for 2025
- III. Special Announcements / Recognitions
- IV. Approval of Previous Meeting's Minutes
- V. Departmental Business & Reports
  - A. *Public Defender – Andrew Vandenbosh*
    - i. Public Defender's Office Comprehensive Plan for Indigent Defense Services
  - B. *Sheriff – Jerry Asher*
    - i. Transfer K-9 Ownership
    - ii. New Fleet Vehicles
  - C. *Kinsey – Kathy Cullison*
    - i. Gilead House Opioid Funding – Shari Spice
  - D. *Clerk – Debbie Stewart*
    - i. Traffic Ticket Collections – Jeremy Peelle
    - ii. CSI Licensing Agreement 2025
- VI. New Business
- VII. Claims & Reports
  - A. Salary Claims
  - B. Payroll Expense
  - C. Operating Claims
  - D. Ratify Claims
  - E. Monthly Reports
    - i. Weights & Measures Monthly Report – November 16, 2024 to December 15, 2024
  - F. Grants
- VIII. County Attorney Issues
- IX. Commissioner Issues
- X. Public Comments
- XI. Adjourn

JACK W. DODD, PRESIDENT  
R. BRAD BRAY, VICE PRESIDENT  
JEFF S. LIPINSKI, MEMBER

## HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: DECEMBER 16, 2024

The Howard County Board of Commissioners met in Regular Session on Monday, December 16, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Commissioner President Jack Dodd, Commissioner Jeff Lipinski, Commissioner Brad Bray, County Attorney Alan Wilson, and County Auditor Jessica Secrease.

The meeting was called to order by Sheriff Jerry Asher and conducted by President Dodd. Commissioner President Dodd led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

### IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the December 2, 2024, regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

### IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:

#### HEALTH DEPARTMENT

##### *On-Site Sewage Systems Ordinance No. 2024 BCCO- 50*

Health Department Administrator James Vest presented a new On-Site Sewage Systems Ordinance that was uniformly created by Newly Created Technical Review Board. All ordinances were made void in 2023 due to a new House Bill by the state legislature. Once approved it will be sent back to the state to get board approval before it goes into effect. Commissioner Lipinski made a motion to accept the new On-Site Sewage Systems Ordinance. Commissioner Bray seconded the motion, and the motion carried.

#### MAINTENANCE

##### *Jail Exhaust Fan*

Maintenance Administrator Bill Stonestreet stated the jail exhaust fan will be completed by Thursday and they just need approval to pay the remainder of the balance which is not to exceed \$15,000.00. Commissioner Lipinski made a motion to approve the final payment. Commissioner Bray seconded the motion, and the motion carried.

### IN THE MATTER OF NEW BUSINESS:

##### *Hartman & Williams, LLC*

Auditor Jessica Secrease presented the annual renewal of the contract for Hartmen & Williams to be approved by the Commissioners for them to complete the county's Gateway Annual Financial Report for the year ending December 31, 2024. Commissioner Lipinski made a motion to accept the CSI Software License Agreement. Commissioner Bray seconded the motion, and the motion carried.

### IN THE MATTER OF CLAIMS AND REPORTS:

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on December 13, 2024, in the amounts of \$1,088,311.91 were submitted and approved on a motion made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on December 13, 2024, in the amounts of \$1,088,311.91 were submitted and approved as presented on a motion made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.

3. **Operating Claims:** The Commissioners' Operating Claims to be paid December 17, 2024, in the amount of \$3,588,797.74 was submitted and approved as presented on a motion made by Commissioner Bray. The motion was seconded by Commissioner Lipinski, and the motion carried.

**IN THE MATTER OF COUNTY ATTORNEY ISSUES:**

County Attorney Alan Wilson presented Indiana Code 5-23, Build, operate, transport process to be used and signed in to record as Resolution No. 2024 BCCR-20 for the construction of the new jail. This is the start of getting a price for the build locked into place. Commissioner Bray made a motion to approve the resolution and Commissioner Lipinski seconded the motion, and the motion carried.

**IN THE MATTER OF COMMISSIONER ISSUES:**

Commissioner Lipinski made a statement that in the year 2024 they have worked with a lot of departments in many different aspects of running the county but he would like to compliment everyone that has been involved with the process and decisions made on getting the new Jail project going.

Commissioner Brad Bray seconded Commissioner Lipinski's statement and wished everyone to have a Merry Christmas and Happy New Year.

Commissioner President Jack Dodd stated that you always hear when you do something wrong but very seldom do you hear when you do something right and the Howard County Staff has worked really hard all year and its been a very busy year. President Dodd wished everyone a Merry Christmas and Happy New Year, to be safe, and don't drink and drive. Be responsible.

**IN THE MATTER OF PUBLIC COMMENT:**

*Resident Brad Semon of 10954 E. 100 S., Greentown, Indiana:* Mr. Semon stated that he knows he gives the Commissioners a hard time but he wanted to say thank you for their work and also wished them a Merry Christmas and Happy New Year.

*There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 4:18 p.m. on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Bray, and the motion carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

JACK W. DODD, PRESIDENT

R. BRAD BRAY, VICE PRESIDENT

JEFF S. LIPINSKI, MEMBER

**ATTEST:**

JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: January 6, 2024

Kelley Chevrolet  
2024 PPV Tahoe

Stock #	VIN	Price
M3355	1GNSKLED4RR333334	\$52,240
M3587	1GNSKLED5RR386740	\$51,235
M2852	1GNSKLED1RR249648	\$51,735
M3580	1GNSKLED1RR386427	\$50,485
		\$205,695.00



HOWARD COUNTY SHERIFF'S OFFICE  
HOWARD COUNTY CRIMINAL JUSTICE CENTER  
1800 WEST MARKLAND AVENUE  
KOKOMO, INDIANA 46901

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## Personal Contract Between The Howard County Sheriff's Office and Sergeant Steve Kline

On January 6, 2024 the Commissioners of Howard County authorized Sheriff Jerry Asher of the Howard County Sheriff's Office to draw into a written contractual agreement with Sergeant Steve Kline regarding the Howard County Sheriff's Office K-9 known as Storm. Upon the agreement and signature of both parties Storm will be awarded to Sergeant Steve Kline, the present handler of the animal, as the animal is retired from law enforcement service.

The following establishes binding agreement in contract between Sergeant Steve Kline, a member of the Howard County Sheriff's Office and the Sheriff of Howard County.

- 1.) Sergeant Steve Kline assumes total responsibility and liability for the K-9 known as Storm to include the dog's food, shelter, health care and any insurance that may be required.
- 2.) The K-9 known as Storm cannot be used in a law enforcement or public relations capacity for any agency or organization except for the Howard County Sheriff's Office.

I agree with the above written statements.

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Howard County Commissioner President

\_\_\_\_\_  
Jerry Asher, Sheriff of Howard County

\_\_\_\_\_  
Sergeant Steve Kline

\_\_\_\_\_  
Date