

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
MONDAY, APRIL 1ST, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
 - A. *Community Corrections– Dustin Delong*
 - i. Averhealth MOU
 - B. *Maintenance Department– Bill Stonestreet*
 - i. Heat Pump Equipment Purchase
 - ii. Highway Barn Dry Storage Additional
 - iii. Courthouse Chiller Additional for Conduit Relocation
 - C. *Plan Commission – Greg Sheline*
 - i. Rezoning
 - a. Case 3-CZ-24
 - (1) Ordinance No. 2024-BCCO-14 – Rezone 1645 E 550 N. from AG to RR
 - ii. Subdivision
 - a. Case 1-CP-24
 - (1) Helm Estate Subdivision at 1645 E 550 N from AG to RR
 - iii. Rezoning
 - a. Case 4-CZ-24
 - (1) Ordinance No. 2024-BCCO-15 – Rezone 3101 E 200 S from AG to RR
 - iv. Subdivision
 - a. Case 2-CP-24
 - (1) Willis Acres Subdivision at 3101 E 200 S from AG to RR
 - v. Rezoning
 - a. Case 5-CZ-24
 - (1) Ordinance No. 2024-BCCO-16 – Rezone 8717 E 100 S from AG to RR
 - vi. Subdivision
 - a. Case 3-CP-24
 - (1) Elkin's Subdivision at 8717 E 100 S from AG to RR
 - vii. Rezoning
 - a. Case 6-CZ-24
 - (1) Ordinance No. 2024-BCCO-17 – Rezone 4477 N 50 E from AG to C2
- V. New Business
 - A. North Central Indiana Regional Planning Council Presentation
- VI. Claims & Reports
 - A. Salary Claims
 - B. Payroll Expense
 - C. Operating Claims
 - D. Ratify Claims
 - E. Monthly Reports
 - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

JACK W. DODD, PRESIDENT
R. BRAD BRAY, VICE PRESIDENT
JEFF S. LIPINSKI, MEMBER

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: MARCH 18, 2024

The Howard County Board of Commissioners met in Regular Session on Monday, March 18, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Commissioner President Jack Dodd, Commissioner Vice President Brad Bray, Commissioner Member Jeff Lipinski, County Attorney Alan Wilson, and County Auditor Jessica Secrease.

The meeting was called to order by Lieutenant Todd Prifogle and conducted by President Dodd. Commissioner President Dodd led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the March 4, 2024, regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:

COUNTY EXTENSION

Purdue Contractual Services Agreement

County Extension Director Allison Hillis presented their annual contractual services agreement with Purdue. She also presented the commissioners with county extension's annual report. Commissioner Lipinski made a motion to approve Commissioner Dodd to sign the MOU with Purdue. Commissioner Bray seconded the motion and the motion carried.

SHERIFF DEPARTMENT

Superior Court III Door Access Quote

Lieutenant Todd Prifogle presented the Commissioners with a quote from Wireless Networking Solutions to install a door access point on a door in Superior Court III. Commissioner Lipinski made a motion to take the quote under advisement. Commissioner Bray seconded the motion and the motion carried.

MAINTENANCE DEPARTMENT

Courthouse Server Room Air Conditioner

Maintenance Superintendent Bill Stonestreet submitted a quote to replace the air conditioner in the server room at the Court House from Quality Plumbing and Heating in the amount of \$15,554.63. Mr. Stonestreet requested to pay this from the Cumulative Capital Building Upgrades Account (line item 1138.47243.000.0000). A motion was made by Commissioner Lipinski to approve the quote to replace the air conditioner in the server room at the Court House by Quality Plumbing and Heating in the amount of \$15,554.63 as presented. Commissioner Bray seconded the motion, and the motion carried.

Howard Haven Duct Cleaning

Maintenance Superintendent Bill Stonestreet submitted a quote to clean the ductwork at Howard Haven in the amount of \$5,000.00. Mr. Stonestreet requested to pay this from the Cumulative Capital Building Upgrades Account (line item 1138.47243.000.0000). A motion was made by Commissioner Bray to approve the quote to clean the ductwork at Howard Haven in the amount of \$5,000.00 as presented. Commissioner Lipinski seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

Taylor Regional Sewer District Board Appointments

Lana Bergszazi has been working with the Taylor Regional Sewer District and the County to help fix major issues going on in the sewer district. Lana stated that they currently have no board at the sewer district and that the commissioners are responsible for appointing all five board members. A condition of the \$211,000.00 that the county

gave to the sewer district is that the sewer district had to conduct a 4.9% rate increase, which has been done, and that they modify their board. The board will have staggered three-year terms. Lana also presented an updated operating budget for the sewer district.

Commissioner Lipinski thanked Lana for all her work on the sewer district and helping them try to get out of a bad situation. Commissioner Lipinski asked where they are in collecting leans that were never collected. Lana stated that some of the debts were paid, and others are in final status, and they are looking into a way of collecting them. Commissioner Lipinski stated that he thinks the city needs to pay their portion towards the sewer district. Lana stated that the sewer district has approximately 300 customers and 30% of those customers are in city limits.

Commissioner Dodd stated that he is in discussions with the mayor on getting the city's funds for the sewer district. He stated that he would also like the city to have some representation on the sewer board as well.

Commissioner Lipinski made a motion to appoint Commissioner Bray to the Taylor Regional Sewer Board. Commissioner Dodd seconded the motion and the motion carried. Commissioner Bray made a motion to nominate Brock McVay and Tyler McClish to the Taylor Regional Sewer Board. Commissioner Lipinski seconded the motion and the motion carried.

Lana stated that the largest expense is the UV system, and it is required by IDEM to be in service by May. Lana stated that the city will have to help pay in order to afford the system.

IN THE MATTER OF CLAIMS AND REPORTS:

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on March 8, 2024, in the amounts of \$1,068,625.56 were submitted and approved on a motion made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on March 8, 2024, in the amounts of \$1,068,625.56 were submitted and approved as presented on a motion made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.
3. **Operating Claims:** The Commissioners' Operating Claims to be paid March 18, 2024, in the amount of \$1,432,372.93 was submitted and approved as presented on a motion made by Commissioner Bray. The motion was seconded by Commissioner Lipinski, and the motion carried.
4. **Monthly Reports:** Auditor Jessica Secrease presented the following reports to be received into the record:
 - a. Weights and Measures Monthly Report February 16th – March 14th, 2024
 - b. Treasurer's Monthly Report January 2024
5. **Grants:** Chief Probation Officer Dustin DeLong presented the following grants he would like to pursue:
 - a. Renewal of DOC grants for probation, work release, and home detention.
 - b. Renewal of Victim Assistance Grant

Commissioner Lipinski made a motion to approve Commissioner Dodd's signature on the DOC grant letter. Commissioner Bray seconded the motion, and the motion carried.

IN THE MATTER OF ATTORNEY ISSUES:

Ordinance No. 2024-BCCO-13

County Attorney Alan Wilson presented Ordinance No. 2024-BCCO-13- Regulating Alarm Systems and Law Enforcement Response to False Alarms. This Ordinance allows the county to require certain alarm systems to have an automatic silencer and if there are a certain number of alarms that continue to go off in a certain period of time then

the owner of those alarms is subject to fines. Commissioner Lipinski made a motion to approve Ordinance No. 2024-BCCO-13- Regulating Alarm Systems and Law Enforcement Response to False Alarms. The motion was seconded by Commissioner Bray, and the motion carried.

IN THE MATTER OF COMMISSIONER ISSUES:

Commissioner Lipinski thanked Mr. Wilson for his assistance on helping with a couple properties on the west side of the county that needed attention. These properties have now made significant progress.

Commissioner Bray stated that the Commissioners did not vote on Resolution 2024-BCCR-05 Honoring Western High School Wrestler Michell Betz from the March 4th meeting. Commissioner Bray made a motion to approve Resolution 2024-BCCR-05 Honoring Western High School Wrestler Michell Betz. Commissioner Lipinski seconded the motion and the motion carried.

*There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 4:33 p.m. on a motion made by Commissioner Bray.
The motion was seconded by Commissioner Lipinski, and the motion carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

JACK W. DODD, PRESIDENT

R. BRAD BRAY, VICE PRESIDENT

JEFF S. LIPINSKI, MEMBER

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: March 18, 2024



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter referred to as "MOU"), effective as of this day of March 1st, 2024 and entered into by **Howard County, of the State of Indiana** (hereinafter referred to as "the Agency") and **AVERTEST, LLC D/B/A AVERHEALTH** (hereinafter referred to as "Provider"), is executed pursuant to the terms and conditions set forth herein. In consideration of those mutual undertakings and covenants, the parties agree as follows:

SECTION I. PURPOSE AND SCOPE

- 1.01 The purpose of this MOU is to provide comprehensive drug testing and technology services. The services shall foster coordination of care and supervision and help clients abstain from substance use and achieve stability within the community.
- 1.02 The MOU, as referred to herein, shall mean this document executed by the Agency and Provider, and shall include the Terms and Conditions set forth herein, Attachments A and B described in Sections II and IV and attached hereto, and any supplemental agreement or modification entered into between the Agency and Provider, in writing and signed by each Party, after the date of this MOU.
- 1.03 This MOU constitutes the entire agreement between the parties and supersedes all prior agreements, written or verbal, between the Agency and Provider with respect to the subject matter hereof. No statements, promises or agreements whatsoever, in writing or verbal, in conflict with the terms of the MOU have been made by the Agency or Provider which in any way modify, vary, alter, enlarge or invalidate any of the provisions and obligations herein stated. This MOU may be amended and modified only in writing signed by both the Agency and Provider.

SECTION II. ROLES AND RESPONSIBILITIES

- 2.01 The Agency shall refer clients for comprehensive drug testing services by entering relevant client information into Aversys.
- 2.02 Provider shall provide services as specified in Attachment A, "Scope of Services", attached hereto and incorporated by reference into this MOU.

SECTION III. TERM

- 3.01 This MOU shall automatically renew for one (1) year terms unless a party notifies the other in writing of its intention to not renew this MOU, at least ninety (90) days prior to the expiration of said term.
- 3.02 In the event of dissatisfaction among the parties, the Provider and the Agency shall meet to develop a plan to cure the source of the dissatisfaction. Should the Provider and Agency develop a mutual plan, this MOU shall remain in effect, but and in no case shall either party terminate this MOU until at least sixty (60) day following the meeting.
- 3.03 This MOU is contingent upon the Agency receiving the necessary funding to cover the obligations of the Agency. In the event that such funding is not received or appropriated, the obligations of the



Agency under the MOU shall cease, and each party shall be released from further performance under the MOU without any liability to the other party.

SECTION IV. COMPENSATION

4.01 Provider proposes to furnish all labor, materials and supplies in accordance with the conditions of this MOU necessary to complete the work as defined in Attachment A at the rates set forth in Attachment B, "Service Fees", attached hereto and incorporated herein. There are no minimum or maximum compensation levels for services under this MOU.

4.01.1 Provider pricing is specific to the initial year of service. Each subsequent year of service will incur a 3% price increase to the Agency standard panel(s).

4.01.2 In the event Provider and Agency have agreed on volume-based tiered pricing, Agency acknowledges sample costs may vary monthly. Provider shall adjust sample cost based on the total number of collected samples within each calendar month.

4.02 Provider shall in a reasonable, prompt, and timely fashion submit properly itemized invoice(s) for services performed for which expenses incurred under this MOU are payable by the Agency. The Agency shall pay Provider within thirty (30) days after receipt of such properly itemized invoice(s) where payment is incurred by and owed by the Agency.

SECTION V. GENERAL PROVISIONS

5.01 **Independent Provider.** The parties agree that Provider is an independent provider and is in no way an employee or agent of the Agency. As such, Provider is not entitled to workers' compensation or any benefit of employment by the Agency. The Agency shall have no control over the performance of this MOU by the Provider or Provider's employees, except to specify the results to be achieved. Provider acknowledges that it is not insured in any manner by the Agency for any loss of any kind whatsoever. Provider has no authority, express or implied, to bind or obligate the Agency in any way.

5.02 **Necessary Documentation.** Provider certifies that it will furnish the Agency, if requested, any and all documentation, certification, authorization, license, permit, or registration required by applicable federal, state and local laws, rules, regulations or ordinances. Provider further certifies that it is now and will remain in good standing with such governmental agencies and that it is now and will maintain its license, permit, registration, authorization, or certification, as applicable, in force during the term of this MOU.

5.03 **Confidentiality.**

5.03.1 The obligations of this section shall survive the termination of this MOU and shall be applicable to the full extent permissible under statutes governing access to public records. Provider understands that the information provided to it or obtained from the Agency during the performance of its services is confidential and may not, without prior written consent of the Agency, be disclosed to any person without receiving permission from the Agency except to employees or agents of Provider who have a need to know in order to provide the services. Further, Provider's work product generated during the performance



of this MOU is confidential to the Agency. Confidential information shall not include information, that: (a) was known by Provider or the Agency at the time it was received; (b) is, as of the time of its disclosure or thereafter becomes, part of the public domain through a source other than Provider or the Agency; (c) is made known to Provider or the Agency by a third person who to the knowledge of the Provider or the Agency does not impose any obligation of confidence on Provider or the Agency with respect to such information; (d) is required to be disclosed pursuant to governmental authority, law, regulation, duly authorized subpoena or Agency order whereupon Provider or the Agency shall provide notice to the other party prior to such disclosure; or (e) information that is independently developed by Provider or the Agency without references to the confidential information.

5.03.2 Provider acknowledges that it is a Qualified Service Organization as defined by 42 C.F.R. Part 2 and that: (i) in receiving, storing and processing, or otherwise dealing with any information from the Agency about clients, it is fully bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2; (ii) any client information it receives from the Agency that is protected by 42 C.F.R. Part 2 is subject to protections that prohibit the Provider from disclosing such information to agents or subcontractors without the specific written consent of the client; and (iii) if necessary, will resist in judicial proceedings any efforts to obtain access to client information except as otherwise permitted by 42 C.F.R. Part 2.

5.03.3 Provider acknowledges that : (i) in receiving, storing and processing, or otherwise dealing with any information from the Agency about clients, it is fully bound by the provisions of the federal regulations governing Privacy of Individually Identifiable Health Information, 45 C.F.R. Parts 160 and 164; (ii) any client information it receives from the Agency that is protected by 45 C.F.R. Parts 160 and 164 is subject to protections that prohibit the Provider from disclosing such information to agents or subcontractors without the specific written consent of the client; and (iii) if necessary, will resist in judicial proceedings any efforts to obtain access to client information except as otherwise permitted by 45 C.F.R Parts 160 and 164.

5.03.4 Provider shall not, under any circumstances, release information provided to it by, or on behalf of, the Agency that is required to be kept confidential by the Agency except as contemplated by Section 5.03.1(d), above.

5.04 **Records; Audit.** Provider shall maintain books, records, documents and other evidence directly pertinent to performance of services under this MOU. Provider shall make such materials available, at its offices at all reasonable times during the MOU period and for a period of three (3) years from the date of final payment under this MOU, for inspection by the Agency or any other authorized representative of the Agency. Copies thereof, if requested, shall be furnished at no cost to the Agency.

5.05 **Insurance.** Provider agrees to obtain and keep in force during its acts under this MOU a comprehensive general liability insurance policy in the minimum amount of \$1,000,000 and \$1,000,000/personal injury and a professional liability insurance in the minimum amount of \$1,000,000, which shall name and protect Provider; Provider's officers, agents, and employees; the Agency; and the officers, agents, and employees of the Agency from and against all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in



connection with the acts or omissions of Provider. Certificates of Insurance, naming the Agency as an "additional insured," showing such coverage then in force (but not less than the amount shown above) shall be filed with the Agency within thirty (30) days of this Agreement.

- 5.06 **Indemnification.** Provider agrees to indemnify, defend, and hold harmless the Agency, and its directors, officers, agents, officials, representatives, and employees from and against any and all demands, claims, losses, actions, causes of action, judgments and liens arising out of or in connection with the acts and/or any performances, omissions, activities, or breach of Provider or any of its officers, agents, employees or subcontractors. Such indemnity shall include attorney's fees and all costs and other expenses arising therefrom or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein. The Provider shall be relieved of its indemnification obligation to the extent any injury, damage, death or loss is attributable to the acts or omissions of the Agency.
- 5.07 **Non-discrimination.** Provider and its officers, agents, employees, and subcontractors shall not discriminate against any employee or applicant for employment to be employed in the performance of this MOU, with respect to her or his hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of her or his race, sex, religion, color, national origin, ancestry, age, disability, or United States military service veteran status.
- 5.08 **Conflict of Interest.** Provider certifies and warrants to the Agency that neither it nor any of its officers, agents, employees, or subcontractors who will participate in the performance of any services required by this MOU has or will have any conflict of interest, direct or indirect, with the Agency.
- 5.09 **Force Majeure.** In the event that either party is unable to perform any of its obligations under this MOU – or to enjoy any of its benefits – because of fire, explosion, power blackout, natural disaster, strike, embargo, labor disputes, war, terrorism, riots, acts of God, acts or decrees of governmental bodies or other causes beyond such party's reasonable control (hereinafter referred to as Force Majeure Event), the party who has been so affected shall immediately give notice to the other and shall take commercially reasonable actions to resume performance. Upon receipt of such notice, all obligations under this MOU shall immediately be suspended except for payment obligations with respect to service already provided. If the period of nonperformance exceeds sixty (60) days from the receipt of the Force Majeure Event, the party whose ability to perform has not been so affected may, by giving written notice, terminate this MOU.
- 5.10 **Applicable Laws; Forum.**
- 5.10.1 Provider agrees to comply with all applicable federal, state and local laws, rules, regulations or ordinances, and all provisions required thereby to be included in this MOU are hereby incorporated by reference. This includes, but is not limited to, the Federal Civil Rights Act of 1964 and, if applicable, the Drug-Free Workplace Act of 1988. The enactment of any state or federal statute or the promulgation of regulations thereunder after execution of this MOU shall be reviewed by the Agency and Provider to determine whether the provisions of the MOU require formal modification.



- 5.10.2 This MOU shall be construed in accordance with the laws of the state where services are provided. Venue for any dispute arising under this MOU shall be in state and county where the Agency is located.
- 5.11 **Severability.** If any provision of this MOU is held to be invalid, illegal, or unenforceable by a Agency of competent jurisdiction, the provision shall be stricken, and all other provisions of this MOU which can operate independently of such stricken provisions shall continue in full force and effect.
- 5.12 **Successors and Assigns.** Except as otherwise provided herein, Provider shall not assign, sublet or transfer its interest in this MOU without the written consent of the Agency; provided, however, the Provider may freely assign this MOU to a subsidiary or affiliated entity of the Provider. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the Agency or the Provider.
- 5.13 **Authority to Bind Provider.** Notwithstanding anything in this MOU to the contrary, the signatory for Provider represents that he/she has been duly authorized to execute agreements on behalf of Provider and has obtained all necessary or applicable approval to make this MOU fully binding upon Provider when his/her signature is affixed and accepted by the Agency.
- 5.14 **Debarment and Suspension**
- 5.14.1 Provider certifies, by entering into this MOU, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from or ineligible for participation in any Federal assistance program by any Federal Agency or Agency, or by any state or local Agency, Agency or political subdivision. The term "principal" for purposes of this MOU means an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of Provider.
- 5.14.2 Provider shall not subcontract with any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in any Federal assistance programs by any Federal Agency or Agency, or by any state or local Agency, Agency or political subdivision.
- 5.15 **Compliance With E-Verify Program.** Provider shall enroll in and verify the work eligibility status of all newly hired employees of Provider through the E-Verify Program ("Program"). Provider is not required to verify the work eligibility status of all newly hired employees through the Program if the Program no longer exists. Provider shall not knowingly employ or contract with an unauthorized alien or retain an employee or contract with a person that Provider subsequently learns is an unauthorized alien.
- 5.16 **Signature.** Signatures may be executed in counterparts and by facsimile or electronic form.
- 5.17 **Survival.** Notwithstanding any other provision of this MOU, the provisions of paragraph 5.04 "Records" of this MOU" shall survive the expiration, cancellation or termination of this MOU.



5.18 **Mutual Drafting**. The Agency and Provider agree that this MOU has been mutually drafted and authored by the Agency and the Provider and that it shall not be construed against any one party.

IN WITNESS WHEREOF, the parties hereto have executed this MOU on the dates subscribed on the next page.



HOWARD COUNTY OF THE STATE OF INDIANA

AVERTEST, LLC D/B/A AVERHEALTH

By: _____

Name: _____

Title: _____

By: _____

Mark Johnson

Chief Executive Officer



ATTACHMENT A – SCOPE OF SERVICES

1. **Information Management System (IMS):** Provider will provide the Agency with access to a secure, web-based HIPAA compliant IMS, that at a minimum allows the Agency to:
 - a. Enroll clients in the alcohol and drug testing program;
 - b. Enter custom test panels specific to each client;
 - c. Order unscheduled tests for an individual client;
 - d. Enter excused test periods for an individual client;
 - e. Inactivate or activate clients;
 - f. Track and review client test history;
 - g. Enter specific client co-pay amounts;
 - h. Designate vouchers for specific clients; and
 - i. Track applicable client payments.

The IMS shall include a dashboard view specific to each case manager that:

- a. Provides the supervising case manager quick access to each client;
 - b. Provides a consolidated summary of all activity related to each client;
 - c. Illustrates if a client is scheduled to test;
 - d. Shows if a client has called the client notification system or not; and
 - e. Provides a summary of recent positives, no shows, and other non-negative test results.
2. **Automated Random Selection Calendar:** Provider will provide, support and maintain a secure automated random selection testing calendar that is configurable to Agency specified parameters and provides the ability to:
 - a. Create default parameters that specify testing frequency and test panels, among other attributes;
 - b. Schedule clients on an individual or group basis;
 - c. Conduct testing services on any day of the year, including weekends and holidays;
 - d. View past and future testing events via the IMS; and
 - e. Manually order a one-time or unscheduled test for individual clients via the IMS.
 3. **Client Notification:** Provider will provide, support, and maintain a client notification system that notifies clients of the need to test. The client notification system must:
 - a. Create a unique personal identification number (PIN) for each client;
 - b. Record time, date and phone number of when clients call;
 - c. At a minimum provide English and Spanish language options;
 - d. Calculate a call-in compliance score for each client;
 - e. Report if a client fails to contact the notification system;
 - f. Allow the supervising case manager to post custom text-to-speech messages for an individual client or group of clients;
 - g. Provide capacity adequate to efficiently handle the number of calls received during peak call-in times; and
 - h. Provide participants with text message and mobile application (when functionality is available) options over a call-in option.
 4. **Supplies & Transportation:** The Provider shall provide all necessary sample collection and transportation supplies and courier pick-up within 24 hours of notification for specimens collected by the Agency.



5. **Specimen Collections:** The Provider shall conduct same-sex, directly observed urine collections and will also provide oral fluid and hair collection options. The Provider shall:
 - a. Maintain and operate a Patient Care Center (PCC) for specimen collections.
 - b. Operate the PCC from 8:00am to 4:00pm on weekdays, 8:00am to 11:00am on weekend/holiday testing days, and two (2) 11:00am to 7:00pm evening shifts per month, per the random selection process. The PCCs will be closed if random testing is not scheduled.
 - c. Staff the PCCs with personnel that are vetted via a criminal background check and drug test, trained on how to collect various specimens, and provide instruction regarding the confidentiality of alcohol and drug testing information;
 - d. Provide an incident report if a patient attempts to use a device, adulterate a sample, or substitute a sample;
 - e. Conduct brief orientation sessions when each new patient reports for an initial test and on an as-needed basis. The orientation sessions will provide patients with the necessary information regarding the alcohol and drug testing process. For select patients, the orientation may include the explanation and execution of an Agency-approved Alcohol & Drug Testing agreement and the explanation and distribution of a list of acceptable over-the-counter medications for common symptoms;
 - g. If applicable, collect patient payments prior to specimen collection. Participants may pay with cash, money orders, cashier's checks, debit cards, or credit cards. Debit card and credit card payments are subject to a transaction fee. Personal checks will not be accepted.

6. **Laboratory Testing:** The Provider shall:
 - a. Operate a laboratory that is certified by the Agency of Health and Human Services (DHHS), Clinical Laboratory Improvements Act (CLIA) and the College of American Pathologists – Forensic Drug Testing (CAP-FDT);
 - b. Conduct a laboratory immunoassay screen on all samples
 - c. All positive immunoassay screens must be run a second time with a new aliquot of the specimen prior to reporting the positive specimen;
 - d. Report negative test results for urine and oral fluid on the next business day and non-negatives within 3 business days. Test results for hair specimens shall be reported within five business days;
 - e. Conduct confirmation via GC/MS or LC-MS/MS as requested by the Agency;
 - f. Retain negative specimens for five (5) business days;
 - g. Store non-negative samples in a secure, frozen store for sixty (60) days;
 - h. Test assays at the cut-off levels listed in Table 1 below



TABLE 1 - SPECIMEN ASSAY CUTOFFS

Name	Type	Cut-off	Cut-off
Amphetamines	Urine		100 ng/mL
<i>MDA</i>	Urine		50 ng/mL
<i>MDEA</i>	Urine	1000 ng/mL or 500 ng/mL	50 ng/mL
<i>MDMA</i>	Urine		50 ng/mL
<i>Methamphetamine</i>	Urine		100 ng/mL
<i>Phentermine</i>	Urine		50 ng/mL
Cannabinoids	Urine		20 ng/mL
Cocaine	Urine	300 ng/mL or 150 ng/mL	
<i>Benzococaine</i>	Urine		50 ng/mL
Opiates	Urine	300 ng/mL	N/A
<i>Heroin (6-MAM)</i>	Urine		5 ng/mL
<i>Codeine</i>	Urine		50 ng/mL
<i>Hydrocodone</i>	Urine		50 ng/mL
<i>Hydromorphone</i>	Urine		50 ng/mL
<i>Morphine</i>	Urine		50 ng/mL
<i>Oxycodone</i>	Urine		50 ng/mL
<i>Oxymorphone</i>	Urine		50 ng/mL
PCP	Urine	25 ng/mL	12 ng/mL
Barbiturates	Urine	200 ng/mL	N/A
<i>Butabarbital</i>	Urine		100 ng/mL
<i>Pentobarbital</i>	Urine		100 ng/mL
<i>Secobarbital</i>	Urine		100 ng/mL
Benzodiazepines	Urine	200 ng/mL	N/A
<i>Alprazolam</i>	Urine		50 ng/mL
<i>Clonazepam</i>	Urine		50 ng/mL
<i>Diazepam</i>	Urine		50 ng/mL
<i>Hydroxyalprazolam</i>	Urine		50 ng/mL
<i>Lorazepam</i>	Urine		50 ng/mL
<i>Nordiazepam</i>	Urine		50 ng/mL
<i>Oxazepam</i>	Urine		50 ng/mL
<i>Temazepam</i>	Urine		50 ng/mL
Buprenorphine	Urine	5 ng/mL	5 ng/mL
<i>Norbuprenorphine</i>	Urine		50 ng/mL
Cotinine	Urine	500 ng/mL	N/A
Ecstasy	Urine	500 ng/mL	100 ng/mL
EtG	Urine	500 ng/mL	300 ng/mL
EtS	Urine		100 ng/mL
Fentanyl	Urine	2 ng/mL	1 ng/mL
<i>Norfentanyl</i>	Urine		1 ng/mL
<i>Acetyl Fentanyl</i>	Urine		1 ng/mL



<i>Acryl Fentanyl</i>	Urine		1 ng/mL
<i>Alfentanil</i>	Urine		1 ng/mL
<i>Benzyl Carfentanil</i>	Urine		1 ng/mL
<i>beta-Hydroxy Fentanyl</i>	Urine		1 ng/mL
<i>Butyryl Fentanyl</i>	Urine		1 ng/mL
<i>Carfentanil</i>	Urine		1 ng/mL
<i>Cyclopropyl Fentanyl</i>	Urine		1 ng/mL
<i>Fluorobutyryl Fentanyl</i>	Urine		1 ng/mL
<i>Furanyl Fentanyl</i>	Urine		1 ng/mL
<i>Methoxyacetyl Fentanyl</i>	Urine		1 ng/mL
<i>Methylfentanyl</i>	Urine		1 ng/mL
<i>Thienyl Fentanyl</i>	Urine		1 ng/mL
<i>Sufentanil</i>	Urine		1 ng/mL
Gabapentin	Urine	1.5ng/mL	100 ng/mL
Ketamine	Urine	100 ng/mL	50 ng/mL
Kratom	Urine		N/A
<i>Mitragynine</i>	Urine	50 ng/mL	5 ng/mL
<i>7 Hydroxymitragynine I</i>	Urine		5 ng/mL
LSD	Urine	0.5 ng/mL	0.5 ng/mL
Meperidine	Urine		N/A
<i>Meperidine</i>	Urine	200 ng/mL	50 ng/mL
<i>Normeperidine</i>	Urine		50 ng/mL
Methamphetamines	Urine	500 ng/mL	100 ng/mL
Methadone	Urine		25 ng/mL
EDDP	Urine	300 ng/mL	25 ng/mL
Methaqualone	Urine	300 ng/mL	N/A
<i>Naloxone</i>	Urine	N/A	50 ng/mL
<i>Naltrexone</i>	Urine	N/A	50 ng/mL
Propoxyphene	Urine		25 ng/mL
<i>Norpropoxyphene</i>	Urine	300 ng/mL	25 ng/mL
SOMA	Urine		N/A
<i>Carisoprodol</i>	Urine	100 ng/mL	50 ng/mL
<i>Meprobamate</i>	Urine		50 ng/mL
Tramadol	Urine	200 ng/mL	50 ng/mL
Zolpidem	Urine	20 ng/mL	10 ng/mL
Amphetamines	Hair		500 pg/mG
Methamphetamines & Ecstasy	Hair	500 pg/mG	500 pg/mG
Cocaine	Hair	500 pg/mG	500 pg/mG
Opiates	Hair		200 pg/mG
<i>Codeine, Morphine, 6-MAM, Oxycodone, Oxymorphone, Hydrocodone, Hydromorphone</i>	Hair	200 pg/mG	200 pg/mG
PCP	Hair	300pg/mG	300pg/mG
Cannabinoids	Hair	1pg/mG	0.1pg/mG



Benzodiazepines	Hair		200 pg/mG
<i>Alprazolam, Clonazepam, Diazepam, Lorazepam, Nordiazepam, Oxazepam, Temazepam</i>	Hair	200 pg/mG	200 pg/mG
Amphetamines	Oral Fluid		20 ng/mL
<i>Methamphetamine</i>	Oral Fluid	50 ng/mL	20 ng/mL
<i>MDA</i>	Oral Fluid		20 ng/mL
<i>MDMA</i>	Oral Fluid		20 ng/mL
Benzodiazepines	Oral Fluid		N/A
<i>Alprazolam</i>	Oral Fluid	20 ng/mL	1 ng/mL
<i>Diazepam</i>	Oral Fluid		1 ng/mL
<i>Nordiazepam</i>	Oral Fluid		2 ng/mL
<i>Lorazepam</i>	Oral Fluid		1 ng/mL
<i>Oxazepam</i>	Oral Fluid		1 ng/mL
<i>Temazepam</i>	Oral Fluid		1 ng/mL
<i>Clonazepam</i>	Oral Fluid		1 ng/mL
Buprenorphine	Oral Fluid		5 ng/mL
Cocaine	Oral Fluid	20 ng/mL	2 ng/mL
<i>Benzoylcegonine</i>	Oral Fluid		2 ng/mL
Cannabinoids	Oral Fluid	4 ng/mL	2 ng/mL
Ethanol	Oral Fluid	0.04 g/dL	0.02 g/dL
Fentanyl	Oral Fluid	2 ng/mL	0.25 ng/mL
<i>Norfentanyl</i>	Oral Fluid		0.25 ng/mL
Opiates	Oral Fluid	40 ng/mL	N/A
<i>Codeine</i>	Oral Fluid		1 ng/mL
<i>Morphine</i>	Oral Fluid		1 ng/mL
<i>Hydrocodone</i>	Oral Fluid		1 ng/mL
<i>Hydromorphone</i>	Oral Fluid		1 ng/mL
<i>Oxycodone</i>	Oral Fluid		1 ng/mL
<i>Oxymorphone</i>	Oral Fluid		1 ng/mL
Oxycodone	Oral Fluid		10 ng/mL
<i>Oxymorphone</i>	Oral Fluid	1 ng/mL	
Methadone	Oral Fluid	50 ng/mL	5 ng/mL
Methamphetamines	Oral Fluid	50 ng/mL	20 ng/mL
PCP	Oral Fluid	10 ng/mL	1 ng/mL
Tramadol	Oral Fluid	10 ng/mL	50 ng/mL
Breath Alcohol Test	Breath	0.02	0.02
<i>pg/mG = picogram per milligram of hair</i>			
<i>ng/mL = nanogram per milliliter of urine</i>			



7. **Electronic Chain of Custody:** The IMS shall generate a legally defensible electronic chain of custody that fully integrates client demographic data (name, gender, age, case manager, etc.) and tracks the specimen during all phases of the testing process.
8. **Results Reporting:** The Provider shall report all test results and related information via the IMS. Specifically, the Provider shall:
 - a. Report negative test results for urine and oral fluid on the next business day and non-negatives within 3 business days. Test results for hair specimens shall be reported within five business days;
 - b. Segment results and test data by supervising case manager;
 - c. Conduct data analysis on specimen results to discern new use from residual use;
 - d. Assist with results interpretation; and
 - e. Provide consultation and results interpretation in-person and/or via teleconference on an as needed basis.
9. **Information Reporting:** The IMS shall provide the Agency with program analytics that aid the Agency in data analysis and report generating functions. Reports shall be sortable by supervising officer and at a minimum shall include:
 - a. Detailed and summary results;
 - b. Individual test reports;
 - c. Client test history;
 - d. An overview of all testing activities; and
 - e. Detailed views of the historic and future testing calendars, among others.
10. **Primary Contact:** Provider will designate a primary contact. Such contact may be changed from time to time as communicated by Provider.
11. **Expert Testimony:** Provider shall provide legal affidavits and/or expert testimony upon request. The Agency will work with Provider to provide as much advance notice as possible, preferably at least 2 weeks, for expert testimony needs.
12. **Newsletter:** Provider shall provide a free electronic newsletter, published monthly that covers topics in the criminal justice and public safety markets, including topics on emerging trends in the manufacturing and abuse of designer drugs and research and reporting on issues related to substance abuse.
13. **Training & Orientation Sessions:** Provider will conduct training and orientation sessions for judges, attorneys, and Agency staff with respect to alcohol and drug testing process. Provider will work with the Agency to mutually schedule the training and orientation sessions.
14. **Monthly Account Summary:** Provider will track testing fees and client co-pays to provide a monthly account summary and invoice within the following month.



ATTACHMENT B – SERVICE FEES

Service	Price per Unit of Service
Standard Panel comprised of any 5 standard assays plus ETG or other Specialty Assays (options listed below)	Probation, Community Corrections, & Work Release: \$15.00 / panel *
15 Panel Urine Cup	Drug Court, Behavioral Health Court, Re-Entry Court, & Veterans Court: \$8.00 / panel* \$3.40/cup (pre-purchased for the POs to do their own collections) Included
50 - 15 Panel Instant Cup + Averhealth Collected / month	\$ 0.50 / test
Standard Drug Add-on (options listed below)	\$2.50 / test
Specialty Drug Add-on (options listed below)	Standard Panel Price
Unable to Provide, Refusal, and Rejected Samples	\$25.00 / test
Synthetic Cannabinoids Urine Analysis	\$35.00 / test
Synthetic Stimulants Urine Analysis (Bath Salts)	\$35.00 / test
Xylazine	\$19.50 / panel *
Standard Oral Fluid Panel (Benz, Coc, Meth, Opiates, & THC)	\$2.50 / panel
Oral Fluid Add-ons (alcohol, buprenorphine, fentanyl, methadone, oxycodone, and tramadol)	\$85.00 / panel
Hair Test (amphetamines, benzodiazepine, cannabinoids, cocaine, and opiates)	5% confirmation allowance
Confirmation Testing	\$19.95 / assay after allowance
In-person Expert Witness Testimony	\$1,500 / event
Litigation Packet	\$150.00 / packet
Additional Invoice Customization	\$15.00 / invoice
Case Management System	Included, No Charge
Random Selection	Included, No Charge
Client Notification System	Included, No Charge
Video Testimony	Included, No Charge
Training & Consultation Sessions	Included, No Charge
Participation in Court Staffing Sessions	Included, No Charge



Drug Type	Drug Names
Standard Assays	Amphetamines (amphetamines, ecstasy, methamphetamines), barbiturates, benzodiazepines, cannabinoids (THC), cocaine, ecstasy, methadone, methamphetamine, methaqualone, opiates (morphine, heroin, hydrocodone, hydromorphone, oxycodone, oxymorphone), PCP, and propoxyphene
Specialty Assays	Buprenorphine, Carisoprodol, Cotinine, ETG, Fentanyl, Heroin, Ketamine, Mitragynine, LSD, Meperidine, Tramadol, or Zolpidem

* Pricing is based on an estimated volume of 2,000 samples per month. If volume is less, pricing may increase. The above pricing applies to the initial year of service. Each subsequent year of service will see a price increase of 3%.



Validated Custom Solutions
905 N. Capitol Ave, Ste 200
Indianapolis, IN 46204
317-259-7604

Customer: Howard County Board of Commissioners Job Name: **Howard County Justice Center**
 Delivery Terms: FREIGHT ALLOWED. FOB OUR PLANT
 Engineer: Clay Davis Payment Terms: Please see Payment Terms Below
 From: VCS (Clay Davis) Date: February 22, 2024

We offer to furnish the equipment and services specified herein at prices stated and in accordance with the terms and conditions shown in this proposal.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>TAG</u>	<u>QTY</u>
A	<u>Camus</u> – Condensing Boilers	B-1, B-2	2
B	<u>WaterFurnace</u> – WSHP Units	HP-A thru -F	69
C	<u>WaterFurnace</u> – DOAS Units	HP-G,-I,-J	3

Total Net Price Items A thru C taxes not included \$ 868,710.00
GovPro Procurement Discount Price via Wilson Learning Center..... \$

Discounted Price

Payment Terms:
30% Down Payment at time of Order
70% Final Payment at Time of Receipt of Final Shipment

Thank you for considering VCS on this project. If you have any questions, please give us a call.

Sincerely,

Clay Davis, PE



(Cell) 317-443-8794
cdavis@envelopgroup.com

ITEM A. CAMUS Condensing Hot Water Boilers B-1,2 Qty: 2

INCLUDING:

HWB-1,2:

- 2,000,000 BTU/hr Input
- Boiler shall operate up to 99.0% thermal efficiency
- Heat exchanger shall be a fully condensing vertical cylindrical counter-flow water tube design with 439 grade tubes and 316L grade headers of stainless steel construction and all welded design with constant allowable system return temperatures of 40F.
- Fine-tuned combustion premix providing homogeneous air and gas combustion mix to a radial burner incorporating a knitted stainless steel wrap ensuring stable light off and efficient clean combustion.
- 5:1 gas input turn down ratio with sustained efficient combustion characteristics throughout entire modulating range
- Cascade capable integrated control system allowing up to 8 units in lead-lag configuration
- Oxides of Nitrogen (NOx) of 9 ppm corrected to 3% oxygen.
- Category II and IV venting options.
- The boiler is fully factory fire tested to obtain optimum combustion characteristics and to establish certified gas input rates.
- System safety and operating devices and controls are fully configured, calibrated and factory tested.
- The boiler shall comply with the energy efficiency requirements of the latest edition of the ASHRAE 90.1 Standard.
- 430 Stainless steel outer jacket construction with easily removed outer panels for ease of service
- CSD-1 Construction Rated
- Factory provided Pressure Relief Valve
- Factory provided and programmed controller with BACnet
- Factory provided outdoor sensor for cascade control
- Condensate Neutralizer Kit
- High Gas pressure switch

NOT INCLUDING:

- Venting Material
- Temp Gauges
- Pressure gauges
- Natural gas Regulators
- Strainers
- Labor warranty
- Installation, piping, and wiring
- Rigging and storage, rigging and storage during the warranty period

ITEM: B. **Water Furnace** High Efficiency Heat Pumps TAG: HP-A thru -F

Qty: 69

INCLUDING:

- R-454b Refrigerant
- Horizontal Configuration
- BACnet MS/TP Interface
- Direct Drive Variable Speed ECM Blower Motors
- Hot Gas Reheat for Dehumidification
- Internal Microprocessor with integral diagnostics and safeties
- Factory Tested
- Factory charged with refrigerant
- 0.5" thick internal multi density insulation with cleanable foil facing
- High Efficiency Compressor
- Compressor access compartment
- Internal Compressor Isolation
- Water to refrigerant COAX heat exchanger
- 24V internal control power transformer

NOT INCLUDING:

- Installation, piping, and wiring
- Rigging and storage
- Any items not explicitly called out above
- External Controls or external control mounting
- Factory or Field Storage of Equipment
- Shipments to more than one location

ITEM: C. **Water Furnace** Make Up Air Units TAG: HP-G, -I, -J

Qty: 3

INCLUDING:

- Externally Mounted Heat Pipe Wrap Around Dehumidification Assembly
- Upgraded IFB Hot Water Coil Assemblies designed for 140F boiler water
- BACnet MS/TP Interface
- Variable Speed ECM Blower Motors
- Factory Tested
- Factory charged with refrigerant R-454b
- Internal Microprocessor with integral diagnostics and safeties

- High Efficiency Compressor
- 0.5" thick internal multi density insulation with cleanable foil facing
- Compressor Access Compartment
- Internal Compressor Isolation
- Water to Refrigerant COAX heat exchanger
- 24V Control power Transformer

NOT INCLUDING:

- Installation, piping, and wiring
- Rigging and storage
- Any items not explicitly called out above
- External Controls or external control mounting
- Factory or Field Storage of Equipment
- Shipments to more than one location
- Re-assembly of sections inside building

Terms And Conditions

Acceptance and Prices - This proposal is subject to acceptance within 15 days from date, and the prices are subject to change without notice prior to acceptance by Customer.

Performance - Validated Custom Solutions, LLC ("VCS") shall be obligated to furnish only the goods described in VCS's submittal data. The duty to perform under any order on the part of VCS and the price thereof is subject to the approval of its Credit Department and is also contingent upon strikes, accidents, fires, insolvency, the inability to procure materials from the usual sources of supply, or upon any like or unlike cause beyond the control of VCS. Upon disapproval of the Credit Department or upon the occurrence of any such event as aforesaid, VCS may delay performance or, at its option, renegotiate prices and terms and conditions of sale with the Customer. If VCS elects to renegotiate and VCS and the Customer are unable to agree on revised prices or terms, the order shall be cancelled without any liability.

Taxes - Prices are all taxes extra.

Warranty and Liability - VCS warrants for a period of 12 months from initial start-up or 18 months from date of shipment, whichever occurs first, that VCS products covered by this order (1) are free from defects in material and manufacture and (2) have the capacities and ratings set forth in VCS's submission data; provided that no warranty is made against corrosion, erosion or deterioration. VCS's obligations and liabilities under this warranty are limited to furnishing, f.o.b. factory or warehouse at VCS designated shipping point, freight allowed to VCS's warranty agent's stock location, replacement equipment (or at the option of VCS parts therefore) for all VCS products not conforming to this warranty and which have been returned to the manufacturer. VCS shall not be obligated to pay for the cost of lost refrigerant. No liability whatever shall attach to VCS until products have been paid for and then said liability shall be limited to the purchase price of the equipment shown to be defective.

Warranty Disclaimer - The above warranties are given in lieu of all other warranties, express or implied, including THE IMPLIED WARRANTY OF MERCHANTABILITY, any implied warranty of fitness for a particular purpose and any implied warranties otherwise from course of dealing or trade.

Liability Disclaimer - In no event, shall VCS be liable for any incidental or consequential damages, resulting from the use, misuse or inability to use the product. This exclusion applies regardless of whether such damages are sought based on breach warranty, breach of contract, negligence, strict liability in tort, or any other legal theory. Should VCS nevertheless be found liable for any damages, they shall be limited to the purchase price of the equipment.

Shipment Dates - Shipment dates are estimates only. No contract will be made to ship in a specified time unless identified and agreed to at the contract date. Shipments shall be f.o.b. factory at named shipping point with title passing to the Customer upon delivery to the carrier by the unit manufacturer. VCS shall not be held liable nor accountable to any liquidated or consequential damages, or delay expenses of any kind, due to manufacturing and/or shipping delays caused by the manufacturer.

Returns - Goods must not be returned except by permission of VCS, and when so returned will be subject to discount.

Cancellation - If, following acceptance of this proposal by the Customer, all or any portion of this order is cancelled by the Customer without default on the part of VCS or without VCS's written consent, the Customer shall be liable to VCS for cancellation charges including, but not limited to VCS's incurred costs and such profit as would have been realized by VCS from the transaction had the agreement not been cancelled by the Customer.

Payment - Payment terms for goods shipped hereunder will be net 30 days unless contrary terms appear on the face hereof or unless otherwise expressly agreed to in writing by VCS. VCS reserves the right to add to any account outstanding for more than 30 days a service charge of 1 1/2% of the principal amount due at the end of each month, or the maximum allowable legal interest rate, if a lesser amount. In the event VCS pursues litigation, Customer shall pay VCS's Court costs, reasonable attorneys' fees and all other costs of collection, including but limited to expert fees, deposition costs, and other litigation expenses. Customer consents to jurisdiction and venue in the State Courts of Marion County, Indiana, waives all objections to same, and agrees that the law of the State of Indiana shall be applicable to this agreement and all disputes between VCS and Customer.



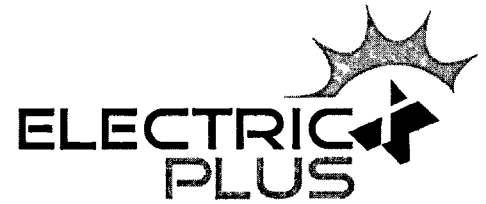
Project Submittal

Prepared For: AEC Prepared By: Clay Davis (cdavis)
Validated Custom Solutions
Project: Hanock Co. Justice Campus Date: 3/6/2024 7:20 AM
Wrap Around - Secured Facility HPT Project: 157173
Greenfield, IN

Qty:	Model:	Tag:	Order Code:
1	DHP	AHU-1, -2	DU-AMG-20212A-06875-13500-4800X-XZX
2	DHP	AHU-3	DU-AMG-10212A-04750-11600-4400X-XZX

The attached information describes the equipment we propose to furnish for this project and is submitted for your approval

Avon Headquarters
173 S CR 525 East, Avon, IN 46123
Phone: (317) 718-0100
Fax: (317) 718-0101



www.electricplus.com

February 8, 2024

QPH

Attn: Mike Whybrew

RE: Howard County Courthouse Conduit Relocate (RFC #1001)

The following is our pricing for the changes in scope of work on the above referenced project. These changes include the following:

Included:

- 1) Provide labor and material for elevator controls. This work includes:
 - a. Rerouting two conduits for two elevator control panels.
 - b. Installing junction boxes and new conduit to make access for new double doors.
 - c. Pulling new wire between boxes.
- 2) This work took place on Saturday due to elevator shut-down.

OUR PRICE FOR THIS ADDITIONAL WORK: ADD \$ 2,500.00

Thank you for your time, if you have any questions, please call.

Respectfully,

Tim Mansbarger
Project Manager
765-461-1400

PLAN COMMISSION AGENDA ITEMS FOR
 COMMISSIONER'S MEETING DATE: APRIL 1, 2024

<u>Ordinances</u>	<u>Description & Case No.</u>	<u>Plan Comm. Recommendation</u>
	Helm Estate Subdivision 1 lot at 1645 E 550 N Kokomo Case 1-CP-24	Favorable
2024-BCCO-14	Case 3-CZ-24: Rezone the property at 1645 E 550 N from AG (Agricultural) with HS-OL (Hydric Soil Overlay) to RR (Rural Residential) with HS-OL .	Favorable
	Willis Acres Subdivision 1 lot at 3101 E 200 S Kokomo Case 2-CP-24	Favorable
2024-BCCO-15	Case 4-CZ-24: Rezone the property at 3101 E 200 S from AG (Agricultural) with WH-OL (Wellhead Overlay) to RR (Rural Residential) with WH-OL	Favorable
	Elkin's Subdivision 1 lot at 8717 E 100 S Greentown Case 3-CP-24	Favorable
2024-BCCO-16	Case 5-CZ-24: Rezone the property at 8717 E 100 S from AG (Agricultural) with HS-OL to RR (Rural Residential) with HS-OL	Favorable
2024-BCCO-17	Case 6-CZ-24: Rezone the property at 4477 N 50 E from AG (Agricultural) with OIA-OL (Office/Industrial/ Agricultural Overlay) to C2 (Medium to Large Scale General Commercial) with OIA-OL	Favorable

COMMISSIONERS' SALARY CLAIMS

The following claims have been filed with this office and will be presented for approval to the Board of Commissioners, Howard County, at this regular session to be paid on March 22, 2024.

Complete details of salary claims, Longevity & Sign on Bonus may be seen in the office of the County Auditor.

Clerk	\$	23,703.67		Co. Gen Total	\$	782,085.68	
Auditor	\$	21,437.79					
Treasurer	\$	8,501.95			Health	\$	45,893.43
Recorder	\$	7,854.74			Highway	\$	53,851.06
Sheriff	\$	387,097.89			CASA	\$	5,947.89
Surveyor	\$	10,985.62			Recycling	\$	8,907.80
Coroner	\$	8,626.41			GCC	\$	9,746.26
Co. Assessor	\$	9,780.18			Howard Haven	\$	9,746.26
Prosecutor	\$	67,378.34			IT	\$	10,168.62
Co Agent	\$	3,735.72			Magistrate	\$	3,507.46
Veterans Svcs	\$	4,726.46			Kinsey	\$	91,793.10
Center Assess	\$	6,170.31			Juv Probation	\$	23,064.56
HR	\$	4,030.79			Comm Corr	\$	62,782.49
Council	\$	3,435.11					
Commissioner	\$	12,876.80					
Museum	\$	5,731.89					
Superior I	\$	7,235.40					
Superior II	\$	7,235.40					
Superior III	\$	9,569.03					
Adult Probation	\$	49,304.49					
Superior IV	\$	7,235.40					
Circuit Court	\$	17,419.40					
Public Defender	\$	64,457.42					
EMA	\$	6,430.85					
Weights & Measures	\$	2,303.62					
Maintenance	\$	20,838.26					
Soil & Water	\$	3,982.74					
Sub-Total	\$	782,085.68		TOTAL	\$	1,107,417.45	

**Witness my Hand and Seal of the
Board of Commissioners, Howard County, On: April 1 , 2024**

Jack W. Dodd, President

R. Brad Bray , Vice-President

Jeff S. Lipinski, Member

Jessica Secrease, Auditor

Signature Page for Howard County Payroll Expense Docket

Date 03/22/2024

Gross Payroll \$ 1,107,417.45

Total Amount of Payroll Expense Docket \$ 1,107,417.45

I approve that there is sufficient money in the bank account to pay out the attached docket.

Christie Branch, Howard County Treasurer

Howard County Commissioners

Jack W. Dodd, President

R. Brad Bray, Vice President

Jeff Lipinski, Member

Attest:

Jessica Secrease, Howard County Auditor

Signature Page for Howard County Docket and Accounts Payable Register

Date: 4.01.2024

Total amount of docket: \$ 1,128,760.69

I approve that there is sufficient money in the bank account to pay out the attached docket.

Christie Branch, Howard County Treasurer

Howard County Board of Commissioners:

Jack W. Dodd, President

R. Brad Bray, Vice President

Jeff S. Lipinski, Member

Attest:

Jessica Secrease, Howard County Auditor