

**NOTICE OF AND AGENDA FOR:**  
**HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**  
**HOWARD COUNTY ADMINISTRATION CENTER**  
**220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)**  
**MONDAY, NOVEMBER 18<sup>TH</sup>, 2024, AT 4:00 P.M.**

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
  - A. *Project Manager – Pam Isaac*
    - i. Indiana Department of Energy Grant
  - B. *Maintenance Department – Bill Stonestreet*
    - i. Kinsey Exterior Repairs
  - C. *Howard County Highway – Amber Tolle*
    - i. Bid Award for 2025 Annual Bids
- V. New Business
- VI. Claims & Reports
  - A. Salary Claims
  - B. Payroll Expense
  - C. Operating Claims
  - D. Ratify Claims
  - E. Monthly Reports
  - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

JACK W. DODD, PRESIDENT  
R. BRAD BRAY, VICE PRESIDENT  
JEFF S. LIPINSKI, MEMBER

## **HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: NOVEMBER 4<sup>TH</sup>, 2024**

The Howard County Board of Commissioners met in Regular Session on Monday, November 4<sup>th</sup>, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Commissioner Vice President Brad Bray, Commissioner Lipinski, County Attorney Alan Wilson, and County Auditor Jessica Secrease. Commissioner Jack Dodd was absent from the meeting.

The meeting was called to order by Sheriff Jerry Asher and conducted by Vice President Bray. Commissioner Bray led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the October 21<sup>st</sup>, 2024, regular meeting, having been previously submitted and reviewed were approved as presented on a motion made by Commissioner Bray to approve. Commissioner Lipinski seconded the motion, and the motion carried.

### **IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:**

#### ***HUMAN RESOURCES***

##### ***Time Keeping***

Kari Rennaker presented a request to term our agreement with Right Stuff software for timekeeping and move to Attendance on Demand. They integrate directly with our payroll system so it will be beneficial for avoiding payroll errors and reduce the annual cost. The costs are the same for both providers, there will be an initial setup fee of \$50,500 to make the switch. A motion was made by Commissioner Lipinski to approve the New time keeping schedule. Commissioner Bray seconded the motion, and the motion carried.

#### ***PURDUE EXTENSION HOWARD COUNTY***

##### ***Contractual services agreement for 2025***

Allison Hillis presented the Contractual Service Agreement for 2025. This is the same agreement that has been approved for the past years, this agreement basically states the county is willing to help Purdue Extension with some different things and what they will do for the County. A motion was made by Commissioner Lipinski to approve the Contractual Service Agreement for 2025. Commissioner Bray seconded the motion, and the motion carried.

#### ***MAINTENANCE DEPARTMENT***

##### ***Handicap door opener for Kinsey Youth Center and Howard County Jail***

Bill Stonestreet presented two quotes from Stanley access Technologies to install two door openers at the Kinsey Youth Center and the Howard County Jail. It will be a total of four door openers for the cost of \$6,900 for the Jail and \$7,250 for the Kinsey Youth Center. It will come to a total cost of \$14,150, Mr. Stonestreet would like to pay for it through the CumCap building repairs account 1138.47241. A motion was made by Commissioner Lipinski to approve the handicap door openers. Commissioner Bray seconded the motion, and the motion carried.

##### ***Jail Heat Pump Proposal***

Bill Stonestreet presented the request for the Jail Heat Pump Proposal. This all encompasses condensing boilers, make up air units, additional fuel for our cooling tower, variable frequency drive pumps for the fluid system, and 70 heat pumps that will be utilizing water furnace equipment along with some Canas boilers and Armstrong pumps. The total cost of the project is \$2,419,920 as well as an additional cost of \$30,000 for ceiling repairs because the ceiling will most likely get damaged during renovations. With that included the total price will come to \$2,449,920. Mr. Stonestreet is very confident in the project and the new products being used. A motion was made by Commissioner Lipinski to approve the Jail Heat Pump Proposal. Commissioner Bray seconded the motion, and the motion carried.

#### ***HOWARD COUNTY RECORDER***

##### ***4 Laredo Agreements***

Torie Kelley presented four Laredo agreements. A motion was made by Commissioner Lipinski to approve the agreements. Commissioner Bray seconded the motion, and the motion carried.

***HOWARD COUNTY HIGHWAY  
Highway Safety Policy Approval***

Amber Tolle presented the Highway Safety Policy which is a written policy to have the workers read, sign, and agree to. A motion was made by Commissioner Lipinski to approve the Highway safety policy. Commissioner Bray seconded the motion, and the motion carried.

***2025 Annual Bid Opening***

Amber Tolle presented the 2025 annual bids. They are; E&B Paving for binious materials, E&B Paving for Tack Materials, Martin Marietta for stone, IMI for stone, Keystone Cooperative of diesel fuel, Ward Stone the Tipton quarry for Stone, E&B paving for HMA pavement, Asphalt Materials for Tack, Asphalt Materials for HMA materials, Idleberg Materials for stone, and Milestone contractors for bridge materials. Amber Tolle has requested to review the bids and come back with a decision. A motion was made by Commissioner Lipinski to approve the request to review the bids. Commissioner Bray seconded the motion, and the motion carried.

***BLN Contract***

Amber Tolle Presented the BLN contract which is a supplemental agreement to the Bridge 56 project, located on 300 East just South of Sycamore. One more environmental check is needed till they can move on to INDOT's hands. The total cost of this project will come to \$16,100. A motion was made by Commissioner Lipinski to approve the BLN Contract. Commissioner Bray seconded the motion, and the motion carried.

***KINSEY YOUTH CENTER  
Resurfacing Parking Lot.***

Kathy Cates-Cullison presented a request to repair the parking lot at the Kinsey Youth Center. With the assistance of Highway Superintendent Amber Tolle, Kathy presented a bid from E&B Paving for \$92,500.00. This bid is from June, so there will be some adjustments in pricing. A motion was made by Commissioner Lipinski to approve the proceeding of the plans. Commissioner Bray seconded the motion, and the motion carried.

**IN THE MATTER OF NEW BUISNESS**

***Food Access Alliance Update***

Allison explains she came in to measure the pervasiveness of food insecurity throughout Howard County and from those objectives they have created a document of objectives needed to complete, That they have been working to complete over the past year Allison Partnered with Allison Hillis who is with Purdue Extension, on a lot of educational programing about food insecurity. They started a food prescription program with the health department which was launched this past month. They've given out hundreds of pounds of food to food insecure households for individuals facing diabetes as well. For objective two they are working with Food Finders food bank which is the food bank that Services Howard County, to increase the number of mobile food pantries that are in Howard County. There used to be four they are now currently down to one at there last meeting, Cher Graham with the United Way is working them to get volunteers to host and to help them look for sponsors for these programs because it's over \$2,000 for each mobile Pantry but they give out thousands of pounds of food to Howard County residents every time they come. This does not include churches that volunteer. They are mainly looking for Corporate Sponsorships. They have hired a Snap Coordinator off of a grant, she is currently on a two-year contract. Family Service Association and Minority Health Alliance hired a marketing person so she is helping Allison disseminate information about this program because not a lot of people know that it exists and she'll also help Allison coordinate a large-scale food drive next year for our food pantries. The food pantry list is through United Way and they have QR codes that is handed out to organizations so that people can access those. They are hoping to partner with FSA to be on their website. They also have their own social media on Instagram and Facebook. For their long-term feeding plan Allison is currently working with Greentown to have a community conversation about food insecurity

because Heartland Market just closed and they don't have a grocery store. They are in the process of figuring out why Greentown is having a food shortage. They have also received a grant for tools and supplies for that community garden from the United Way. Objective five which is the physical grocery store access. Allison is working with two Grocers who possibly want to open up in the northside of Kokomo.

#### ***4C Health Grant***

Dr. Gell presented on behalf of 4C Health Grant got She stated that 4C Health received a federal grant that for the next 5 years they will be doing homeless Street Outreach in Cass, Miami, and Howard Counties. In the case of Howard they will have one dedicated Street Outreach team that is a pair of a peer Recovery Services specialist. This is somebody more in the area of lived experience for substitutes and then that will be paired with an assertive Community treatment team skills trainer so somebody who works more in the area of adults diagnosed with serious mental illness. The street Outreach teams will be giving survival backpacks that have first aid, kits a blanket, gloves, hats, and small food items. The grant also has funds that will allow us to pay for Recovery housing vouchers, transportation, when people need it to care and then addition a pocket of funds over the next five years that allow them to cover treatment for them. They have put in an application for opioid settlement dollars to have a second Street Outreach team, that application for the opioid dollars would position two fully dedicated Street Outreach teams. One being supported through the opioid dollars here from Howard County the other team that would be fully funded through the Federal grant.

#### **IN THE MATTER OF CLAIMS AND REPORTS:**

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims Expenses for payment on November 1<sup>st</sup>, 2024, in the amounts of \$1,090,611.91 were all submitted and approved on a motion made by Commissioner Lipinski to approve. Commissioner Bray seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on November 1<sup>st</sup>, 2024, in the amounts of \$1,090,611.91 were all submitted and approved as presented on a motion made by Commissioner Lipinski to approve. Commissioner Bray seconded the motion, and the motion carried.
3. **Operating Claims:** The Commissioners' Operating Claims to be paid on November 4<sup>th</sup>, 2024, in the amount of \$1,717,073.59 was submitted and approved as presented on a motion made by Commissioner Lipinski to approve. The motion was seconded by Commissioner Bray, and the motion carried.

#### **IN THE MATTER ATTORNEY ISSUES**

Attorney Alan Wilson presented the Three Plus One contract. Commissioner Lipinski motioned to Table the contract. Commissioner Bray seconded the motion. The motion carried.

#### **IN THE MATTER PUBLIC COMMENT**

##### ***Brad Semon of Eastern Howard County***

Brad Semon discussed that there was a solar meeting in Muncie Indiana that was put on by the Center for Energy Education. Mr. Semon played the commissioners a video from that meeting of someone speaking from Howard County about what is happening with the solar panel projects in the county. Mr. Semon stated that the person stated that construction will begin in the next 3 to 6 months. Mr. Semon stated that he hopes the commissioners choose to do the right thing when it comes to these projects.

***There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 4:45 p.m. on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Bray, and the motion carried.***

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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JACK W. DODD, PRESIDENT

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R. BRAD BRAY, VICE PRESIDENT

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JEFF S. LIPINSKI, MEMBER

**ATTEST:**

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JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: November 4<sup>th</sup> 2024