

## **HOWARD COUNTY COUNCIL REGULAR MEETING FEBRUARY 28, 2012**

The Howard County Council met in Regular Session on Tuesday, February 28, 2012, at 4:00 p.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Stan Ortman, and Members Jeff Stout, Dwight Singer and John Roberts. Members Leslie Ellison and Joseph Pencek were absent. Also present were County Attorney Larry Murrell and Auditor Ann Wells.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the January 24, 2012, Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer and seconded by Mr. Ortman.

### **IN THE MATTER OF COUNCIL COMMENT:**

President Miller opened the floor for Council comments as follows:

Councilman Dwight Singer congratulated the Western High School Lady Panthers for advancing to the final four of the State of Indiana.

### **IN THE MATTER OF ORDINANCE NO. 2012-HCCO-05 – ADDITIONAL APPROPRIATIONS:**

Auditor Ann Wells read Ordinance No. 2012-HCCO-05 – Additional Appropriations in full one time and it was acted upon as follows:

		<b>AMOUNT REQUESTED:</b>	<b>APPROVED:</b>
<b><u>001</u></b>	<b><u>Howard County General Fund</u></b>		
<b><u>007</u></b>	<b><u>Howard County Extension</u></b>		
03120.02	Contract Services – Purdue Salaries	\$ 1,040.00	\$ 1,040.00

The Council was informed by Director Paul Marcellino that Purdue has increased the salaries of the three educators. That increase was not known at budget time, last year. He will need the additional increase to be put into his contract services line item.

A motion was made by Mr. Ortman to approve the additional request of \$1,040.00 to line item 03120.02, Contract Services – Purdue Salaries. The motion was seconded by Mr. Stout and carried.

<b><u>012</u></b>	<b><u>Howard County Prosecutor</u></b>		
01113.08	Investigator ( <i>Supplemental</i> )	\$ 14,500.00	\$ 14,500.00

Prosecutor Mark McCann informed the Council of the PAC's recommendation for a full-time Investigator position with a salary of \$42,000. \$14,500 of the salary will be paid from 001-012-01113.08 (\$14,500 is the salary of the part-time Criminal Enforcement Clerk position that was eliminated); \$35,333 (including FICA and PERF) is to be paid from Fund 198, Howard County Law Enforcement Fund. The Board of Commissioners also forwarded their favorable recommendation. Mr. McCann recommends hiring Don Whitehead, from the FBI Cyber Crime Task Force in Indianapolis, working for Howard County and the FBI. Mr. McCann introduced Special Agent James Watson from the Indianapolis Field Division, FBI, in charge of the Indianapolis Division Cyber Crime Task Force. They work with Cyber Crime throughout the State of Indiana. Agent Watson spoke to the need for such an investigator in Howard County and the rise of Cyber Crime. Mr. Whitehead's involvement with the FBI entitles him to a leased vehicle and fuel, training, and reimbursement of overtime, and equipment if the budget allows. Agent Watson fielded questions from the Councilmen. Mr. McCann spoke of benefits to the Howard County Prosecutor's office, and fielded questions.

A motion was made by Mr. Stout, seconded by Mr. Ortman and carried to approve the additional appropriation request as submitted.

<b><u>034</u></b>	<b><u>Howard County Adult Probation</u></b>		
01113.00	Assistant Chief Probation Officer	\$ 2,100.46	\$ 2,100.46

Ms. Wells submitted a letter by Chief Probation Officer Don Travis, apologizing for not being able to attend the meeting.

The request of \$2,100.46 in line item 01113.00, Assistant Chief Probation Officer, was approved as submitted on a motion made by Mr. Ortman and seconded by Mr. Singer.

<b>TOTAL ADDITIONALS COUNTY GENERAL</b>	<b>\$</b>	<b>17,640.46</b>	<b>\$</b>	<b>17,640.46</b>
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**015**                      **Howard County Stormwater District**

01117.00	Marketing / Educator	\$	6,116.00	\$	6,116.00
01521.00	FICA	\$	467.87	\$	467.87
01522.00	PERF	\$	672.76	\$	672.76

Stormwater District Coordinator Greg Lake submitted a request to change a Clerical position (shared by Stormwater and Surveyor offices) to a Marketing / Educator position for the Stormwater Office, only, and to increase the salary up to \$35,000, depending on education and experience. This request was given a favorable recommendation by the PAC and the Board of Commissioners.

A motion was made by Mr. Singer to approve the request as submitted. The motion was seconded by Mr. Stout and carried.

<b>TOTAL ADDITIONALS STORMWATER FUND</b>	<b>\$</b>	<b>7,256.63</b>	<b>\$</b>	<b>7,256.63</b>
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**105**                      **Howard County Adult Probation User Fees**

01113.00	Assistant Chief Probation Officer	\$	1,286.54	\$	1,286.54
01521.00	FICA	\$	1,300.00	\$	1,300.00
01522.00	PERF	\$	1,300.00	\$	1,300.00

Chief Probation Officer Don Travis' letter also addressed the request for increases in the Assistant Chief Probation Officer line items.

A motion was made by Mr. Stout to approve the request of \$1,286.54 to line item 01113.00, Assistant Chief Probation Officer, \$1,300.00 to line item 01521.00, FICA and \$1,300.00 to line item 01522.00, PERF. The motion was seconded by Mr. Roberts and approved.

<b>TOTAL ADULT PROBATION</b>	<b>\$</b>	<b>3,886.54</b>	<b>\$</b>	<b>3,886.54</b>
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**185**                      **Howard County Alcohol & Drug Program Fund**

01112.03	Adult Probation Officer	\$	103.00	\$	103.00
01521.00	FICA	\$	10.00	\$	10.00
01522.00	PERF	\$	10.00	\$	10.00

A motion was made by Mr. Stout, seconded by Mr. Ortman and carried to approve the request of \$103.00 to line item 01112.03, Adult Probation Officer, \$10.00 to line item 01521.00, and \$10.00 to line item 01522.00, PERF.

<b>TOTAL ALCOHOL &amp; DRUG PROGRAM FUND</b>	<b>\$</b>	<b>123.00</b>	<b>\$</b>	<b>123.00</b>
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**198**                      **Howard County Prosecutor Law Enforcement Fund**

01113.08	Investigator	\$	27,500.00	\$	27,500.00
01521.00	FICA	\$	3,213.00	\$	3,213.00
01522.00	PERF	\$	4,620.00	\$	4,620.00

This request was previously justified by Prosecutor Mark McCann, earlier in the meeting. A motion was made by Ortman to approve the requests as submitted. The motion was seconded by Mr. Singer and carried.

<b>TOTAL PROSECUTOR LAW ENFORCEMENT FUND</b>	<b>\$</b>	<b>35,333.00</b>	<b>\$</b>	<b>35,333.00</b>
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<b>TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS</b>	<b>\$</b>	<b>64,239.63</b>	<b>\$</b>	<b>64,239.63</b>
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**IN THE MATTER OF SALARY ORDINANCE NO. 2012-HCCO-06 – AMENDING SALARY ORDINANCE FOR 2012:**

**001**                      **Howard County General Fund**

**012**                      **Howard County Prosecutor**

01113.08	Investigator ( <i>Supplemental</i> )	<b>Requested:</b>	<b>Approved:</b>
	<i>Total Salary of \$42,000 will be paid from 2 funds</i>	\$ 14,500.00	\$ 14,500.00

<b><u>015</u></b>	<b><u>Howard County Stormwater Fund</u></b>		
01117.00	Marketing / Educator	\$ 35,000.00	\$ 35,000.00
	<i>Current Title Clerical, Current Salary \$28,884</i>		
<b><u>198</u></b>	<b><u>Howard County Prosecutor Law Enforcement Fund</u></b>		
01113.08	Investigator	\$ 27,500.00	\$ 27,500.00

A motion was made by Mr. Singer to approve Salary Ordinance No. 2012-HCCO-06 – Amending Salary Ordinance for 2012 as submitted. The motion was seconded by Mr. Stout and carried.

#### **IN THE MATTER OF A REHIRE REQUEST:**

Community Corrections Director Ray Tetrault submitted a request to rehire the position he vacated in order to become the Director upon the retirement of Steve Maus. The department is down to one (1) case worker to manage over 200 people, requiring 200 weekly office visits. It is not getting done. Mr. Tetrault requests that a person be hired to share the data entry and to facilitate several different programs. The Case Manager position that was vacated has a salary of \$31,996. The data entry and programs management position request would have a salary of \$29,000. The position would be fully funded by user fees and a Department of Corrections Grant. This position would be a 7:00 a.m. – 3:00 p.m. shift. At the conclusion of the request a motion was made by Mr. Ortman to approve the re-hire request as submitted. The motion was seconded by Mr. Roberts and carried.

#### **IN THE MATTER OF COUNCIL APPOINTMENTS FOR 2012:**

Council Appointments listings were distributed to the Council members for their review. Mr. Roberts voiced a conflict with GKEDA Advisory Board meeting times, and asked to be replaced. There is some question concerning the GKEDA Advisory Board meetings including the start time, and if a Council representative is needed. A motion was made by Mr. Ortman to approve the 2012 Council Appointment Listing subject to clarification of the GKEDA Advisory Board meetings. The motion was seconded by Mr. Singer and approved.

#### **IN THE MATTER OF REQUEST FOR QUOTES ON FINANCIAL SERVICES / DRAIN RECONSTRUCTS:**

Drainage Board President Tyler Moore submitted information concerning drain reconstructs. The Surveyor's Office has determined that there are several drains in need of reconstruction, the most important being the Mahlon-Snyder drain. The Drain Maintenance Fund is not able to sustain the reconstruction projects. The Drainage Board is looking for alternative methods to fund the Mahlon-Snyder drain reconstruction, as well as other needed reconstructs. Requests for Quotes on Financial Services have been sent out to local financial institutions for nine (9) reconstruction projects. The Drainage Board has received one response, and it has been taken under advisement for further review with that financial institution. The Drainage Board is also looking at County General and EDIT Fund sourcing for this project. Although the Board is not yet ready to bring a request to the Council, they wanted to inform the Council of the current progress of the project, and advise them that a Special Session of the Council may need to be called before the March Council Meeting, in order to act on a recommendation concerning the drain project, in a timely manner. Mr. Moore fielded questions from the Council members.

President Moore took this opportunity to invite Council Members to the March 5<sup>th</sup> Board of Commissioners Meeting, at 4:00 p.m., where he will give the State of the County address. He will circulate copies of the address before the meeting, and will consider any suggestions or recommendations for items in the address.

#### **IN THE MATTER OF SHERIFF DEPARTMENT ISSUES:**

Sheriff Steve Rogers submitted the following issues for the Council's information and approval:

1. **Commissary Reports:** Sheriff Rogers and Head Matron Ree Moon distributed copies of the December, 2011 and January, 2012 Commissary Reports.
2. **Benevolent Fund:** Also submitted and distributed were copies of the Howard County Sheriff's Benevolent Fund. This fund helps families of Howard County during the Christmas Season. The report was prepared by Sgt. Stacy Wines, who shopped for seventy-six (76) children from twenty-two (22) families of Howard County.

In 2011, \$8,356.60 was collected and \$7,539.69 was spent. There is a remaining balance of \$816.92 from 2011 and a balance of \$540.19 from 2010, for a total remaining balance of \$1,357.10.

*There being no further business to come before the County Council at this time  
the meeting was adjourned at 4:50 p.m. on a motion  
made by Mr. Singer and seconded by Mr. Ortman.*

**HOWARD COUNTY COUNCIL:**

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RICHARD H. MILLER, PRESIDENT

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STAN ORTMAN, VICE PRESIDENT

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JEFF STOUT, MEMBER

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LESLIE ELLISON, MEMBER

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JOSEPH PENCEK, MEMBER

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DWIGHT SINGER, MEMBER

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JOHN ROBERTS, MEMBER

ATTEST:

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ANN WELLS, AUDITOR