

## **HOWARD COUNTY BOARD OF COMMISSIONERS MEETING SEPTEMBER 20, 2011**

The Howard County Board of Commissioners met in Regular Session on Tuesday, September 20, 2011, at 8:30 a.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Tyler Moore, Vice President Paul Wyman and Member Bill Thompson. Also in attendance were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Moore. Commissioner Thompson led in the Pledge of Allegiance and Commissioner Wyman offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the September 6, 2011 minutes, having been previously submitted and reviewed, were approved on a motion made by Mr. Wyman and seconded by Mr. Thompson.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **SUPERIOR COURT III**

Judge Doug Tate submitted a request to use the former GCC offices in the Government Center to house the Community Service office. Judge Tate was approached by Community Corrections Director, Steve Maus, and Community Service Director Carol Kohls, with a request for his Court to take over the Community Service program. Superior Court III uses the Community Service program extensively and Judge Tate consented to the request. He, in fact, would like to eventually see all the Courts, who are interested, to be a part of a panel that oversees the program, and call it the Howard County Courts Community Service Program. No additional funding would be spent to fill the office space, and the Community Corrections Board has voted to approve the Courts to sponsor the program beginning January 1, 2012. Ms. Carol Kohls will still be the director. A motion was made by Mr. Wyman to approve the request to use the former GCC offices in the Government Center, for Community Service, beginning January 1, 2012. The motion was seconded by Mr. Thompson and carried.

#### **HIGHWAY DEPARTMENT:**

1) Highway Department Engineer/Superintendent Ted Cain submitted a Project Coordination Contract between Howard County and INDOT, for approved receipt of Federal Funds for road reconstruction of Touby Pike, adding lane width from Morgan Street to the new US 31 Freeway Interchange. Federal funds will pay for 80% of the project and Howard County's 20 % is \$33,133. This is a reimbursable grant and construction will begin in 2013 / 2014. A motion was made by Mr. Wyman to approve the Project Coordination Project with INDOT, number #A249-11-320, 0710026. The motion was seconded by Mr. Thompson and carried.

2) Mr. Cain has been working on a Sign Project since January 10<sup>th</sup> of this year. Because the funding source is federal money through a State Grant, Mr. Cain has been working with both State and Federal Governments and their requirements, to facilitate the Grant. This morning he received a call from the State requesting a Right-Of-Way Document and an Environmental Document. Because this project is simply replacing the sign faces in the urbanized area of Howard County, Mr. Cain informed the Board that a Right-Of-Way Document and Environmental Statement are unnecessary. Mr. Cain has made that clear to the State through an e-mail, but he may be required to submit a document stating that fact. Mr. Cain is requesting the Board to authorize Mr. Moore to sign any documents needed to complete the project. A motion was made by Mr. Wyman to authorize the President to sign on behalf of the Board of Commissioners, any documents needed in regards to the Highway Sign Project, subject to Mr. Murrell's review and Mr. Cain's approval. The motion was seconded by Mr. Thompson and carried.

#### **SHERIFF DEPARTMENT:**

On behalf of E911 Dispatch Coordinator Nick Capozzoli, Sheriff Rogers submitted the following quotes received for a new recording system for Dispatch:

Word Systems Inc.	\$ 79,668.00
Applied Digital Solutions	\$101,344.50
Voice Products Inc.	\$ 91,939.00

Word Systems Inc. is an Indiana based company and is able to offer a lower pricing for any Indiana counties that use their equipment. Mr. Capozzoli recommends that we accept the quote from Word Systems subject to funds

available in the E911 account. A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to accept the quote from Word Systems, Inc., as the lowest and most responsive quote, at \$79,668.00.

#### **PLAN COMMISSION:**

Concerning the Flood Hazard Mitigation Project, all property appraisals have been completed. Mr. Murrell has the title work, and once the appraisals have been accepted by the State, he can move forward with the Intent to Purchase paperwork for the 10 properties. The Plan Commission office is receiving phone calls from the property owners, and he would like to continue to move the project along as quickly as possible. He is requesting that Mr. Moore be authorized to sign any needed paperwork for the title work and purchase agreements. A motion was made by Mr. Wyman to authorize the President to sign any paperwork for the project, as needed, on behalf of the Board of Commissioners. The motion was seconded by Mr. Thompson and carried.

#### **IN THE MATTER OF AUTONOMY FOR THE CITIZENS' CONSOLIDATION COMMITTEE:**

Commissioner Bill Thompson made a motion as follows: In order to grant the Citizens Committee for Consolidation (CCC) complete autonomy to establish its own rules and identity, I move to rescind the action taken by this Board on April 5, 2010 to establish and CCC as an official committee of this Board, effective immediately. The motion was seconded by Mr. Wyman and carried. Mr. Thompson stated that he is proud of the CCC and its accomplishments. Mr. Moore will notify CCC President Isabelle Chism of the Board's decision, and he thanked the Committee for their efforts in consolidation.

#### **IN THE MATTER OF CONTINUING DEPARTMENTAL REPORTS:**

##### **MAINTENANCE:**

Buildings & Grounds Superintendent Scott Reed informed the Board that the Maintenance Department has a 1999 pick-up truck that needs to be replaced. The truck has been used to remove snow, and replacement is needed before the snow season begins. Mr. Reed sent four letters inviting local businesses to quote on a replacement vehicle, and has received the following quotes:

Brad Howell Ford	\$22,397.00 (with trade-in)
Kokomo Auto World	\$24,416.25 (with discount and trade-in)

Mr. Reed recommends the purchase from Brad Howell Ford. A motion was made by Mr. Wyman to approve the purchase of a 2012 Ford F250 4 X 4, in the amount of \$22,397.00 from Brad Howell Ford, as the lowest and most responsive quote. The motion was seconded by Mr. Thompson and carried. The purchase will be made from the Commissioner's Vehicle account in the Cumulative Capital Fund.

##### **PERSONNEL:**

1) Personnel Director Wanda McKillip submitted a request for approval and distribution of an Employee memo informing them that flu shots will be available Thursday and Friday, September 29 and 30, 2011, at the Health Department, Sheriff Department and Kinsey Youth Center. The request was approved as submitted on a motion made by Mr. Wyman and seconded by Mr. Thompson.

Ms. McKillip also submitted the accompanying flu vaccine invoice from the Health Department. The total amount is \$3,636.00, for thirty-six (36) vials, three hundred sixty doses (360). A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to approve the Invoice for flu vaccine, in the amount of \$3,636.00, as submitted.

2) The media team for the American Veterans Traveling Tribute has requested that Howard County Government put the Tribute's media release on the County's website. At this time, Information Systems Director, Terry Tribby, displayed the video for the Board of Commissioners. It was the consensus of the Board to approve displaying the video on the County's website until the event has concluded.

##### **VETERANS SERVICE OFFICE**

1) Service Officer Bob Ladd asked that the Board of Commissioners give a Certificate of Recognition to a fourteen year old student who has volunteered 1500 hours at the Veteran's Home in Lafayette, as well as numerous hours in Howard County. It will be awarded on the opening day of the Traveling Tribute Event. Ms.

McKillip will prepare the Certificate and Commissioner Moore will present the Certificate. Mr. Ladd would also like to continue issuing certificates, as warranted, to individuals who volunteer their services for our veterans.

2) Mr. Ladd learned, today, that the Indiana Department of Veterans Affairs is sending out letters to veterans concerning their Disabled Veterans deduction. In the past, disabled veterans were required to visit their local Veterans Office in order to obtain the correct paperwork to take with them to file for the Disabled Veteran Deduction, in the Auditor's office. NOW, veterans are only required to present the form they receive from the State Veterans Office, for the Disabled Veteran deduction; they no longer have to go to their local VSO. This does NOT change the deduction.

#### **IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Ann Wells submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Salary, Hourly and Overtime claims, payable September 23 & 30, 2011, in the amount of \$352,254.24 each, were approved on a motion made by Mr. Wyman and seconded by Mr. Thompson.
2. **Operating Claims:** The Commissioners' Operating Claims, payable today, in the amount of \$331,292.31, was approved for payment on a motion made by Mr. Wyman and seconded by Mr. Thompson.
3. **Early Pay Claim:** A claim was submitted by County Assessor Jamie Shepherd for early payment. The claim is for Research Associates, in the amount of \$6,787.50, for services rendered for Chrysler Reassessment matters. The claim was approved for early payment on a motion made by Mr. Wyman and seconded by Mr. Thompson.
4. **Early Pay Claim:** Two claims were submitted by Health Department Director Kent Weaver, for conference registration and hotel expense for Vital Records training. The hotel is requiring payment in advance of the training in order to receive the special conference rate. Discussion ensued with Auditor Wells explaining that she is uncomfortable paying for a service before it has been given. At the conclusion of discussion, a motion was made by Mr. Wyman to approve both early pay claims (registration and hotel) as submitted by Mr. Weaver. The motion was seconded by Mr. Thompson and carried.
5. **Court Ordered Claims:** Ms. Wells advised the Board of three court ordered claims received from Superior Court I. With the exception of one claim, these claims do meet with Auditor requirements and have been approved by Judge Menges. These claims do not require the Commissioners' action, but, is brought to their attention. Commissioner Wyman asked Auditor Wells to keep a tally of court ordered claims.
6. **Treasurer's Report:** The Treasurer's Monthly Report for the month ending August 31, 2011, was submitted and accepted on a motion made by Mr. Wyman and seconded by Mr. Thompson.
7. **Clerk's Report:** The Clerk's Monthly Report, for the month ending August 31, 2011, was submitted. A motion was made by Mr. Wyman to accept the Clerk's Monthly Report. The motion was seconded by Mr. Thompson and carried.

#### **IN THE MATTER OF RESOLUTION NO. 2011-BCCR-31:**

County Attorney Larry Murrell submitted Resolution No. 2011-BCCR-31, a resolution of the Howard County Board of Commissioners ratifying and confirming the execution of documents. Mr. Murrell explained that President Moore signed documents needed for the Darrough Chapel Grant Application as follows:

Assurances and Certification  
Civil Rights Certification  
Status of Environmental Review Process and Project Engineering  
Readiness to Proceed Certification

Citizen Participation Report  
Local Match Letters (Board & Auditor)  
Disclosure / Update Report

Resolution No. 2011-BCCR-31 was approved on a motion made by Mr. Wyman and seconded by Mr. Thompson.

**IN THE MATTER OF COMMISSIONER ISSUES:**

**COMMISSIONER WYMAN:**

1) The Greentown Town Council has declined participation in the Modernization Act. Howard County and the Town of Russiaville will move forward in their approval of the Modernization Act and Mr. Wyman suggested the County revise its Resolution to reflect Greentown's decline of participation. The revised resolution would then be forwarded to the City of Kokomo for their consideration.

**COMMISSIONER MOORE:**

1) Years of Service Certificates have been prepared for County Employees and were submitted to the Board of Commissioners and read aloud, for the record, as follows:

5 Years of Service	Robert Sebur Jeremy Mundy Heather Littrell Jami Thompson Jay Price Curt Rawlings Matthew Fields Sandra Perryman Jared Kirkpatrick Joseph Baldwin Cheryl Bays Beth Lane Mynda Ryan Leslie Beck Gene DeLeon Susan Warner
10 Years of Service	Diana Pierce Don Mills Darlene Elliott Jeremy Lovall Peggy Mallaber
15 Years of Service	Linda Sardin Kevin Augustine Robin Tetrault Delmo Lynch
20 Years of Service	Lorraine Alexander Betty Willis Kelly Karickhoff

Mr. Moore expressed sincere thanks and appreciation to these employees for their continued service to the County.

2) The Board of Commissioners has been approached by the Heritage Museum to issue a Proclamation to honor inductee David C. Spraker. Mr. Spraker is being inducted into the Howard County Automotive Heritage Hall of Fame for his contributions to the American Automobile industry and to Howard County as a community leader. Mr. Murrell will prepare Resolution No. 2011-BCCR-32 for the Board's consideration. A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to proclaim September 29, 2011 as David C. Spraker Day

and approve Resolution No. 2011-BCCR-32 to be drafted by Mr. Murrell. The Resolution will be presented at the banquet, by President Moore.

3) IDEM and DNR Notices were submitted as follows:

Receipt of an Air Permit Application submitted by Chrysler Group, LLC, 1001 E. Boulevard, Kokomo, from Indiana Department of Environmental Management.

Department of Natural Resources: finding of “No historic properties affected” regarding the installation of sewer lines in the Darrough Chapel neighborhood. They concur with Howard County that there are no historic buildings, structures, districts, objects, archeological resources within the area of potential effects that will be affected by the project.

The notices were accepted on a motion made by Mr. Wyman and seconded by Mr. Thompson.

4) Tuesday, September 27, the Board of Zoning Appeals will be meeting to discuss the Special Exception for a Dog Training Facility under Rural Residential, submitted by Troy and Brenda Pullen.

5) Township Assistance Hearing for Debra C. Watters, Center Township. Mr. Moore acted as Hearing Officer and after hearing and reviewing testimony from both sides, recommends that the County uphold the denial of the Township Trustee. A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to uphold the denial of the Township Trustee, as it pertains to Debra C. Watters.

6) Mr. Moore will be welcoming everyone at the American Veterans Traveling Tribute opening ceremonies on September 29<sup>th</sup> at 1:00 p.m. It will also be broadcast on Z92.5 and WIOU as well.

Oktoberfest is this Friday evening with “Chalk the Block” beginning at 4:00 p.m.

There being no further business to come before the Board at this time, the meeting was adjourned at 9:55 a.m. on a motion made by Mr. Wyman and seconded by Mr. Thompson.

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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TYLER O. MOORE, PRESIDENT

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PAUL G. WYMAN, VICE PRESIDENT

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WILLIAM THOMPSON, MEMBER

ATTEST:

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ANN WELLS, AUDITOR

Howard County Commissioner Meeting September 20, 2011