

HOWARD COUNTY BOARD OF COMMISSIONERS MEETING AUGUST 17, 2009

The Howard County Board of Commissioners met in Regular Session on Monday, August 17, 2009, at 8:30 a.m. in the Administration Center, Room 338. Those in attendance included President Dave Trine, Vice President William Thompson and Member Tyler Moore. Also in attendance were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Sheriff Marshall Talbert and conducted by President Trine. Commissioner Moore led in the Pledge of Allegiance.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the August 3rd Regular meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Thompson and seconded by Mr. Moore.

IN THE MATTER OF HIGHWAY DEPARTMENT ISSUES:

Highway Department Engineer / Superintendent Ted Cain submitted the following issues for the Board's information and approval:

1. **Supplemental Agreement For Right-Of-Way Acquisitions Services:** At the August 3rd meeting Mr. John Spiedel from Butler Fairman and Seufert submitted a contract for acquisitions of properties along the Boulevard Street Right-Of-Way, to be reviewed by Attorney Larry Murrell (*please refer to page one, item one, "In The Matter Of Highway Department Issues", of the Regular Meeting minutes dated August 3, 2009*). This agreement is in the amount of \$5,870.00. The estimated costs of right-of-way purchases are \$612,000.00, but are subject to change depending on the evaluations used. At this point, the actual costs are lower. 80% of the costs of the Right-Of-Way are the Federal Government's; the State is responsible for 20%. Howard County's share of costs is a little over \$1,000.00 from the Local Road and Street Fund, of which Mr. Cain administers. A motion was made by Mr. Thompson to approve Supplemental agreement No. 1 for Right-Of-Way Acquisition Services. The motion was seconded by Mr. Moore and carried.
2. **Inspection Services Agreement:** An Inspection Services Agreement, for the first fourteen projects (all on one contract) was approved by the Board of Commissioners at their August 3rd meeting (*please refer to page one, item one, "In The Matter Of Highway Department Issues" of the Regular Meeting minutes dated August 3, 2009*). Mr. Cain now submits four separate Inspection Services Agreements for the remaining projects, making five total contracts for the Stimulus Package funds. Mr. Cain explained that the County is responsible for any overruns on these projects, and there could be a possibility of five different contractors. Mr. Cain will have someone from his office on the project everyday to make sure there are no overruns. The four projects are listed as follows:

Project No. 0900686 – County Road 750 West from CR 00 North South to CR 220 South
Project No. 0901023 – County Road 400 North from CR 850 East to CR 900 East
Project No. 0901030 – County Road 300 North from CR 300 North to CR 400 North
Project No. 0901031 – County Road 100 North from CR 400 East to CR 500 East

All eighteen projects have an August letting. Mr. Cain reminded the Board that there were guidelines that had to be followed to determine which roads would qualify, and he turned in every road that qualified. In response to a question asked by Mr. Moore, Mr. Cain clarified that the Federal Highway Act identified roads in counties that would carry community to community traffic, and those would be the roads the Federal Government would be most interested in investing in. The four additional contracts for Inspection Services were approved as submitted on a motion made by Mr. Moore and seconded by Mr. Thompson.

3. **Five Contracts Between The State of Indiana And Howard County:** Mr. Cain submitted five (5) Contracts between the State of Indiana and Howard County assuring that Howard County agrees to observe all the rules of the Stimulus Package, as well as all Federal and State guidelines (maintaining paperwork and files), and submit to an audit if necessary. If Howard County does not observe all the rules, they are obligated to pay for the project (around \$2 million dollars). A motion was made by Mr.

Thompson seconded by Mr. Moore and carried to approve the five contracts between Howard County and the State of Indiana.

A motion was made by Mr. Thompson, seconded by Mr. Moore and carried to appoint Ted Cain as project coordinator for the eighteen (18) Stimulus Package projects.

4. **EMA Paving Project:** At the July 20th meeting, Mr. Cain had informed the Board as to preparation for the 1st phase of the EMA Paving Project (*please refer to page one, item one, "In The Matter Of Highway Department Issues", of the Regular Meeting minutes dated July 20, 2009*). Mr. Cain now informs the Board that Phase I has been completed, and now asks the Commissioners for a decision as to how many phases to complete. Mr. Cain believes it is not necessary to complete a portion of Phase III (between silver building and EMA building), decreasing the cost of the project. Phase I was the biggest portion of the project and did come in at about \$200.00 over the estimated \$23,788.01. Those costs will be recouped from the remaining phases. Mr. Cain did promise that any costs above the estimated amount would be paid for by the Highway Funds. A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to authorize Mr. Cain to finish all phases of the EMA Paving project.

IN THE MATTER OF THE 2010 UNITED STATES CENSUS:

Mr. Dallas Wilson, from the U. S. Census Bureau, was in attendance to inform the Board of the upcoming Decennial Census in the year 2010. A national census has been taken every ten years since 1790 and was first accomplished in order to determine district lines for representation in the House of Representatives (in 2000 Indiana lost one of those seats, decreasing from ten to nine districts). Mr. Wilson continued to give more statistics concerning the Census, itself, and how to complete the form (10 questions in 10 minutes). The goal is to get a count of households in the United States, and questionnaires will be sent out March, 2010 to be returned by April 1, 2010 (Census Day). The Census Bureau is asking the following three things of Howard County:

1. Appoint a Complete Count Committee to promote the Census (with chairperson).
2. Make Community aware of the importance of completing the Census information by enacting a Census 2010 Proclamation.
3. Provide a free space for census workers to meet with potential employees for testing and interviewing purposes, as well as assistance workers to assist respondents. Lock boxes to deposit the questionnaires can be obtained to distribute in various places around the County, and will be emptied by the Census Bureau, daily.

At the conclusion of Mr. Wilson's presentation, a motion was made by Mr. Thompson, seconded by Mr. Moore and carried to approve the 2010 Census Proclamation, and authorize President Trine to sign on behalf of the Board of Commissioners. Mr. Wilson asked that the Board of Commissioners appoint the Committee chairperson as quickly as possible.

IN THE MATTER OF RESOLUTION NO. 2009-BCCR-15:

Councilman Les Ellison was in attendance to submit Resolution No. 2009-BCCR-15, a resolution of the Howard County Board of Commissioners recognizing the contributions of the F. D. Reese Christian Academy and the Acacia Academy to our community. The F. D. Reese Christian Academy opened their doors on August 12, 2009, at the Mt. Pisgah Missionary Baptist Church, to "...equip students with the desire to strive for academic excellence and foster a love of learning." They will also provide a Christ Centered Education, nurturing individual growth.

The Acacia Academy is opening this fall at the Main Street United Methodist Church, educating K – 8. Their goal is to equip students with "academic excellence and tools for a life of learning". They will also teach a "well-reasoned biblical worldview". Mr. Ellison will represent Howard County at the opening ceremony of each institution. Resolution No. 2009-BCCR-15 was approved on a motion made by Mr. Moore and seconded by Mr. Thompson. Mr. Thompson commended Mr. Murrell on the preparation of the Resolution.

IN THE MATTER OF THE OPENING OF QUOTES FOR THE DEMOLITION OF TWO PROJECTS:

At this time the quotes for demolition of the property located at 1759 North County Road 1050 West (Collins) were opened as follows:

Alliance Excavating & Demolition / Russiaville	\$ 6,785.00
Feightner Excavating	\$12,400.00\
Vincent Concrete	\$ 5,590.00

A motion was made by Mr. Thompson, seconded by Mr. Moore and carried to take these quotes under advisement for review by Plan Commission Director Glen Boise.

The Quotes for excavation of property located at 2700 Dellwood Drive were opened as follows:

Feightner Excavating	\$13,400.00
Vincent Concrete	\$11,175.00

A motion was made by Mr. Thompson to take the Quotes under advisement for Mr. Boise's review. The motion was seconded by Mr. Moore and carried.

IN THE MATTER OF PLAN COMMISSION ISSUES:

Plan Commission Director Glen Boise submitted the following issues for the Board's information and approval:

1. **Unsafe Buildings:** There are several more unsafe properties that Mr. Boise and his office will be addressing.
2. **U. S. 31 Corridors Plans Public Meeting:** Mr. Boise thanked Commissioner Thompson for his involvement with opening remarks in the Public meeting for the U.S. 31 Corridors, at the Kresge Auditorium, last week. There was a good turn-out for the meeting and Mr. Boise hopes that more young citizens get involved. Mr. Thompson thanked Mr. Boise.

IN THE MATTER OF SHERIFF DEPARTMENT ISSUES:

Sheriff Marshall Talbert submitted the following issues for the Commissioners' information and approval:

1. **Wireless Mic:** Sheriff Talbert thanked Mr. Scott Reed for the wireless microphone at the podium, remarking that there would be "no more tripping over the wires".
2. **Jail Population:** The current inmate population count is three hundred sixty-three (363), with fifty-two being females. Thirty-two males and four females are serving local sentences, and there are twenty-one DOC holds. One baby was born to a female inmate, last week.
3. **Death Of Merit Deputy:** Retired Deputy Don England passed away last week and his funeral will be on Tuesday at the Macedonia Christian Church. He was a merit deputy for seventeen years and he was very competent. It is a real loss for the Sheriff's Department and the Howard County. Sheriff Talbert asks that we remember the family.
4. **New Vehicles Ready:** Sheriff Talbert submitted a title to one of the trade-in vehicles, to be signed off by the Commissioners. He then proceeded to inform the Board that the new vehicles are almost completed, and the single-tone paint and decal package looks great. The Sheriff was able to save \$850.00 per unit in choosing a single-tone paint job instead of two-tone. There is no problem in identifying them as police vehicles.
5. **Equipment Purchase Request:** Sheriff Talbert requested to purchase an explosives magazine from Omni, in the amount of \$608.00, from the Cumulative Capital Fund (150-000-04000.00). This purchase would be an ATF approved, indoor magazine with two locks; the K-9 handler would have one lock and the administration would retain the second lock. This system would insure the administration knowing how much explosives were on hand at all times. The explosives are used for training of the

explosive detecting K-9 and his handler. A motion was made by Mr. Thompson, seconded by Mr. Moore and carried to approve the purchase of an indoor explosive magazine and steel padlocks, from the Cumulative Capital Fund, in the amount of \$608.00.

6. **State Inspector:** The State's Jail inspector will be at the Criminal Justice Center next week. He believes they will "pass with flying colors".

IN THE MATTER OF MAINTENANCE DEPARTMENT ISSUES:

Buildings & Grounds Superintendent Scott Reed submitted the following issues for the Board's information and approval:

1. **Sprinkler Pipe Repair:** The pipe that is part of the fire sprinkler system in the Courthouse was repaired last Saturday. As a part of that repair, it was noticed that there were some damaged tile in the hallway of the Drug & Alcohol Office. Local contractor Dan Berry replaced the entire tile in the hallway, last Saturday.
2. **Howard Haven Countertop:** The countertop in the kitchen of the County Home will be installed this week. A 12" triple bowl sink will also be installed.
3. **A Taste Of Kokomo:** There was minimal disruption left from A Taste Of Kokomo. There are a few cement blocks that were left around the Courthouse that Mr. Reed believes will be picked up soon.
4. **West Stairwell In Administration Center:** Auditor Wells reported a few missing tiles in the west stairwell of the Administration Center. Commissioner Moore informed Mr. Reed of needed handrail & drywall repair, as well. Mr. Reed and his department will see to those repairs.

IN THE MATTER OF PERSONNEL DEPARTMENT ISSUES:

Personnel Director Wanda McKillip submitted the following issues for the Commissioners' information and approval:

1. **Anthem Open Enrollment:** Open enrollment for Anthem Health Insurance is scheduled for November 30 – December 11, 2009. Ms. McKillip reported that the Insurance Committee is still looking at the NOVIA employee health clinic (*please refer to page five, item two, "In The Matter Of Personnel Department Issues", of the Regular Meeting minutes dated August 3, 2009*). The City of Kokomo is also interested in a health clinic.
2. **Health Fair:** The City of Kokomo, the Library, and Center Township are all interested in being a part of an Employee Health and Benefits Fair, again this year. There is a tentative date set for Thursday, October 29, 2009, but a location has not been confirmed. Ms. McKillip would like to make it as easy as possible for the employees to attend. It is possible that we will have the flu vaccine by then and can incorporate employee and family flu shots with the Health Fair.
3. **Sexual Harassment Seminar:** Ms. McKillip is planning a Sexual Harassment Seminar for Department Heads and Elected Officials, sometime this fall, but no date has been confirmed. Completion of this seminar helps to meet requirements to keep liability costs down.
4. **Blood-borne Pathogen Seminar:** Blood-borne pathogen training seminars will be held for new employees, with the help of Jane McIntyre from the Health Department. This is a requirement of OSHA.
5. **Golf Outing:** Several teams have signed up for the Annual Golf Outing. Ms. McKillip's office will be distributing a memo to the elected officials and department heads.
6. **Employee Holiday Party:** The Holiday Party is scheduled for Friday, December 18, 2009.

IN THE MATTER OF INFORMATION SYSTEMS:

Information Systems Director Terry Tribby submitted the following items for the Board's information and approval:

1. **Howard County On Leading Edge:** Mr. Tribby has been doing some comparisons between our IT Department and IT Departments of other Indiana counties. Howard County is on the leading edge, being the fifth county in Indiana to send out tax statements. The sooner the County can collect taxes, the more interest can be earned (around \$3,000.00 per day). Some Indiana Counties have not been able to collect this year's taxes yet – one County hasn't been able to collect taxes in three years. Mr. Tribby commends our people for doing their due diligence for Howard County. In a statistics comparison between Howard County and thirteen other counties, Howard County ranked thirteenth out of fourteen. Mr. Tribby wants Howard County to keep improving.
2. **A T & T Contract Issues:** Mr. Tribby believes that the phone systems are becoming more of an IT concern. He has been reviewing our twenty-four month contract with A T & T for Centrex services that ends September, 2010, as well as monthly invoices for local and long distance bills. Also in review are equipment maintenance contracts. Mr. Tribby is looking at other options that could be less expensive and offer better services. One of the options under review is the Voice-Over IP system. He visited Hamilton County and reviewed their V.O.I.P system. It's a very expensive system and doesn't feel the County is ready to go that direction yet. There are companies that offer the V.O.I.P system on a monthly basis.

In reviewing the monthly invoices, Mr. Tribby found several errors in billing. A T & T is billing more than the contracted amount, and there are charges on several lines that he is questioning. He is in contact with the area representative and hopes to have a chance to meet with them to discuss the billing.

Mr. Tribby is meeting with a company called Spy Glass who will review our contracts and invoices to discover any errors, then make recommendations for the County. This service is free but they will take 50% of any refund as a result of their review.
3. **Sale Of Used Computers On E-bay:** Selling the used computers through E-bay is working very well. Mr. Tribby suggested that because of the ease of this system, the County may want to use this system in lieu of the annual County Auction.

IN THE MATTER OF EXCAVATION QUOTES:

Plan Commission Director Glen Boise has reviewed the excavation quotes and is ready to make a recommendation.

2700 Dellwood Drive – lowest and most responsive quote is Vincent Concrete at \$11,175.00

A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to accept the excavation quote by Vincent Concrete, in the amount of \$11,175.00

1759 North County Road 1050 West – lowest and most responsive quote is Vincent Concrete at \$5,590.00

A motion was made by Mr. Moore to accept the excavation quote by Vincent Concrete, in the amount of \$5,590.00, as the lowest and most responsive quote. The motion was seconded by Mr. Thompson and carried. Mr. Boise will contact the businesses today, concerning the outcome of the quotes.

IN THE MATTER OF A LETTER OF INTENT FOR A PROSPECTIVE NEW BUSINESS IN DOWNTOWN KOKOMO:

Mr. Trine informed the Board of a request from the Greater Kokomo Economic Alliance, to fund monetary assistant for a prospective new business coming to downtown Kokomo. This new company would bring eight jobs in the first year and 150 – 170 jobs in future years, with the potential employment of up to 500. This would be a forgivable debt. At the conclusion of discussion, a motion was made by Mr. Moore to authorize Mr. Murrell to construct a Letter of Intent to the Greater Kokomo Economic Alliance, committing funds up to \$50,000.00 to the prospective business, subject to the Council's appropriation of said funds and full participation of the City of Kokomo and the State of Indiana. The motion was seconded by Mr. Thompson and carried.

IN THE MATTER OF PROPERTY TAX BOARD OF APPEALS MEMBERS:

County Assessor Jamie Shepherd submitted PTBOA member recommendations for the Board's approval. The PTBOA Board hears and decides all Assessment appeals as well as determining all Tax Exempt applications. As a result of the Special Session of the State Legislature, the Assessor finally has directive from the State concerning the Property Tax Board of Appeals. The State has changed the composition of the PTBOA Board. The County Assessor is now a non-voting member of the Board. The Board of Commissioners now has a new role in determining whether they want a five member or a three member board. Up until now it was a five member board with two members being appointed by the Board of Commissioners and two members appointed by the County Council. According to the new directive (IC 6-1.1-28-1) the Board of Commissioners is responsible to:

- 1) Determine whether the Board is to be a three-member or five-member Board
- 2) Uphold or waive the party stipulation requirement
- 3) Appoint three members if a five-member Board

The current PTBOA Board is:

Ralph Reddersdorff
William Sahm
Bill Jones
Tonya Stephenson (County employee, meets Level II Certification Requirements)
Jamie Shepherd (Co. Assessor, meets Level II Certification Requirements)

Ms. Stephenson is no longer able to serve on the PTBOA Board, but the Board needs Level II Certified members. Ms. Shepherd makes the following recommendations:

- 1) The Board approve a five (5) member PTBOA Board
- 2) The Board waive the party stipulation requirement
- 3) The Board appoint
William Sahm, present member
Virginia Baker, Tipton County resident and Level II certified
Ann Harrigan, former Co. Assessor and Level II certified

According to State Statute, the PTBOA Board can retain a non-resident. The Board can also have a County employee to serve and Ms. Shepherd would like to replace Tonya Stephenson with Christine Clear, who is also Level II Certified. The remaining seats would be appointed by the County Council. At the conclusion of ensuing discussion a motion was made by Mr. Thompson to accept the County Assessor's recommendation of a **five member** Board. The motion was seconded by Mr. Moore and carried.

A motion was made by Mr. Thompson, seconded by Mr. Moore and carried to waive the party stipulation requirement.

A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to appoint William Sahm, Virginia Baker and Ann Harrigan to the Property Tax Board of Appeals.

IN THE MATTER OF HOWARD HAVEN ISSUES:

County Home Superintendent Jennifer Vary submitted the following issues for the Board's information and approval:

1. **Inventory & Disposal Sheets:** Ms. Vary submitted Inventory and Disposal Sheets for June 6, 2009 through July 21, 2009 and they were accepted on a motion made by Mr. Moore and seconded by Mr. Thompson.
2. **New Applicant:** Ms. Vary submitted an application for residency for Ms. Kim Stiles. Ms. Stiles would be an ARCH recipient. A motion was made by Mr. Thompson to approve the application for residency for Ms. Kim Stiles with the usual 90-day probationary period. The motion was seconded by Mr. Moore and carried.

IN THE MATTER OF VETERAN MEMORIAL CONCERN:

Veteran Service Officer Robert Ladd expressed concern over a Veteran's Memorial being considered as a part of the Courthouse Beautification Project. Voicing concerns on behalf of veterans whom he has contact with as the Veterans Service Officer for Howard County, Mr. Ladd said that Howard County has plenty of veteran memorials. The initial idea for a memorial was supposed to be a small one dedicated to the families of veterans. Mr. Ladd informed the Board that the proposal for a large memorial, presented at the August 3rd meeting, was not the proposal previously approved by the Mayor's Advisory Board (of which Mr. Ladd is a member). Mr. Paul does not represent the veterans of this community.

Commissioner Moore informed Mr. Ladd that the initial (first phase) proposal that will be brought to the Board of Commissioners at their next meeting will be simple landscaping without monuments.

Mr. Ladd, and many veterans, would like to see the money proposed for a big memorial, be used to actually help the veterans in this community, such as funding a veteran shelter or recreation center.

Commissioner Trine suggested that the Board visit other courthouses in the state and look at their beautification efforts.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Ann Wells submitted the following claims and reports for the Board's information and approval:

1. **Salary Claims:** Salary, hourly and overtime claims payable August 21, 28 and September 4, 2009, in the amount of \$349,982.56 each, were approved on a motion made by Mr. Thompson and seconded by Mr. Moore.
2. **Operating Claims:** Commissioners Operating Claims payable today, in the amount of \$486,562.27, were submitted and approved on a motion made by Mr. Thompson and seconded by Mr. Moore. Ms. Wells also submitted two emergency claims, previously declared as an emergency and signed, whose signature needs to be confirmed. The first is Carefree World Travel for the trip to Italy by Commissioner Moore. On a motion made by Mr. Thompson and seconded by Mr. Moore, the claim was declared an emergency claim for early payment and Mr. Trine's signature was confirmed. The other claim payable to Liberty Mutual, in the amount of \$47,938.35 for the final contract amount of the EMA Rebuilding Project, was declared an emergency claim for early payment, and Mr. Thompson's signature was confirmed.
3. **Treasurer's Report:** The Treasurer's Monthly Report for the month ending July 31, 2009, was accepted on a motion made by Mr. Thompson and seconded by Mr. Moore.
4. **Clerk Report:** The Clerk's Monthly Report for the month ending July 31, 2009, was accepted on a motion made by Mr. Thompson and seconded by Mr. Moore.
5. **Township Hearing Appeals:** Because of scheduling conflicts, Ms. Wells acted as the Hearing Officer for the Township Appeal Hearing for Mr. Carl D. Miller (*as approved by the Board of Commissioners at their February 6, 2006 meeting*). It was Ms. Well's recommendation to uphold the trustee's denial. A motion was made by Mr. Thompson, seconded by Mr. Moore and carried to uphold the Trustee's denial for the appeal of Carl D. Miller, Center Township.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **Resolution No. 2009-BCCR-14:** This resolution of the Hoard County Board of Commissioners supports the United Way of Howard County 2010 campaign, encouraging but not requiring employees to participate. Resolution No. 2009-BCCR-14 was approved on a motion made by Mr. Moore and seconded by Mr. Thompson.
2. **Final Statement From Alan D. Wilson:** Mr. Murrell submitted the final statement from the litigation Salone vs. Mona Myers, in the amount of \$89.65. This litigation has been resolved favorably for Howard

County. The invoice in the amount of \$89.65 was approved for payment on a motion made by Mr. Moore and seconded by Mr. Thompson.

3. **Additional Appropriation Determined:** At the August third meeting, the Board of Commissioners directed the Auditor's office to prepare an additional appropriation for the next Council meeting requesting money to be put in the Contract Services line of the Commissioners' account. This is because of the amount of work to be done by Barnes & Thornburg for Chrysler and Delphi bankruptcy matters (*please refer to page eight, item four, "In The Matter Of County Attorney Issues" of the Regular Meeting minutes dated August 3, 2009*). The request amount has now been determined at \$200,000.00 and Mr. Murrell asks that the Board approve this amount. A motion was made by Mr. Thompson, seconded by Mr. Moore and carried to approve the amount of \$200,000.00 for the Additional Appropriation Request in the Contract Services line item.
4. **Absences:** Mr. Murrell informed the Board of the following absences:
Tuesday Mr. Murrell will be teaching a segment concerning Jail Law at the Criminal Justice Center for the Jail School that is run by the Corrections Officers.

Mr. Murrell will be out of town from Friday, August 21 through Tuesday, August 25. He will be attending the Council Meeting on the 25th.

IN THE MATTER OF COMMISSIONER ISSUES:

1. **Commissioner Moore:** The Courthouse Beautification Committee met last week and is waiting on the confirmation of funding before presenting a proposal to the Board of Commissioners. They will be on the agenda for the September 8th meeting. The proposal will address all sides of the Courthouse.

Mr. Moore met with American partners of a non-Fiat company that deals with a hospital waste product, last Thursday. This was a follow-up meeting to a meeting that took place on the Italy trip that Mr. Moore attended. Italian representatives of that company will be in the United States in September to meet with hospital representatives.

Mr. Moore will submit a follow-up report on the trip to Italy, for the Board of Commissioners.
2. **Commissioner Thompson:** Mr. Thompson expressed pride in Officer Don England and his service to Howard County. He asks that all would keep his wife Lisa and the family in their prayers. He also thanked Personnel Director Wanda McKillip who sends cards, etc, to employees on behalf of the Board of Commissioners.

The U. S. 31 Corridors Plans Kick-off went very well. The Board of Commissioners will have many zoning issues that will need their involvement.

The Stuff-the-Bus event at the Windmill Grill went very well. The Windmill Grill, Shine 99 and Security Bank sponsored the event. Mr. Thompson purchased supplies on behalf of the Board of Commissioners. It was Commissioners Trine's idea and this is the first year the schools have had an event like this. If they choose to have this event next year, he believes it will go even better.

Mr. Thompson thanked Mr. Reed for the wireless mic at the podium in the Hearing Room.

Mr. Thompson will not be able to attend the September 8th Commissioner Meeting.
3. **Commissioner Trine:** The November 2nd Commissioner Meeting will be held in Greentown at 4:00 p.m.

Mr. Trine congratulated the Kokomo Perspective on their twentieth year anniversary.

Officer Don England's wife, Lisa, has worked in the Recorder's office for several years and has recently moved to the Center Township Assessor's Office. The Board received a request from Recorder Linda Koontz to close the Recorder's Office on Tuesday from 10:30 – 2:00, for the funeral of Mr. England. At the conclusion of ensuing discussion, a motion was made by Mr. Moore, seconded by Mr. Thompson and

carried to approve the office closing from 10:30 a.m. to 1:30 p.m. for the employees to attend the funeral. The employees are instructed to use either compensatory time, personal time, or a ½ day vacation. In the future, Mr. Thompson asked that as a Board, they create a policy to address this issue that will be fair for every office and every employee, as well as supplying service to the taxpayers. Mr. Trine agreed and directed the Board to create a policy for office closing due to death of an employee.

There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned on a motion made by Mr. Thompson and seconded by Mr. Moore.

HOWARD COUNTY BOARD OF COMMISSIONERS:

DAVID A. TRINE, PRESIDENT

WILLIAM THOMPSON, VICE PRESIDENT

TYLER O. MOORE, MEMBER

ATTEST:

ANN WELLS, AUDITOR

Howard County Commissioner Meeting August 17, 2009