

**NOTICE OF AND AGENDA FOR:**  
**HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**  
**HOWARD COUNTY ADMINISTRATION CENTER**  
**220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)**  
**MONDAY, NOVEMBER 6, 2023, AT 4:00 P.M.**

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
  - A. Employee Years of Service
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
  - A. *Sheriff's Office – Gary Cook*
    - i. 2024 Fleet Purchase
  - B. *Human Resources Office – Kari Rennaker*
    - i. YMCA Policy Revision
    - ii. Employee Benefits Revision
  - C. *Maintenance Department – Bill Stonestreet*
    - i. Ejector Pit Control Panel for Howard Haven
    - ii. Fire Alarm Panel for Government Center
  - D. *Highway Department – Amber Tolle*
    - i. Annual Bids
  - E. *Howard Haven – Jennifer Brower*
    - i. New Resident
- V. New Business
  - A. Area 5 Update – Linda Johnson
  - B. 2024 Howard County Board of Commissioners Meeting Schedule
  - C. 2024 Howard County Holiday Schedule
  - D. 2024 Humane Society Contract
- VI. Claims & Reports
  - A. Salary Claims
  - B. Payroll Expense
  - C. Operating Claims
  - D. Ratify Claims
  - E. Monthly Reports
  - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

R. BRAD BRAY, PRESIDENT  
JACK W. DODD, VICE PRESIDENT  
JEFF S. LIPINSKI, MEMBER

## **HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: OCTOBER 16, 2023**

The Howard County Board of Commissioners met in Regular Session on Monday, October 16, 2023, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Brad Bray, Vice President Jack Dodd, County Attorney Alan Wilson, and County Auditor Jessica Secrease. Commissioner Jeff Lipinski was absent.

The meeting was called to order by Sheriff Asher and conducted by President Brad Bray. President Bray led the Pledge of Allegiance, and Commissioner Dodd offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the October 2, 2023 regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Dodd, Commissioner Bray seconded the motion, and the motion carried.

### **IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:**

#### **EMERGENCY MANAGEMENT**

##### ***Vehicle Purchase***

Emergency Management Director Janice Hart requested to purchase a bush truck from the Taylor Township Volunteer Fire Department for \$4,000.00. Ms. Hart stated that she does not have a vehicle line item but stated that the truck would be a great asset to her fleet. Commissioner Dodd stated that he wanted to table this decision until they can see if they have the funds for this truck purchase. Commissioner Dodd made the motion to table the vehicle purchase. Commissioner Bray seconded the motion, and the motion carried.

### **IN THE MATTER OF NEW BUSINESS:**

##### ***Engie Solar Well protection***

Tom Schoder from Engie North America came to discuss ground water contamination and well testing. Mr. Schoder stated that Engie would be willing to test wells after a year in operations for those who would like their wells to be tested again. Mr. Schoder introduced Rob Wilhelm, who is a hydrogeologist for Tetra Tech. Mr. Wilhelm looked at how the ground water will be affected by the solar panels. He stated that the solar panels are mostly made of glass and contain no liquids. He stated that solar panels are built to withstand the environment. Mr. Wilhelm discussed that the soil where the solar panels are being proposed has very dense soil and that it is very hard for contaminants to get into the water bearing zones of the ground. Commissioner Dodd asked Mr. Wilhelm questions about wells and water protection. Mr. Schoder said that they will have an in-depth stormwater prevention plan and that they will work closely with the Stormwater Department. Mr. Schoder also stated that if construction begins, the neighboring properties will be offered well testing before construction, after construction, and a year into operation of the solar field.

### **IN THE MATTER OF CLAIMS AND REPORTS:**

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on October 6, 2023, in the amount of \$925,706.38 was submitted and approved on a motion made by Commissioner Dodd. Commissioner Bray seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on October 6, 2023, in the amount of \$925,706.38 was submitted and approved as presented on a motion made by Commissioner Dodd. Commissioner Bray seconded the motion, and the motion carried.

3. **Operating Claims:** The Commissioners' Operating Claims to be paid October 16, 2023, in the amount of \$864,482.00 was submitted and approved as presented on a motion made by Commissioner Dodd. The motion was seconded by Commissioner Bray, and the motion carried.
4. **Monthly Reports:** Auditor Jessica Secrease presented the following reports to be received into the record:
  - a. Weights & Measurers Monthly Report for September 16 - October 15, 2023
  - b. Treasurer's Monthly Report for August 2023

**IN THE MATTER OF ATTORNEY ISSUES:**

County Attorney Alan Wilson presented Certificates of Appointment for the Howard County Redevelopment Commission for Mike Stegall, Brad Clark, and Lisa Washington. The appointments were submitted and approved as presented on a motion made by Commissioner Dodd. The motion was seconded by Commissioner Bray, and the motion carried.

*There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 4:23 p.m. on a motion made by Commissioner Bray.  
The motion was seconded by Commissioner Dodd, and the motion carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
R. BRAD BRAY, PRESIDENT

\_\_\_\_\_  
JACK W. DODD, VICE PRESIDENT

\_\_\_\_\_  
JEFF S. LIPINSKI, MEMBER

**ATTEST:**

\_\_\_\_\_  
JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: October 16, 2023

## COMMISSIONERS' SALARY CLAIMS

The following claims have been filed with this office and will be presented for approval to the Board of Commissioners, Howard County, at this regular session to be paid on November 3, 2023.

Complete details of salary claims, Longevity & Sign on Bonus may be seen in the office of the County Auditor.

Clerk	\$	30,013.87		<b>Co. Gen Total</b>	\$	647,285.52	
Auditor	\$	20,280.41					
Treasurer	\$	6,960.46			Health	\$	35,837.45
Recorder	\$	7,205.52			Highway	\$	52,342.08
Sheriff	\$	291,466.45			CASA	\$	6,710.02
Surveyor	\$	9,759.57			Recycling	\$	9,930.48
Coroner	\$	6,904.48			GCC	\$	10,015.19
Co. Assessor	\$	8,070.22			Howard Haven	\$	7,001.74
Prosecutor	\$	62,660.51			IT	\$	8,661.43
Co Agent	\$	3,539.05			Magistrate	\$	3,340.38
Veterans Svcs	\$	7,001.83			Kinsey	\$	86,483.93
Center Assess	\$	5,876.43			Juv Probation	\$	21,157.44
Pers/Comm	\$	15,806.17			Comm Corr	\$	56,759.67
Museum	\$	5,458.89					
Superior I	\$	6,890.76					
Superior II	\$	6,890.76					
Superior III	\$	8,997.04					
Adult Probation	\$	43,763.27					
Superior IV	\$	6,890.76					
Circuit Court	\$	10,465.38					
Public Defender	\$	49,640.77					
EMA	\$	6,118.00					
Weights & Measures	\$	2,193.00					
Maintenance	\$	21,080.00					
Soil & Water	\$	3,351.92					
<b>Sub-Total</b>	<b>\$</b>	<b>647,285.52</b>		<b>TOTAL</b>	<b>\$</b>	<b>945,526.21</b>	

**Witness my Hand and Seal of the  
Board of Commissioners, Howard County, On: November 6 , 2023**

\_\_\_\_\_  
R Brad Bray, President

Attest:

\_\_\_\_\_  
Jack W. Dodd , Vice-President

\_\_\_\_\_  
Jessica Secrease, Auditor

\_\_\_\_\_  
Jeff S. Lipinski, Member

# Signature Page for Howard County Payroll Expense Docket

Date 11/03/2023

Gross Payroll \$ 945,526.21

Total Amount of Payroll Expense Docket \$ 945,526.21

I approve that there is sufficient money in the bank account to pay out the attached docket.

*Christie Branch*

Christie Branch, Howard County Treasurer

## Howard County Commissioners

\_\_\_\_\_  
R. Brad Bray, President

\_\_\_\_\_  
Jack W. Dodd, Vice President

\_\_\_\_\_  
Jeff Lipinski, Member

**Attest:**

\_\_\_\_\_  
Jessica Secrease, Howard County Auditor

# Signature Page for Howard County Payroll Expense Docket

Date 10/20/2023

Gross Payroll \$ 939,486.44

Total Amount of Payroll Expense Docket \$ 939,486.44

I approve that there is sufficient money in the bank account to pay out the attached docket.

Christie Branch

Christie Branch, Howard County Treasurer

**Howard County Commissioners**

\_\_\_\_\_  
R. Brad Bray, President

\_\_\_\_\_  
Jack W. Dodd, Vice President

\_\_\_\_\_  
Jeff Lipinski, Member

**Attest:**

\_\_\_\_\_  
Jessica Secrease, Howard County Auditor

## COMMISSIONERS' SALARY CLAIMS

The following claims have been filed with this office and will be presented for approval to the Board of Commissioners, Howard County, at this regular session to be paid on October 20, 2023.

Complete details of salary claims, Longevity & Sign on Bonus may be seen in the office of the County Auditor.

Clerk	\$	24,355.76		<b>Co. Gen Total</b>	\$	636,774.09
Auditor	\$	20,280.41				
Treasurer	\$	7,900.49		Health	\$	36,543.51
Recorder	\$	7,535.43		Highway	\$	59,734.11
Sheriff	\$	283,129.13		CASA	\$	6,897.48
Surveyor	\$	9,553.61		Recycling	\$	9,631.72
Coroner	\$	7,041.98		GCC	\$	9,254.84
Co. Assessor	\$	8,231.04		Howard Haven	\$	7,422.87
Prosecutor	\$	67,296.71		IT	\$	8,421.43
Co Agent	\$	3,277.80		Magistrate	\$	3,340.38
Veterans Svcs	\$	4,501.83		Kinsey	\$	28,039.69
Center Assess	\$	5,876.43		Kinsey	\$	54,761.39
Pers/Comm	\$	15,856.17		Juv Probation	\$	21,157.44
Museum	\$	5,458.89		Comm Corr	\$	57,556.89
Superior I	\$	6,890.76				
Superior II	\$	6,890.76				
Superior III	\$	44,786.64				
Adult Probation	\$	8,937.04				
Superior IV	\$	6,890.76				
Circuit Court	\$	10,720.38				
Public Defender	\$	49,640.77				
EMA	\$	6,118.00				
Weights & Measures	\$	2,193.88				
Maintenance	\$	19,739.16				
Soil & Water	\$	3,670.86				
<b>Sub-Total</b>	<b>\$</b>	<b>636,774.09</b>		<b>TOTAL</b>	<b>\$</b>	<b>939,486.44</b>

**Witness my Hand and Seal of the Board of Commissioners, Howard County, On: November 6 , 2023**

\_\_\_\_\_  
R Brad Bray, President

\_\_\_\_\_  
Jack W. Dodd , Vice-President

\_\_\_\_\_  
Jeff S. Lipinski, Member

Attest:

\_\_\_\_\_  
Jessica Secrease, Auditor



# Signature Page for Howard County Docket and Accounts Payable Register

Date: \_\_\_\_\_ 11/06/2023 \_\_\_\_\_

Total amount of docket: \$ \_\_\_\_\_ 3,673,867.24 \_\_\_\_\_

I approve that there is sufficient money in the bank account to pay out the attached docket.

Christie Branch

Christie Branch, Howard County Treasurer

## Howard County Commissioners

\_\_\_\_\_  
Brad B. Bray, President

\_\_\_\_\_  
Jack W. Dodd, Vice President

\_\_\_\_\_  
Jeff S. Lipinski, Member

**Attest:**

\_\_\_\_\_  
Jessica Secrease, Howard County Auditor

## 2024 Howard County Board of Commissioners Meeting Schedule

Meetings are scheduled on the first and third Monday of each month. If a holiday falls on Monday, the meeting will be held on the following Tuesday.

Meetings are held on the third floor in Hearing Room 338 of the Howard County Administration Center located at 220 North Main Street, Kokomo, Indiana. All meetings are open to the public. If any scheduling changes occur, notification will be given.

Date	Time
Tuesday, January 2 <sup>nd</sup>	4:00 p.m.
Tuesday, January 16 <sup>th</sup>	4:00 p.m.
Monday, February 5 <sup>th</sup>	4:00 p.m.
Monday, February 19 <sup>th</sup>	4:00 p.m.
Monday, March 4 <sup>th</sup>	4:00 p.m.
Monday, March 18 <sup>th</sup>	4:00 p.m.
Monday, April 1 <sup>st</sup>	4:00 p.m.
Monday, April 15 <sup>th</sup>	4:00 p.m.
Monday, May 6 <sup>th</sup>	4:00 p.m.
Monday, May 20 <sup>th</sup>	4:00 p.m.
Monday, June 3 <sup>rd</sup>	4:00 p.m.
Monday, June 17 <sup>th</sup>	4:00 p.m.
Monday, July 1 <sup>st</sup>	4:00 p.m.
Monday, July 15 <sup>th</sup>	4:00 p.m.
Monday, August 5 <sup>th</sup>	4:00 p.m.
Monday, August 19 <sup>th</sup>	4:00 p.m.
Tuesday, September 3 <sup>rd</sup>	4:00 p.m.
Monday, September 16 <sup>th</sup>	4:00 p.m.
Monday, October 7 <sup>th</sup>	4:00 p.m.
Monday, October 21 <sup>th</sup>	4:00 p.m.
Monday, November 4 <sup>th</sup>	4:00 p.m.
Monday, November 18 <sup>th</sup>	4:00 p.m.
Monday, December 2 <sup>nd</sup>	4:00 p.m.
Monday, December 16 <sup>th</sup>	4:00 p.m.
Thursday, December 26 <sup>th</sup>	12:00 p.m.

The 2024 Howard County Commissioners' Meeting Schedule was adopted on November 6, 2023.

Note: For purposes of strict compliance with the Indiana Open Door Law, and to enable more than one Commissioner to attend and participate in meetings of the Howard County Council, notice is hereby given that the Board of Commissioners shall be considered duly convened in regular session at each session of the Howard County Council.

### Howard County Board of Commissioners

R. Brad Bray, President  
Jack Dodd, Vice President  
Jeff Lipinski, Member

## 2024 Howard County Holiday Schedule

Holiday	Date
New Year's Day	Monday, January 1 <sup>st</sup>
Martin Luther King Jr. Day	Monday, January 15 <sup>th</sup>
Good Friday	Friday, March 29 <sup>th</sup>
Memorial Day	Monday, May 27 <sup>th</sup>
Independence Day	Thursday, July 4 <sup>th</sup>
Labor Day	Monday, September 2 <sup>nd</sup>
Indigenous Peoples' Day	Monday, October 14 <sup>th</sup>
Veterans' Day	Monday, November 11 <sup>th</sup>
Thanksgiving Day	Thursday, November 28 <sup>th</sup>
Lincoln's Birthday (Observed)	Friday, November 29 <sup>th</sup>
Washington's Birthday (Observed)	Tuesday, December 24 <sup>th</sup>
Christmas Day	Wednesday, December 25 <sup>th</sup>

The 2024 Howard County Holiday Schedule was approved by the Howard County Board of Commissioners at their regular meeting on November 6, 2023.

### Howard County Board of Commissioners

R. Brad Bray, President  
Jack Dodd, Vice President  
Jeff Lipinski, Member



729 E. Hoffer Street ~ Kokomo, Indiana ~ 46902  
(765) 452-6224

### CONTRACT FOR ANIMAL CONTROL AND SHELTER SERVICES

This agreement entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Howard County, Indiana, acting by and through its County Commissioners (hereinafter referred to as "county"), and the Kokomo Humane Society, Inc. an Indiana not-for-profit corporation (hereinafter referred to as "society").

#### WITNESSETH THAT:

WHEREAS, the county, in order to provide for and effectuate the municipal purpose of promoting the health, welfare, and safety of its citizen by controlling the maintenance of domestic animals within the county limits, excluding any and all incorporated cities; and,

WHEREAS, the society is desirous of contracting with the county to provide animal control services as described hereinafter.

#### THEREFORE, THE PARTIES CONTRACT AND AGREE AS FOLLOWS:

#### SECTION I: TERM OF AGREEMENT

The term of this contract shall be deemed to have commenced as of 12:01 a.m., January 1, 2024 and shall terminate as of 12:00 midnight, December 31, 2024.

#### SECTION II: SERVICES TO BE PROVIDED

- A. The society agrees to provide animal control and shelter services for the county in compliance with all applicable requirements set forth in the local ordinance, which pertain to animal control of domestic animals. Control and shelter services to be provided include:
- (1.) Animal control services within the unincorporated area of the county, such as pick-up of stray animals, accepting stray and surrendered animals from Howard County citizens, cruelty investigations, and disposition of animals through reclaiming, transfer to another shelter, adoption or euthanasia;

- (2.) Impounding facilities;
  - (3.) Provision of adequate space, care, and nutrition for all animals collected and/or delivered to the society from within the unincorporated area of the county. This shall include housing, care and vaccinations of stray and surrendered animals.
- B. The society agrees to maintain a regular animal control service Monday through Friday 8:00am through 7:00pm. It is agreed that this regular service may be curtailed by the non-availability of animal control officers due to vacation leave, training leave or excused absences due to illness; provided, however, the Society shall take all reasonable steps necessary to respond to emergency requests for animal control services made by the Howard County Sheriff's Department, including calling in off-duty animal control officers if required. During the hours previously specified and subject to the availability of animal control officers as previously described, the society agrees to respond to the request for animal control made by the county and/or agents thereof, as well as the general public. The society agrees to respond to such requests in a timely manner, but all requests will be prioritized at the time of the initial notification.
- C. In addition to providing shelter services for animals coming into its care and protection, the society agrees to maintain normal operating hours at its impoundment facility. Public access hours shall be from 12:00pm to 5:00pm, Monday through Saturday, excluding holidays, snow days or maintenance and repairs that require the shelter to be closed. Owners wishing to claim their impounded animals may do so during such normal operating hours. In this regard, the society agrees to assure, insofar as is possible, that all citizens of the county who desire to claim or reclaim possession of an animal comply with all applicable requirements set forth in local ordinance(s) pertaining to animals and animal control.
- D. In the case of an animal bite, the society agrees to provide facilities and services for quarantining the suspected domestic animal should the animal's owner not be identified and the county health officer determines that such action is necessary.

### SECTION III. RECORDS

- A. The society agrees to establish and maintain a detailed record keeping system which shall include the logging of all calls from county residents or county agencies concerning animals-at-large within the boundaries of the county. Such log shall contain the following minimum information:
- (1.) The date the call was received;
  - (2.) The address of the incident;
  - (3.) The subject matter of the call;
  - (4.) If an animal is picked up, the location of pick up.

- B. Records maintained in furtherance of the provisions of this section shall be made available to the County Commissioners upon the request of any member thereof. Records made available under this paragraph become subject to the provisions of the Indiana law as it pertains to public records.
- C. Records required to be maintained under this section may be reduced to summary or statistical form. Provided that, original documents used in the compilation of such summaries or statistical abstracts shall be maintained by the society, and shall not be destroyed, for a period of one calendar year from their creation.

#### SECTION IV: SOCIETY AS INDEPENDENT CONTRACTOR

Services provided by the society under this agreement are rendered by the society as an independent contractor only. No employment or agency relationship is established between the society and the county by reason of this contract. Employees of the society are not to be considered as employees of the county for any purpose. The society agrees to defend, indemnify, and hold harmless the county from all claims of liability arising by reason of the acts, and/or failure to act, of the employees and/or agents of the society, except for any liability arising out of the enforcement of a state statute and/or county ordinance.

#### SECTION V: INSURANCE

- A. The society shall provide workmen's compensation insurance for its employees, as well as such other benefits as it is required, by law, to provide for the benefit of its employees.
- B. The society shall procure and maintain comprehensive liability insurance with a responsible company or companies, satisfactory to the county, and licensed to do business within the State of Indiana. The liability amounts shall be in an amount no less than One Hundred Thousand Dollars (\$100,000.00) for any one person injured; Three Hundred Thousand Dollars (\$300,000.00) for any one incident, with an additional One Hundred Thousand Dollars (\$100,000.00) coverage for property damage arising from any one incident, with a Three Hundred Thousand Dollar (\$300,000.00) aggregate limit for property damage.
- C. Provision of insurance for the vehicles operated by the society, and insurance relating to the operation of the animal control and shelter services performed by the society under this contract shall be the sole responsibility of the society.
- D. Upon request, the society will provide the county with certificates of insurance showing the county as an additional named insured.
- E. The society agrees to defend, indemnify, and hold harmless the county, its employees and agents, from all claims, damages, costs or expenses (including the county's reasonable cost of defense, including attorney fees) resulting from injury to person or property arising from, or in connection with, the performance by the society of the terms and conditions set out in this agreement, except where any damage arise out of the enforcement of a state statute and/or county ordinance, at the request of the county.

## SECTION VI: CONSIDERATION

In consideration of the society's undertaking to perform the duties and obligations set forth in this agreement, the county agrees to compensate the society in the amount of One Hundred Seventy-Five Thousand dollars, (\$175,000.00) for the calendar year 2024. Payment of this amount is subject to the termination provisions set forth hereinafter.

- A. The compensation amount set forth herein shall be made available to the society in two (2) annual payments. The first shall be due on January 1st, with the second payment becoming due July 1<sup>st</sup> each year. Payment shall be in two equal amounts, or in as nearly equal amounts as is practicable, each representing one half (1/2) of the total annual payment.

## SECTION VII: MODIFICATION

This contract may be modified at any time, in writing, and such modifications shall become effective according to its terms upon signature by both parties, or their authorized representatives. Neither party hereto shall be obligated to agree to any modification so proposed. No other proposed modification shall be of any force or effect.

## SECTION VIII: TERMINATION

- A. This agreement shall terminate upon the expiration date set out above, or it may be terminated sooner by either party at any time for cause, or by mutual agreement of the parties.
- B. Cause for termination exists where a material breach of the agreement has, or is being committed, written notice thereof has been given to the party in breach, and such breach has not been cured within thirty (30) days of the date notice was received by the party in breach. A material breach exists when it can be shown that a party has not, or is not, complying with the duties and obligations assumed under this agreement. Should notice of breach be given by the county to the society, the society shall, during the thirty (30) day grace period referenced above, have the right to request a hearing before the County Commissioners to afford the society the opportunity to show cause why it should not be considered to be in breach of its duties and obligations under this agreement.
- C. Upon termination of this agreement for an alleged cause by the county, as herein provided, the county shall designate a termination date that shall be no less than twenty (20) days from the date the decision to terminate is publicly announced. No new or additional liabilities payable from sums made available under this agreement shall be incurred by the society subsequent to the termination date so designated by the county. The county may require the society to make an accounting of the funds previously advanced by the county during the preceding year. The society may be required to reimburse the county for all funds so advanced and remaining unexpended as of the date of termination.

D. Nothing in this Agreement prevents either party from pursuing damages from a claim of breach of contract and/or termination without proper cause in a court of law.

#### SECTION IX: FUNDING CANCELLATION CLAUSE

All other provisions of this contract notwithstanding, it is understood and agreed that payment and performance of the obligations undertaken by the county by this contract are subject to the appropriations and availability of funds, and, in this regard, this contract may be terminated, in whole or in part, upon the written determination by the county that funds are not appropriated or otherwise available to support continuation of performance of this contract. Such a determination that funds are not appropriated or otherwise available shall be final and conclusive.

#### SECTION XI: NOTICE

Where notice is required to be given under this contract, notice shall be considered given when made in writing and served upon:

In the case of the county:

Auditor  
222 N. Main Street  
Kokomo, Indiana 46901

In the case of the society:

President, Board of Directors  
Kokomo Humane Society, Inc.  
729 E. Hoffer Street  
Kokomo, Indiana 46902

Service may be achieved either by serving the appropriate party with the notice in person, or by depositing the same in the United States Mail, certified mail, return receipt requested. In the latter case, the date of service shall be the date appearing upon the returned-signed receipt.



KOKOMO HUMANE SOCIETY, INC.

HOWARD COUNTY COMMISSIONERS

\_\_\_\_\_  
Cara Snyder  
President

\_\_\_\_\_  
Brad Bray  
President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
William Humphrey, DVM  
Treasurer

\_\_\_\_\_  
Jack Dodd  
Vice President

\_\_\_\_\_  
Jeff Lipinski  
Member

ATTEST:

\_\_\_\_\_  
Jessica Secrease, Auditor

**COUNTY TREASURER'S MONTHLY REPORT**

Required by IC 36-2-10-16 and IC 5-13

Month Ending 9/30/2023

Howard County

**CHARGES:**

1. Total Taxes Collected (Not Received to Ledger or Refunded)	\$3,203,705.95
2. Advance Collection of Taxes	0.00
3. Barrett Law	0.00
4. Ineligible Homesteads	0.00
5. Bachelor Run Conservancy	0.00
6. Cash Change Fund	750.00
7. Demolitions/Unsafe Buildings	0.00
8. Sewage Collections	0.00
9. Ditch Maintenance	0.00
10. Ditch Reconstructions	0.00
11. Weed Liens	0.00
12. Vehicle License Excise Tax	5,162,969.85
13. Demand Fees	0.00
14. Taxsale Fees	0.00
15. Special Assessment Fees	0.00
16. Surplus Tax	0.00
17. Overpayments	0.00
18. Collection Fees	0.00
19. Inn Keepers	102,839.16
20.	
21. Total Balances of all Ledger Accounts - Cash	76,105,878.99
22. Total Balances of all Ledger Accounts - Investments	
23. Total Charges	\$84,576,143.95

**CREDITS:**

24. Depository Balances as Shown by Daily Balance of Cash and Depositories Record (List Detail on Reverse Side)		\$ 77,453,405.40
25. Investments as Shown by Daily Balance of Cash and Depositories Record (Column 12, Line 41)		7,121,988.55
26. Total Cash on Hand at Close of Month:		
Currency	\$ 500.00	
Coins	250.00	
Checks, Money Orders, etc.		
Total		\$ 750.00
27.		
28.		
29.		
30. Total		\$ 84,576,143.95
31. Cash Short (Add)		0.00
32. Cash Long (Deduct)		
33. Proof		\$ 84,576,143.95

**RECONCILEMENT WITH DEPOSITORIES**

34. Balance in all Depositories Per Daily Balance Record (Line 24 Above)	\$ 72,290,435.55	
35. Outstanding Warrants-Checks (Detail by Depositories on Reverse Side)	616,294.70	
36. Balance in all Depositories Per Bank Statements (Detail on Reverse Side)		\$ 72,972,675.69
37. Deposits in Transit	65,945.44	
38. Proof	\$72,972,675.69	\$ 72,972,675.69

**ANALYSIS OF CASH ON HAND AT CLOSE OF MONTH**

(a) Cash Change Fund Advanced by County		\$ 750.00
(b) Receipts Deposited in Depositories	\$ 750.00	
(c) Uncollected Items on Hand (List on Reverse Side)		
(d) Total (Must Agree with Line 26 Above)		\$ 750.00

State of Indiana, Howard County: as: I, the undersigned Treasurer of the aforesaid county and State hereby certify that the foregoing report is true and correct to the best of my knowledge and belief.

Dated 10/30/2023

*Christi Branch*

County Treasurer

Note: Prepare in quadruplicate, retain copy and give three copies to the County Auditor.

- |                        |  |
|------------------------|--|
| Original (White)       | -To be filed with County Auditor for Board of Finance                        |
| Duplicate (Blue)       | -To be filed with County Auditor for Board of Commissioners                  |
| Triuplicate (Pink)     | -To be filed with County Auditor for transmission to State Board of Accounts |
| Quadruplicate (Canary) | -To be retained by County Treasurer  |

**COUNTY TREASURER'S MONTHLY REPORT**

Required by IC 36-2-10-16 and IC 5-13

Month ending:

9/30/2023

Howard County

**STATEMENT OF DEPOSITORY BALANCES AT CLOSE OF MONTH**

Name and Location of Depository or Entry Description	Balance Per Bank Statements	Deposits in Transit (Add)	Outstanding Warrant-Checks (Deduct)	Balance Per Daily Balance of Cash and Depositories
First Farmers General Acct	\$ 41,921,420.53	\$ 52,924.49	\$ 613,430.92	\$ 41,360,914.10
First Farmers ACH	\$ 258.45	\$ (258.45)	\$ -	\$ -
First Farmers Anthem Insurance	\$ 6,311,896.58	\$ (26,390.46)	\$ -	\$ 6,285,506.12
First Farmers Payroll Fund	\$ 2,863.78	\$ -	\$ 2,863.78	\$ -
Community First	\$ 10,791,691.44	\$ (46,178.39)	\$ -	\$ 10,745,513.05
KeyBank	\$ -	\$ -	\$ -	\$ -
Horizon Bank	\$ 1,076,547.50	\$ (2,912.05)	\$ -	\$ 1,073,635.45
Star Financial	\$ 1,052,846.20	\$ (3,564.52)	\$ -	\$ 1,049,281.68
First Bank Of Berne	\$ 1,595,364.51	\$ (5,742.24)	\$ -	\$ 1,589,622.27
BMO Harris	\$ 1,077,960.35	\$ (3,162.63)	\$ -	\$ 1,074,797.72
Star Lockbox	\$ 1,286,342.77	\$ (4,224.75)	\$ -	\$ 1,282,118.02
United Fidelity	\$ 7,855,483.58	\$ (26,436.44)	\$ -	\$ 7,829,047.14
<b>Totals</b>	<b>\$ 72,972,675.69</b>	<b>\$ (65,945.44)</b>	<b>\$ 616,294.70</b>	<b>\$ 72,290,435.55</b>

**SCHEDULE OF UNCOLLECTED ITEMS ON HAND**

(Checks and other items returned by depositories  
and in process of collection at close of month)

Date Originally Received	Received From	For	Date Returned	Returned by (Name of Depository)	Reason for Return	Amount
<b>Total</b>						<b>0.00</b>

**FILED**

TREASURER'S DAILY BALANCE OF CASH AND DEPOSITORIES				DATE:		9/30/2023
CHARGES		Prior Collections Not Received By Quietus	Day's Collections	Transferred By Quietus at Time of Settlement	Balance Collections Forwarded	
1		2	3	4	5	
TAX COLLECTIONS						
1	001 Center	\$21,177.67				\$21,177.67
2	002 City of Kokomo	\$2,720,324.59				\$2,720,324.59
3	003 Clay-Kokomo	\$12,143.27				\$12,143.27
4	006 Harrison-Kokomo	\$296,451.13				\$296,451.13
5	007 Howard-Kokomo	\$870.52				\$870.52
6	010 Jackson	\$24,583.45				\$24,583.45
7	011 Liberty	\$102,718.23				\$102,718.23
8	012 Greentown Corp	\$99,700.71				\$99,700.71
9	015 Taylor-Kokomo	\$298,367.97				\$298,367.97
10	016 Union	\$44,916.78				\$44,916.78
11	017 Clay	\$119,991.84				\$119,991.84
12	018 Ervin	\$79,627.32				\$79,627.32
13	019 Harrison	\$102,555.84				\$102,555.84
14	020 Honey Creek	\$17,526.37				\$17,526.37
15	021 Russiaville Corp	\$27,442.95				\$27,442.95
16	022 Howard	\$135,750.28				\$135,750.28
17	023 Monroe	\$50,409.73				\$50,409.73
18	024 Taylor	\$83,931.42				\$83,931.42
19	025 MTE Center-Kokomo	\$0.00				\$0.00
20	026 MTE Clay-Kokomo	\$332.89				\$332.89
21	027 MTE Harrison-Kokomo	\$2,542.73				\$2,542.73
22	028 MTE Howard-Kokomo	\$814.74				\$814.74
23	029 MTE Taylor-Kokomo	\$1,625.31				\$1,625.31
24						\$0.00
25						\$0.00
26						\$0.00
27						\$0.00
28						\$0.00
29						\$0.00
30						\$0.00
31						\$0.00
32						\$0.00
40		<i>Matches Balance</i>				\$0.00
41	TOTAL TAXES	\$4,243,805.74	\$4,243,805.74	\$0.00	\$0.00	\$4,243,805.74
42	LESS ADVANCE DRAWS	\$1,040,099.79	\$1,040,099.79	XXXXXXXX		\$1,040,099.79
43	BALANCE OF TAXES TO BE SETTLED	\$4,243,805.74	\$4,243,805.74	\$0.00	\$0.00	\$3,203,705.95
44	OTHER SOURCES					\$0.00
45	Cash Change Fund	\$750.00				\$750.00
46	Barrett Law	\$0.00				\$0.00
47	Conservancy	\$0.00				\$0.00
48	Delinquent Sewage	\$0.00				\$0.00
49	Ditch Maintenance	\$0.00				\$0.00
50	Ditch Reconstruction	\$0.00				\$0.00
51	Ineligible Homestead	\$0.00				\$0.00
52	Unsafe Building Lien	\$0.00				\$0.00
53	Weed Liens	\$0.00				\$0.00
54	Demand Fees	\$0.00				\$0.00
55	Tax Sale, Vendor, NSF Fees	\$0.00				\$0.00
56	Special Assessment Fee	\$0.00				\$0.00
57	Advance Payments	\$0.00				\$0.00
58	Surplus Payments	\$0.00				\$0.00
59	Overpayments	\$0.00				\$0.00
60	Collection Fees	\$0.00				\$0.00
61	Innkeepers Tax	\$102,839.16				\$102,839.16
62	Vehicle License Excise Tax BMV	\$5,162,969.85				\$5,162,969.85
63	Fall Advance	\$0.00				\$0.00
64		\$0.00				\$0.00
65	TOTAL OTHER SOURCES	\$5,266,559.01	\$5,266,559.01	\$0.00	\$0.00	\$5,266,559.01
66	NOTE: Receipts and disbursements shown on line 69	Balance	Transferred From	Today's Cash		Balance
67	cash and investments purchased as shown on line	Previous Day	Accounts Above	Received	Disbursed	Close of Day
68	should include only those investments purchased from specific fund in the funds		By Quietus	By Quietus		
69	FUNDS LEDGER - CASH	\$76,105,878.99				\$76,105,878.99
70		Balance		Investments	Investments Cashed	Balance
71		Previous Day		Purchased (cost)	(Purchased Cost)	Close of Day
72	FUNDS LEDGER - INVESTMENTS		XXXXXXXXXX	\$0.00	\$0.00	\$0.00
73	TOTAL CHARGES(Add Col 5, lines 43,65,69&72)		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	\$84,576,143.95

TREASURER'S DAILY BALANCE OF CASH AND DEPOSITORIES

DATE: 9/30/2023

CREDITS	Balance From Previous Day	Deposits		Warrants Issued		Balance Close Of Day
		Tax Collections, Other Sources & Funds Ledger	Investments Cashed Other Than From Funds Ledger (cost)	Funds Ledger Col 4 Line 69	Investments Purchased Other Than From Funds Ledger (Cost)	
		8	9	10	11	
6	7	8	9	10	11	12
CASH IN DEPOSITORIES (List by Depository)						
1 First Farmers General Acct	\$41,360,914.10	\$0.00				\$41,360,914.10
2 Tax						
3 Quietus						
4 ACH Deposits						
5 Innkeepers						
6 Credit Card						
7 First Farmers DD						
8 First Farmers ACH	(\$0.00)					(\$0.00)
9 First Farmers BMV	\$5,162,969.85					\$5,162,969.85
10 First Farmers Anthem Insuranc	\$6,285,506.12					\$6,285,506.12
11 First Farmers Payroll Fund	\$0.00					\$0.00
12 Community First	\$10,745,513.05					\$10,745,513.05
13 KeyBank	\$0.00					\$0.00
14 Horizon Bank	\$1,073,635.45					\$1,073,635.45
15 Star Financial	\$1,049,281.68					\$1,049,281.68
16 First Bank Of Berne	\$1,589,622.27					\$1,589,622.27
17 BMO Harris	\$1,074,797.72					\$1,074,797.72
18 Star Lockbox	\$1,282,118.02					\$1,282,118.02
19 United Fidelity	\$7,829,047.14					\$7,829,047.14
20 Total Cash in Depositories	\$77,453,405.40	\$0.00	\$0.00	\$0.00	\$0.00	\$77,453,405.40
21		Investments Purchased-Cost		Investments Cashed	Investment Purchase Cost	
22	Balance From	Funds Ledger	Other Than Funds	Funds Ledger	Other Than Funds	Balance
23	Previous Day	Accounts	Ledger Accounts	Accounts	Ledger Accounts	Close of Day
24		Col 3 Line 72	Col 11, line 19 TM	Col 4 line 72	Col 9 line 19 TM	
25 Investments (Per Register of Invest	\$0.00					\$0.00
26 U.S. Government Securities	\$0.00					\$0.00
27 Certificates of Deposit (List by Depositories)						
28 Monies on Deposit						
29 Local Bank Certificate of Deposits	\$2,000,000.00					\$2,000,000.00
30 Federal Agencies	\$5,006,326.45					\$5,006,326.45
31	\$0.00					\$0.00
32 Kitty Run Recon- Security Federal M	\$115,662.10					\$115,662.10
33	\$0.00					\$0.00
34	\$0.00					\$0.00
35	\$0.00					\$0.00
42 Total Investments	\$7,121,988.55	\$0.00	\$0.00	\$0.00	\$0.00	\$7,121,988.55
43						
44 Total Cash and Investments	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	\$84,575,393.95
45						
46			Cash From			Cash on Hand
47			Previous Day	Receipts	Deposited	Close of Day
48 CASH DRAWER:						
49 CASH OPENING Col 12, line 64 Previous Day			\$750.00	XXXXXXXX	XXXXXXXX	XXXXXXXX
50 Received Col 3 line 41			XXXXXXXX	\$0.00	XXXXXXXX	XXXXXXXX
51 Received Col 3 line 65			XXXXXXXX	\$0.00	XXXXXXXX	XXXXXXXX
52 Received Col 3 line 69			XXXXXXXX	\$0.00	XXXXXXXX	XXXXXXXX
53 Received Col 11 line 41			XXXXXXXX	\$0.00	XXXXXXXX	XXXXXXXX
54 Total Cash Receipts			XXXXXXXX	\$0.00	XXXXXXXX	XXXXXXXX
55			XXXXXXXX		XXXXXXXX	XXXXXXXX
56 Deposited Col 8 line 19			XXXXXXXX	XXXXXXXX	\$0.00	XXXXXXXX
57 Deposited Col 9 line 19			XXXXXXXX	XXXXXXXX	\$0.00	XXXXXXXX
59 Total Deposited			XXXXXXXX	XXXXXXXX	\$0.00	XXXXXXXX
60 CASH ON HAND - CLOSING			XXXXXXXX	XXXXXXXX		
61 Currency			XXXXXXXX	XXXXXXXX	XXXXXXXX	\$300.00
62 Coins			XXXXXXXX	XXXXXXXX	XXXXXXXX	\$200.00
63 Checks and Money Orders			XXXXXXXX	XXXXXXXX	XXXXXXXX	
64			XXXXXXXX	XXXXXXXX	XXXXXXXX	
65 TOTAL CASH - CLOSING			XXXXXXXX	XXXXXXXX	XXXXXXXX	\$750.00
66 ANALYSIS OF CASH LONG AND SHORT			XXXXXXXX	XXXXXXXX	XXXXXXXX	
67 Net Cash Short Prior (Add)				XXXXXXXX	XXXXXXXX	
68 Cash Short Today (Add)			XXXXXXXX	XXXXXXXX	XXXXXXXX	
69 Net Cash Long - Prior (Deduct)				XXXXXXXX	XXXXXXXX	\$0.00
70 Cash Long Today (Deduct)			XXXXXXXX	XXXXXXXX	XXXXXXXX	
71 Net Cash Short (Add) or Long (De			XXXXXXXX	XXXXXXXX	XXXXXXXX	
72 TOTALS - CASH PROOF			\$750.00	\$0.00	\$0.00	\$750.00
73 TOTAL CREDITS (Add Col 12 lines 43 & 71)						\$84,576,143.95
						\$0.00