

## **HOWARD COUNTY BOARD OF COMMISSIONERS OCTOBER 20, 2014**

The Howard County Board of Commissioners met in Regular Session on Monday, October 20, 2014, at 8:30 a.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Commissioner Bray led the Pledge of Allegiance and Vice President Moore offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the October 6, 2014 Regular meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **PLAN COMMISSION:**

- 1) Plan Commission Director Greg Sheline submitted Case 4-CP-14, one lot in Saylor Acres Subdivision located at 3620 East County Road 50 North. This request comes with a favorable recommendation from the Plan Commission Board. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve one (1) lot in Saylor Acres, located at 3620 E. County Road 50 N., Case 4-CP-14.
- 2) The Unsafe Property located at 4447 East County Road 400 South, Hemlock, Indiana has been demolished and the property is being prepared for the final grade and seeding.
- 3) A Public Hearing date needs to be set for the Unsafe Premises located at 1040 South Emery St, Kokomo, Indiana. A motion was made by Mr. Moore to set an Unsafe Premises Hearing on Monday, December 1, 2014, at 4:30 p.m. in Room 338 of the Administration Center. The motion was seconded by Mr. Bray and carried.

#### **MAINTENANCE DEPARTMENT:**

- 1) In the absence of Buildings & Grounds Superintendent Bill Stonestreet, Mr. Wyman opened discussion for the purchase of the EMA Generator, based on previous communication by Mr. Stonestreet. A motion was made by Mr. Moore to approve the purchase of a new generator for the EMA offices in the Government Center on Mulberry Street, in an amount not to exceed \$31,980.00; \$20,000.00 of the purchase to be paid from a grant received, and the remaining to be paid from the Building Upgrade line item in the Cumulative Capital Fund (1138-000-04724.05). The motion was seconded by Mr. Bray and carried.
- 2) Sheriff Rogers spoke to the purchase request of a 65 lb. UniMac wash machine needed at the Criminal Justice Center. The amount is \$9,135.00, to be paid from the Cumulative Capital Fund, 1138-000-04724.00. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the purchase of a 65lb. UniMac wash machine, in the amount of \$9,135.00.

#### **PERSONNEL:**

- 1) Personnel Director Wanda McKillip submitted a request to ratify President Wyman's signature on an amendment to the Standard Life Group policy for EMA Volunteers and Reserve Deputies. This amendment included billing format changes. A motion was made by Mr. Moore, seconded by Mr. Bray, and carried to ratify Mr. Wyman's signature on the Standard Insurance Amendment to the group policy for the EMA Volunteers and Reserve Deputies.
- 2) Ms. McKillip submitted the Howard County ADA Transition Plan for 2015, the plan for improving the Government Center's Handicapped accessibility. This plan will go to INDOT to attach to the requirements for the Federal funds to the Highway Department. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Howard County ADA Transition Plan for 2015 as submitted.
- 3) Ms. McKillip submitted the appointment of Heather Kennedy Eden as a replacement to Matt Bougher on the Convention and Visitor's Bureau. A motion was made by Mr. Moore, to approve the appointment of Ms. Heather Kennedy Eden on the Convention and Visitor's Bureau to complete the term vacated by Matt Bougher, ending

December 31, 2014. The motion was seconded by Mr. Bray and carried. Ms. McKillip will send the appointment and meeting schedule to Ms. Eden. President Wyman asked that Ms. McKillip please e-mail the appointment information to Mr. Kevin Daniels, president of the Bureau, as well.

4) The Personnel Office will be distributing the Wellness packets to employees that qualify for Health Insurance. The wellness appointments begin in November.

#### **IN THE MATTER OF TRUNK OR TREAT REQUEST:**

Mr. Wyman submitted a request from the Greater Kokomo Economic Development Alliance to use the County's parking lot on the corner of Buckeye and Mulberry Streets, for a Trunk or Treat event on Friday, October 31<sup>st</sup>, 2014. The Alliance has provided a copy of the Insurance Certificate needed for the event. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Trunk or Treat Request submitted by the Greater Kokomo Economic Development Alliance.

#### **IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Martha Lake submitted the following Claims and Reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims payable October 24 and 31, 2014, in the amount of \$353,309.59 each, were approved on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.
2. **Operating Claims:** The Commissioners' Operating Claims, payable today, in the amount of \$348,962.53, were submitted. A motion was made by Mr. Bray, seconded by Mr. Moore and carried to approve the Operating Claims as submitted.
3. **Monthly Reports:** The Treasurer's Monthly Report for the month ending September 30, 2014, and the Weights and Measures Report for the month of September 16 – October 15, 2014, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
4. **2015 Schedules:** Ms. Lake submitted the Holiday Schedule for 2015, and the Scheduled Commissioner Meeting Dates for 2015. It was the consensus of the Board to review the schedules and address them at the November 3<sup>rd</sup> Commissioner Meeting.
5. **2014 Tax Sale:** Ms. Lake informed the Board that the 2014 Tax Sale was held last week. The amount received in total for the day was \$1,567,216.29. The amount in taxes collected that day was \$325,463.73. Because \$538,187.04 of taxes had been collected before the sale, the total amount of taxes received was \$863,650.77. One hundred nine (109) properties were sold that day; four hundred one (401) properties remained.

#### **IN THE MATTER OF COUNTY ATTORNEY ISSUES:**

County Attorney Larry Murrell submitted the following issues for the Board's information and approval:

1. **Moore Title Invoice:** Mr. Murrell submitted an invoice from Moore Title & Escrow, in the amount of \$165.00, for services of an ownership report for an unsafe premises located at 1040 S. Emery St., Kokomo, Indiana. Mr. Wyman vacated the chair in order to make a motion to approve the Moore Title invoice for payment. The motion was seconded by Mr. Bray and carried. Commissioner Moore abstained from the vote.
2. **Amended MOU For Fragrant Blossoms:** Mr. Murrell submitted an amended Memorandum of Understanding with Fragrant Blossoms, the original MOU being approved at the August 18<sup>th</sup> Commissioner Meeting (*please refer to page four, item two, "In The Matter of County Attorney Issues", of the Regular meeting minutes dated August 18, 2014*). Fragrant Blossoms changed their location in the downtown area and changed their name to Walnut Street Artisan so the MOU was amended to reflect those change. A motion was made by Mr. Moore to approve the Amended

Memorandum of Understanding with Fragrant Blossoms, now Walnut Street Artisan. The motion was seconded by Mr. Bray and carried.

3. **E911 Data Contract:** Mr. Murrell submitted a three-year Data Services agreement with Comcast for the 911 Dispatch Center. This is a part of the InterAct package, accessing state data. A motion was made by Mr. Moore to approve the Data Services Agreement with Comcast, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.
4. **Emerge Contract:** On behalf of Community Corrections, Mr. Murrell submitted a contract with Emerge for the rental of new state-of-the-art monitoring equipment. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Emerge Agreement for Equipment Rental & Monitoring Services, for the Community Corrections Department, and authorize the President to sign on behalf of the Board of Commissioners.
5. **American Dental Services:** On behalf of the Sheriff's Department Mr. Murrell submitted an agreement for the dental services to Howard County inmates, with American Dental Service, LLC. This is a three year contract. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the inmate dental care contract with American Dental Services.
6. **Swank:** On behalf of Kinsey Youth Center, Mr. Murrell submitted a Licensing Renewal Agreement with Swank Motion Pictures. A motion was made by Mr. Moore to approve the Swank Public Performance Licensing Agreement, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.
7. **Insurance Settlement Agreement:** Mr. Murrell submitted a Settlement Agreement with former employee Ruben Cable. The Settlement Agreement with Mr. Ruben Cable was approved on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

#### **IN THE MATTER OF SHERIFF DEPARTMENT ISSUES:**

1. **Inspection Report:** Sheriff Rogers submitted a hard copy of the Sheriff's Annual Inspection Report and invited the Commissioners to come to him with any questions they may have.
2. **Vehicle Titles:** Captain Jerry Asher submitted titles for the five Sheriff vehicles that will be used as trade-in vehicles, and asked that President Wyman sign the titles on behalf of the Board of Commissioners. He also asked that the claim for the five new vehicles be paid with today's date. A motion was made by Mr. Moore to authorize the President to sign the five titles for the vehicles used as trade-ins, and to approve the request of the early payment of the new vehicle claim, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

#### **IN THE MATTER OF COMMISSIONER ISSUES:**

##### **COMMISSIONER BRAY:**

Mr. Bray reported that the Bi-Directional Amplifier that had been damaged during a storm has been repaired and is back in service at the Greentown Fire Department.

*There being no further business to come before the Board of Commissioners at this time,  
the meeting was adjourned at 9:07 a.m. on a motion made  
by Mr. Moore and seconded by Mr. Bray.*

#### **HOWARD COUNTY BOARD OF COMMISSIONERS:**

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PAUL G. WYMAN, PRESIDENT

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TYLER O. MOORE, VICE PRESIDENT

ATTEST:

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ROBERT B. BRAY, MEMBER

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MARTHA J. LAKE  
Howard County Commissioner Meeting October 20, 2014