

## **HOWARD COUNTY BOARD OF COMMISSIONERS MEETING MAY 5, 2014**

The Howard County Board of Commissioners met in Regular Session on Monday, May 5, 2014, at 4:00 p.m., in Hearing Room 338 of the Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance was Auditor Martha Lake.

The meeting was called to order by Lieutenant Kurt Goerges and conducted by President Paul Wyman. Commissioner Bray led in the Pledge of Allegiance, and Vice President Moore offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the Regular Meeting dated April 21, 2014, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore and seconded by Mr. Bray.

The minutes of the Joint Executive Session of the Howard County Board of Commissioners and the Howard County Council, dated April 22, 2014, were submitted and reviewed. In attendance at the meeting were County Commissioners Paul Wyman, Tyler Moore and Brad Bray, Councilmen Dick Miller, Stan Ortman, Jeff Stout, Jim Papacek and John Roberts; Auditor Martha Lake; Andy Melka, E.ON Project Manager; and County Attorney Larry Murrell. The purpose of the meeting is for the discussion of strategy with respect to the initiation of litigation or litigation that is either pending or has been threatened specifically in writing, as authorized by IC 5-14-1.5-6.1(b)(2)(B). A motion was made by Mr. Bray, seconded by Mr. Moore and carried to approve the Joint Executive Session dated April 22, 2014.

### **IN THE MATTER OF SPECIAL ANNOUNCEMENTS / RECOGNITION:**

This week is Correctional Employees Week in Indiana and President Wyman asked several members of Howard County's Corrections Staff to come to the podium. He then proceeded to read the Proclamation from Governor Pence as follows:

**THE STATE OF INDIANA EXECUTIVE DEPARTMENT OF INDIANAPOLIS  
AN EXECUTIVE ORDER PROCLAMTION TO ALL TO WHOM  
THESE PRESENT MAY COME  
AND GREETINGS**

**WHEREAS**, correctional employees protect public safety by supervising and rehabilitating those convicted of crimes in state and local correctional facilities; fulfilling the demands of the dangerous and thankless job night and day, every day of the year; and

**WHEREAS**, correctional staff are professionals functioning in a myriad of valuable roles including custody, offender medical and mental health care, education, substance abuse treatment, religious services, transitional services, and numerous other occupations; and

**WHEREAS**, the highest degree of professionalism is developed and advanced through continual skills improvement and specialized training throughout the year; and

**WHEREAS**, this vital work is performed by Correctional Staff who dedicate themselves to serve the citizens of this great state; and

**WHEREAS**, Indiana correctional employees have worked toward the development of one of the best correctional systems in the nation;

**NOW, THEREFORE, I, MICHAEL R. PENCE, GOVERNOR OF THE STATE OF INDIANA DO HEREBY PROCLAIM MAY 4, 2014 – MAY 10, 2014 AS CORRECTIONAL EMPLOYEES WEEK IN THE STATE OF INDIANA AND INVITE ALL CITIZENS TO DULY NOTE THIS OCCASSION.**

President Wyman thanked the Correctional Officers, representing all of our county Corrections Officers, for the "thankless" job they do for the citizens of Howard County. Applause was given in appreciation. The proclamation was given to Head Matron Loretta Moon for display at the Criminal Justice Center.

Judge George Hopkins escorted Security Officer Norris Jones to the podium. On behalf of the Board of Commissioners, President Wyman reported that the Commissioners were made aware of a medical situation in Superior Court IV that occurred with Ms. Kelly Clark. While in the jury room Ms. Clark experienced a seizure and stopped breathing. Officer Jones responded quickly by summoning help and beginning chest compressions that revived Ms. Clark and got her breathing again until EMTs arrived. Ms. Clark did survive the event and is doing well. The Board of Commissioners presented Officer Jones with a Letter of Recognition for his "heroic efforts", read by Mr. Wyman as follows:

"Dear Officer Jones:

The County Board of Commissioners commend you for your heroic actions regarding Ms. Kelly Clark's medical incident on April 24, 2014. Your quick and professional response along with your effective use of training certainly played a significant role in helping save her life. You are a great example of fine men and women in uniform that protect our community day in and day out. We are extremely proud of you. Thank you, again, for your great efforts. We, along with Ms. Clark and our community, are grateful to you for your dedication to your job.

Keep Up the Great Work,

Commissioner Paul G. Wyman  
Commissioner Tyler O. Moore  
Commissioner Robert B. Bray"

A round of applause was given to Officer Jones and he took the opportunity to respond. Judge George Hopkins also gave response.

#### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

##### **HIGHWAY DEPARTMENT:**

1) Highway Department Engineer / Superintendent Ted Cain reviewed with the Commissioners the Additional Appropriations and Transfers he will take to the County Council at their May meeting. Because the county is now administrating their own Worker's Comp, he is able to use those budgeted funds to transfer into other line items to cover extra costs incurred throughout the severe winter temperatures and snow. Line items such as Tires & Tubes, Hardware and Tools, and employee Overtime, need additional funds. He also spoke concerning the Office transfers that do not need to go before the Council. President Wyman commended Mr. Cain and his staff for the tremendous job they did during this winter.

2) Mr. Cain is currently assessing vehicle and equipment needs and will bring the purchase requests to the Board of Commissioners later in the month. He may need assistance from the Commissioners and Council in the Cumulative Capital Fund.

##### **COUNTY WIDE 911 DISPATCH:**

911 Coordinator Nick Capozzoli submitted a three year Service Agreement with Indiana Paging Network. Previously Dispatch had been contracting with IPN on an annual basis. IPN is installing new software allowing Dispatch to be more efficient with the IPN product. At the conclusion of discussion a motion was made by Mr. Moore to approve the Indiana Paging Network Three Year Service Agreement, in the amount of \$11,989.96, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

##### **HEALTH DEPARTMENT:**

Health Department Director Kent Weaver submitted a request to purchase a Minolta Biz Hub C454e copy machine, in the amount of \$9,995.00. The purchase would be paid from a state grant which has approved the specifications of this particular machine. A motion was made by Mr. Bray to approve the purchase of the Minolta Biz Hub, in the amount of \$9,995.00, to be paid from a state grant. The motion was seconded by Mr. Moore and carried.

##### **PROBATION OFFICE:**

1) On behalf of Assistant Chief Probation Officer – Juvenile, Chris Biehn, Chief Probation Officer Dustin Delong submitted a Lease Agreement from Satellite Tracking of People, LLC. This lease is effective for three years beginning March 13, 2014, and shall provide leased equipment and the ability to electronically monitor certain individuals. This will be used as an alternative to detaining juveniles at Kinsey Youth Center. A motion was made

by Mr. Moore to approve the three year Lease Agreement with Satellite Tracking of People, LLC, and authorize President Wyman to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

2) Mr. DeLong submitted a one (1) year agreement with Avertest LLC, a company that provides, maintains, and operates a urine collection and testing facility on site in Howard County. It will auto renew if neither party terminates. Mr. DeLong expects to see savings to the county in the area of drug screening. A motion was made by Mr. Moore to approve the Services Agreement with Avertest, LLC for drug screening services, and authorize President Wyman to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

#### **HOWARD HAVEN:**

1) Superintendent Jennifer Vary submitted a contract with FSSA whose state regulations allow Howard Haven to apply for ARCH funding. This will be a two year contract starting July 1, 2014, and has been reviewed by Attorney Murrell. Ms. Vary has also reviewed the contract and understands her duties and responsibilities. A motion was made by Mr. Moore to approve the Professional Services Contract EDS #A345-5-34-15-69-1213 between Indiana Family & Social Services Association and Howard County Board of Commissioners, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

2) Ms. Elizabeth Graves was a resident of Howard Haven for a period on time in 2012. Ms. Graves' family is now requesting that she return to Howard Haven. Because the previous application for admission was approved and signed, Attorney Murrell asked for a verbal approval. Ms. Vary will make copies of the original admission application and forward it to the Commissioners and Auditor Lake. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the re-admission of Ms. Elizabeth Graves, subject to the usual 90 day probationary period, and subject to final review by Attorney Murrell.

#### **PERSONNEL DEPARTMENT:**

1) Personnel Director Wanda McKillip submitted an employee memo informing employees of meetings with Colonial Life for supplemental Insurance plans. The meetings will be held on Wednesday, May 21, and Thursday, May 22. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the employee memo concerning Colonial Life Insurance meetings, and its distribution.

2) Employee training for CPR & AED will be held on Tuesday, May 20, 2014. There will be room for forty (40) employees in this session. Superior Court I Security Officer Orville Harness will be the trainer.

3) Wellness Alternative Letters have been distributed. Repucare is preparing on-line classes for employees that cannot attend the scheduled classes.

#### **RECORDER OFFICE:**

Howard County Recorder Brook Cleaver submitted her fourth (4<sup>th</sup>) e-courier Nationwide Title Clearing Inc. and the Memorandum of Understanding, for approval. Mr. Murrell has reviewed the MOU and recommends it with his suggested changes. Nationwide has approved the changes, as well. A motion was made by Mr. Moore to approve the Memorandum of Understanding with Nationwide Title Clearing Inc. for e-recording services. The motion was seconded by Mr. Bray and carried. E-recording now accounts for 38% - 40% of documents recorded.

#### **MAINTENANCE DEPARTMENT:**

Buildings & Grounds Superintendent Bill Stonestreet informed the Board that Tremco Inc. has inspected the roof at Kinsey Youth Center and found that there are several leaks that need to be addressed as soon as possible. The work will be labor intensive. Mr. Stonestreet will obtain two more quotes and submit them at the May 21<sup>st</sup> meeting.

At this time, President Wyman commended County Attorney Larry Murrell and the "phenomenal effort" he made to review and sometimes alter, the eight (8) different contracts that have been submitted this morning, before leaving for vacation.

#### **IN THE MATTER OF COMMISSIONER ASSISTANCE REQUESTS:**

At the April 7<sup>th</sup> meeting the Board of Commissioners received two requests for financial assistance. The first was from Mr. Jerry Paul, President of the Howard County Veterans Memorial Corporation at Darrough Chapel Park, in the amount of

\$50,000.00. The second request came from Ms. Janie Young, a request of \$75,000.00 toward the Dr. Martin Luther King Jr. Memorial Wall and Statue. The Commissioners informed Mr. Paul and Ms. Young that they would consider both requests and have a response prepared for the May 5<sup>th</sup> meeting (*please refer to page five, "In the Matter Of Public Comment", of the Regular Meeting minutes dated April 7, 2014*).

A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the contribution of \$15,000.00 to the Howard County Veterans Memorial Corporation at Darrough Chapel Park, to be paid from the Commissioners Special Projects and Incentives line item in the EDIT Fund (1112-000-03000.01). Mr. Paul thanked the Board for the contribution, as well as flying the POW flag from the Criminal Justice Center.

A motion was made by Mr. Moore to approve the contribution of \$15,000.00 to the Dr. Martin Luther King Jr. Memorial Wall and statue, to be paid from the Special Projects and Incentives line item in the EDIT Fund (1112-000-03000.01). The motion was seconded by Mr. Bray and carried.

Thanks were given to all those working so diligently to support and raise funds for the projects.

**IN THE MATTER OF A PRESENTATION BY THE MAYOR'S YOUTH COUNCIL FOR SUBSTANCE ABUSE PREVENTION OF HOWARD COUNTY;**

Miss Grace Bogue, President of the Mayor's Youth Council for Substance Abuse Prevention of Howard County and Miss Mariah Boger, Executive Council member stepped up to the podium to give a presentation, introducing the Commissioners to Other Tobacco Products and how they are packaged in a way to target the youth of our nation. They also talked about tobacco abuse among kids and young adults. At the conclusion of their presentation they stated that their Youth Council would encourage lawmakers of Howard County to change the current policy to a "smoke-free" Howard County.

**IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims payable May 9 and 16, 2014, in the amount of \$365,660.06 each, were submitted and approved on a motion made by Mr. Bray and seconded by Mr. Moore.
2. **Operating Claims:** The Commissioners' Operating Claims, payable today, in the amount of \$426,817.94, were submitted and approved on a motion made by Mr. Bray and seconded by Mr. Moore.
3. **Early Pay Claims:** Ms. Lake submitted early pay claims for her office, for attendance at the Spring Auditor Conference, in the amount of \$731.50, for hotel, and \$60.00 for a special class. The claims were approved for early payment on a motion made by Mr. Bray and seconded by Mr. Moore.
4. **Monthly Reports:** Ms. Lake submitted monthly reports for the Veterans Service Office for the month of March, 2014; and for the Report of Collections for the Recorder's Office, for the month of April, 2014. Both reports were accepted as submitted on a motion made by Mr. Bray. Seconded by Mr. Moore, and carried.
5. **Ordinance No. 2014-BCCO-14:** On behalf of Attorney Murrell, Ms. Lake submitted Ordinance No. 2014-BCCO-14, an Ordinance establishing a Donations Fund for the Howard County Emergency Management Department. A motion was made by Mr. Moore to approve Ordinance No. 2014-BCCO-14, establishing a Donations Fund for the Howard County Emergency Management Department. The motion was seconded by Mr. Bray and carried.
6. **Invoice:** On behalf of Attorney Murrell, Ms. Lake submitted an invoice from Barnes & Thornburg, in the amount of \$2,736.00, for services rendered for the period ending March 31, 2014, for an EEOC Matter at Kinsey Youth Center. The invoice was approved for payment on a motion made by Mr. Bray and seconded by Mr. Moore.

7. **School Loan Report:** Ms. Lake submitted the Annual School Loan Report for the Commissioners' approval and signature. The report for the year ending April 30, 2014, was approved on a motion made by Mr. Moore and seconded by Mr. Bray, and signed

**IN THE MATTER OF COMMISSIONER ISSUES:**

**COMMISSIONER BRAY:**

Mr. Bray reported that the Dispatch Department is still working on the P-25 upgrade for Dispatch, meeting with different companies. They hope to have a report by the end of June.

**COMMISSIONER MOORE:**

Commissioner Moore extended congratulations to the following employees for their years of service:

<b>5 Years:</b>	Ingrid Volikas Sarah Brichford
<b>10 Years:</b>	Susan Hatfield
<b>15 Years:</b>	Kurt Goerges Kimberly Ogle Amy Smith
<b>20 Years:</b>	Steven Swinson
<b>30 Years:</b>	Roy Marr Jarrel Ferren

**IN THE MATTER OF PUBLIC COMMENT:**

President Wyman opened the floor for Public Comment as follows:

**Grace Aprill, 12765 E. County Road 100 North, Greentown, IN:** Ms. Aprill submitted copies of new studies on the negative effects of industrial wind turbines, as well as a letter received by Ms. Aprill from Mr. Richard James, Acoustic Solutions, answering several questions she posed to him. Ms. Aprill asked the Commissioners to please cancel the contract with E.ON for industrial wind turbines.

**Comments were also heard from Kathy Sickles and Ed Petty.**

*There being no further business to come before the Board of Commissioners at this time,  
the meeting was adjourned at 5:24 p.m. on a motion made by  
Mr. Moore and seconded by Mr. Bray.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
PAUL G. WYMAN, PRESIDENT

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TYLER O. MOORE, VICE PRESIDENT

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ROBERT B. BRAY, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR  
Howard County Board of Commissioner Meeting May 5, 2014