

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING JULY 17, 2017

The Howard County Board of Commissioners met in Regular Session on Monday, July 17, 2017, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and member Brad Bray. Also in attendance were County Attorney Alan D. Wilson and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Commissioner Bray led in the Pledge of Allegiance and Mr. Moore offered a word of prayer.

IN THE MATTER OF SPECIAL RECOGNITION:

1) Commissioner Moore announced the names of the Employee Years of Service Certificates as follows:

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|-----------------|---------------|
| Five (5) years: | Sarah Koontz |
| | Chuck Pickard |
| | Dawn Hyman |

2) Commissioner Bray introduced the May Employee of the Month, Ms. Roberta (Bobbie) Baldrige from Circuit Court, and read the nomination letter received from Holly Stahl. "Bobbie is wonderful employee. She is great in the courtroom and wonderful with helping the public. She always has a smile on her face, is happy to help others and helps the rest of us." Ms. Baldrige was invited to the podium and received a round of applause and a gift card from Panera, a glass award, and an Employee of the Month Certificate. Pictures were taken to remember the event.

3) Commissioner Moore introduced the June Employee of the Month, Ms. Julie Willis from the Auditor Office, and read the nomination letter received from Konny Zurcher. "She understands the seriousness of her work and her knowledge is amazing. Even though her plate is full, away from the office, she maintains her caring and mischievous manner with co-workers". Ms. Willis stepped to the podium during a round of applause and was presented with a gift card, an Employee of the Month Certificate, and a glass award. Pictures were taken to remember the event.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the July 3, 2017, Regular Meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

HEALTH DEPARTMENT:

Public Health Nurse Karen Long submitted the Howard County Employee seasonal Flu Vaccine order for 2017-2018. Ms. Long recommends that the vaccine order be decreased from 320 doses (2016) to 300 doses, at a cost of \$5,175.00. This cost is subject to change by the manufacturer, without notice. In her presentation, she informed the Commissioners that family members and employees expressed their appreciation for the flu shots made available to them, by the county. A motion was made by Mr. Moore to approve the purchase of 300 quadrivalent doses of flu vaccine, in the projected amount of \$5,175.00. The motion was seconded by Mr. Bray and carried.

HIGHWAY DEPARTMENT:

Highway Department Engineer / Superintendent Ted Cain submitted a letter from E & B Paving, Inc. showing the HMA prices for materials being used for the Community Crossing Matching Grant Fund paving projects as follows:

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|---------------|------------------|
| 9.5mm Surface | \$66.95 per ton |
| Asphalt Tack | \$434.83 per ton |

These prices are based on the 2017 Annual Material Bid. A motion was made by Mr. Moore, seconded by Mr. Bray, and carried to approve the pricing letter from E & B Paving for the Community Crossings Matching Grant Fund paving projects.

At this time Mr. Cain commented that the bridge on County Road 250 South, near Western Schools, will be closed for repairs. He hopes to have it open before school starts.

RECORDER OFFICE:

Recorder Brook Cleaver submitted a Laredo Agreement between Howard County and Accufast Holdings, LLC, for on-line access to the real estate data base for Howard County. Accufast Holdings will contract for Plan I. A motion was made by Mr. Moore to approve the Laredo Agreement with Accufast Holdings, LLC, for on-line access to the Recorder's real estate records, as submitted. The motion was seconded by Mr. Bray and carried.

SPECIAL PROJECTS:

Pam Isaacs, Projects Manager, submitted a Memorandum of Understanding for a Small Business Rent Abatement Grant, on behalf of "The Studio". This business is located at 210 North Buckeye St., Kokomo, Indiana, and the amount of the grant will be \$4,800.00. The Rent Abatement Grant committee has given their approval for this business which is a small beauty supply and clothing retail shop. A motion was made by Mr. Moore, seconded by Mr. Bray and carried, to approve the Memorandum of Understanding between Howard County and the Greater Kokomo Economic Development Alliance for a \$4,800.00 rent abatement grant to "The Studio", located at 210 N. Buckeye St., Kokomo, Indiana.

SHERIFF DEPARTMENT:

1) Captain Jerry Asher submitted quotes for five (5) pursuit vehicles and they were opened as follows:

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|------------------|---|
| Brad Howell Ford | \$142,934.10 |
| Button Dodge | \$159,040.00 \$32,608.00 ea with trade-in |

A motion was made by Mr. Moore to receive the quotes and take them under advisement for further review by the Sheriff's Department. The motion was seconded by Mr. Bray and carried.

2) Captain Asher submitted quotes for a new Road Crew twelve (12) passenger van. The current van will be traded in. The same specifications were given to each vendor prior to receiving the quotes and the vehicles will be paid from the Misdemeanor Fund. The Sheriff's Department would also like to purchase a new lighter, open-sided mowing-type trailer, and trade-in the current road crew trailer.

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|------------------|-------------|
| Brad Howell Ford | \$27,630.00 |
| Eriks Chevrolet | \$26,775.00 |
| Button Dodge | \$31,955.00 |

Captain Asher recommends accepting the quote from Eriks Chevrolet, in the amount of \$26,775.00, as the lowest most responsive quote. A motion was made by Mr. Moore to approve the purchase of a 2017 Chevy 12 passenger van from Eriks Chevrolet, in the amount of \$26,775.00 as the lowest most responsive quote. The motion was seconded by Mr. Bray and carried.

A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the purchase of the trailer from TC Trailer Sales, in the amount of \$3,240.00.

IN THE MATTER OF A HEALTH INSURANCE CHANGE PROPOSAL:

Mr. Doug Heath, from Regions Insurance, submitted the results of the June 27th Insurance Committee meeting. He reviewed the current Anthem Health Insurance plan and the current Anthem Self Insurance Fund balance (4701). The county's health fund is running short of the current health needs and some decisions need to be made on how to increase the fund. Several options were discussed and the Insurance Committee recommends that the Board of Commissioners eliminate the current \$2,500.00 deductible plan effective October 1, 2017. The projected annual savings to the Health Fund will be \$500,000.00. Mr. Heath also reminded the Commissioners that effective January, 2018, the grandfathered premium class will be eliminated, saving the plan an additional \$180,000.00 annually. Mr. Heath also gives a recommendation to terminate the Smart Shopper program because the incentive plan is not performing well enough to continue. After discussion and clarification, a motion was made by Mr. Moore to approve the Insurance Committee's recommendation to eliminate the current \$2,500.00 deductible plan, effective October 1, 2017, and authorize President Wyman to sign paperwork on behalf of the Board of Commissioners. Also to discontinue the Vitals/Smart Shopper Incentive Plan. The motion was seconded by Mr. Bray and carried.

The Board of Commissioners also want to notify the County employees that, effective at the next policy renewal date, the county will be implementing a "Tobacco User" premium. There will be no wellness benefit.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following issues for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims, payable July 21 & 28, 2017, in the amount of \$383,331.94 each, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims payable today, in the amount of \$432,973.23, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.
3. **Ratify President's Signatures:** Ms. Lake submitted four early paid emergency claims that were signed by Mr. Wyman and she asks that his signatures be ratified: Jeremie Lovall, \$741.90; NADCP, \$4,850.00; A T & T, \$6,871.26; The Larison Company, \$5,000.00. The President's signatures were ratified on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
4. **Monthly Reports:** Ms. Lake submitted the following Monthly reports and they were received into the County Records: Weights & Measures Report for the month of June 16 to July 15, 2017; the County Treasurer Report for the month ending July 30, 2017; the Emergency Management Agency June and July Calendars of Events and the July activity listing.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney, Alan D. Wilson, submitted the following issues for the Commissioners' information and approval:

1. **Resolution No. 2017-BCCR-15:** Mr. Wilson submitted Resolution No. 2017-BCCR-15, a declaration of Emergency regarding construction of a work release facility. This is done, "... in order to meet the aggressive timeline represented in the grant application...". No advertising for bids will take place and the Invitations to Bid will be distributed to Hearn Construction, Perkins Contracting, and Fortune Management. The bids are to be returned to the Board of Commissioners no later than Monday, July 24, 2017 at 8:30 a.m. A motion was made by Mr. Moore, seconded by Mr. Bray, and carried, to approve Resolution No. 2017-BCCR-15, declaring the construction of a work release facility to be an emergency. Mr. Wyman gave several specifics concerning the project.
2. **Employment Agreement:** Mr. Wilson submitted an Employment Agreement between the Howard County Board of Commissioners and Alan D. Wilson. This agreement will be effective July 1, 2017, and continue through December 31, 2018. The salary shall be \$64,200.00 annually and he will be representing the Howard County Board of Commissioners, Howard County Council, Kokomo/Howard County Plan Commission, Howard County Drainage Board, the Board of Zoning Appeals, and the Health Department. This will also include attendance at all meetings. A motion was made by Mr. Moore to approve the Employment Agreement between Howard County Board of Commissioners and Attorney Alan D. Wilson, as submitted. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER MOORE:

1) Mr. Moore attended the quarterly North Central Indiana Regional Planning Council (NCIRPC) meeting, and has asked Mr. Steven Ray to give a semi-annual update. Mr. Ray distributed reports and reviewed them with the Board of Commissioners with the following highlights:

- A) Assisted with and submitted 22 Community Crossings Grants for 8 different communities.
- B) Received five grant awards of six grant applications (77%).
- C) \$309,000.00 of grant money to affect Howard County.
- D) Greentown and Russiaville have ball park projects in place.
- E) Working to complete their Comprehensive Economic Development Strategy for Region IV.
- F) Howard County has 5 seats on the NCIRPC Board; the City of Kokomo has one seat that has not been filled. The bylaws will allow that seat to be filled by a County representative and Mr. Ray would like the Board of Commissioners to take that into consideration.

2) Mr. Moore reminded the Board about the NCIR Grant (8136) that Howard County took the lead in obtaining and Mr. Ray administers. Mr. Ray informed the Board that the Grant offers certain machine training and industrial maintenance training for companies within six counties. The program is one year old and some of the training opportunities have changed. IVY Tech has created a new program for the industrial maintenance training. Mr. Ray would like to contact the Office of Community and Rural Affairs to ask if they will allow Mr. Ray to use the new curriculum in lieu of the old curriculum, as an amendment to the original grant specifications. No dollar amount changes need to be made. A motion was made by Mr. Moore to approve the new amendment to the original grant specifications, subject to the review and approval of Attorney Wilson. The motion was seconded by Mr. Bray and carried.

3) Mr. Moore congratulated the Extension Office on a successful 4-H County Fair. He congratulated the Sheriff's Department for their exhibit and handouts, the crash reenactment, and the dedication ceremony of the Sheriff's Office in the Pioneer Village, and its dedication to Howard County Officers who have fallen in the line of duty.

*There being no further business to come before the Board of Commissioners at this time,
the meeting was adjourned at 4:54 p.m. on a motion made by
Mr. Moore, seconded by Mr. Bray and carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting July 17, 2017