

HOWARD COUNTY COUNCIL REGULAR MEETING AND 2015 BUDGET SESSIONS
AUGUST 19, 20, 21 AND SEPTEMBER 3 AND 11, 2014

The Howard County Council met in Regular Session and 2015 Budget Session, beginning on Tuesday, August 19, 2014, in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President James Papacek, and Members Stan Ortman, Les Ellison, Jeff Stout, John Roberts and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Richard Miller.

IN THE MATTER OF THE APPROVAL OF MINUTES:

The minutes of the July 22, 2014 meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Ortman, seconded by Mr. Papacek and carried.

At this time Councilman Ellison led in the Pledge of Allegiance and Councilman Ortman offered a word of prayer.

IN THE MATTER OF ORDINANCE NO. 2014-HCCO-21 – ADDITIONAL APPROPRIATIONS:

Ordinance No. 2014-HCCO-21 – Additional Appropriations was read in full one (1) time by Auditor Martha Lake, and it was acted upon as follows:

<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND</u>	AMOUNT REQUESTED:	APPROVED:
<u>009</u>	<u>Howard County Coroner</u>		
01117.00	Part-Time Deputy	\$ 4,000.00	\$ 4,000.00

Coroner Jay Price submitted a request for \$4,000.00 for his part time line item, and he hopes this will be enough through the end of this year. The current autopsy count is one hundred twenty-nine (129); the number of total autopsies for 2013 was two hundred forty-two (242).

A motion was made by Mr. Papacek to approve the request of \$4,000.00 to line item 01117.00, Part Time Deputy. The motion was seconded by Mr. Singer and carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2014-HCCO-22 – AMENDING SALARY ORDINANCE FOR 2014:

Auditor Martha Lake read through Salary Ordinance No. 2014-HCCO-22 – Amending Salary Ordinance for 2014 in full one time and it was acted upon as follows:

<u>1000</u>	<u>Howard County General Fund</u>	AMOUNT REQUESTED:	APPROVED:
<u>009</u>	<u>Howard County Coroner</u>		
01117.00	Part-Time Deputy	\$ 4,000.00	\$ 4,000.00

A motion was made by Mr. Ortman to approve Salary Ordinance No. 2014-HCCO-22 – Amending Salary Ordinance for 2014. The motion was seconded by Mr. Ellison and carried.

Vice President Papacek congratulated Office Holders and Department Heads on the fine job they are doing operating within their 2014 budget. There have been few Additional requests so far this year.

IN THE MATTER OF THE 2015 BUDGET REQUEST FOR SUPERIOR COURT II:

Superior Court II Judge Brant Parry submitted his 2015 Budget Request and fielded questions from the Council members. Judge Parry also informed the Council members of how he would like to re-organize the employees in his office, changing title names, duties, and salaries.

IN THE MATTER OF PUBLIC COMMENT AND OPENING OF THE 2014-2015 BUDGET SESSION:

President Miller opened the floor for comment and the following Council members gave comment:

Councilman Papacek
 Councilman Stout
 Councilman Singer
 Councilman Ortman
 Councilman Roberts
 Council Ellison

*There being no further business to come before the Council at this time,
 the meeting was recessed until 8:30 a.m. on Wednesday
 morning, on a motion made by Mr. Papacek, seconded
 by Mr. Roberts and carried.*

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The 2014-2015 Budget Session was reconvened at 8:32 a.m.

The Howard county Councilmen heard budget justifications from Office holders and department Heads, observing the following schedule.

8:32 a.m.	1000-044	Superior Court IV	Judge George Hopkins / Jennifer Lerche
9:00 a.m.	1000-018	Building Superintendent / Maintenance	Bill Stonestreet
9:14 a.m.		Convention & Visitor's Bureau	Mr. Sparks / Ms. Matlock
9:30 a.m.	1000-001	Clerk	Kim Wilson
	1000-016	Election Board	Kim Wilson
	1119-000	Clerk Record Perpetuation Fund	Kim Wilson
9:45 a.m.	1000-033	Superior Court III	Judge Douglas Tate
10:00 a.m.	1000-005	Howard County Sheriff	Sheriff Steve Rogers
	1120-025	Jail / Juvenile COIT – Sheriff Dept	Sheriff Steve Rogers
	4903-000	Sheriff Inmate Work Program	Sheriff Steve Rogers
	4908-000	Howard County Courthouse Security	Sheriff Steve Rogers
10:20 a.m.	1000-030	Public Defender	Steve Raquet
10:30 a.m.	1000-021	Plan Commission	Greg Sheline
10:50 a.m.	1000-011	Center Twp. Assessor	Sheila Pullen
10:55 a.m.		Governmental Coordinating Council	Tammy Corn
11:10 a.m.	1000-028	Weights & Measures	Gary Gist

-- LUNCH AT HOWARD HAVEN COUNTY HOME --

1:33 p.m.	1000-010	County Assessor	Mindy Heady
	1188-000	Reassessment 2015	Mindy Heady
1:45 p.m.	1000-020	Howard Haven County Home	Jennifer Vary
1:50 p.m.	1000-015	Veteran Service Office	Ross Waltemath
2:05 p.m.	1000-003	Howard County Treasurer	Ann Wells
2:10 p.m.	1176-000	Highway Department	Ted Cain
	1135-000	Cumulative Bridge	Ted Cain
	1169-000	Local Road and Street	Ted Cain
2:30 p.m.	1000-004	Howard County Recorder	Brook Cleaver
	1160-000	Recorder ID Protection	Brook Cleaver
	1217-000	County Elected Officials Training	Brook Cleaver
	1154-000	Enhanced Access	Brook Cleaver
2:40 p.m.	1000-023	Humane Society / Commissioners	Jean McGroarty
2:45 p.m.	1000-022	County Museum	David Broman
2:50 p.m.	1000-029	Emergency Management Agency	Janice Hart
	1152-000	SARA Right To Know	Janice Hart
3:15 p.m.	1000-023	Howard County Commissioners	Paul Wyman, Tyler Moore, Brad Bray
	1138-000	Cumulative Capital Fund	Paul Wyman, Tyler Moore, Brad Bray
	1112-000	EDIT Fund	Paul Wyman, Tyler Moore, Brad Bray

***The Budget Session was recessed at 3:32 p.m. and reconvened on
Thursday, August 21, 2014, at 8:30 a.m.***

8:30 a.m.	1000-009	County Coroner	Jay Price
8:45 a.m.	1000-013	Circuit Court	Judge Lynn Murray
8:50 a.m.	2503-000	Informal Probation Fees	Chief Prob Officer Dustin Delong
	2150-000	Juvenile Probation	Chief Prob Officer Dustin Delong
	2100-000	Adult Probation User Fees	Chief Prob Officer Dustin Delong
	2000-000	Adult Probation Administration	Chief Prob Officer Dustin Delong
	2501-000	Alcohol & Drug User Fees	Chief Prob Officer Dustin Delong
9:10 a.m.	1120-035	Robert J. Kinsey Youth Center	Jeff Lipinski
	1120-037	Robert J. Kinsey Youth Center	Jeff Lipinski
	1120-037	Robert J. Kinsey Youth Center	Jeff Lipinski
	4913-000	Kinsey – FFT User Fee	Jeff Lipinski
9:30 a.m.	1212-000	CASA	Katina Silver
9:35 a.m.	1148-000	Local Drug Free Communities Fund	Judge William Menges
	1000-014	Superior Court I	Judge William Menges
	1000-045	Unified Court Fund	Judge William Menges
	2512-000	Jury Pay User Fee Fund	Judge William Menges
10:00 a.m.	1000-017	Voter Registration	Carol Shallenberger & Susan Kennedy
10:05 a.m.	1000-031	Information Systems	Terry Tribby
	1138-001	Cumulative capital Development – IT	Terry Tribby
10:20 a.m.	1000-006	Surveyor	Dave Duncan
	1202-000	Surveyor Perpetuation	Dave Duncan
	4918-000	Kitty Run Bond	Greg Lake
	1197-000	Stormwater District	Greg Lake
10:40 a.m.	1000-007	Extension Office	Paul Marcellino
10:44 a.m.	1000-012	Prosecutor Office	Mark McCann
	1000-036	Prosecutor Title IVD	Mark McCann
	2511-000	Pre-Trial Diversion	Mark McCann
	4905-000	Prosecutor Bad Check / Copy Fund	Mark McCann
	4930-000	Law Enforcement Fund	Mark McCann
	8109-000	STOP Domestic Violence Grant	Mark McCann
	8112-000	Drug Task Force Grant	Mark McCann

-- LUNCH AT KINSEY YOUTH CENTER --

1:10 p.m.	1222-000	Statewide 911	Nick Capozzoli
1:30 p.m.	1000-032	Soil & Water Conservation District	Shane Campbell & Rene Weaver
1:35 p.m.	1000-002	County Auditor	Martha Lake
	1181-000	Auditor Electronic Data Fund	Martha Lake
	1150-000	Auditor Plat Book Fees	Martha Lake
	1216-000	Auditor Ineligible Homestead Fund	Martha Lake
1:50 p.m.		Howard County Recycling	Mikki Jeffers & Ron Metz
2:00 p.m.	1159-000	Health Department	Kent Weaver / Dr. Zent
	1168-000	Local Health Maintenance	Kent Weaver / Dr. Zent
	1206-000	Tobacco Settlement	Kent Weaver / Dr. Zent
	4928-000	Tobacco Prevention	Kent Weaver / Dr. Zent
	8110-000	Bio Public Health Coordinator Grant	Kent Weaver / Dr. Zent

***At 2:20 p.m. the Budget Session was recessed until 8:30 a.m. on September 3, 2014
on a motion made by Mr. Papacek and seconded by Mr. Singer, and carried.***

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*The 2015 Budget Session was reconvened at 8:29 a.m. on Wednesday, September 11, 2014,
Council President Richard Miller.*

IN THE MATTER OF ORDINANCE NO. 2014-HCCO-25 – ADDITIONAL APPROPRIATIONS:

Auditor Martha Lake read Ordinance No. 2014-HCCO-25 – Additional Appropriations in full one time and it was acted upon as follows:

		AMOUNT	
		REQUESTED:	APPROVED:
8112	<u>Howard County Drug Task Force Grant Fund</u>		
01117.00	Part-Time Enforcement Clerk	\$ 14,656.00	\$ 14,656.00

Auditor Lake explained that while the Auditor's Office was preparing budget paperwork they noticed that this Fund was not appropriated in the 2014 budget, and should have been brought to the Council in January.

A motion was made by Mr. Stout, seconded by Mr. Ellison and carried to approve the request of \$14,656.00 in line item 01117.00, Part-Time Enforcement Clerk, in 8112, Howard County Drug Task Force Grant Fund.

RESOLUTION NO. 2014-HCCR-19 – TRANSFERS:

Auditor Lake read Resolution No. 2014-HCCR-19 – Transfers through in full one time and it was acted upon as follows:

	TRANSFER FROM:	TO:	REQUESTED:	APPROVED:
1000	<u>Howard County General Fund</u>			
020	<u>Howard Haven County Home</u>			
01114.00	Housekeeper / Cook	01117.00 Part Time	\$ 7,000.00	\$ 7,000.00
01118.00	Overtime	01117.00 Part Time	\$ 1,000.00	\$ 1,000.00

Howard Haven Superintendent Jennifer Vary informed the Council that Howard Haven's full time cooks were out on medical leave for a period of 4 ½ months. This request is to increase the Part Time line item to make up for the part time cooks' increased hours during that medical leave.

A motion was made by Mr. Papacek to approve the transfer of \$7,000.00 from line item 01114.00, Housekeeper / Cook, to line item 01117.00 Part Time, and the request of \$1,000.00 from line item 01118.00, Overtime, to 01117.00, Part Time. The motion was seconded by Mr. Singer and carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2014-HCCO-26 – AMENDING SALARY ORDINANCE FOR 2014:

Ms. Lake read Salary Ordinance No. 2014-HCCO-26 – Amending Salary Ordinance For 2014 through in full one time, and it was acted upon as follows:

		AMOUNT	
		REQUESTED:	APPROVED:
1000	<u>Howard County General Fund</u>		
020	<u>Howard Haven County Home</u>		
01114.00	Housekeeper / Cook	\$ -7,000.00	\$ -7,000.00
01118.00	Overtime	\$ -1,000.00	\$ -1,000.00
8112	<u>Howard County Drug Task Force Grant Fund</u>		
01117.00	Part Time Enforcement Clerk	\$ 14,656.00	\$ 14,656.00

Salary Ordinance No. 2014-HCCO-26 – Amending Salary Ordinance for 2014 was approved as submitted on a motion made by Mr. Stout, seconded by Mr. Papacek and carried.

IN THE MATTER OF NON-BINDING REVIEWS:

It is the business of the County Council to review all the budgets of the County's taxing units in order to give a non-binding Favorable or Non-Favorable review, as follows.

Center Township	Favorable
Clay Township	Non-Favorable
Ervin Township	No budget worksheet received
Harrison Township	Favorable
Honey Creek Township	Favorable
Howard Township	No budget worksheet received
Jackson Township	Non-Favorable
Liberty Township	Favorable
Monroe Township	Favorable
Taylor Township	Favorable
Union Township	Favorable
City of Kokomo	Non-Favorable
Town of Greentown	Favorable
Town of Russiaville	Non-Favorable
Taylor School Corp	Favorable
Northwestern School Corp	Non-Favorable
Eastern School Corp	Favorable
Western School Corp	Non-Favorable
Kokomo Center School Corp	Non-Favorable
Greentown Public Library	Favorable
Kokomo / Howard County Library	Favorable

IN THE MATTER OF OPENING COMMENTS:

President Miller opened the floor for Council comment as follows:

Vice President Jim Papacek: Mr. Papacek thanked the Office Holders and Department Heads for the excellent budgets submitted for 2015. “They were so good this year I do not even have my calculator with me ‘cuz I do not believe I’ll need it.” Mr. Papacek also submitted a listing of total costs of salary adjustments and other changes as recommended by the PAC committee. They will be addressed when their particular department’s budget is reviewed. Discussion of general increases will be in addition to the PAC recommendations. Mr. Papacek submitted the following words of wisdom. “Reasonable compromise is a key element to effective government.” He asked that those words be considered as the Councilmen begin their task of setting the 2015 Howard County budget.

President Miller shares Mr. Papacek’s thankfulness for the budgets submitted. It is a testament to the people who actually do the work of county government.

The Council commenced with reviewing the budgets by department, as well as the PAC recommendations. Motions made or other business to be addressed will be reflected specifically.

IN THE MATTER OF THE HOWARD COUNTY RECYCLING DISTRICT BUDGET:

Recycling Director Mikki Jeffers submitted the 2015 Proposed Budget for the Howard County Recycling District. The County Council reviewed the budget and Ms. Jeffers fielded questions from the councilmen.

IN THE MATTER OF HOWARD COUNTY CONVENTION & VISITORS COMMISSION BUDGET:

The County Council reviewed the 2015 Budget submitted by the Convention & Visitors Commission. This budget request has been approved by the Convention and Visitor’s Board and also by the Greater Kokomo Alliance Board. The budget was approved by consensus of the County Council.

IN THE MATTER OF SHERIFF COUNTY MATRIX PRESENTATION:

During the earlier budget hearings (August 20 & 21) Sheriff Steve Rogers submitted a Matrix system for the Sheriff Department employees that took into consideration shift differential salaries and rank differential salary increases, among other issues. Sheriff Rogers spoke to that plan in today’s meeting, as well. Kinsey Youth Center Director Jeff Lipinski submitted a request that the Kinsey Youth Center, as a 24/7 secure residential operation, would also be considered for the shift differential salary increases. At the completion of discussion a motion was made by Mr. Papacek to allow the Sheriff

an amount of \$75,000.00 toward the rank differential portion of the Matrix system, for the 2015 budget. The motion was seconded by Mr. Roberts and carried.

IN THE MATTER OF SALARY INCREASES FOR 2015:

At the conclusion of discussion a motion was made by Mr. Papacek to approve a \$1,000.00 salary increase for all full-time Howard County employees and a \$500.00 increase for regular part-time employees and part-time professional employees, in the year 2015. The motion was seconded by Mr. Ortman and carried.

At 4:54 p.m. the County Council recessed the 2015 Budget Session until 8:30 a.m., September 11, 2014 on a motion made by Mr. Stout and seconded by Mr. Roberts.

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The 2015 Budget Session was reconvened at 8:31 a.m. on Wednesday, September 11, 2014.

Those in attendance included President Richard Miller, Vice President Jim Papacek, and Councilmen Stan Ortman, Jeff Stout, John Roberts and Dwight Singer. Councilman Les Ellison was absent. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

IN THE MATTER OF ORDINANCE NO. 2014-HCCO-27 – ADDITIONAL APPROPRIATIONS:

Auditor Martha Lake read Ordinance No. 2014-HCCO-27 – Additional Appropriations through in full one time and it was acted upon as follows:

		AMOUNT	
		REQUESTED:	APPROVED:
4930	<u>Howard County Law Enforcement Fund</u>		
03300.00	Kokomo Police Department	\$ 160,000.00	\$ 160,000.00

Prosecutor Mark McCann requested this appropriation to send to the City of Kokomo, from a forfeiture that took place earlier in the year, in the amount of about \$840,000.00. This is because of the assistance of the Police Department on the Drug Interdiction Task Force.

A motion was made by Mr. Papacek to approve the request of \$160,000.00 to line item 03300.00, Kokomo Police Department. The motion was seconded by Mr. Singer and carried.

IN THE MATTER OF RESOLUTION NO. 2014-HCCR-20 – TRANSFERS:

Resolution NO. 2014-HCCR-20 – Transfers was read in full one time by Auditor Martha Lake and acted upon as follows:

	TRANSFER FROM:	TO:	REQUESTED:	APPROVED:
4913	<u>Howard County Functional Family Therapy Fund</u>			
01112.00	Functional Family Therapist	01117.00 Part Time	\$ 10,000.00	\$ 10,000.00

Kinsey Youth Center Director Jeff Lipinski requested the transfer of funds to the Part Time line item in order to hire a Part Time Functional Family Therapist to replace the full time therapist position that was vacated at the end of 2013.

A motion was made by Mr. Papacek, seconded by Mr. Ortman and Mr. Stout, and carried to approve the request of \$10,000.00 from line item 01112.00, Functional Family Therapist, to line item 01117.00, Part Time.

IN THE MATTER OF SALARY ORDINANCE NO. 2014-HCCO-30 – AMENDING SALARY ORDINANCE FOR 2014:

Auditor Martha Lake read Salary Ordinance No. 2014-HCCO-30 – Amending Salary Ordinance for 2014 through in full one time and it was acted upon as follows:

		AMOUNT	
		REQUESTED:	APPROVED:
4913	<u>Howard County Functional Family Therapy Fund</u>		
01112.00	Functional Family Therapist	\$ -10,000.00	\$ -10,000.00

01117.00	Part Time	\$	10,000.00	\$	10,000.00
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Salary Ordinance No. 2014-HCCO-30 – Amending Salary Ordinance For 2014 was approved as submitted on a motion made by Mr. Ortman, seconded by Mr. Papacek and carried.

IN THE MATTER OF AMENDMENT OF NON-BINDING REVIEWS:

Auditor Martha Lake reported to President Miller that amendments needed to be made to the Taylor Township and Union Township Non-Binding reviews. The budget paperwork received from both townships did not include the 2015 budget amounts. The Council must amend the Favorable non-binding review to read “No Recommendation – budget not properly submitted”.

IN THE MATTER OF RESOLUTION NO. 2014-HCCR-28- APPROPRIATIONS AND TAX RATE FOR 2015:

Auditor Martha Lake submitted Resolution No. 2014-HCCR-28 – Appropriations and Tax Rate for 2015 for Council consideration. The Budget and Tax Rates are listed as follows:

County General	\$18,791,920.00	0.5469
2015 Reassessment Fund	\$ 829,197.00	0.0308
Highway	\$ 3,584,280.00	-0-
Local Road & Street	\$ 520,000.00	-0-
Cumulative Bridge	\$ 870,000.00	-0-
Health	\$ 769,984.00	0.0222
Jail & Juvenile COIT	\$ 8,920,580.00	0.1367
Cumulative Capital Fund	\$ 1,147,500.00	0.0342
Economic Dev CREDIT	\$ 576,400.00	-0-

The total budget for all funds, including home rule funds is \$42,404,259.30. A motion was made by Mr. Ortman to approve the 2015 Budget as presented. The motion was seconded by Mr. Papacek and Mr. Singer, and carried.

IN THE MATTER OF ORDINANCE NO. 2014-HCCO-29 – HOWARD COUNTY SOLID WASTE MANAGEMENT:

Auditor Lake submitted Ordinance No. 2014-HCCO-29 – Howard County Solid Waste Management (Howard County Recycling) Budget for 2015, and it was approved on a motion made by Mr. Ortman, seconded by Mr. Singer and carried.

IN THE MATTER OF THE FIRST AMENDMENT TO THE HOWARD COUNTY POLICE RETIREMENT PLAN:

Sheriff Steve Rogers submitted the First Amendment to Howard County Police Retirement Plan for the Council's consideration. This amendment includes certain revisions requested by the Internal Revenue Service and was read into the record by Auditor Martha Lake. A copy of the amendment is on file in the Auditor's Office. A motion was made by Mr. Stout, seconded by Mr. Papacek and carried to approve the First Amendment to Howard County Police Retirement Plan as submitted, and authorize President Miller to sign on behalf of the County Council.

Comments were issued by several members of the County Council and other elected officials appreciating and commending Howard County's Elected Officials and Department Heads for the good and thoughtful budgets submitted for 2015. President Miller reminded all that today is the anniversary of the events on September 11, 2001.

There being no further business to come before the County Council the 2015 Budget Sessions were adjourned at 8:56 a.m. on a motion made by Mr. Stout and seconded by Mr. Roberts.

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER, PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE ELLISON, MEMBER

STANLEY ORTMAN, MEMBER

JEFF STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Council August 19, 20, 20, and September 3 and 11, 2015 Budget Sessions