

HOWARD COUNTY COUNCIL REGULAR MEETING NOVEMBER 25, 2014

The Howard County Council met in Regular Session on Tuesday, November 25, 2014, at 4:00 p.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President James Papacek, and Members Stan Ortman, Les Ellison, Jeff Stout, John Roberts, and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Miller. Councilman Stout led in the Pledge of Allegiance. Councilman Papacek, before offering a word of prayer, read the following quotes:

“It is the duty of all nations to acknowledge the providence of Almighty God, to obey His will, to be grateful for His benefits, and to humbly implore His protection and favor.” George Washington

“We have no government armed with power capable of contending with human passion unbridled by morality and religion. Our constitution was made only for a moral and religious people. It is wholly inadequate to the government of any other.” John Adams

IN THE MATTER OF THE APPROVAL OF MINUTES:

The minutes of the October 28, 2014 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Stout, seconded by Mr. Singer and carried.

The minutes of the October 27, 2014, Joint Executive Session were submitted. Those in attendance at the meeting were County Commissioners Paul Wyman, Brad Bray, and Tyler Moore; Councilmen Dwight Singer, John Roberts, Dick Miller, Stan Ortman, and Jim Papacek; Auditor Martha Lake; County Attorney Larry Murrell; Sheriff Steve Rogers; and Community Corrections Director Ray Tetrault. The purpose of the meeting was to discuss strategy with respect to the possible purchase or lease of real property. A motion was made by Mr. Ortman, seconded by Mr. Papacek and carried, to approve the minutes of the Joint Executive Session dated October 27, 2014, and authorize the President to sign on behalf of the County Council.

IN THE MATTER OF COUNCIL COMMENT:

Mr. Miller opened the floor for Council comment as follows:

Councilman Stan Ortman: Mr. Ortman attended the 4-H Extension meeting, last week. Of the volunteers being tracked in the Extension office’s records, there have been over 1,100 years of service. That only accounts for a portion of the volunteers and hours worked. The Extension Office is very appreciative of the support given by Howard County Government.

IN THE MATTER OF ORDINANCE NO. 2014-HCCO-34 – ADDITIONAL APPROPRIATIONS:

Auditor Martha Lake read Ordinance No. 2014-HCCO-34 – Additional Appropriations through one time, and it was acted upon as follows:

		AMOUNT	
		REQUESTED:	APPROVED:
<u>1112</u>	<u>Howard Co Economic Development Fund</u>		
03800.00	Nickel Plate Trail	\$ 290,000.00	\$ 290,000.00

Commissioner Paul Wyman reminded the Council that this request is to fulfill an agreement with the City of Kokomo to assist in the completion of the Nickel Plate Trail from Cassville to the north side of the Chrysler Plant in Kokomo. This was previously a part of the Capital Improvement Plan but was not appropriated until the completion date was known. The trail is now completed and a check needs to be written to the City of Kokomo. With the internal work being done by the City, the Nickel Plate trail will extend from Rochester to downtown Kokomo. Mr. Wyman thanked the County Council for partnering with the Board of Commissioners and the City of Kokomo for this project.

A motion was made by Mr. Stout to approve the request of \$290,000.00 to line item 03800.00, Nickel Plate Trail. The motion was seconded by Mr. Roberts and approved.

<u>1120</u>	<u>Howard Co Jail & Juvenile COIT Fund</u>			
<u>025</u>	<u>Sheriff Department</u>			
02335.00	Institutional & Medical Supplies	\$	25,000.00	\$ 25,000.00
03340.00	Meals for Prisoners	\$	60,000.00	\$ 60,000.00

Sheriff Steve Rogers addressed the first request to Institution & Medical Supplies as the line item where supplies used for prescriptions, hygiene items, and diabetic items, all the way down to toilet paper, paper towels, and items used for the general operation of the jail. Sheriff Rogers believes this additional money will last through the end of the year.

In addressing the need for additional funds in the Meals for Prisoners line item, Sheriff Rogers distributed information concerning the rise of meal costs. There are not enough funds in other line items to be able to transfer, so an additional is needed.

A motion was made by Mr. Papacek to approve the request of \$25,000.00 to line item 02335.00, Institutional & Medical Supplies, and the request of \$60,000.00 to line item 03340.00, Meals for Prisoners. The motion was seconded by Mr. Singer and approved.

TOTAL JAIL & JUVENILE COIT FUND	\$	85,000.00	\$	85,000.00
TOTAL ADDITIONALS ALL FUNDS	\$	375,000.00	\$	375,000.00

IN THE MATTER OF RESOLUTION NO. 2014-HCCR-31 – TRANSFERS:

Auditor Lake read Resolution No. 2014-HCCR-31 – Transfers in full one (1) time and it was acted upon as follows:

TRANSFER FROM:	TO:	AMOUNT REQUESTED:	APPROVED:
<u>1000</u>	<u>Howard County General Fund</u>		
<u>003</u>	<u>Howard County Treasurer</u>		
01117.00	Part-Time	01114.00 Second Deputy	\$ 3,500.00 \$ 3,500.00

Ms. Wells requested the transfer of funds in order balance the fund after the retirement of one of her employees earlier in the year.

A motion was made by Mr. Ortman to approve the transfer of \$3,500.00 from line item 01117.00, Part-Time, to line item 01114.00, Second Deputy. The motion was seconded by Mr. Papacek and carried.

<u>005</u>	<u>Howard County Sheriff Department</u>			
03252.00	Car Repair	02252.00 Car Supplies	\$ 5,000.00	\$ 5,000.00

This request is to cover the outfitting of the new patrol vehicles. Sheriff Rogers confirmed that the request is for \$5,000.00.

A motion was made by Mr. Papacek to approve the transfer of \$5,000.00 from line item 03252.00, Car Repair, to line item 02252.00, Car Supplies. The motion was seconded by Mr. Singer and carried.

<u>010</u>	<u>Howard County Assessor</u>			
01521.00	FICA	01113.03 Trending Deputy	\$ 6,000.00	\$ 6,000.00

County Assessor Mindy Heady will use the transfer to balance the Trending Deputy fund through the end of the year.

A motion was made by Mr. Singer to approve the transfer of \$6,000.00 from 01521.00, FICA, to line item 01113.03, Trending Deputy. The motion was seconded by Mr. Ellison and carried.

Ms. Heady informed the Council of a new Indiana Code that prohibits Assessor Office employees from serving on the Property Tax Assessment Board of Appeals (PTABOA). She will need to replace Susan Kordel and is recommending that Linda Koontz be appointed to the Board.

A motion was made by Mr. Singer to approve the recommendation of Ms. Heady and appoint Ms. Linda Koontz to the Property Tax Assessment Board of Appeals. The motion was seconded by Mr. Ortman and carried.

<u>016</u>	<u>Howard County Election Board</u>				
01113.00	Absentee Voter	01122.00	Election Brd Assists	\$ 600.00	\$ 600.00
02360.00	Office Supplies	01122.00	Election Brd Assists	\$ 500.00	\$ 500.00
02371.00	Other Supplies	01122.00	Election Brd Assists	\$ 1,600.00	\$ 1,600.00
01116.00	Precinct Officials	01122.00	Election Brd Assists	\$ 2,500.00	\$ 2,500.00
02360.00	Office Supplies	03241.00	Printing	\$ 158.15	\$ 158.15

Howard County Clerk Kim Wilson submitted these transfer requests in order to balance these accounts for after election duties and the remainder of the printing of the ballots.

A motion was made by Mr. Ortman to approve the transfer requests as submitted. The motion was seconded by Mr. Papacek and carried.

<u>018</u>	<u>Howard County Maintenance Department</u>				
01111.00	Building Superintendent	01118.00	Part-Time	\$ 2,000.00	\$ 2,000.00
01112.00	Assistant Bldg. Superintendent	01116.00	Overtime	\$ 3,000.00	\$ 3,000.00

Buildings & Grounds Superintendent Bill Stonestreet is requesting the transfers in order to continue paying their part-time person through the end of the year. During the winter months of 2014 most of the Overtime money was used for the snow storms. He will need to add to the line item to cover to the end of the year.

A motion was made by Mr. Ortman to approve the transfer of \$2,000.00 from line item 01111.00, Building Superintendent, to line item 01118.00, Part-Time, and the transfer of \$3,000.00 from line item 01112.00, Assistance Building Superintendent, to line item 01116.00, Overtime. The motion was seconded by Mr. Singer and carried.

<u>1120</u>	<u>Howard County Jail & Juvenile COIT Fund</u>				
<u>025</u>	<u>Sheriff Department</u>				
01331.00	Uniforms Corrections	01122.00	Overtime Corrections	\$ 5,000.00	\$ 5,000.00

Sheriff Rogers informed the Council that the transfer in the Jail & Juvenile COIT is to cover overtime worked by Corrections Officers.

A motion was made by Mr. Stout to approve the transfer of \$5,000.00 from line item 01331.00, Uniforms Corrections, to line item 01122.00, Overtime Corrections. The motion was seconded by Mr. Ortman and carried.

<u>037</u>	<u>Kinsey Youth Center Residential</u>				
02374.05	Resident Needs	04721.00	Equipment	\$ 1,230.00	\$ 1,230.00
02374.05	Resident Needs	03253.00	Equipment Repair	\$ 3,000.00	\$ 3,000.00

<u>038</u>	<u>Kinsey Youth Center Secure Detention</u>				
02253.00	Equipment Repair Supply	03251.00	Bldg & Structure Repair	\$ 600.00	\$ 600.00

KYC Director Jeff Lipinski reported on the return of funds to County General. He continued to ask to transfer funds in order to prepare their vehicles for winter, and to pay for the remainder of the lighting project. He would also like to transfer funds to purchase three (3) scanners for each of the three departments so they do not have to leave their designated areas to go to the main office to scan documents.

A motion was made by Mr. Stout to approve the transfer of \$1,230.00 from 037-02374.05, Resident Needs, to 037-03721.00, Equipment; the transfer of \$3,000.00 from 037- 02374.05, Resident Needs, to 037-03253.00, Equipment Repair; the transfer of \$600.00 from 038-02253.00, Equipment Repair Supply, to 038-03251.00, Bldg & Structure Repair. The motion was seconded by Mr. Singer and carried. Mr. Stout commended Mr. Lipinski's work on the Russiaville Town Board and his handling of the water system project.

<u>2150</u>	<u>Supplemental Juv Probation Services</u>				
03213.00	Travel & Training	04990.00	EHD Equipment	\$ 3,130.00	\$ 3,130.00

Chief Probation Officer Dustin Delong explained to the Council that in previous years the Community Corrections Department paid for the electronic home devices used in Juvenile Probation. The Juvenile Probation Department now has its own contract with the company paid for from Juvenile Probation funds. This transfer request it to pay for services from previous years that was not yet paid.

A motion was made by Mr. Papacek, seconded by Mr. Ortman and carried to approve the transfer of \$3,130.00 from line item 03213.00, Travel & Training, to line item 04990.00, EHD Equipment.

<u>4903</u>	<u>Howard County Sheriff Work Program</u>				
03252.00	Repair & Maintenance	02253.00	Supplies	\$ 450.00	\$ 450.00
03252.00	Repair & Maintenance	04721.00	Equipment	\$ 275.00	\$ 275.00

The transfer requests in the Inmate Work Program are to balance those funds through the end of the year.

A motion was made by Mr. Papacek, seconded by Mr. Stout and carried to approve the transfer request of \$450.00 from line item 03252.00, Repair & Maintenance, to line item 02253.00, Supplies, and the transfer of \$275.00 from line item 03252.00, Repair and Maintenance, to line item 04721.00, Equipment.

<u>8112</u>	<u>Drug Task Force Grant</u>				
01522.00	PERF	01523.00	Insurance	\$ 100.00	\$ 100.00

On behalf of Prosecutor McCann, Auditor Lake informed the Council that the paperwork for the Transfer Request stated the money was needed to balance the Insurance line item in the Drug Task Force Grant.

A motion was made by Mr. Papacek to approve the transfer request of \$100.00 from line item 01522.00, PERF, to line item 01523.00, Insurance. The motion was seconded by Mr. Ortman and carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2014-HCCO-35 – AMENDING SALARY ORDINANCE FOR 2014:

Ms. Lake read Salary Ordinance No. 2014-HCCO-35 – Amending Salary Ordinance for 2014 in full one (1) time and it was acted upon as follows:

<u>1000</u>	<u>Howard County General Fund</u>	REQUESTED:	APPROVED:
<u>003</u>	<u>Howard County Treasurer</u>		
01117.00	First Deputy	\$ -3,500.00	\$ -3,500.00
01114.00	Second Deputy	\$ 3,500.00	\$ 3,500.00
<u>010</u>	<u>Howard County Assessor's Office</u>		
01521.00	FICA	\$ -6,000.00	\$ -6,000.00
01113.03	Trending Deputies	\$ 6,000.00	\$ 6,000.00
<u>016</u>	<u>Howard County Election Division</u>		
01113.00	Absentee Voting	\$ -600.00	\$ -600.00
01116.00	Precinct Officials	\$ -2,500.00	\$ -2,500.00
01122.00	Election Brd Assistants	\$ 15,100.00	\$ 15,100.00
<u>018</u>	<u>Howard County Maintenance Dept.</u>		
01111.00	Building Superintendent	\$ -2000.00	\$ -2,000.00
01118.00	Part-Time	\$ 2,000.00	\$ 2,000.00
01112.00	Assistant Building Superintendent	\$ -3,000.00	\$ -3,000.00
01116.00	Overtime	\$ 3,000.00	\$ 3,000.00
<u>1120</u>	<u>Howard Co Jail & Juvenile COIT Fund</u>		
<u>025</u>	<u>Sheriff Department</u>		

01331.00	Uniforms Corrections	\$	-5,000.00	\$	-5,000.00
01122.00	Overtime Corrections	\$	5,000.00	\$	5,000.00

8112 **Howard County Drug Task Force**

01522.00	PERF	\$	-100.00	\$	-100.00
01523.00	Insurance	\$	100.00	\$	100.00

A motion was made by Mr. Ellison to approve Salary Ordinance No. 2014-HCCO-35 – Amending Salary Ordinance for 2014 as submitted. The motion was seconded by Mr. Papacek and carried.

IN THE MATTER OF THE 2015 COUNCIL MEETING SCHEDULE:

Auditor Martha Lake submitted the 2015 Howard County Meeting Dates Schedule, which was reviewed by the Council Members and approved on a motion made by Mr. Papacek, seconded by Mr. Singer and carried.

IN THE MATTER OF 2014 ALLIANCE HIGHLIGHTS:

Mr. Charles Sparks spoke on behalf of the Greater Kokomo Alliance. He distributed copies of a handout to the Council Members and reviewed it with them. Mr. Sparks did focus on the need and goal of being better prepared for opportunities that come to Howard County, especially when it comes to real estate infrastructure and/or buildings to best meet the needs of incoming industry and the growth of existing businesses. Mr. Sparks then addressed questions and comments from the Council Members. The Councilmen thanked Mr. Sparks for coming.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:59 p.m. on a motion
made by Mr. Papacek and seconded by Mr. Ortman.*

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER, PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE ELLISON, MEMBER

STANLEY ORTMAN, MEMBER

JEFF STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Council Meeting November 25, 2014