

**NOTICE OF AND AGENDA FOR:**  
**HOWARD COUNTY COUNCIL REGULAR MEETING**  
**HOWARD COUNTY ADMINISTRATION CENTER**  
**220 NORTH MAIN STREET, ROOM 338 (3<sup>RD</sup> FLOOR)**  
**TUESDAY, JUNE 27, 2023, AT 4:00 P.M.**

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2023-HCCO-23
  - A. *Sheriff's Office – Jerry Asher*
    - i. County General Fund – Sheriff: 1000.0005
  - B. *Board of Commissioners – Brad Bray*
    - i. County General Fund – Commissioners: 1000.0068
  - C. *Superior Court I – Judge Matthew Elkin*
    - i. Drug Court Grant Fund: 9131
  - D. *Superior Court II – Judge Brant Parry*
    - i. Mental Health PSC Grant Fund: 9524
- IV. Transfers – Resolution No. 2023-HCCR-10
  - A. *Sheriff's Office – Jerry Asher*
    - i. LIT – Special Purpose Fund – Jail: 1114.0380
    - ii. LIT – Public Safety Fund: 1170
  - B. *Health Department – James Vest*
    - i. Public Health Crisis Response Grant Fund: 8910
  - C. *Community Supervision – Dustin DeLong*
    - i. JDAI Grant Fund: 9212
- V. Salary Ordinance Amendments – Ordinance No. 2023-HCCO-24
- VI. Old Business
- VII. New Business
  - A. *Approval of County Abatements*
    - i. 2023 Pay 2024 Form CF-1 – MB Real Estate Leasing, LLC
    - ii. 2023 Pay 2024 Form CF-1 – Merrell Bros., Inc.
- VIII. Other Council Business
- IX. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT  
DARYL MAPLE, VICE PRESIDENT  
BRYAN ALEXANDER, COUNCILMAN  
MARTHA J. LAKE, COUNCILWOMAN  
FRANK FAULKNER, COUNCILMAN  
TIM CUTHBERT, COUNCILMAN  
BRETT SANDERS, COUNCILMAN

**HOWARD COUNTY COUNCIL MEETING: MAY 23, 2023**

The Howard County Council met in Regular Session on Tuesday, May 23, 2023, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Bryan Alexander, Tim Cuthbert, Martha J. Lake, Brett Sanders, and Frank Faulkner, County Auditor Jessica Secrease, and County Attorney Alan Wilson. The meeting was called to order and conducted by Council President Roberts.

Council President Roberts led the Pledge of Allegiance, and Councilmen Faulkner offered a word of prayer.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes from the regular meeting held on April 25, 2023, having been previously submitted and reviewed, were approved on a motion made by Councilman Alexander. Councilman Faulkner seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2023-HCCO-17 – ADDITIONAL APPROPRIATIONS:**

Auditor Jessica Secrease read Ordinance No. 2023-HCCO-17 – Additional Appropriations one time, and the ordinance was acted upon as follows:

<b>Additional Appropriations and Reductions</b>	<b>Requested</b>	<b>Approved</b>
<b><u>2528 FAMILY RECOVERY COURT GRANT FUND:</u></b>		
31110 Continuing Education	5,000.00	5,000.00
30006 Participant Transportation	2,500.00	2,500.00
30001 Special Projects & Incentives	2,500.00	2,500.00
32000 Intervention & Treatment	500.00	500.00
30005 Participant Housing	2,000.00	2,000.00
30000 Other Services & Charges	2,500.00	2,500.00
32640 Drug Screens	2,500.00	2,500.00
<b><u>TOTAL FAMILY RECOVERY COURT GRANT FUND:</u></b>	<b>17,500.00</b>	<b>17,500.00</b>
<b><u>9524 MENTAL HEALTH PSC GRANT FUND:</u></b>		
23749 Incentives – MHC	2,500.00	Tabled
32144 Travel & Training – MHC	3,000.00	Tabled
32642 Drug Testing – MHC	4,500.00	Tabled
<b><u>TOTAL MENTAL HEALTH PSC GRANT FUND:</u></b>	<b>10,000.00</b>	<b>0.00</b>
<b><u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u></b>	<b>27,500.00</b>	<b>17,500.00</b>

**2528 Family Recovery Court Grant Fund:**  
Circuit Court Judge Lynn Murry requested to appropriate their State grant funding.

**9524 Mental Health PSC Grant Fund:**  
No one was present to represent Superior Court II’s office to present the request. Consequently, President Roberts requested to table this request until the next meeting. A motion was made by Councilwoman Lake and seconded by Councilman Alexander to table to request. Councilman Faulkner opposed this motion. The motion carried.

The additional appropriations were approved on a motion made by Councilman Faulkner to approve Ordinance No. 2023-HCCO-17 – Additional Appropriations with the exception of the tabled request. Councilman Maple seconded the motion, and the motion carried.

**IN THE MATTER RESOLUTION NO. 2023-HCCR-7 – TRANSFERS:**

Auditor Jessica Secrease read Resolution No. 2023-HCCR-7 – Transfers one time, and the ordinance was acted upon as follows:

<b>Transfer From</b>	<b>Transfer To</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000 COUNTY GENERAL FUND:</u></b>			
<b><u>0007 Coroner:</u></b>			
11200 Chief Deputy	11700 Part-Time	29,039.08	29,039.08
<b><u>0225 Unified Courts:</u></b>			
32190 Transcripts	11215 Transcriptionist	12,000.00	12,000.00

**1000 County General Fund | 0007 Coroner:**  
Coroner Dr. Steven Seele requested a transfer of appropriations to cover the cost of needing additional part-time work to cover shifts due to the lack of a Chief Deputy Coroner.

**1000 County General Fund | 0225 Unified Courts:**  
Superior Court I Judge Matthew Elkin requested a transfer of appropriations to cover the cost of paying for Transcriptionist work for all of the courts.

Councilman Lake made a motion to approve Resolution No. 2023-HCCR-7 – Transfers as read. Councilman Alexander seconded the motion, and the motion carried.



**IN THE MATTER OF ORDINANCE. NO. 2023-HCCO-18 – SALARY ORDINANCE AMENDMENTS:**

Auditor Jessica Secrease, read Ordinance No. 2023-HCCO-18– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

Salary Amendments	Requested	Approved
<b><u>1000</u></b> <b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0007</u></b> <b><u>Coroner:</u></b>		
11200 Chief Deputy	(29,039.08)	(29,039.08)
11700 Part-Time	29,039.08	29,039.08
<b><u>0225</u></b> <b><u>Unified Courts:</u></b>		
11215 Transcriptionist	12,000.00	12,000.00

Councilman Faulkner made a motion to approve Ordinance No. 2023-HCCO-18 – Salary Ordinance Amendments as read; Councilman Cuthbert seconded the motion, and the motion carried.

**IN THE MATTER OF NEW BUSINESS:**

***Turning Point Annual Update***

Turning Point CEO Matt Oliver gave an update on Turning Point’s success since opening in November. He thanked the Council for all the support they have given to Turning Point.

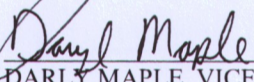
***Councilman Sanders Introduction***

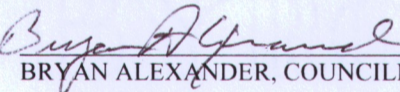
President Roberts introduced and welcomed the newest Councilman, Brett Sanders. Councilman Sanders stated that it was an honor to be on the Council and is excited for the opportunity to serve his community.

*There being no further business to come before the Council at this time, the meeting was adjourned at 4:55 p.m. on a motion made by Councilwoman Lake. Councilman Faulkner seconded the motion, and the motion carried.*

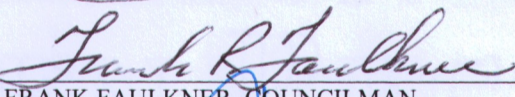
**HOWARD COUNTY COUNCIL:**

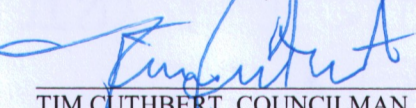
  
\_\_\_\_\_  
JOHN J. ROBERTS, PRESIDENT

  
\_\_\_\_\_  
DARLY MAPLE, VICE PRESIDENT

  
\_\_\_\_\_  
BRYAN ALEXANDER, COUNCILMAN

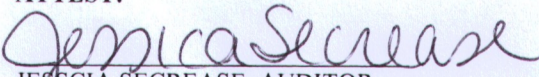
  
\_\_\_\_\_  
MARTHA J. LAKE, COUNCILWOMAN

  
\_\_\_\_\_  
FRANK FAULKNER, COUNCILMAN

  
\_\_\_\_\_  
TIM CUTHBERT, COUNCILMAN

  
\_\_\_\_\_  
BRETT SANDERS, COUNCILMAN

**ATTEST:**

  
\_\_\_\_\_  
JESSICA SECREASE, AUDITOR

Howard County Council Meeting: May 23, 2023



**ORDINANCE NO. 2023-HCCO-23 - ADDITIONAL APPROPRIATIONS**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2023 annual budget, now therefore.

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<u>Additional Appropriations</u>	<u>Requested</u>	<u>Approved</u>
<b>1000</b> <u>COUNTY GENERAL FUND:</u>		
<b>0005</b> <u>Sheriff:</u>		
11100 Elected Official	\$ 10,314.00	10,314.00
<b>0068</b> <u>Commissoners</u>		
31200 Contract Services	\$ 150,000.00	150,000.00
<b>TOTAL COUNTY GENERAL FUND:</b>	<b>\$ 160,314.00</b>	<b>160,314.00</b>
<b>9131</b> <u>DRUG COURT GRANT FUND:</u>		
30001 Special Projects & Incentives	\$ 2,500.00	2,500.00
32641 Drug Screens	\$ 4,500.00	4,500.00
32645 Family Inclusion	\$ 3,000.00	3,000.00
<b>TOTAL DRUG COURT GRANT FUND:</b>	<b>\$ 10,000.00</b>	<b>10,000.00</b>
<b>9524</b> <u>MENTAL HEALTH PSC GRANT FUND:</u>		
23749 Incentives - MHC	\$ 2,500.00	2,500.00
32144 Travel & Training - MHC	\$ 3,000.00	3,000.00
32642 Drug Testing - MHC	\$ 4,500.00	4,500.00
<b>TOTAL MENTAL HEALTH PSC GRANT FUND:</b>	<b>\$ 10,000.00</b>	<b>10,000.00</b>
<b>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</b>	<b>\$ 180,314.00</b>	<b>180,314.00</b>

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 27th day of June, 2023.  
The additional appropriations were read in full for the second time and adopted this 27th day of June, 2023.

**The Howard County Council:**

John J. Roberts  
John J. Roberts, President

Daryl Maple  
Daryl Maple, Vice President

Bryan Alexander  
Bryan Alexander, Councilman

Martha J. Lake  
Martha J. Lake, Councilwoman

Frank Faulkner  
Frank Faulkner, Councilman

Tim Cuthbert  
Tim Cuthbert, Councilman

Brett Sanders  
Brett Sanders, Councilman

**Attest:**

Jessica Secrease  
Jessica Secrease, Auditor



**RESOLUTION NO. 2023-HCCR-10 - TRANSFERS**

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance.

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below:

Transfer From			Transfer To	Requested	Approved
<b>1114</b>	<b>LIT - SPECIAL PURPOSE FUND:</b>				
<b>0380</b>	<b>Jail:</b>				
11906	Correctional Officer	12008	Part-Time Correctional Officer	\$ 20,000.00	<u>20,000.00</u>
11906	Correctional Officer	12200	Overtime - Correctional Officer	\$ 150,000.00	<u>150,000.00</u>
<b>1170</b>	<b>LIT - PUBLIC SAFETY FUND:</b>				
12300	Dispatcher	12305	Overtime - Dispatcher	\$ 30,000.00	<u>30,000.00</u>
<b>8910</b>	<b>PUBLIC HEALTH CRISIS RESPONSE GRANT FUND:</b>				
32620	Professional Fees	12705	School Health Liaison	\$ 52,179.00	<u>52,179.00</u>
32620	Professional Fees	15120	FICA	\$ 4,100.00	<u>4,100.00</u>
32620	Professional Fees	15220	PERF	\$ 7,500.00	<u>7,500.00</u>
32620	Professional Fees	15230	Insurance	\$ 15,000.00	<u>15,000.00</u>
<b>9212</b>	<b>JDAI GRANT FUND:</b>				
11700	Part-Time	20000	Supplies	\$ 7,150.00	<u>7,150.00</u>
15210	FICA	20000	Supplies	\$ 250.00	<u>250.00</u>

Presented to the Council of Howard County, Indiana and read in full for the first time this 27th day of June, 2023.  
Read in full for the second time and adopted this 27th day of June, 2023.

**The Howard County Council:**

John J. Roberts  
John J. Roberts, President

Daryl Maple  
Daryl Maple, Vice President

Bryan Alexander  
Bryan Alexander, Councilman

Martha Lake  
Martha Lake, Councilwoman

Frank Faulkner  
Frank Faulkner, Councilman

Tim Cuthbert  
Tim Cuthbert, Councilman

Brett Sanders  
Brett Sanders, Councilman

**Attest:**

Jessica Secrease  
Jessica Secrease, Auditor



**ORDINANCE NO. 2023-HCCO-24 - SALARY ORDINANCE AMENDMENTS**

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2023, through December 31, 2023, as originally approved for the year 2023, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments	Requested	Approved
<b>1000 COUNTY GENERAL FUND:</b>		
<b>0005 Sheriff:</b>		
11100 Elected Official	\$ 10,314.00	<u>10,314.00</u>
<b>1114 LIT - SPECIAL PURPOSE FUND:</b>		
<b>0380 Jail:</b>		
11906 Correctional Officer	\$ (170,000.00)	<u>(170,000.00)</u>
12008 Part-Time Correctional Officer	\$ 20,000.00	<u>20,000.00</u>
12200 Overtime - Correctional Officer	\$ 150,000.00	<u>150,000.00</u>
<b>1170 LIT - PUBLIC SAFETY FUND:</b>		
12300 Dispatcher	\$ (30,000.00)	<u>(30,000.00)</u>
12305 Overtime - Dispatcher	\$ 30,000.00	<u>30,000.00</u>
<b>8910 PUBLIC HEALTH CRISIS RESPONSE GRANT FUND:</b>		
12705 School Health Liaison	\$ 52,179.00	<u>52,179.00</u>
15120 FICA	\$ 4,100.00	<u>4,100.00</u>
15220 PERF	\$ 7,500.00	<u>7,500.00</u>
15230 Insurance	\$ 15,000.00	<u>15,000.00</u>
<b>9212 JDAI GRANT FUND:</b>		
11700 Part-Time	\$ (7,150.00)	<u>(7,150.00)</u>
15210 FICA	\$ (250.00)	<u>(250.00)</u>

The salary amendments were presented to the Council of Howard County, Indiana, and read in full for the first time this 27th day of June, 2023.

The salary amendments were read in full for the second time and adopted this 27th day of June, 2023.

The Howard County Council:

John J. Roberts  
John J. Roberts, President

Daryl Maple  
Daryl Maple, Vice President

Bryan Alexander  
Bryan Alexander, Councilman

Martha L. Lake  
Martha L. Lake, Councilwoman

Frank R. Faulkner  
Frank Faulkner, Councilman

Tim Culbert  
Tim Culbert, Councilman

Brett Sanders  
Brett Sanders, Councilman

Attest:  
Jessica Seerease  
Jessica Seerease, Auditor





# COMPLIANCE WITH STATEMENT OF BENEFITS PERSONAL PROPERTY

State Form 51765 (R7 / 12-22)

Prescribed by the Department of Local Government Finance

**PRIVACY NOTICE**  
This form contains confidential information pursuant to IC 6-1.1-35-9 and IC 6-1.1-12.1-5.6.

**FORM OF WPP**  
**2023 Pay 2024**

- INSTRUCTIONS:**
1. Property owners whose Statement of Benefits was approved must file this form with the local designating body to show the extent to which there has been compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.6)
  2. This form must be filed with the Form 103-ERA Schedule of Deduction from Assessed Value between January 1 and May 15, unless a filing extension under IC 6-1.1-3.7 has been granted. A person who obtains a filing extension must file between January 1 and the extended due date of each year.
  3. With the approval of the designating body, compliance forms for multiple properties may be consolidated on one (1) compliance form (CF-1).

RECEIVED

MAY 12 2023

HOWARD CO. ASSESSOR

SECTION 1 TAXPAYER INFORMATION		
Name of Taxpayer <b>Merrell Bros., Inc.</b>	County <b>Howard</b>	
Address of Taxpayer (number and street, city, state, and ZIP code) <b>8811 W 500 N</b>		DLGF Taxing District Number <b>018</b>
Name of Contact Person <b>Karson Merrell</b>	Telephone Number <b>(800) 663-8830</b>	Email Address <b>Karson@merrellbros.com</b>

SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of Designating Body <b>Howard County Council</b>	Resolution Number <b>2019 HCCR-03</b>	Estimated State Date (month, day, year) <b>2/26/2019</b>
Location of Property <b>8811 W 500 N Kokomo, IN 46901</b>		Actual Start Date (month, day, year) <b>2/26/2019</b>
Description of new manufacturing equipment, new research and development equipment, new information technology equipment, or new logistical distribution equipment to be acquired. <b>New machinery for wastewater treatment and sediment removal as well as processing equip. f or biosolids removal from wastewater treatment facilities.</b>		Estimated Completion Date (month, day, year) <b>12/31/2022</b>
		Actual Completion Date (month, day, year) <b>12/31/2022</b>

SECTION 3 EMPLOYEES AND SALARIES		
EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current Number of Employees	62	95
Salaries	\$3,914,713.40	\$8,050,664.10
Number of Employees Retained	62	
Salaries	\$3,914,713.40	
Number of Additional Employees	25	
Salaries	\$988,000	

SECTION 4 COST AND VALUES								
AS ESTIMATED ON SB-1	MANUFACTURING EQUIPMENT		RESEARCH & DEVELOPMENT EQUIPMENT		LOGISTICAL DISTRIBUTION EQUIPMENT		IT EQUIPMENT	
	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE
Values Before Project	\$	\$ 5,800,000	\$	\$	\$	\$	\$	\$
Plus: Values of Proposed Project	\$ 6,000,000	\$	\$	\$	\$	\$	\$	\$
Less: Values of Any Property Being Replaced	\$	\$	\$	\$	\$	\$	\$	\$
Net Values Upon Completion of Project	\$	\$	\$	\$	\$	\$	\$	\$
ACTUAL	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE
Values Before Project	\$	\$	\$	\$	\$	\$	\$	\$
Plus: Values of Proposed Project	\$ 7,708,698	\$ 3,458,764	\$	\$	\$	\$	\$	\$
Less: Values of Any Property Being Replaced	\$	\$	\$	\$	\$	\$	\$	\$
Net Values Upon Completion of Project	\$	\$	\$	\$	\$	\$	\$	\$

NOTE: The COST of the property is confidential pursuant to IC 6-1.1-12.1-5.6(c).

SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of Solid Waste Converted		
Amount of Hazardous Waste Converted		
Other Benefits:		

SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of Authorized Representative <i>Karson Merrell</i>	Title <b>CFO</b>	Date Signed (month, day, year) <b>5/11/23</b>



**INSTRUCTIONS: (IC 6-1.1-12.1-5.9)**

1. Within forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits.
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. If a notice is mailed to a property owner, a copy of the written notice will be sent to the county assessor and the county auditor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made a reasonable effort to substantially comply with the Statement of Benefits and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made a reasonable effort to comply, the designating body shall adopt a resolution terminating the deduction. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input checked="" type="checkbox"/>	The property owner <b>IS</b> in substantial compliance		
<input type="checkbox"/>	The property owner <b>IS NOT</b> in substantial compliance		
<input type="checkbox"/>	Other (specify) _____		
Reasons for the Determination (attach additional sheets if necessary)			
Signature of Authorized Member <i>John J. Roberts</i>			Date Signed (month, day, year) <i>6-27-2023</i>
Attested By <i>Grace Seese GD</i>		Designating Body <i>Howard county council</i>	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance.			
Time of Hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of Hearing (month, day, year)	Location of Hearing

HEARING RESULTS (to be completed after the hearing)			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see Instruction 5 above)	
Reasons for the Determination (attach additional sheets if necessary)			
Signature of Authorized Member			Date Signed (month, day, year)
Attested By		Designating Body	
APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the clerk of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			





# COMPLIANCE WITH STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51766 (R6 / 4-23)

Prescribed by the Department of Local Government Finance

2023 PAY 2024

FORM CF-1 / Real Property

### PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

### INSTRUCTIONS:

- Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
- This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
- This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15 or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3)
- With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

RECEIVED  
MAY 12 2023  
HOWARD CO. ASSESSOR

SECTION 1 TAXPAYER INFORMATION	
Name of Taxpayer <b>MB Real Estate Leasing, LLC</b>	County <b>Howard</b>
Address of Taxpayer (number and street, city, state, and ZIP code) <b>4190 N 800 W Kokomo, IN 46901</b>	DLGF Taxing District Number <b>18</b>
Name of Contact Person <b>Karson Merrell</b>	Telephone Number <b>(800) 663-8830</b>
	Email Address <b>Karson@merrellbros.com</b>

SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of Designating Body <b>Howard County Council</b>	Resolution Number <b>2019 HCCR-03</b>	Estimated Start Date (month, day, year) <b>2/26/2019</b>
Location of Property <b>8811 W 500 N Kokomo, IN 46901</b>		Actual Start Date (month, day, year) <b>2/26/2019</b>
Description of Real Property Improvements Three standalone structures that cost roughly \$1 million to complete. Structures will be used to warehouse manufacturing equipment used in the biosolids management industry		Estimated Completion Date (month, day, year) <b>5/30/2021</b>
		Actual Completion Date (month, day, year) <b>5/30/2021</b>

SECTION 3 EMPLOYEES AND SALARIES		
EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current Number of Employees	62	95
Salaries	\$3,914,713.40	\$8,050,664.10
Number of Employees Retained	62	
Salaries	\$3,914,713.40	
Number of Additional Employees	25	
Salaries	\$988,000	

SECTION 4 COST AND VALUES		
COST AND VALUES	REAL ESTATE IMPROVEMENTS	
	AS ESTIMATED ON SB-1	ACTUAL
	COST	ASSESSED VALUE
Values Before Project	\$	\$ 557,200
Plus: Values of Proposed Project	\$ 1,000,000	\$ 1,000,000
Less: Values of Any Property Being Replaced	\$	\$
Net Values Upon Completion of Project	\$ 1,000,000	\$ 1,557,200
	COST	ASSESSED VALUE
Values Before Project	\$	\$ 925,000
Plus: Values of Proposed Project	\$	\$ 836,000
Less: Values of Any Property Being Replaced	\$	\$
Net Values Upon Completion of Project	\$	\$ 1,761,000

SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of Solid Waste Converted		
Amount of Hazardous Waste Converted		
Other Benefits:		

SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of Authorized Representative <i>Karson Merrell</i>	Title <i>CFD</i>	Date Signed (month, day, year) <i>5/11/23</i>



INSTRUCTIONS: (IC 6-1.1-12.1-5.3 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination, including the date, time, and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property), and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input checked="" type="checkbox"/>	The Property Owner <b>IS</b> in Substantial Compliance		
<input type="checkbox"/>	The Property Owner <b>IS NOT</b> in Substantial Compliance		
<input type="checkbox"/>	Other (specify) _____		
Reasons for the Determination (attach additional sheets if necessary)			
Signature of Authorized Member <i>John P. Roberts</i>			Date Signed (month, day, year) 6-27-2023
Attested By <i>Cynthia Serease GD</i>		Designating Body Howard County Council	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of Hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of Hearing (month, day, year)	Location of Hearing

**HEARING RESULTS (to be completed after the hearing)**

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied (see Instruction 4 above)
Reasons for the Determination (attach additional sheets if necessary)	
Signature of Authorized Member	
Date Signed (month, day, year)	
Attested By	
Designating Body	
<b>APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]</b>	
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the clerk of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.	