

# MINUTES

June 17, 2019 Health Board Meeting

Grant County Complex ~ Council Chambers

## Members Present

Dr. Renfroe  
Chuck Poling  
Dr. Ihrke  
Dr. Ratliff  
Dr. Leighty

## Members Absent

Charles Choate  
Dr. Miller

## Health Department Staff Present

Dr. Moore	Tara Street
Teanna Silverthorn	Lesa Dillon
Peggy Bradley	Dale Carr
Jeff Couch	Dean Small
Amber Turner	David Glickfield

## Call to Order

Meeting called to order at 5:05pm

## Foods Division/Preparedness Report

Dale Carr presented the Foods Division Report (attachment 1). Additional information was provided about a food truck crash on I-69, a Cease & Desist Order issued to an individual who had been operating out of his kitchen and the Inspection Report Form used by the Food Safety Officers when doing inspections. Stop the Bleed kits were distributed to the county schools (approximately 135 per school) as a part of the Preparedness program. An inquiry by Dr. Renfroe asking how Stop the Bleed fell under the duties of the Foods Division led to a brief explanation by Dr. Moore of how preparedness grant monies originally came to the Health Department and the subsequent merging of Preparedness and the Foods Division. Dr. Moore shared the concern voiced by Dr. Renfroe that the number one responsibility of the Foods Division is food safety and preparedness comes only after we have fulfilled our prime directive. We are actively working on ways to achieve both.

## Approval of Minutes

April 15, 2019 minutes and May 22, 2019 Executive Session minutes approved with spelling corrections.

## Tobacco Ordinance Update

Dr. Moore, speaking on behalf of himself and the Health Board, stated the Smoke Free Air Ordinance was forwarded to the Commissioners in order to better the state of health of Grant County as a whole. Commissioners Mike Burton and Ron Mowery were in attendance. According to Commissioner Burton the final vote on the Grant County Smoke Free Air Ordinance will take place at the Grant County Commissioners meeting on July 1, 2019. Neither commissioner has any questions or comments for the Board.

## Environmental Division Report

Peggy Bradley presented the Environmental Division report (attachment 2). Peggy stated the Deerwood Trailer Park is closed with no residents remaining on the premises. Septic installations are stalled due to the persistent rain in the county. A raw sewage complaint at Kings Trailer Park has been resolved. Dye testing on the Lincoln Blvd. complaint has also stalled due to persistent rain. The property owner who

originally filed the complaint has refused to allow his residence to be dye tested as a part of the investigation. Peggy became certified to administer Naloxone thru the Indiana State Department of Health while attending the May IEHA meeting.

**Side Note** - *We now endorse, as a Health Department, the Naloxone program and would like to endorse a clean needle program. Dr. Moore feels we need to look at our medical and philosophical approach to Naloxone and set a policy. He would like to develop a more robust program with a holistic approach to the opioid crisis in our county. "We are trying to save lives until we can find a way to solve the drug problem". Plans and programs will be brought to the board for consideration.*

### **Nursing Division Report**

Amber Turner presented the Nursing Division report (attachment 3). Amber provided information about the Naloxone program offered by the Indiana State Department of Health (ISDH). Lay training can be provided through the Health Department. Amber also informed that antibiotic resistant gonorrhea is being closely monitored. While no cases exist in Indiana and only a few exists in the United States it is becoming prevalent in other countries. STI treatment is offered at the Nursing Division. Amber and Diedre Hamilton, along with Dr. Moore, attended the Substance Abuse Task Force Meeting which looked at 9 risk areas. The Health Department would like to focus on harm reduction by passing out Harm Reduction Kits which are provided by the ISDH at no cost to the Health Department. More information will follow.

### **Vital Records Report**

Teanna Silverthorn reported for the Vital Records Division (attachment 4). While death rates are up slightly in the county Teanna stated there is not clear or obvious reason. Dr. Ihrke inquired if, while the death rate appears static, the shrinking population would in fact represent a rise in the county death rate. Dr. Renfroe inquired if there is a way to more closely monitor these statistics. Teanna will work closely with Diedre Hamilton on this matter and report back at our next Health Board meeting.

### **Old Business**

#### **Fee Ordinance**

A motion to amend the Health Department Fee Ordinance was brought to the board. The amendment will add a vinyl plastic birth certificate sleeve at a fee of \$5.00 each and a \$15,000.00 fine for installing an on-site septic system without a permit. Motion 2<sup>nd</sup> by Dr. Renfroe and passed with unanimous approval. The effective date will be August 1, 2019. Ordinance will be presented to the Grant County Commissioners for approval and passage.

#### **Grant County On-Site Septic Ordinance**

Information was provided and discussed regarding on-site septic system installation policy, procedure and requirements in several Indiana counties. Dr. Ihrke motioned to reject Proposed On-Site Septic Ordinance #4 and continue under the current On-Site Septic Ordinance 2016-2, 2<sup>nd</sup> by Dr. Renfroe. After much discussion and debate the motion was unanimously declined. More discussion followed and, after a few changes, Dr. Renfroe motioned to accept and pass the On-Site Septic Ordinance proposal #4 with an effective date of August 1, 2019, 2<sup>nd</sup> by Dr. Ihrke. With a vote of 4 yea and 1 nay the On-Site Septic Ordinance proposal #4 passed and will be presented to the Grant County Commissioners for approval and passage. Dr. Leighty would like to see an in-house test developed and administered in the future.

### **New Business**

### **2020 Budget**

The Health Department 2020 Budget was discussed. Dr. Moore explained a few minor adjustments to the budget as well as the pay increases being requested. Dr. Renfroe motioned to approve the budget requests, Dr. Leighty 2<sup>nd</sup>, unanimous approval.

### **A Conversation with Dr. Moore ~ Hopes and Expectations**

Dr. Moore complimented the members of the Board for wanting to get involved. He would like to ask the board: What information they would you like from the Health Department? What can we do, as a department, to help you walk away from these meetings feeling like you are fulfilling that hope or expectation? Dr. Moore would like to follow-up on this discussion when the Board members have had the opportunity to consider the questions.

### **Health Board Code of Conduct**

Dr. Moore apologized to Chuck Poling and the members of the Board for his conduct during an exchange with Mr. Poling during the April meeting after what he perceived to be derogatory comments made to a Health Department employee. Dr. Moore asked the Board to consider adopting a Code of Conduct (attachment 5) which will require all members of the Board to act respectfully and with proper decorum during Health Board meetings. The President of the Board will be asked to intervene if requested or if, in his/her judgment, inappropriate behavior is being displayed. Dr. Leighty motioned to approve the Grant County Health Board Code of Conduct, 2<sup>nd</sup> by Dr. Ihrke. Motion passed 4 yea 1 nay.

Meeting adjourned at 7:02pm

Next meeting August 19, 2019

Minutes respectfully submitted by Tara Street