

# Grant County

## Property Tax Assessment Board of Appeals (PTABOA)

A taxpayer has the right to initiate an appeal of the current year's assessed valuation. The first step in the appeals process begins with written notification to the local assessing official. Taxpayers have until June 15<sup>th</sup> of the same notice year to initiate an appeal. This is the statewide appeal deadline.

### **Forms**

Appeal Form

Request for Continuance (see bottom of this page)

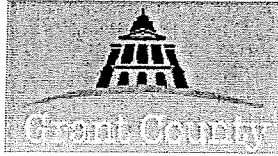
New! Important Changes to the Appeal Process

**Please Note:** The petition must be signed by the petitioner or an authorized representative. A representative must attach a notarized power of attorney unless the representative is a duly authorized employee or corporate officer of the company. Certified tax representative must attach a Tax Representative Disclosure statement. If you have an email address that we can contact you at, please list it on the appeal form.

Further questions about assessment appeals? Please click here for additional appeal information from the Department of Local Government Finance.

You may submit your appeal by any of the following ways:

- Hand delivering it to the Grant County Assessor's Office, Grant County Complex – 5<sup>th</sup> floor
- Fax to Grant County Assessor Office directly at 765-664-5555
- Mail to Grant County Assessor; Attn: APPEALS, 401 S Adams St; Ste 528, Marion IN 46953
- Email it as an attachment to [Assessor@grantcounty.net](mailto:Assessor@grantcounty.net)



**Property Tax Assessment Board of Appeals**

**PTABOA**

401 S Adams Street Room 528 – County Complex Building – Marion, IN 46953

Phone (765-668-4773 Fax (765) 664-5555

Assessor@grantcounty.net

The following parcel(s) have been scheduled to appear before the Grant County PTABOA. I am unable to attend the hearing as scheduled and have attached written documentation to support that fact. I understand that I must submit this request to the Assessor's Office at least 20 days before the hearing.

It is the taxpayer's responsibility to show "just cause" for the continuance. After reviewing the Request for Continuance, the PTABOA will rule on the request within 10 days of the request.

If the Request for Continuance is not granted by the PTABOA, the taxpayer may request action without his presence or withdraw a petition at least 8 days prior to the hearing.

A fifty dollar (\$50) penalty will be assessed against the taxpayer or representative for an unexcused failure to appear at the hearing.

Taxpayer Name: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Date of Hearing: \_\_\_\_\_

Reason for Continuance (attach documentation as needed): \_\_\_\_\_

Return to PTABOA (at least 20 days prior to hearing): \_\_\_\_\_

Taxpayer (or Representative's) Signature: \_\_\_\_\_

FOR OFFICE USE ONLY	
Date Received by PTABOA	
Approved or Denied	
Taxpayer Notified	