

LEPC Agenda

May 15th, 2019

1. Welcome
2. Minutes – 20 March 2019 (*see attached page)
 - a. Chair must sign meeting minutes from the prior meeting once approved by the majority.
3. May 2019 Treasurers Report – Bruce Bender – expenditures/deposits since last meeting (*see attached page)
4. LEPC Requirements – Bruce Bender
 - a. Due 31 January - Legal Notice/Meeting Schedule Report – **Completed January 14**
 - b. Due 1 March - Roster Report - **Completed January 14**
 - c. Due 1 March - Fiscal Report and Auditor’s Report - **Completed January 15**
 - d. Due 1 March - By-Laws Report – **Completed January 14**
 - e. Due 1 May – Exercise Proposal Report – **Completed**
 - f. Final Exercise Report – due 30 days after exercise
 - g. Due 17 Oct – Plan Update
 - h. Due Ongoing – Meeting Minutes/Agenda/Sign-in Roster
5. Upcoming Meetings
 - a. 17 July 2019
 - b. 18 September 2019
 - c. 20 November 2019
6. Spill Reports:
 - a. Old reports from Jan & Feb which were not turned in prior to March LEPC meeting.
 - b. 19 March 2019 - Deer Creek 700 W 600 S and 100 W 600 S, Liberty Twp. and also at the bridge on ST Rd 26 in the area of 1530 W 900S, Fairmount, report of an oil sheen in the creek by Marion Airport. Oil absorbent booms were placed in the water flow. IDEM notified. Report received.
 - c. 23 March 2019 - Casey’s General Store at 1229 N Baldwin Ave, 2-3 gallons of diesel fuel on the ground around the fuel pump, 1 bag of Absorbent was used, waste pick up will be responsibility of Casey’s General Store. No information could be obtained for the responsible for the spill. IDEM was not notified due the small size of the spill. Report received.

Old Business

7. 2019 Exercise HSEEP Compliant Tabletop Exercise – Exercise Planning Committee (Bruce Bender, Bob Jackson, Derek Jackson, Patrick Kolb, Julie Pattison, Andy Weller). A motion was made by Bruce Bender via email to accept the bid of \$4750 from Resilient Strategies for an HSEEP certified Tabletop Exercise. Daryl Brane second it. 18 votes in favor were received. 0 votes against were received. Motion carried.
 - a. Concept and Objective Meeting – **establish date during January meeting**
 - b. Initial Planning Meeting – **Completed May 13th**
 - c. Mid-Term Planning Meeting – Tuesday, July 16th
 - d. MSEL Planning Meeting
 - e. Final Planning Meeting – Wednesday, August 21st
 - f. Tabletop Exercise – Wednesday, September 18th
 - g. After Action Report Meeting

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New Business

8. Members missing meetings – *see By-Laws; Page 3, Article II, Section 3 & 4
9. Request for new business.

Adjournment