

**FLOYD COUNTY COUNCIL
MINUTES
February 8, 2022
6:00 P.M.
PINEVIEW GOVERNMENT CENTER
COMMISSIONERS MEETING ROOM #104**

Dale Bagshaw called the meeting to order and led the *Pledge of Allegiance*

Roll Call – full quorum

Also Present- Attorney Steve Langdon, Auditor Jacqueline Wenning, Treasurer Steve Burks, Clerk Danita Burks, Recorder Lois Endris and Assessor James Sinks

Dale Bagshaw led the invocation

Acceptance of the Agenda

Motion to accept the agenda. Moved by Tony Toran. Seconded by Adam Roberts. Motion passed unanimously.

Approval of the Minutes *1-11-22 Council Minutes*

1-11-22 Organizational Minutes

Motion to approve 1-11 Council Minutes and 1-11 Organizational Minutes. Moved by Adam Roberts. Seconded by Connie Moon. Motion passed unanimously.

PUBLIC

NEW BUSINESS

1. Reedy Financial Group(NB#1)

Annual Financial Report

Auditor, Jacqueline Wenning, reviewed the 2021 Annual Financial Report.

2. New Albany Township Fire District – Reuben Cummings(NB#2)

a. Request for Additional Appropriation

Special Cumulative Fund 8691

Capital Outlays \$410,000.00

Reuben Cummings stated New Albany Township Fire District sold a pumper and is buying a new pumper. He asked for the proceeds from the sale of the pumper be appropriated to pay for new pumper.

Motion to approve. Moved by Danny Short. Seconded by Adam Roberts. Motion passed unanimously.

3. Floyd County Superior Court II – Judge Hancock (NB#3)

a. Request for Transfer

Fund: County General-Sup Crt II

Line Balance \$ 34,600.00

FUND	DEPT	ACCOUNT	Inc/Dec	DESCRIPTION	AMOUNT	P
1000	226	1000-13	D	Public Defender	\$ 34,600.00	
1000	226	3000-08	I	Pauper Attorneys	\$ 34,600.00	

Motion to approve as advertised. Moved by Denise Konkle. Seconded by Connie Moon. Motion passed unanimously.

4. Open Door Youth Services -Leah Pezzarossi (NB#4)

a. ARP Lost Revenue funds for staff raises

Employee	Current Salary	Salary with proposed Raise
Leah Pezzarossi	\$70,475.00	\$71,745.00
Alisha Farnsley-Hess	\$52,426.00	\$53,426.00
Samuel Rosenthal	\$32,651	\$35,151.00
Robin Montgomery	\$38,687.00	\$43,132.00
Kara Castleberry	\$35,403.00	\$37,903.00
Darlene Brown	\$35,795.00	\$37,903.00
Michael Whiting	\$42,132.00	\$43,132.00
Allison Cole	\$32,651.00	\$37,903.00
*Minimum of \$15/hr for part time staff		\$ 3,100.00
.Total	\$340,220.00	\$362,287.00
	Difference	\$22,287.00

Denise Konkle, on behalf of Leah Pezzarossi, stated Open Door Youth Services does not have enough money in their fund to support the salary increases. She asked the County to cover the expense for the next two years and then the State will pick up the costs. It was discussed at budget time to pay out of ARP Fund under Lost Revenue.

Motion to set up a line item out of Lost Revenue 8903-061-3000-03 Lost Revenue- Youth Services and the money will be appropriated next month. Moved by Denise Konkle. Seconded by Tony Toran. Motion passed. Danny Short and Adam Roberts opposed.

b. Request to change 4909-000-1000-18 from Prevention Services Manager to Quality Assurance Manager to more accurately reflect duties

Motion to approve 4b as advertised. Moved by Denise Konkle. Seconded by Adam Roberts. Motion passed unanimously.

5. Floyd County Parks Superintendent – Roger Jeffers (NB#5)

a. Request for New Line Item

1179-00-3000-06 Contract Services

Motion to approve 5a & b as advertised. Moved by Denise Konkle. Seconded by Danny Short. Motion passed unanimously.

b. Request for Transfer

Fund: Parks Non-Reverting Fund

Line Balance \$ 23,046.34

FUND	DEPT	ACCOUNT	Inc/ Dec	DESCRIPTION	AMOUNT	P
1179	000	2000-01	D	SISC Supplies	\$ 7,500.00	
1179	000	3000-06	I	Contract Services	\$ 7,500.00	

Motion to approve 5a & b as advertised. Moved by Denise Konkle. Seconded by Danny Short. Motion passed unanimously.

c. Request for Additional Appropriation

Fund: Parks Non-Reverting Capital

Fund Balance \$ 777,894.13

FUND	DEPT	ACCOUNT	LINE	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
1178	000	4000	06	KHMP Playground Fund	\$ 50,000.00	\$ 50,000.00

Motion to approve 5c. Moved by Danny Short. Seconded by Adam Roberts. Motion passed unanimously.

d. Parks Board - Tom Millea

Funding for Assistant Superintendent

Tom Millea thanked the Council for approving the additional levy. They are asking for approval of adding an Assistant Superintendent with the upcoming retirement of Roger Jeffers.

Motion to approve Assistant Superintendent with a cap of \$65,000.00. Moved by Brad Striegel. Seconded by Danny Short. Motion passed unanimously.

Mr. Millea stated they have a part-time Maintenance position available at \$38,000.00 but would like to make it a full time position and would need funding for that position. Denise Konkle stated she and Brad Striegel met with Roger Jeffers going over revenue stream and expenses over the next 3 years. It does not permit them to fund that position.

Mr. Millea challenged the Council to find resources. Floyd County Parks receive less funding than surrounding counties and this position is necessary with Mr. Jeffers retiring.

Danny Short stated they need to work it into their budget next year.

Mr. Jeffers stated the Parks' Department has raised over 3 million dollars from the community. He has 3 maintenance guys for 400 acres and a Sports Center.

Jeffersonville has 12-15 maintenance workers with half the acreage.

6. Floyd County Recorder – Lois Endris (NB#6)

a. Request for Additional Appropriation

Fund: Enhanced Access

Fund Balance \$ 148,088.99

FUND	DEPT	ACCOUNT	LINE	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
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1154	000	3000	01	Enhanced Access Payments	\$ 36,000.00	\$ 36,000.00
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Motion to approve 6a as advertised. Moved by Denise Konkle. Seconded by Danny Short. Motion passed unanimously.

7. Floyd County Health Department – Charlotte Bass (NB#7)

a. Request for New Line Items

9150-000-2000-01 Supplies

9150-000-3000-01 Contractual

9150-000-3000-02 Travel

Motion to approve 7a & b. Moved by Adam Roberts. Seconded by Connie Moon. Motion passed unanimously.

b. Request for Additional Appropriation

Fund: Health Dept School Liaison Fund

Grant Amt: \$ 330,000.00

FUND	DEPT	ACCOUNT	LINE	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
9150	000	3000	01	Contractual	\$ 290,000.00	\$ 290,000.00
9150	000	2000	01	Supplies	\$ 30,000.00	\$ 30,000.00
9150	000	3000	02	Travel	\$ 10,000.00	\$ 10,000.00
				Total	\$ 330,000.00	\$ 330,000.00

Motion to approve 7a & b. Moved by Adam Roberts. Seconded by Connie Moon. Motion passed unanimously.

8. Floyd County Assessor– James Sinks (NB#8)

a. Request for Transfer

Fund: County General-Assessor

Line Balance \$ 50,501.55

FUND	DEPT	ACCOUNT	Inc/Dec	DESCRIPTION	AMOUNT	P
1000	008	1000-01	D	County Assessor Salary	\$ 2,078.00	
1000	008	1000-04	I	2 nd Deputy-Keener	\$ 2,078.00	
1000	008	1000-01	D	County Assessor Salary	\$ 3,304.00	
1000	008	1000-10	I	2 nd Deputy-Nifong	\$ 3,304.00	

Assessor, James Sinks, stated he has 2 employees that did not receive the 6% raise that hundreds of other county employees received. These two employees received a promotion in 2021 from 3rd Deputy to 2nd Deputy with added responsibilities. He asked the Council to do what is right and give his employees their 6% raise, or if they are not willing to do so, to give them their raises out of his salary.

Dale Bagshaw stated there is a salary survey coming out and would like to see their findings. He appreciates all the departments filling out the questionnaires.

Mr. Sinks stated Ms. Nifong came in with 95% of her salary and they did bring her up to 100% of her salary so the 2nd deputies' salaries match.

Auditor, Jacqueline Wenning, stated the two employees were promoted from a 3rd Deputy to a 2nd Deputy with more responsibilities. On paper, it appears they received a raise but they received a promotion. If Mr. Sinks would have not promoted from within his office, he would have hired someone at the 2nd Deputy salary and they would have received a 6% raise. She stated Human Resources looked at it as a raise.

HR Director, Michelle Portwood, stated Mr. Sinks approached the Salary Appeals Committee in April. Ms. Nifong was promoted from 3rd Deputy to 2nd Deputy. Ms. Portwood stated, at the end of the year she realized she made a mistake, Ms. Keener did not receive a full 6% raise, and filled out an Employee Action Form for Mr. Sinks to sign but the Auditor's office never received it.

Mr. Sinks stated he did not sign the Employee Action Form because it did not bring her salary up to where it should be.

The Council asked for hire dates, promotion dates and dollars be provided to them before the next meeting for them to review.

9. Veterans Court– Theresa Gahafer (NB#9)

a. Request for new line item

9175-000-3000-06 Contractual

Motion to approve 9a & b as advertised. Moved by Denise Konkle. Seconded by Adam Roberts. Motion passed unanimously

b. Request for Transfer

Fund: Family Recovery Problem Solving

FUND	DEPT	ACCOUNT	Inc/ Dec	DESCRIPTION	AMOUNT	P
9175	000	1000-02 Bal- \$32,400.00	D	Case Manager	\$ 32,400.00	
9175	000	3000-06	I	Contractual	\$ 32,400.00	
9175	000	1000-06 Bal- \$2,200.00	D	Longevity	\$ 2,200.00	
9175	000	3000-06	I	Contractual	\$ 2,200.00	
9175	000	1000-07 Bal- \$12,478.36	D	Insurance	\$ 10,900.00	
9175	000	3000-06	I	Contractual	\$ 10,900.00	

Motion to approve 9a & b as advertised. Moved by Denise Konkle. Seconded by Adam Roberts. Motion passed unanimously

10. Floyd County EMA-Kent Barrow(NB#10)

a. Request for new line item

8112-000-3000-01 Contract Services

Motion to approve 10a. Moved by Danny Short. Seconded by Connie Moon. Motion passed unanimously.

b. Request for Additional Appropriation

Fund: MHMP Fund

Grant Amt: \$ 19,457.00

FUND	DEPT	ACCOUNT	LINE	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
8112	000	3000	01	Contract Services	\$ 9,000.00	\$ 9,000.00

Motion to approve 10b as advertised 8112-000-3000-01. Moved by Denise Konkle. Seconded by Brad Striegel. Motion passed unanimously.

c. Request for Additional Appropriation

Fund: Local Emergency Plan Civil Defense

Grant Amt: \$ 15,127.89

FUND	DEPT	ACCOUNT	LINE	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
8107	000	2000	01	Emergency Planning	\$ 2,108.73	\$ 2,108.73
8107	000	3000	01	Training and Conferences	\$ 6,102.75	\$ 6,102.75
8107	000	3000	02	Data Management	\$ 1,377.00	\$ 1,377.00
8107	000	3000	03	Meeting Stipends	\$ 200.00	\$ 200.00
8107	000	4000	04	Hazard Matl Response	\$ 1,982.80	\$ 1,982.80
				Total	\$ 11,771.28	\$ 11,771.28

Motion to approve 10c. Moved by Connie Moon. Seconded by Denise Konkle. Motion passed unanimously.

11. Floyd County Treasurer-Steve Burks(NB#11)

a. Request for Additional Appropriation

Fund: ID Security Protection

Fund Bal: 72,623.40

FUND	DEPT	ACCOUNT	LINE	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
1160	000	3000	03	Bank Reconciliation	\$ 665.00	\$ 665.00

Motion to approve. Moved by Tony Tora. Seconded by Danny Short. Motion passed unanimously.

12. Floyd County HR Director-Michelle Portwood(NB#12)

a. Employee Handbook

Michelle Portwood stated that the Commissioners have approved the Handbook.

Motion to approve. Moved by Danny Short. Seconded by Adam Roberts. Motion passed unanimously.

13. Floyd County Auditor-Jacqueline Wenning(NB#13)

a. Correct data entry error on Public Defender Budget

FUND	DEPT	ACCOUNT	LINE	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
1000	271	1000	01	Chief Public Defender	\$ -11,788.00	\$ -11,788.00
1000	271	3000	18	Assistant Public Defender	\$ 39,000.00	\$ 39,000.00

Jacqueline Wenning stated that the corrections are needed due to error at budget time.

Motion to approve 13a as advertised. Moved by Denise Konkle. Seconded by Tony Toran. Motion passed unanimously.

b. Permission to compensate employee by transferring funds within budget for taking on extra responsibilities while being short staffed.

Jacqueline Wenning stated the Auditor’s office has been understaffed for a number of months. She asked to give a \$1,500.00 bonus to one employee on the property side because she has been covering her desk and other desks in the interim. She stated she has the funds in her budget to cover the bonus.

Denise Konkle asked what the other employees in the office would think about one person getting a bonus.

Ms. Wenning stated it has been discussed and everyone knows that this individual has been under the gun.

Motion take under advisement and come back with a recommendation at the next meeting. Moved by Denise Konkle. Seconded by Connie Moon. Motion passed unanimously.

c. Jacqueline Wenning stated her mother has stage 4 lung cancer. She would like to take off a day or two a week to help take care of her.

14. Floyd County Council (NB#14)

a. *Recognition Pay for Cleaning Staff Clarification – Connie Moon*

Connie Moon stated that when the motion was made last month she was told there were two cleaning people and two maintenance people who helped with the deep cleaning. Four people instead of three will divide the \$6,000.00 that was approved.

Motion to clarify the motion made last month that the \$6,000.00 is to be split between four employees instead of three. Moved by Connie Moon. Seconded by Danny Short. Motion passed unanimously.

b. *Transfer \$90,000.00 from Rainy Day to COVID-19 Fund 9271*

Denise Konkle stated the money moved from the CARES fund into County General. It is not allowable to transfer the CARES money out of County General into any other fund except Rainy Day.

Motion to transfer \$90,000.00 out of Rainy Day into the COVID-19 9271 fund. Moved by Denise Konkle. Seconded by Brad Striegel. Motion passed unanimously.

If approved:

Request for new line item
 9271-000-3000-02 Operating Expenses

Request for Additional Appropriation

Fund: COVID-19

Fund Balance \$ 29,585.00

FUND	DEPT	ACCOUNT	LINE	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
9271	000	3000	02	Operating Expenses	\$ 55,000.00	\$ 55,000.00
9271	000	1000	01	Overtime	\$ 30,000.00	\$ 30,000.00
9271	000	2000	01	Supplies	\$ 5,000.00	\$ 5,000.00
				Total	\$ 90,000.00	\$ 90,000.00

Motion to appropriate as advertised. Moved by Denise Konkle. Seconded by Adam Roberts. Motion passed unanimously.

c. Discussion on paying COVID related invoice for BIS \$93,578.66

Denise Konkle stated there is an invoice for BIS for new equipment for the Commissioners' meeting room. This invoice was to be paid out of the CARES Act fund before it was transferred to County General. The contract has been signed but no work has been done yet.

Connie Moon asked if the new equipment will move when they move into a new building. John Schellenberger stated it would move.

Adam Roberts stated that usually an invoice isn't paid until the work is completed. The consensus is to pay the invoice when the work is completed.

d. Invoice for Council Laptops

Jacqueline Wenning stated she received the invoice for \$14,575.67 for the Council's laptops from Gary Bierman. He was not aware that there was a budget of \$10,000.00. Brad Striegel stated he does not need a laptop. Attorney Steven Langdon stated there is a liability issue with conducting County business on personal devices. Denise Konkle stated they will need to add additional Appropriation to March's agenda to cover the invoice.

Denise Konkle stated the County has contracted with the Reedy Group to help with the Annual Financial Report. The Auditor's office does not have the funds to pay for the professional services and they would need to find a funding source. She said it could be paid out of the Council's Professional Fees and Services line or appropriate more money into the Auditor's budget.

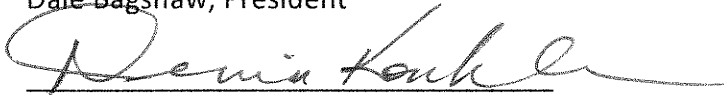
PUBLIC

Motion to adjourn. Moved by Denise Konkle. Seconded by Tony Toran. Motion passed unanimously.

FLOYD COUNTY COUNCIL



Dale Bagshaw, President



Denise Konkle, Vice President



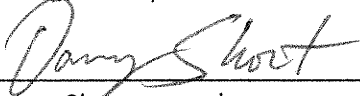
Adam Roberts, member



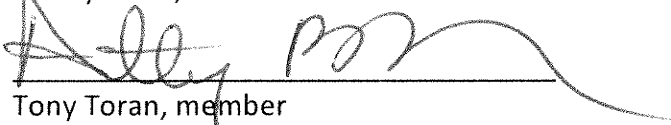
Brad Striegel, member



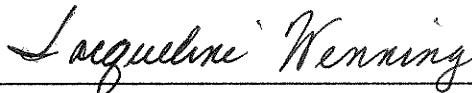
Connie Moon, member



Danny Short, member



Tony Toran, member



ATTEST, Jacqueline Wenning, AUDITOR, FLOYD COUNTY