

CASS COUNTY FIRE DISTRICT #1
MEETING MINUTES
June 3, 2020

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 4:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Members present were Michael L. Sims, Chairman; Jeff Asselin, Vice Chairman; Dave Patty, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary.

Minutes

Meeting Minutes of May 2020 were reviewed. Jeff Asselin made a motion to accept the minutes. Dave Patty seconded the motion. **Motion passed 3-0.**

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fun \$33,089.66; Building Debt Fund \$0; County Emergency Loan Fund \$1,033.29; Fire Truck Loan Fund, -\$12,932.79; Fire General Fund \$993,766.81; Cumulative Fire Fund \$59,921.35; Payroll Deductions: \$0. Checking Balance \$22,041.07. Savings Account Balance \$1,052,837.25. Jeff Asselin made a motion to accept the Treasurer's Report and all claims submitted for payment, Michael L. Sims seconded. **Motion passed 3-0**

Resolution 2020-2 was presented transferring funds to cover shortages (see attached). Michael Sims made a motion to approve all transfers. Dave Patty seconded the motion. **Motion passed 3-0**

FIRE CHIEF'S REPORT

- Fire Chief Chris Cover presented fire runs. Board requested run reports to include all fire departments that respond with us and specify their contribution with their assistance. Board also wants the runs broken down by taxing units as has been done in the past.
- We will need to start the hiring process again for CCFD#1. We still need approximately 2 part-time/PRN staff and potentially one new full-time firefighter.
- Shift have been assigned duties to upgrade the outside of the department as well as the inside. Reports to follow at future meetings.

Dave Patty made a motion to accept the Fire Chief's report. Jeff Asselin seconded. **Motion passed 3-0.**

OLD BUSINESS

Discussion was held regarding flagpole completion. Mike Sims was going to check with Paul Hartman regarding how soon he could get the pole for us. Covid has caused delays in completing this project.

NEW BUSINESS

Budget line items for 2021 were reviewed. The Board has agreed to meet again and review items before voting on final budget in July. Contracts were sent out. Still waiting for contracts to be delivered. Our interim review for Insurance coverage was completed by Capstone Insurance. Renewal set to take place with Capstone on August 3, 2020 at 3:00 pm.

PUBLIC COMMENTS

None

NEXT MEETING

Next regular meeting is scheduled for July 1, 2020 at 4:30 pm.

MEETING ADJOURNMENT

Jeff Asselin made a motion to adjourn the meeting. Michael L. Sims seconded. Meeting adjourned at 5:45 pm. **Motion passed 3-0.**

Respectfully submitted,
Bridget I. Enyeart, Fiscal Officer
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