

CASS COUNTY COMMISSIONERS

October 16, 2023

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ruth Baker, Michael Stajduhar, Mike Deitrich, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ruth Baker opened the meeting with the Pledge of Allegiance followed with a moment of silence.

MINUTES – Mike Deitrich made a motion to approve the Regular Meeting and Executive Session minutes, Ruth Baker seconded. The motion carried with Michael Stajduhar abstaining from the approval of Regular Meeting Minutes due to absence.

CLAIMS & PAYROLL- Michael Stajduhar made a motion to approve the claims and payroll as presented, Mike Deitrich seconded. The motion carried unanimously.

COUNTY ATTORNEY – Commissioner Baker entertained a motion to create a full-time attorney position and full-time office assistant position. County attorney will be a contracted position.

Michael Stajduhar made a motion to approve the creation of positions as presented, Mike Deitrich seconded. Motion carried unanimously.

JULIAN RIDLEN AIM HIGH PARK – Deb Waggoner presented report for the month of September. Improvement projects completed; four new additional gates installed, broken water line repaired, wooden trash bins repaired, and mulch added around the concessions. Groundskeeper work season has come to an end and will begin providing services again in late March of next year.

Deb confirmed the park is now covered under the county insurance policy. Previous coverage through AIM non-profit has been canceled.

Deb reported the USSSA State Tournament was held October 7th and 8th with twenty-three teams participating. Teams came from; Lafayette, North Webster, Peru, Westfield, Fulton, Churubusco, Lowell, Russiaville, Royal Center, Fishers, and Logansport. USSSA has reserved the field to hold a one-day tournament before the end of the season, on October 29th.

I.T. DEPARTMENT – Cj Gilsinger presented the monthly report for September. Billing cycle for Metronet service will become a month-to-month plan once their contract ends. Master Service Agreement (MSA) with Miami-Cass REMC/Broadway Broadband provides network transport and other communications services without individual contracts. County Attorney Stanton has reviewed and approved the agreement with minor modifications.

Cj requested approval of Miami-Cass REMC/Broadway Broadband MSA subject to modifications.

Michael Stajduhar made a motion to approve MSA subject to modifications, Mike Deitrich seconded. Motion carried unanimously.

Installation and wiring of new security cameras have been completed at Community Corrections. Election Pollbook has been tested and ready for Municipal Primary Election with early voting to begin October 28th. Updated firewalls are being installed and new HP SAN will be delivered soon. CAD server will be switched over to a virtual server next week, removing from a single server to virtual environment.

New Logansport Police Department building lost connectivity with dispatch office for lack of fiber optic line. Logansport Utilities is preparing hookup to the municipal fiber ring. Cj installed temporary connection until fiber is in place.

Cj requested approval of CivicPlus Master Services Agreement (MSA) providing livestreaming of public meeting in compliance with recently passed House Bill 1167. County Attorney Stanton has reviewed and approved the agreement with minor modifications.

Michael Stajduhar made a motion to approve the CivicPlus MSA subject to modifications, Mike Deitrich seconded. Motion carried unanimously.

Cj requested approval to deem the following as surplus:

- | | |
|-------------------------------|---|
| 1 – Riso RF5130EII Duplicator | Cell phones collected after replacement |
| 1 – Cannon DR 6030C scanner | 10 – Lind 12v Power Supply |
| 1 – Cannon DR 5010C scanner | 9 – Alibi IP cameras |
| 1 –Alibi ALI-NVR3308P2TV NVR | |

Michael Stajduhar made a motion to approve items presented as surplus, Mike Deitrich seconded. Motion carried unanimously.

SHERIFF DEPARTMENT – Sgt. Major Kevin Pruiett presented monthly report for September.

PRISONER BOOKINGS	145
PRISONERS RELEASED	153
MILES TRANSPORTING PRISONERS	5,482
MEALS SERVED TO PRISONERS	20,879
OFFICER PATROL MILES	53,470
TRAFFIC WARNINGS ISSUED	109
TRAFFIC ARRESTS/CITATIONS	71
DWI/OWI ARRESTS	4
CRIMINAL ARRESTS	70
ACCIDENT INVESTIGATIONS	25
PROPERTY DAMAGE	21
PERSONAL INJURY	4
FATALITES	0
CIVIL PROCESS MILAGE	1051

CIVIL PROCESS PAPERS SERVED 278

SCHOOL RESOURCE OFFICERS:

CALLS/CASE 16

PRESENTATIONS 1

TRANSPORTATION 1

ANIMAL CONTROL:

	<u>County</u>	<u>City</u>
TOTAL CALLS	22	28
UNFOUND CALLS	5	9
CONSULTS	8	10
WRITTEN WARNINGS	4	7
SHELTERED ANIMALS	6	6
ANIMALS REFUSED AT SHELTER	1	1
K-9 RELEASED TO OWNER	1	3
REHOMED	8 DOGS/6 CATS	0
EUTHANIZED	0	1
BITE CASES	1	3
Local Ordinances Violations	1	0
State Statute Violations	1	0

Sgt. Major Pruiett reported current Jail population is 198 includes 20 inmates from Wabash County.

ECONOMIC DEVELOPMENT– Christy Householder was unavailable to present monthly report for September. The following report was submitted and reviewed. Christy made nine industry visits, twelve business retention and expansion visits, attended eighteen local, three state, and eight regional projects meetings with six business leads.

Economic Development Assistance Grant was been awarded in the amount of \$1.4 million for infrastructure improvement projects within the County Industrial Agri-Business Park.

BROADBAND – Matt Mavrick was not available to attend. The following report was submitted for review. Matt reported 87% of the project has been completed with 16 new hook ups for a total of 290 customers. One hundred twenty-three miles of fiber completed with 18 miles remaining and 138 miles of strand completed with 3 miles remaining.

COMMUNITY CORRECTIONS – Dave Wegner presented monthly report for September. Department received 22 new clients and 12 clients completed the program. Seven clients were returned and sixteen clients were held in the jail on pending violations. Department currently has 26 males and 6 female residents in the work release program.

CLIENTS SERVED	170
• HOME DETENTION	126
• WORK RELEASE	44

Dave reported Community Corrections is collaborating with Court Services to increase residential therapeutic services. Department has applied for supplemental grant funding in transitioning to a more therapeutic based model.

EMA – Rocky Buffum presented 3rd Quarterly Report for 2023. Department received grants last quarter from NIPSCO, Duke Energy, and The Andersons. Revenue received for Hazmat cleanup has increased from last year.

Department had five significant emergency responses over the last three months; gas line strike on Michigan Ave., oil spill into the creek at 18th and Main Streets, hazardous substance burning at West Market Street, large fire in Galveston, and multiple vehicle fire crashes in the county.

Rocky reported the department had 3,119-man hours of training by the end of September, compared to last year’s total of 2,951. Training offered during last quarter; Propane Response, Fire Officer Strategy and Tactics Certification, and service training for individual agencies.

Department continues to update the County Emergency Operations Plan. Future projects include; multi-hazard mitigation plan update, lithium Ion battery response annex, healthcare partners compliance requirements, and next year’s Local Emergency Planning Committee Exercise.

COURT & PRETRIAL SERVICES – Hillary Hartoin presented 3rd Quarterly Report for 2023. Department currently has 112 active clients, a 32% increase from last year at this time. Current caseload is 61% felony charged. Court & Pretrial Services is currently diverting an estimated \$4,480 per day in incarceration expenses. Without Pretrial Services the Jail would be approximately 7% overcapacity.

Hillary announced a partnership with IUPI Indianapolis adding two research interns assisting with data projects.

Hillary present JAG Grant proposal for approval. Grant will provide approximately \$150,000 to be utilized to create a therapeutic program for moderate-high risk clients with the goal of reducing revocations. Grant is a five-year cycle, after the first two years grant will require matching funds. Matching funds will be provided through the Community Corrections’ Project Income Fund. Two additional correctional officer positions will be included in the grant budget. These positions will be dual trained for correctional and therapeutic duties.

Michael Stajduhar made a motion to approve request to apply for the JAG Grant, Mike Deitrich seconded. Motion carried unanimously.

PLANNING DEPARTMENT – Arin Shaver presented 3rd Quarterly Report for 2023. Planning Department received 108 permit applications for residential, commercial, and demolition projects. Receiving \$9,414 in permit fees.

COUNCIL ON AGING – Fiscal Officer Brandon presented 3rd Quarterly Report for 2023. Cass Area Transit has provided 22,972 passengers transportation covering 134,913 miles consuming 12,824 gallons of fuel. Passengers of all ages, including children, are provided rides to school, medical appointments, work, grocery stores, and other social service appointments.

Brandon reported a new roof was installed and energy bills are showing a reduction. Downtown Senior Center program has added a monthly Fruit & Yogurt Bar sponsored by United Way. Center continues to provide lunch to seniors on weekdays as an Area Five Senior Nutrition Site. Center hosted a Live United Day project, “Pitching in for Pets”, collecting pet supplies for local Pets R Us. Cass Area Transit hosted a “Stuff the Bus” Live United Project, collecting food for the Emmaus Mission Pantry.

WEIGHTS & MEASURES – Inspector Rich Brewer presented 3rd Quarterly Report for 2023. Rich completed 9 hours of regional training and 7 hours of local training. National Weights and Measures are creating new guidelines for inspections of electric vehicle charging stations and the equipment needed.

<u>INSPECTIONS</u>	<u>PASSED</u>	<u>FAILED</u>
Scales	116	5
Measuring	184	0
Other	165	43
TOTAL:	465	48

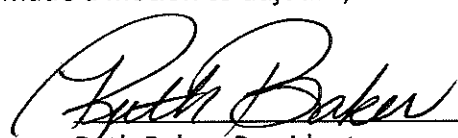
Rich requested approval to deem old 100-gallon fuel prover as surplus.

Michael Stajduhar made a motion to approve item as surplus, Mike Deitrich seconded. Motion carried unanimously.

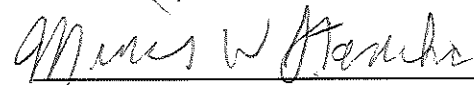
PUBLIC ANNOUNCEMENTS & RECOGNITION – None

PUBLIC COMMENT – None

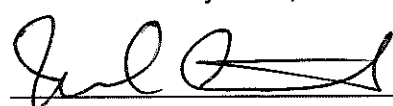
ADJOURNMENT - Michael Stajduhar made a motion to adjourn, Mike Deitrich seconded. The motion carried unanimously.



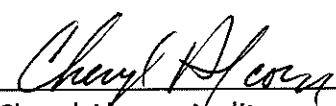
Ruth Baker, President



Michael W. Stajduhar, Vice President



Mike Deitrich

ATTEST: 

Cheryl Mcorn, Auditor