

## CASS COUNTY COMMISSIONERS

August 21, 2023

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ruth Baker, Michael Stajduhar, Mike Deitrich, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ruth Baker opened the meeting with the Pledge of Allegiance followed with a moment of silence.

**MINUTES** – Michael Stajduhar made a motion to approve the Regular Meeting and Executive Session minutes, Mike Deitrich seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Michael Stajduhar made a motion to approve the claims and payroll as presented, Mike Deitrich seconded. The motion carried unanimously.

**ORD. 23-13 EMERGENCY DECLARATION AND TRAVEL ADVISORIES** – Commissioner Baker introduced Ordinance 23-13 establishing procedures to declare emergency and travel advisories.

Michael Stajduhar made a motion to approve Ordinance 23-13 as presented, Mike Deitrich seconded. Motion carried unanimously.

**RES. 23-05 GRANT FUNDED EMPLOYMENT** – Commissioner Baker introduced Resolution 23-05 creating policy regarding employee positions supported by grant funding shall expire or terminate at the time such grant funding ceases or is depleted.

Michael Stajduhar made a motion to approve Resolution 23-05 as presented, Mike Deitrich seconded. Motion carried unanimously.

**RES. 23-06 LANDMARK DAYCARE ECONOMIC DEVELOPMENT AGREEMENT** – Commissioner Baker introduced Resolution 23-06 ratifying economic development agreement with Landmark Daycare LLC providing a forgivable loan in the initial sum of \$75,000 with an additional \$75,000 once certain benchmarks are met per economic development agreement.

Michael Stajduhar made a motion to approve Resolution 23-06 as presented, Mike Deitrich seconded. Motion carried unanimously.

**GRANT MANAGEMENT SERVICE AGREEMENT** – Hillary Hartoin presented for approval service agreement with Amplifund, a software company providing grant management software program. Cost of the service can be supplemented with grant funding. Software

program provides search tools to seek out grant funding. Service will be available to all county departments in efforts to manage current grants and seek future grant opportunities.

Cheryl Alcorn added the county currently has forty grants, of which twenty-five are federal grants that require additional reporting and documentation. Amplifund provides assistance with annual federal grant reporting.

County Attorney Stanton has reviewed the five-year agreement and found the software will allow the county to be in a better position to search and obtain grants.

Michael Stajduhar made a motion to approve Amplifund grant management service agreement as presented, Mike Deitrich seconded. Motion carried unanimously.

**JULIAN RIDLEN AIM HIGH PARK** – Deb Waggoner presented the monthly report for July. Fall softball season has begun and continues through mid-October. Logansport Girls Softball league has six teams and we have three travel teams on the fall schedule. Special Olympics continues to hold practices through September. USSSA State Tournament will be held in October with a tentative tournament in September if they have enough to participate.

Dedication ceremony was held in July, dedicating the cloverleaf fields in honor of Sue Jones. A stone monument, donated by Logansport Girls Softball League, will be placed near the fields in Sue's honor.

Equipment has been purchased to remove water from the ball fields, two sets of gates have been replaced, and septic tanks have been cleaned. American Legion donated a large U.S. flag for the flagpole.

Deb met with Cass County Visitors Bureau Director Angie Lalla to assist in coordinating local business support for upcoming events and grant funding.

**I.T. DEPARTMENT** – Cj Gilsinger presented the monthly report for July. We are working with the Auditor's Office to implement electronic claim processing. Departments will be gradually added to the program as we fine tune the system to our needs.

Hardware for the IDACS is installed and fully functional. Four computers were installed at the newly renovated Work Release office. New tablets for the jail GED program have been set up and securely functioning. Workstation was prepared for the new Pretrial employee. New cameras have arrived for Probation and Community Corrections, cameras will be hooked up once the wiring has been installed.

Surplus inventory program has been created to help distribute those items to county offices before offering items for sell through Govdeals.net.

Ballot for the 2023 Municipal General Election is completed and approved by election board and party chairmen. Ballot will be ready for public test the first week of September.

Cj reported issues continue with phone and internet service provided by Metronet. Other providers have been researched and found ComCast can provide higher quality and faster service for a lower price. Comcast service agreement is being reviewed by county attorney.

**MAINTENANCE DEPARTMENT** – Richard Gundrum presented monthly report for July. New storm water drains were installed by LMU on High Street in front of the Jail. Fire suppression was inspected and issues have been corrected at the Jail.

HVAC systems have been serviced and checked for all outer buildings. Offices of Weights & Measures and the Coroner have been painted and interior office doors installed, new flooring and exterior security doors installed, heating and air conditioning units are ordered.

**SHERIFF DEPARTMENT** – Sheriff Schroder presented monthly report for July.

PRISONER BOOKINGS	169
PRISONERS RELEASED	174
MILES TRANSPORTING PRISONERS	2,691
MEALS SERVED TO PRISONERS	20,248
OFFICER PATROL MILES	37,511
TRAFFIC WARNINGS ISSUED	308
TRAFFIC ARRESTS/CITATIONS	125
DWI/OWI ARRESTS	6
CRIMINAL ARRESTS	71
ACCIDENT INVESTIGATIONS	35
PROPERTY DAMAGE	27
PERSONAL INJURY	8
FATALITES	0
CIVIL PROCESS MILAGE	874
CIVIL PROCESS PAPERS SERVED	239

**SCHOOL RESOURCE OFFICERS: No report – schools out for summer**

<b>ANIMAL CONTROL:</b>	<u>County</u>	<u>City</u>
TOTAL CALLS	24	36

UNFOUND CALLS	6	7
CONSULTS	15	18
WRITTEN WARNINGS	8	5
SHELTERED ANIMALS	2	2
ANIMALS REFUSED AT SHELTER	0	16
BITE CASES	0	0
Local Ordinances Violations	0	6
State Statute Violations	1	1

Sheriff Schroder added the current Jail population is 215 including 17 Wabash County inmates and 23 DOC inmates.

**ECONOMIC DEVELOPMENT**– Christy Householder presented monthly report for July. Christy made five industry visits, seven business retention and expansion visits, attended twenty-three local, five state, three regional projects meetings, and one national meeting with ten business leads.

Christy attended meeting with Purdue regarding the new industry growth in EV Battery production. Attended public hearing at Grissom AFB regarding KC 46 Beddown. Meetings continue with Redline to connect to fire protection system, Appleseed project, and marketing for the Kayak rental program.

**BROADBAND** – Matt Mavrick presented update report of Broadband Project. Railroad crossing clearance remain on hold for three Logansport crossings and one in Clymers. State Road 16 underground sections are complete and aerial strand has been built. Currently awaiting Carroll White REMC make ready/pole change outs from south of Royal Center to north portion of Logansport.

Matt reported 16 new hook ups for a total of 258 customers. One hundred eleven miles of fiber completed with 30 miles remaining and 127 miles of strand completed with 14 miles remaining.

**COMMUNITY CORRECTIONS** – Dave Wegner presented monthly report for July. Department received 19 new clients and 15 clients completed the program. Five clients were returned and thirteen clients were held in the jail on pending violations. Department currently has 37 males and 4 female residents in the work release program.

CLIENTS SERVED	166
• HOME DETENTION	110
• WORK RELEASE	48
• Transferred	8

Dave reported the DOC Grant Award has been announced, all funding will remain the same as current CY2023. Department continues to search for addition funding sources. Building renovation project will be finishing up in a couple of weeks.

**PUBLIC ANNOUNCEMENTS & RECOGNITION** – Fire District #1 Financial Officer Bridget Enyeart introduced new Fire Chief Steve Fisher. Chief Fisher is a retired Fire Captain from Monticello Fire Department. Currently working as a part time paramedic in Carroll County and served as district part time Fire Instructor.

Commissioner Baker thanked department heads for attending County Council budget hearing held last Friday. Appreciates their time and continued efforts throughout the budget season.


**PUBLIC COMMENT** – Lora Redweik, 5524 N 600 East, Twelve Mile – Where is the section on Highway 16 that is almost completed for the Broadband project?

Commissioner Baker answered from Twelve Mile to Royal Center.

**ADJOURNMENT** - Michael Stajduhar made a motion to adjourn, Mike Deitrich seconded. The motion carried unanimously.

  
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Ruth Baker, President

*absent*  
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Michael W. Stajduhar, Vice President

  
\_\_\_\_\_  
Mike Deitrich

ATTEST:   
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Cheryl Acorn, Auditor