

CASS COUNTY COMMISSIONERS

August 15, 2022

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Ruth Baker, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Mike Stajduhar was absent.

Ryan Browning opened the meeting with the Pledge of Allegiance.

MINUTES – Ruth Baker made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ruth Baker made a motion to approve the claims and payroll as presented, Ryan Browning seconded. The motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum presented monthly report for July. Work has begun to install utilities and cables for the new way finding kiosks within the county building. Settlement has been received for defective steamer and new unit has been ordered for the jail.

Ambulance Spear Street Station sewer line was flushed and cleaned and duct work changes are scheduled for this week. HVAC units were cleaned and serviced at Work Release, Family Opportunity and Consolidated Union offices.

Richard continues to attend renovation meetings for the Health Department on Smith Street and Jail Expansion meetings.

Richard reported part time summer employee has returned to school and one full time jail maintenance employee continues to fulfill National Guard duties for an additional three months.

COMMUNITY CORRECTIONS – Dave Wegner presented monthly report for July. Community Corrections received 19 new clients and served a total 187 clients during the month of July. Nineteen clients completed the program and three clients were returned to incarceration on a pending violation.

CLIENTS SERVED	187
• HOME DETENTION	152
• WORK RELEASE	32

Dave reported Indiana Department of Corrections awarded \$395,472 for the Home Detention/Community Supervision Program and \$419,515 for the Work Release Program.

SHERIFF DEPARTMENT – Sgt. Major Kevin Pruiett appeared before the Commissioners with the July monthly report

PRISONER BOOKINGS	140
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PRISONERS RELEASED	149
MILES TRANSPORTING PRISONERS	3,367
MEALS SERVED TO PRISONERS	19,846
OFFICER PATROL MILES	31,718
TRAFFIC WARNINGS ISSUED	140
TRAFFIC ARRESTS/CITATIONS	66
DWI/OWI ARRESTS	8
CRIMINAL ARRESTS	59
ACCIDENT INVESTIGATIONS	26
PROPERTY DAMAGE	20
PERSONAL INJURY	5
FATALITES	1
RESERVE OFFICER HOURS	62
CIVIL PROCESS MILAGE	1,031
CIVIL PROCESS PAPERS SERVED	384

SCHOOL RESOURCE OFFICERS: Schools on Summer Break

ANIMAL CONTROL:

COUNTY CALLS	12
CITY CALLS	46
CONSULTS	23
WRITTEN WARNINGS	12
SHELTERED ANIMALS	20
BITE CASES	3

Sgt. Major Kevin Pruiett reported the jail is scheduled to house 25 inmates from Howard County.

Sgt. Major Kevin Pruiett requested approval to fill vacate full time kitchen position.

Ruth Baker make a motion to approve request to fill full time kitchen position, Ryan Browning seconded. Motion carried unanimously.

I.T. DEPARTMENT – Cj Gilsinger was unavailable to present monthly report. The following report for July was received and reviewed.

New computers have been installed for the Dispatch Assistant Director, EMA Secretary, and at the France Park workshop. EMS High Street location received a new printer.

Cj is coordinating the cabling for cellular and technology services for the renovation of the new Health Department on Smith Street. Network issues were resolved at France Park, water leaking into the network switch caused slow connections.

Cj is looking into upgrades for cybersecurity options and data preservation software.

CCED – Christy Householder presented the Economic Development monthly report for July.

Christy made two industry visits and nine business retention and expansion visits, twenty-eight project meetings with eight business leads.

Christy has started Ag strategy interviews in preparation for Regional Ag Strategy scheduled for the end of the year.

BROADBAND – Matt Mavrack appeared before the Commissioners with an update report. New Waverly Fire Department is now connected to fiber and hooked up 17 new installs. Crews continue work on Highway 16 and assisted with installation of security cameras at France Park.

HIGHWAY DEPARTMENT

BID AWARD – Jeff Smith requested approval of lowest base bid received for Community Crossing Resurfacing Projects:

Central Paving, Inc.	\$144,693.20	\$153,698.20	Northern Ave.
PO Box 357	\$285,018.00	\$306,393.00	CR 100 N
Logansport, IN 46947	\$28,949.00	\$30,704.00	CR 50 E
	\$62,747.00	\$66,617.00	Chase Road
	\$586,714.00	\$643,242.00	CR 50 E/SR 218
	\$247,974.00	\$270,874.00	CR 300 N

Ruth Baker made a motion to approve the bid as presented, Ryan Browning seconded. Motion carried unanimously.

ROAD USAGE AGREEMENT – NIPSCO PIPELINE – Jeff Smith presented Road Usage Agreement for NIPSCO pipeline coming from landfill near Buffalo across White and Cass Counties to the gas plant at Royal Center will roughly follow CR 900 North. Jeff appreciated the joint efforts of Attorney Jeff Stanton and Surveyor Josh LeDonne in producing the road usage agreement for the project.

Attorney Jeff Stanton added the agreement protects the county roads, drains and ditches. Stanton commended Jeff Smith and Josh LeDonne for their time and efforts in creating a good road usage plan.

Ruth Baker made a motion to approve the Road Usage Agreement as presented, Ryan Browning seconded. Motion carried unanimously.

CLERK – Destry Richey requested approval to hire temporary part time position for Voter Registration Office.

Ruth Baker made a motion to approve the request for temporary part time position, Ryan Browning seconded. Motion carried unanimously.

COURT & PRETRIAL SERVICES – Hillary Hartoin requested approval to submit grant renewal proposal to the Indiana Office of Court Services providing funding up to \$60,000 for mental health evaluations and curriculum.

Ruth Baker made a motion to approve the request for grant proposal as presented, Ryan Browning seconded. Motion carried unanimously.

MAXIMUS CONTRACT RENEWAL – Cheryl Alcorn requested approval of renewal agreement contract with Maximus Services providing cost allocation plan that identifies the allowable costs incurred to support and administer Title IV – D Programs.

Ruth Baker made a motion to approve renewal agreement as presented, Ryan Browning seconded. Motion carried unanimously.

ORD. 22-07 AMEND ANIMAL CONTROL ORDINANCE 22-02 – Commissioner Browning presented amended animal control ordinance for approval.

Ruth Baker made a motion to approve Ordinance 22-07 Amend Animal Control Ordinance 22-02 as presented, Ryan Browning seconded. Motion carried unanimously.

PUBLIC ANNOUNCEMENTS & RECOGNITION – None


PUBLIC COMMENT - None

ADJOURNMENT

Ruth Baker made a motion to adjourn, Ryan Browning seconded. The motion carried unanimously.



Ryan Browning, President



Ruth Baker, Vice President

Abstained
Mike Stajduhar, Member

ATTEST: 

Cheryl Alcorn, Auditor