

CASS COUNTY COMMISSIONERS
July 20, 2020

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Auditor Cheryl Alcorn, and Attorney Jeff Stanton.

Ralph Anderson opened the meeting with the Pledge of Allegiance.

MINUTES – Ryan Browning made a motion to approve the minutes of July 6, 2020, Jim Sailors seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jim Sailors made a motion to approve the claims and payroll as presented, Ryan Browning seconded. The motion carried unanimously.

SHERIFF DEPARTMENT – Sheriff Ed Schroder appeared before the Commissioners with the monthly report for June.

PRISONER BOOKINGS	174
PRISONERS RELEASED	138
MILES TRANSPORTING PRISONERS	3163
MEALS SERVED TO PRISONERS	14,060
OFFICER PATROL MILES	134,551
TRAFFIC WARNINGS ISSUED	98
TRAFFIC ARRESTS/CITATIONS	58
DWI/OWI ARRESTS	1
CRIMINAL ARRESTS	66
ACCIDENT INVESTIGATIONS	37
PROPERTY DAMAGE	30
PERSONAL INJURY	7
FATALITES	0
RESERVE OFFICER HOURS	26
CIVIL PROCESS MILAGE	1,168
CIVIL PROCESS PAPERS SERVED	277
SRO CALLS/CASES	0

Sheriff Schroder reported Indiana Department of Corrections Jail Inspection received approval of compliance, first time in recent history. Sheriff Schroder extended appreciation to Richard Gundrum for preparing the facility for the state inspection.

Inmate mail is now handled through a third-party vendor. Inmates no longer receive postage mail, reducing the need to handle the mail and reducing the amount of contraband entering the jail. Postage mail is scanned and inmates can read their mail on tablets.

Finger printing services for background and firearm permits are now available at the Sheriff's Departments. This is a state contract service through IDEMIA.

Sheriff Schroder requested permission to fill two full-time and one part-time vacant correctional officer positions. Ryan Browning made a motion to approve the request to fill correctional officer positions, Jim Sailors seconded. Motion carried unanimously.

I.T. DEPARTMENT – Cj Gilsinger was unavailable to present monthly report. Monthly report was received prior to the meeting and review by Commissioners.

IT Department is preparing for upgrades to the phone system and Storage Area Network (SAN). New storage arrays in the courthouse and annex building were deployed for off-site data system backups.

Cj is currently switching county cell phones over to AT&T FirstNet service. GIS system provider sold Elevate program to Schneider Geospatial.

IT Department requested permission to fill vacant full-time position. Elias Jones has gained other employment, it will be a challenge to find a replacement for him. Ryan Browning made a motion to approve request to fill vacant full-time position, Jim Sailors seconded. Motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum was unavailable to present monthly report. Monthly report was received prior to the meeting and review by Commissioners.

Entrance doors were replaced on the Government Building. Signage was installed in the Jail parking lot and installed acoustic panels in video arraignment room at the jail.

Annex storage building installed camera and lights at Con-x and work area. 911 center added lockset to north door and built step for outside. Installed new floor, door, and painting at Ambulance Garage.

Richard met with Consolidated Union on renovations to the building they occupy.

BID AWARD – COMMUNITY CROSSING PROJECTS – Jeff Smith was unavailable to present bid award request. Bid award will be presented at next meeting.

PARK DEPARTMENT – Jeremy Hall requested permission to fill full time vacant position for the park department. Jim Sailors made a motion to approve request to fill vacant position, Ryan Browning seconded. Motion carried unanimously.

PROSECUTOR – Noah Schafer requested permission to fill vacant part time office position. Jim Sailors made a motion to approve request to fill vacant position, Ryan Browning seconded. Motion carried unanimously.

