

**CASS COUNTY COMMISSIONERS**  
**June 20, 2022**

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ruth Baker, Mike Stajduhar, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Ryan Browning was absent.

Ruth Baker opened the meeting with the Pledge of Allegiance.

**MINUTES** – Mike Stajduhar made a motion to approve the minutes, Ruth Baker seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Mike Stajduhar made a motion to approve the claims and payroll as presented, Ruth Baker seconded. The motion carried unanimously.

**SHERIFF DEPARTMENT** – Sgt. Major Kevin Pruiett appeared before the Commissioners with the May monthly report

PRISONER BOOKINGS	145
PRISONERS RELEASED	171
MILES TRANSPORTING PRISONERS	2,987
MEALS SERVED TO PRISONERS	18,884
OFFICER PATROL MILES	29,271
TRAFFIC WARNINGS ISSUED	134
TRAFFIC ARRESTS/CITATIONS	73
DWI/OWI ARRESTS	8
CRIMINAL ARRESTS	62
ACCIDENT INVESTIGATIONS	39
PROPERTY DAMAGE	30
PERSONAL INJURY	9
FATALITES	0
RESERVE OFFICER HOURS	36
CIVIL PROCESS MILAGE	1,111
CIVIL PROCESS PAPERS SERVED	390
<b>SCHOOL RESOURCE OFFICERS:</b>	
CALLS/CASE	12
PRESENTATIONS	1

TRANSPORTATION	1
<b>ANIMAL CONTROL:</b>	
COUNTY CALLS	45
CITY CALLS	57
CONSULTS	44
WRITTEN WARNINGS	16
SHELTERED ANIMALS	1
BITE CASES	12

**I.T. DEPARTMENT** – Cj Gilsinger presented monthly report for May. Cameras, microphones, and sound panels are being installed in the jail expansion. Monitoring screens have been installed in the jail commander and assistance commander’s offices. A monitoring computer was mounted on the wall in the jail pod for the ICON water system.

Digital informational directory system will soon be available in the Government Building. Funding for the system made available through a grant awarded to Pre-Trial Services. Digital Duress system has been installed on each computer within the county building. TV monitors will be permanently mounted in each court room providing virtual proceeding for health safety precautions.

Additional security camera was installed at the entrance of France Park and security camera replaced outside of the 911 radio room. Four iPads from Firstnet were purchased for EMS allowing mobility to be used within homes or at scene of an accident.

Assisted departments with budget forms and provided help to those having difficulty inputting budgets into the financial system.

**CCED** – Christy Householder presented monthly report for May. Christy attended READI Grant meetings with a priority on broadband services. Christy presented Tax Abatement Compliances to County Council for approval.

Christy made four industry visits and ten business retention and expansion visits, twenty-two project meetings with six business leads during the month of May.

**BROADBAND** – Matt Mavrck presented an update report of the internet fiber project. Crews have been busy at France Park upgrading services and assisting with installation of security camera system. Work continues on the fiber ring north of Young America and working with the New Waverly Fire Department fiber ring connection. New Waverly and Lewisburg is currently being hooked up. Matt reported 12 new hook ups during the month of May.

**MAINTENANCE DEPARTMENT** – Richard Gundrum presented monthly report for May. Boilers located in the Government Building, Jail, and Work Release buildings received State

Inspection. Two tube heaters were removed from the Jail garage and relocated at the Highway Department. Replaced capacitors on cooling unit and jetted sanitary sewer at the Family Opportunity Center.

Richard assisted in departmental move into the newly renovated jail and attended renovation meetings for High Street office buildings and Health Department.

**COMMUNITY CORRECTIONS** – Dave Wegner presented monthly report for May. Department received 30 new clients, 22 clients completed the program, and 4 clients returned to jail on pending violations. Dave has taken part, over the past two months, in preparing Senate Bill 9 draft policy for electronic monitoring standards.

CLIENTS SERVED	198
• HOME DETENTION	165
• WORK RELEASE	33

Work Release Crews continue to care for flowers and mowing as part of our county beautification project.

Dave requested approval to surplus 1996 Chevrolet Silverado Truck. Mike Stajduhar made a motion to approve request to surplus Chevy Silverado Truck, Ruth Baker seconded. Motion carried unanimously.

Dave requested approval to fill one full time and five part time Correctional Officers. Mike Stajduhar made a motion to approve the request to fill full time and part time positions, Ruth Baker seconded. Motion carried unanimously.

**HIGHWAY DEPARTMENT** – Jeff Smith presented for approval INDOT change order for CR 400 S Project. Change order is constructability related only and will not affect project cost. Mike Stajduhar made a motion to approve change order as presented, Ruth Baker seconded. Motion carried unanimously.

Jeff presented for approval road closure request for Twelve Mile Fireworks to be held on Sunday, July 3<sup>rd</sup>. Road closure of CR 800E from SR 16 to CR 800N, and CR 750N from CR 700E to CR 800E from 8:30 p.m. to 10:30 p.m. Mike Stajduhar made a motion to approve road closures as presented, Ruth Baker seconded. Motion carried unanimously.

**EMS** – Brady Wiles requested approval to modify two (2) EMT position titles to Paramedic positions. Position modification will not burden the budget. Mike Stajduhar made a motion to approve request to modify positions as presented, Ruth Baker seconded. Motion carried unanimously.

Brady requested approval to amend work schedule to 9 days on with 4 days off. Logansport Fire Department follows this type of schedule called a California Swing Shift and would like to mirror that schedule for the EMS Department. Brady took a department vote with 80% in favor of the change. Brady had discussed the schedule proposal with Payroll and HR

Department and both had no issues with the request. New schedule will not affect financials or personal time off. If approved the employee policy handbook will need to be updated. Mike Stajduhar made a motion to approve the request to amend EMS work schedule as presented, Ruth Baker seconded. Motion carried unanimously.

**PROSECUTOR** – Noah Schafer requested approval to fill two (2) vacant Deputy Prosecutor positions. Deputy AJ Ennis has accepted a Chief Prosecutor position with Pulaski County and Coleman Beckley is relocating to South Bend serving in current capacity. Mike Stajduhar made a motion to approve request to fill two vacant Deputy Prosecutor positions, Ruth Baker seconded. Motion carried unanimously.

**ORD. 22-02 AMEND ANIMAL CONTROL ORDINANCE** – Ruth Baker introduced Ordinance 22-02 amending regulations of animals in a public building, impounding of animals, causes serious injury or kills a human being, and change the penalizing for the violating of the ordinance. Mike Stajduhar made a motion to approve Ordinance 22-02 amending animal control regulations, Ruth Baker seconded. Motion carried unanimously.

**ORD. 22-03 AMEND OFF-ROAD VEHICLE RESTRICTIONS** – Ruth Baker introduced Ordinance 22-03 amending the operating distance allowed of off-road vehicles shall not be within 100 feet of a dwelling and no use between midnight and 6:00 a.m. Restrictions are consistent with Indiana Code. Mike Stajduhar made a motion to approve Ordinance 22-03 amending off-road vehicle restrictions, Ruth Baker seconded. Motion carried unanimously.

**ORD. 22-04 AMEND CONFLICT OF INTEREST POLICY** – Mike Stajduhar made a motion to table Ordinance 22-04 amending conflict of interest policy, Ruth Baker seconded. Motion carried unanimously.

**JAIL EXPANSION – CHANGE ORDERS** – John Painter presented the following change orders for approval:

- Provide and install sheet metal caps on four shower pipe covers. \$1,779.00

Mike Stajduhar made a motion to approve change order as presented, Ruth Baker seconded. Motion carried unanimously.

- Remove extra elevator camera and re-install in G dayroom toilet area. \$1,088.00

Mike Stajduhar made a motion to approve the change order presented, Ruth Baker seconded. Motion carried unanimously.

- Install light fixture in the chase behind the breathalyzer room. \$996.49

Mike Stajduhar made a motion to approve the change order presented, Ruth Baker seconded. Motion carried unanimously.

- Remove motion detector light and replaced with standard full time light in lobby over the elevator. \$105.00

Mike Stajduhar made a motion to approve the change order presented, Ruth Baker seconded. Motion carried unanimously.

**PUBLIC ANNOUNCEMENTS & RECOGNITION – None**

**PUBLIC COMMENT - None**

**ADJOURNMENT**

Mike Stajduhar made a motion to adjourn, Ruth Baker seconded. The motion carried unanimously.

  
\_\_\_\_\_  
Ryan Browning, President

  
\_\_\_\_\_  
Ruth Baker, Vice President

  
\_\_\_\_\_  
Mike Stajduhar, Member

ATTEST:   
\_\_\_\_\_  
Cheryl Alcorn, Auditor