

## **CASS COUNTY COMMISSIONERS**

### **March 20, 2023**

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ruth Baker, Michael Stajduhar, Mike Deitrich, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ruth Baker opened the meeting with the Pledge of Allegiance followed with a moment of silence.

**MINUTES** – Michael Stajduhar made a motion to approve the Regular Meeting and Executive Session minutes, Mike Deitrich seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Michael Stajduhar made a motion to approve the claims and payroll as presented, Mike Deitrich seconded. The motion carried unanimously.

**PUBLIC HEARING – PUBLIC ROADWAY VACATE – GEORGETOWN** – Commissioner Baker opened the public hearing regarding vacate of Canal Street and alley 10' wide between Lots 11 & 12, requested by Rita and Jeff Smith.

**Public Comment** – Commissioner Baker opened the hearing for public comment.

Rita Smith appeared before the Commissioners requesting to vacate portion of Canal Street and alley that runs through her property. This is in addition to the previous vacate of Canal Street that was approved last year.

Attorney John Hillis, representing Rita and Jeff Smith, requested continuous of Public Hearing to be held April 17<sup>th</sup> to obtain release letters from TDS telephone company and Georgetown Volunteer Fire Department.

Commissioner Baker entertained a motion to approve the continuous of public hearing for April 17<sup>th</sup>.

Michael Stajduhar made a motion to approve continuous of public hearing for April 17th, Mike Deitrich seconded. Motion carried unanimously.

**Adjourned** – Hearing no other public comment, Commissioner Baker adjourned the public hearing.

**CCED** – Christy Householder presented monthly report for February. Christy made nine business retention and expansion visits. Attended fifteen local, nine regional and five state project meetings with eight business leads.

Christy is working with local schools applying for GLEA 3E Grant. EDA Grant funding is in final approval stage and is looking favorable. Broadband contract for the READI Grant is near

completion. Urban Park and Lexington Village are projects that have been submitted to the READI Grant Portal.

**BROADBAND** – Matt Mavrick reported a cabinet is being placed in Young America and fiber is currently being built. Northern portion construction will begin approximately within two weeks upon the completion of splice matrixes on State Road 16. Waiting for pole attachment approval from Carroll/White REMC between Royal Center and Logansport. Four Logansport railroad crossings and a bridge over the Wabash River are scheduled for fiber installation on March 29<sup>th</sup>.

Thirteen new customers were connected bringing the total number of connections to 176. Seventy-six miles of fiber have been completed of the 141-mile fiber ring and 65 miles of strand have been hung with 45 miles remaining.

**COMMUNITY CORRECTIONS** – Dave Wegner appeared before the Commissioners with the monthly report for February. Department received 16 new clients and 13 clients completed the program. Work Release Program had 21 participants and 157 clients through the Home Detention/Electronic Monitoring program for a total of 178 clients served.

Dave reported interior renovations have begun in classrooms and rooms have been framed in for isolation cells and therapy rooms. A list of technology equipment is being prepared to place order for the computer lab and interactive classroom that will have capability to connect Cass and Pulaski County Jails and home detention clients to participate virtually.

**MAINTENANCE DEPARTMENT** – Richard Gundrum appeared before the Commissioners with monthly report for February. Fresh coat of paint and new flooring was installed in the Treasurer office. Electrical service was completed for the new appliances in the jail kitchen. Walls were painted in the lobby and mental health area of the jail. Door lockset and door pulls were installed for mental health area at the jail to meet DOC recommendation. Property room at the jail will be divided to create a maintenance room. Fire inspection was completed at both jail buildings by Logansport Fire Department.

Department sign was installed at the Health Department’s new location on Smith Street. Roof leaks were repaired at the Family Opportunity Center. Richard coordinated with utilities to reroute gas-line piping for new gas meter at Cass County Solid Waste.

**SHERIFF DEPARTMENT** – Sheriff Ed Schroder appeared before the Commissioners with the February monthly report.

PRISONER BOOKINGS	157
PRISONERS RELEASED	135
MILES TRANSPORTING PRISONERS	6,083
MEALS SERVED TO PRISONERS	18,030

OFFICER PATROL MILES	34,568
TRAFFIC WARNINGS ISSUED	148
TRAFFIC ARRESTS/CITATIONS	118
DWI/OWI ARRESTS	8
CRIMINAL ARRESTS	57
ACCIDENT INVESTIGATIONS	22
PROPERTY DAMAGE	19
PERSONAL INJURY	3
FATALITES	0
RESERVE OFFICER HOURS	0
CIVIL PROCESS MILAGE	947
CIVIL PROCESS PAPERS SERVED	486
<b>SCHOOL RESOURCE OFFICERS:</b>	
CALLS/CASE	7
PRESENTATIONS	0
TRANSPORTATION	0
<b>ANIMAL CONTROL:</b>	
COUNTY CALLS	27
CITY CALLS	34
CONSULTS	29
WRITTEN WARNINGS	17
SHELTERED ANIMALS	12
BITE CASES	1

Sheriff Schroder estimated the body cameras will be operational by end of April. Inmate count as of today is 218, no out of county inmates currently housed.

Sheriff Schroder requested approval to advertise for vehicle bids.

Michael Stajduhar made a motion to approve request to advertise for vehicle bids, Mike Deitrich seconded. Motion carried unanimously.

Sheriff Schroder requested approval to eliminate two positions in the Jail kitchen and fill vacate full time Matron position. Meals are provided by a contracted service; therefore, the two kitchen positions are no longer needed.

Michael Stajduhar made a motion to approve personal changes as presented, Mike Deitrich seconded. Motion carried unanimously.

**I.T. DEPARTMENT** – Cj Gilsinger presented the monthly report for February. Relocation of the Health Department technology and building security equipment has been completed and installed. During the renovation period of the Health Department the large copier was damaged. Cj is waiting for repair estimate from manufacturer.

Election ballot has been finalized and successful public test of equipment was performed on March 3<sup>rd</sup>. Cj and County Clerk Richey met with Secretary of State Morales to demonstrate election equipment and explain concerns of changes currently being proposed in legislation.

Cj requested the following items to be deemed surplus:

40 -HP EliteDesk800 G4 SFF:	1 - HP Elite Desk 705 G2 SFF:
12 -HP ProDesk 600 G2 SFF:	1 - HP Pro 3000 SFF:
2 - HP Pro Desk 400 G1 SFF:	4 - HP Pro Desk 600 G1 SFF:
1 - HP Compaq Pro 6000 Small Form Factor:	1 - Dell Inspiron 620:
1 - Dell PowerEdge T110 II:	2 - Dell Optiplex 5060:
9 - HP Probook 4530s:	10 - HP ProBook 650 G2 g1
1 - Proliant DL 120 gen 9 server	3 – HP Proliant DL360 Gen 10
1 – HP Proliant DL360 Gen 6	2 – HP Proliant DL120 Gen 9
1 – Proliant DL160 Gen9	1 – Netapp Fas2554 SAN

Michael Stajduhar made a motion to deem items presented as surplus, Mike Deitrich seconded. Motion carried unanimously.

**RES. 23-03 POLICY ON ELECTRONIC PAYMENT TRANSFER** – Commissioner Baker stated Resolution 23-03 will be tabled at this time.

**COMPREHENSIVE PLAN – BAKER TILLY** – Commissioner Baker presented for approval Baker Tilly Engagement Letter to prepare financial comprehensive plan. County Council requested an updated financial plan to prepare county budgets.

Michael Stajduhar made a motion to approve Baker Tilly Engagement Letter to prepare Comprehensive Plan for the county, Mike Deitrich seconded. Motion carried unanimously.

**TAX SALE SERVICES AGREEMENT ADDENDUM – SRI SERVICES** – Commissioner Baker presented for approval, SRI Agreement Addendum increase of tax sale fee from \$100 to \$125 per parcel. Fee is the responsibility of the bidder and is to be collect by the county.

Michael Stajduhar made a motion to approve Agreement Addendum as presented, Mike Deitrich seconded. Motion carried unanimously.

**SOIL & WATER CONSERVATION DISTRICT** – Leah Walthery reported Annual Meeting was held at the 4-H Fairgrounds on February 21<sup>st</sup>. Soil & Water receives both county and state funding to promote and encourage soil and water conservation, habitat and wildlife stewardship, and use

of natural resources. Sale of flags, plat books, and tree saplings provide additional revenue to offer free educational events for the community.

Leah explained she is hired by the county and program services are directed by a five-member board. Leah announced a list of upcoming programs and events that will be offered free to the community.

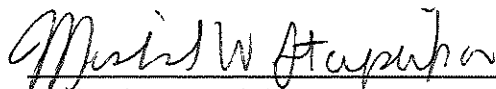
**PUBLIC ANNOUNCEMENTS & RECOGNITION** – Commissioner Baker announced Open House will be held on April 13th at the new County Health Department located at 1616 Smith Street.


**PUBLIC COMMENT** – None

**ADJOURNMENT**

Michael Stajduhar made a motion to adjourn, Mike Deitrich seconded. The motion carried unanimously.

  
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Ruth Baker, President

  
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Michael W. Stajduhar, Vice President

  
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Mike Deitrich

ATTEST:   
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Cheryl Alcorn, Auditor