

CASS COUNTY COMMISSIONERS

January 19, 2021

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Mike Stajduhar, Ruth Baker, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

MINUTES – Ruth Baker made a motion to approve the minutes, Mike Stajduhar seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ruth Baker made a motion to approve the claims and payroll as presented, Mike Stajduhar seconded. The motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners with monthly report. Richard reported disinfectant treatments were completed several times in all county buildings. County building sustained two brief power outages. State inspection was completed on pressure vessels in county buildings. New window shades were installed in Superior Court 1. Storage racks were installed at the jail and LED lights with motion sensors were installed in the jail lobby restrooms.

Annex storage building overhead doors were replaced. Exterior wall pack lighting was installed on the Family Opportunity Center, 911 Center, and Ambulance Garage.

Richard attended jail expansion meetings and continues to work closely with the architect and project manager.

SHERIFF DEPARTMENT – Sheriff Ed Schroder appeared before the Commissioners with the December monthly and year end reports.

PRISONER BOOKINGS	80
PRISONERS RELEASED	113
MILES TRANSPORTING PRISONERS	2,814
MEALS SERVED TO PRISONERS	17,688
OFFICER PATROL MILES	255,102
TRAFFIC WARNINGS ISSUED	105
TRAFFIC ARRESTS/CITATIONS	26
DWI/OWI ARRESTS	7
CRIMINAL ARRESTS	27
ACCIDENT INVESTIGATIONS	49
PROPERTY DAMAGE	44

PERSONAL INJURY	5
FATALITES	0
RESERVE OFFICER HOURS	32
CIVIL PROCESS MILAGE	825
CIVIL PROCESS PAPERS SERVED	273
SCHOOL RESOURCE OFFICERS:	
CALLS/CASE	11
PRESENTATIONS	3
TRANSPORTATION	1

YEAR END REPORT 2020

PRISONER BOOKINGS	1,646
PRISONERS RELEASED	1,646
MILES TRANSPORTING PRISONERS	27,888
MEALS SERVED TO PRISONERS	207,175
OFFICER PATROL MILES	1,934,357
TRAFFIC WARNINGS ISSUED	1,270
TRAFFIC ARRESTS/CITATIONS	635
DWI/OWI ARRESTS	55
CRIMINAL ARRESTS	590
ACCIDENT INVESTIGATIONS	496
PROPERTY DAMAGE	429
PERSONAL INJURY	63
FATALITES	4
RESERVE OFFICER HOURS	429
CIVIL PROCESS MILAGE	15,349
CIVIL PROCESS PAPERS SERVED	4,132

Sheriff Schroder added Animal Control is a service provided in partnership with the city of Logansport. The city provides the AC Officer and county provides the equipment. End of the year report includes; response calls – 405/city – 341/county, 29 bite cases, and two K9's transported to shelter.

Sheriff Schroder requested permission to fill three vacant full time correctional officer positions. Ruth Baker made a motion to approve the request to fill three full time correctional officer positions, Mike Stajduhar seconded. Motion carried unanimously.

I.T. DEPARTMENT – Cj Gilsinger appeared before the Commissioners with monthly report. New phone system preparation is in full swing. IT department is extracting and documenting old phone system customized settings for a smooth transition. Old PC's units are being prepared for proper disposal to make available storage for delivery of new units.

Additional computers and barcode scanners were installed at the COVID Testing Center to facilitate the administration of vaccinations. Additional phones were installed at both the testing center and health department to assist in the large volume COVID related calls.

Cj has negotiated a renewal copy machine lease contract with Ricoh, agreement includes replacements of all small copy machines. The contract is currently under review by county attorney.

Cj requested the following items to be deemed surplus:

37 - HP Compaq pro 4300 Desktops	50 - HP Pro 3000 desktops
2 - HP Compaq 8100 Elite desktops	8 - HP Compaq 6000 Pro desktops
6 - HP Prodesk 400 G1 desktops	23 - HP Prodesk 600 G1 desktops
6 - HP Prodesk 600 G2 desktops	1 - Dell OptiPlex 7010 desktop
1 - Dell OptiPlex 7050 desktops	1 - Alibli ALI-NVR7132R

Monitors:

28 - Dell monitors	19 - LG Monitors	3-Optique Monitors
1 - Viewsonic Monitor	2 - Acer Monitors	1 - HP Monitor

Mike Stajduhar made a motion to deem items presented as surplus, Ruth Baker seconded. Motion carried unanimously.

CORONER – George Franklin requested approval to fill vacancies for one clerical assistant and five part time positions. Mike Stajduhar made a motion to approve the request to fill vacant part time positions as presented, Ruth Baker seconded. Motion carried unanimously.

Ryan Browning noted the request is two positions less than in previous year.

HEALTH DEPARTMENT – Serenity Alter requested approval to hire temporary part time help for COVID Testing. Positions will be funded through the CARES ACT – Community Block Grant. Ruth Baker made a motion to approve request to hire temporary part time staff as needed, Mike Stajduhar seconded. Motion carried unanimously.

CIRCUIT COURT – Ryan Browning introduced Memorandum of Understanding with Four County Counseling to provide Parenting Classes for individuals sentenced through Circuit Court. Mike Stajduhar made a motion to approve Four County MOU for Parenting Classes, Ruth Baker seconded. Motion carried unanimously.

APPOINTMENTS – the following individuals were appointed:

David Brumett	Airport Authority	4 yrs	7-1-20 to 6-30-24
Matt Meagher	County Redevelopment Commission	1 yr	1-1-21 to 12-31-21

Mike Stajduhar made a motion to approve both appointments as presented, Ruth Baker seconded. Motion carried unanimously.

HIGHWAY DEPARTMENT – Jeff Smith presented annual Community Crossing Grant for approval. The funding provides for the resurfacing county roads. Jeff requested letter of support from Commissioners to apply for grant. Mike Stajduhar made a motion to provide a letter of support for the Community Crossing Grant, Ruth Baker seconded. Motion carried unanimously.

PROPERTY TAX CERTIFICATE SALE – Ryan Browning informed the next Certificate Sale will be held March 26th on-line. Ryan requested a motion to set minimum bid. Mike Stajduhar made a motion to approve minimum bid of \$40 for the Certificate Sale to be held in March, Ruth Baker seconded. Motion carried unanimously.

JAIL ADDITION – CHANGE ORDER – Mark Ryan presented for approval construction change order for door card reader, laundry room drain, pull down locks for armory door, change pump size in locker rooms, and install 3R enclosures for temporary panels. Ruth Baker made a motion to approve change orders as presented, Mike Stajduhar seconded. Motion carried unanimously.

ORD. 2021-01 AMEND AND ESTABLISH INMATE MEDICAL FEES – Ed Schroder presented ordinance amending and establishing medical co-pay fees for inmates as follows:

- Ten Dollars (\$10.00) for a Nurse visit.
- Fifteen Dollars (\$15.00) for a Doctor visit.
- Fifteen Dollars (\$15.00) for a Dentist visit.
- Ten Dollars (\$10.00) per month for a prescription handling fee.
- Ten dollars (\$10.00) for an Emergency Room visit.
- Ten Dollars (\$10.00) each for an X-ray, blood test, urine test and/or pregnancy test performed.
- Ten Dollars (\$10.00) for an offsite Medical Doctor visit (i.e. OB, Cardiology, etc.)
- Fifteen Dollars (\$15.00) for an on or off-site Mental Health Professional visit.
- Ten Dollars (\$10.00) per month for each administration of medication, even if the medication is an over the counter medication, but prescription strength.
- Five Dollars (\$5.00) per month for an over the counter medications handling fee per over the counter medication.

Mike Stajduhar made a motion to approve Ordinance 2021-01 to amend and establish medical fees for inmates, Ruth Baker seconded. Motion carried unanimously.

PUBLIC RECORDS REQUEST POLICY – Policy is currently under review.

OPEN MEETING PUBLIC COMMENT POLICY – Policy is currently under review.

LEGAL COUNSEL RETENTION – Jeff Stanton introduced for approval legal retention agreement with ICE Miller to continue the existing agreement to defend the proceedings related to the

bonds and open-door lawsuits that have been filed. Ruth Baker made a motion to approve retention of ICE Miller, Mike Stajduhar seconded. Motion carried unanimously.

FOUR COUNTY COUNSELING - Dr. Carrie Cadwell presented Four County 2020 Annual Report themed “Better Care, Better Together, Stronger Forward”. Four County has reformed care operations to continue services during this COVID pandemic. Telehealth services provide options of virtual care, phone-base care, or all in-person care. Dr. Cadwell reported 98% of services went virtual within 48 hours of state shelter-in-place order.

Dr. Cadwell reported statics for Cass, Miami, Fulton, and Pulaski Counties to include 8,000 individuals served with 5,000 admissions, of which 3,000 were first time clients with Four County. The main care unit is located in Logansport with 60% of employees that work and operate in Cass County.

Chief Clinical Officer Nicole Hiatt-Drang, informed Commissioners of a new program established. A Mobile Crisis Team (MCT) was created in September 2020 to support Law Enforcement in the areas of mental health and substance use crises and psychiatric emergencies. MCT responds to calls from law enforcement for youth and adults. Response team will go to the individual and work to resolve the crisis. MCT offers short-term assistance and case management services to prevent the crisis recurrence. Continued follow-up and referral to care is provided to ensure any support and services that may be necessary.

PUBLIC COMMENT

Lora Redweik, 5524 N CR 600 E, Twelve Mile – Concerns of limiting public comments to agenda items.

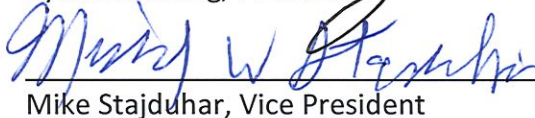
Bridget Davis, 909 S Cicott, Logansport - What is it that you know, that we don’t know? Tell me where to research. I want you to convince me that WSP is good and safe for Cass County.

ADJOURNMENT

Ruth Baker made a motion to adjourn, Mike Stajduhar seconded. The motion carried unanimously.



Ryan Browning, President



Mike Stajduhar, Vice President



Ruth Baker, Member

ATTEST: 

Cheryl Acorn, Auditor