

ORDINANCE 2026-20

**AN ORDINANCE ON CONTINUED
CREDIT CARD USAGE**

WHEREAS, use of credit cards has become more commonplace, as monetary transactions are increasingly handled online.

WHEREAS, certain entities with whom the County conducts business more readily accept credit card payments than other forms of payment.

WHEREAS, certain departments utilize credit cards regularly and need to be able to have their own credit cards without needing to borrow one from the Auditor's Office, although these cards shall still be subject to required invoice submission and review protocols.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of Cass County, Indiana as follows:

Section 1: Title III Chapter 32 § 32.23, subsection (H) shall be amended as follows:

County employees who are issued a county credit card shall only use such card as approved by the County Auditor for Government Purchases. ~~When the purpose for which the credit card has been issued has been accomplished, the card and a~~ All supporting documents (i.e. itemized receipts) shall be submitted to the custody of the Auditor's Office.

DULY PASSED AND RESOLVED this ____ day of _____ 2026, by the Commissioners.

CASS COUNTY COMMISSIONERS:

Ruth Baker, President

Mike Deitrich, Vice President

Roger R. Spencer, Jr., Commissioner

ATTEST:

Alicia Pifer, Auditor