

CASS COUNTY FIRE DISTRICT 1

MEETING MINUTES

June 1, 2016

Call to Order

The Cass County Fire District 1 (CCFD1) Board met at 6:00 p.m. at Cass County Fire District 1 Station, at 1444 Holland Street, Logansport, Indiana. Meeting was called to order at 6:00 p.m. by Chairman Michael L. Sims. Board members present were Jeff Asselin, Dave Patty, and Fiscal Officer Michelle Crain.

Secretary's Report

Meeting Minutes of May 4, 2016, were reviewed. Mike Sims made a motion to accept the minutes. Jeff Asselin seconded the motion. **Motion passed 3-0.**

Treasurer's Report/ Payment of Claims

Treasurer's Report was given by the Fiscal Officer, Michelle Crain. Claims were submitted. Mike Sims made a motion to accept the treasurer's report and claims submitted. Jeff Asselin seconded. **Motion passed 3-0.**

Fire Chief's Report

1. Run Report was given.
2. Maintenance and service repairs were discussed.

Mike Sims made a motion to accept the minutes. Jeff Asselin seconded the motion. **Motion passed 3-0.**

2017 Contracts

We are still waiting for contracts to come back. Mike Sims will collect signatures and make sure the Fiscal Officer has them by June 30, 2016 so she can start entering the budget for 2017. All contractual service amounts remained the same as 2016 contracts.

Budget Workshop

Cass County Fire District #1 Budget Workshop with the Department of Local Government Finance will be on Tuesday, July 19, 2016 @ 2:00 p.m..at the Logansport Public Library. Budget to be completed and finalized at August meeting by Board of Trustees.

Purchase of New Fire Truck

Bidding will take place on 06/06/2016 for the Fire Truck the District has scouted. Bid cannot exceed the total sale price including Auctioneer fees of a total of \$85,000. The District will reimburse expenses of traveling to New Jersey in the event we win the bid to pick up the new Fire Truck. In the event we are the winning bidder, the Board of Trustees a Board member will go to Security Federal and Wire Transfer the money for the purchase as set-out in the bidding requirements of the sell at Auction. Mike Sims made a motion to accept the rules for purchase of new fire truck as discussed. Jeff Asselin seconded. **Motion passed 3-0.**

Employee Healthcare

Tabled for 2016 until new fiscal officer is in place and to have dialogue with New Waverly Fire Department regarding future contractual services.

Fiscal Officer Resignation

Michelle Crain has submitted her resignation. The Board agreed to pay Michelle for 5 months of services. An introduction was made from another potential candidate inquiring of the position. Mike Sims made contact with previous Fiscal Officer, Bridget Enyeart. Bridget had indicated in the past that she would serve as interim Fiscal Officer in the event of a resignation. The Board determined due to the complexity of entering the 2017 Budget in the Gateway and because the accounting for the year had not been entered into the State required accounting software system; they were going to make contact with Bridget Enyeart and hire her to come back. Mike Sims told the potential candidate to submit a resume for the future. The Board wants to make sure the necessary requirements are met for this budget year and wants the previous

fiscal officer to complete that process for 2016. Mike Sims made a motion to accept the resignation of Michelle Crain and have a meeting with Bridget Enyeart to hire her as interim Fiscal Officer. Jeff Asselin seconded. ***Motion passed 3-0.***

Public Comments

None

Motion to Adjourn

Mike Sims made a motion to adjourn the meeting. Dave Patty seconded. ***Motion passed 3-0.***

Next Meeting Date

Next Meeting will be held at 6:30 p.m. on July 13, 2015, at 1444 Holland Street.

Respectfully submitted,

Michael L. Sims, Chairman