

**CASS COUNTY FIRE DISTRICT 1
MEETING MINUTES**

July 13, 2016

Call to Order

The Cass County Fire District 1 (CCFD1) Board met at 6:30 p.m. at Cass County Fire District 1 Station, at 1444 Holland Street, Logansport, Indiana. Meeting was called to order at 6:30 p.m. by Chairman Michael L. Sims. Board members present were Jeff Asselin, Dave Patty, and Fiscal Officer Bridget Enyeart.

Secretary's Report

Meeting Minutes of June 1, 2016, were reviewed. Dave Patty made a motion to accept the minutes. Jeff Asselin seconded the motion. *Motion passed 3-0.*

Treasurer's Report/ Payment of Claims

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Claims were submitted in the amount of \$70,631.21. Account balances after claims were reported as follows:

Building Debt Fund	\$ 4,915.14	Checking Account	\$ 38,169.03
County Emergency Loan Fund	\$ 3,204.88	Savings Account	\$368,066.80
Fire General Fund	\$ 360,647.42	Total Acct. Bal.	\$407,235.83
Cumulative Fire Fund	\$ 38,468.39		
Total Acct. Bal.	\$ 407,235.83		

Mike Sims made a motion to accept the treasurer's report and claims submitted. Jeff Asselin seconded. *Motion passed 3-0.*

Fire Chief's Report

1. Run Report was given by Fire Chief Rex Danely.
2. Maintenance and service repairs were discussed. The following items were discussed
 - a. Signs & Designs \$575 Lettering on new truck.
 - b. Fire Com radio/communications new truck \$4,902.80
 - c. Williams Electronics \$1965.00 – Headsets for New Truck
 - d. Little Fawn LLC for Shed \$5,000

Mike Sims made a motion to accept the Fire Chief's Report and the above future expenditures. Dave Patty seconded the motion.

Motion passed 3-0. Fire Chief was advised to make a list of other items needed for the new truck and the estimated cost associated with the item to present to the board at next meeting.

2017 Contracts

All contracts are signed and copies will be mailed to the volunteer fire departments/townships with final payments for 2016 contracts.

Budget Workshop

Cass County Fire District #1 Budget Workshop with the Department of Local Government Finance will be on Tuesday, July 19, 2016 @ 2:00 p.m at the Logansport Public Library. Budget line items were discussed. Mike Sims made a motion to accept the 2017 Budget to submit to the DLGF at budget workshops. Dave Patty seconded. Fiscal Officer will complete the budget line items in the Indiana Gateway and have Niki at Peters and Company figure the revenue portion and check the overall budget for submission.

Employee Healthcare

Tabled indefinitely for 2016. CCFD1 cannot provide insurance to New Waverly Fire Department. Due to the significant cost, CCFD#1 would need to hire the men directly to work for the district and re-work the current budget. The board was cautioned by fiscal agent Bridget Enyeart, that there is not a great deal of room to add anymore expenditures to the budget with our current tax levy. Bridget indicated that the only way the tax levy could be changed is if another township joined the Fire District and we brought consultants in to figure the actual cost of what it would take to man a fire station with the cost of health insurance, retirement benefits and other expenditure vs what the townships could bring to the table with revenue. Much more discussions need to be held to include if Miami Township will ever join the district so that the issue can be removed with future contracts; if we decide to hire the men ourselves and provide a limited contract for services like we do with the other volunteer fire departments, or to keep the contract the same.

Fire Chief

Much discussion was held regarding Fire Chief Rex Danely retiring at the end of 2016. New Waverly Fire Department has discussed not providing the District with a Fire Chief next year. The Board agrees there needs to be a fire chief specifically located at our fire station and indicated that the contract does state we have a point of contact/fire chief to report to the Board. The Board decided it would table discussion and will hold an executive session in the future to discuss the matter. Mike Sims made a motion to table the matter for a future meeting. Jeff Asselin seconded the motion. *Motion passed 3-0.*

Resolutions

The following resolutions for discussed and signed:

1. **Establishment of Rainy Day Fund.** Dave Patty made a motion to accept the Resolution as written. Jeff Asselin seconded. *Motion passed 3-0.*
2. **Nepotism Policy/Contracting Policy.** Jeff Asselin made a motion to accept the Resolution as written. Dave Patty seconded. *Motion passed 3-0.*
3. Resolution to Sell the 1988 Spartan. Jeff Asselin made a motion to accept the Resolution as written. Dave Patty seconded. *Motion passed 3-0.*
4. Resolution for New Waverly Fire to Purchase the 1988 Spartan. Dave Patty made a motion to accept the Resolution as written. Jeff Asselin seconded. *Motion passed 3-0.* Resolution will be given to New Waverly Fire for their Board to sign and execute and for us to keep record in our file pursuant to IC 5-22-22-10 and IC 5-22-22-12.

Public Comments

None

Motion to Adjourn

Mike Sims made a motion to adjourn the meeting. Dave Patty seconded. *Motion passed 3-0.*

Next Meeting Date

Next Meeting will be held at 6:30 p.m. on August 3, 2016, at 1444 Holland Street.

Respectfully submitted,

Bridger I. Enyeart, Fiscal Officer