

Cass County LEPC  
Meeting Minutes  
Feb. 5, 2014

The meeting was called to order by Alvin Beckman

PRESENT: Alvin Beckman, Rocky Buffum, Liz Troxell, Bob Kasting, Bob Curry, Sandra Curry, Herb Detrick, Pat Rinehart

APPROVAL OF MINUTES: Minutes were approved on a motion duly made and seconded

**OLD BUSINESS**

2013 YEAR END REVIEW: Alvin Beckman reports documentation was submitted to the state. There were not many changes to the county HAZMAT plan. It was changed to reflect the new road and flow of material. The state did not like the format of the financial report submitted by the auditor's office and Alvin is working to correct this issue. We still don't have approval to spend money so we can't. Advertising of meeting dates was submitted. The roster, annual exercise and bylaws were submitted.

2014 COMMITTEE MEMBERSHIP: Tom Clear resigned after he left his position at the Health Department. We have 13 members at this time and need at least 12. Only elected and appointed officials can have a designated proxy. We will balance the roster to reflect changes of outside employment and other events since last review.

OTHER NEW BUSINESS #1/ETHICS TRAINING: LEPC members are considered state special appointees and must complete ethics training every two years. Alvin will work with IDHS to obtain usernames and passwords for members to take ethics training through the state website.

OTHER NEW BUSINESS #2/AMERICAN RED CROSS: Kristina Chapman, Pat Rinehart, Sandra Curry and Bob Curry from the American Red Cross attended the meeting. Kristina Chapman introduced herself as the new Disaster Program Manager serving Cass County and reported she has been with the Red Cross for 17 years. Bob and Sandra Curry are volunteers and will be spending time in the office twice a week. The Red Cross is working to re-establish shelter and vendor agreements in Cass County and has five local volunteers. Kristina reported the position of the Disaster Specialist that had served Cass County has been eliminated. Alvin provided the information for the Fire Association meeting to Kristina.

**NEW BUSINESS**

2014 REPORTING DOCUMENTS: Meeting dates have been submitted through the state portal. Rosters and financial reports are the next items due.

EXERCISE: The individuals who are helping plan the exercise are not here. This will be discussed at the May meeting

OTHER NEW BUSINESS: 23 Tier II reports have been received, most electronically. Cass County typically receives 36-43 for a given year. Some facilities are submitting copies of their emergency plans and maps showing locations of materials. This is not required and is being done voluntarily. A commodity Flow Study is also in progress.

FINANCIAL REPORT: No activity.

The next meeting is scheduled for May 7, 2014 at 6PM.

The meeting was adjourned on a motion duly made and seconded.

Respectfully submitted,  
Rocky Buffum, LEPC Secretary