

Cass County  
Emergency Management Advisory Council (EMAC)  
Meeting Minutes  
August 13 2014

The meeting was called to order by Herb Bowman.

PRESENT: Rocky Buffum, Alvin Beckman, Herb Detrick, Herb Bowman, Danny Farris, Liz Troxell, Mark Strong, Isaac Sprague, Zack Zimmerman

Danny Farris and Zack Zimmerman were introduced as new members. Danny Farris represents the Logansport Police Department and Zack Zimmerman represents the Town of Galveston.

Minutes of the previous meeting were tabled.

#### **OLD BUSINESS**

##### GRANTS

The Indiana Department of Homeland Security (IDHS) has historically reimbursed counties for half of the salaries and benefits for emergency management staff. A check was received yesterday for \$21,845.50. Moving forward IDHS will not reimburse benefits costs for part time employees.

##### DISTRICT 4 UPDATES

District 4 (District) is seeking to host a lot of training. One of the challenges is the expense of some of the training that is needed and/or wanted.

Danny Farris reported he recently attended the Tactical Casualty Care Course hosted by the District.

IDHS participated in the Vibrant Response National Level Exercise. Only the District 5 Incident Management Assistance Team (IMAT) was activated for the exercise.

A representative of the District Task Force plans to attend the next Cass County Fire Association meeting to solicit more involvement from Cass County.

##### NIMS UPDATES

No updates reported.

##### 2015 BUDGET

The 2015 Budget has been submitted for review and the first reading is scheduled for Friday. Alvin has requested increased funding for warning siren maintenance and the EverBridge Mass Notification System. Alvin Beckman reported a letter was sent to the County Council explaining the requested increase.

##### ROOFING PROJECT

A quote was received to seal the roof at the Emergency Management facility for \$6,000 with a 20 year warranty. Alvin Beckman contact the members of the Executive Committee which recommend Alvin Beckman proceed. The first phase of the work has been completed and the company should be returning within 1-2 weeks to finish the work.

#### **NEW BUSINESS**

## EOC PROJECT

Alvin Beckman reports tables have been ordered. Electrical wires are being installed. The TV, projectors, white board, smart board and other accessories have been mounted. Alvin Beckman reports Community Corrections has now expressed interest in the Emergency Operations Center (EOC) Room.

## EVENTS COMPLETED/UPCOMING EVENTS

Emergency Management had a booth at the county fair.

On August 26<sup>th</sup> Alvin Beckman, Liz Troxell and Chris Cover will attend a Tabletop Exercise (TTX) in Wabash. The Exercise is being hosted by the Army Corps of Engineers and the scenario will be a damn failure.

September 13<sup>th</sup> is the Two Rivers on Two Wheels Bike Event and Alvin Beckman will be soliciting volunteers for assistance.

September is National Preparedness Month. Alvin Beckman will be working to get Public Service Announcements in the media.

September 18<sup>th</sup> is the First Net Conference.

## APPROVAL OF CLAIMS

Claims were approved in the amount of \$7,518.26 on a motion duly made and seconded.

## ANY OTHER NEW BUSINESS

Alvin Beckman reports Emergency Radio Service (ERS) was paid \$585 to renew the Federal Communications Commission (FCC) License for the VHF Radio Frequencies. Alvin Beckman reported payment was issued and accepted but the license was not renewed. Alvin Beckman has requested payment be returned and he is in communications with APCO to get the license reinstated. Emergency Management will incur additional costs because the license lapsed.

## NEXT MEETING

The next meeting of the Cass County EMAC is scheduled for September 3, 2014 at 7PM.

The meeting was adjourned on a motion duly made and seconded.

Respectfully submitted,  
Rocky Buffum  
EMAC Secretary