

Cass County Emergency Management Advisory Council (EMAC)
Meeting Minutes
June 25, 2014

The meeting was called to order by Alvin Beckman.

PRESENT: Rocky Buffum, Randy Pryor, Alvin Beckman, Stacey Donato, Liz Troxell, Herb Detrick

Approval of Minutes was tabled due to lack of a quorum.

OLD BUSINESS

GRANTS

No updates

DISTRICT 4

No updates

NIMS

No updates

2015 BUDGET

Alvin is requesting a larger budget for 2015. Alvin is requesting a 3% increase for staff salaries. An increase in the Garage and Motor fund is being requested due to increases in gas prices. The contractual services line item is being increased from \$2,000 to \$10,000 to pay for the EverBridge Mass Notification System. Alvin reported EverBridge was originally funded through a grant however the grant funding has been expended. The travel line has been decreased. Equipment maintenance has been increased to help cover the costs of tornado siren repair including batter replacement. The overall budget increase proposed is \$9,500 to bring the total proposed budget to \$111,619.

Randy Pryor voiced if the county is going to pay \$10,000 for Mass Notification Software it needs to be used more often than it is currently being used. Randy Pryor indicated the responsibility isn't solely on EMA it is also on dispatch. Rocky Buffum asked if volunteer departments were using the Mass Notification System to receive dispatch information and Alvin replied no. Alvin indicated there are many more potential applications and opportunities for expanded use. Herb Detrick asked if the public was subscribing to the service and Alvin replied yes.

The EMAC approved the proposed budget on a motion duly made and seconded.

UPDATES ON PLANS

The Continuity of Operations (COOP) plan is in progress. An existing plan is in place and many components just need to be updated.

The Debris Management Plan for the county is complete and was discussed at the previous meeting. A version of the plan for City Government needs to be developed. Alvin indicated this would simply require changing terms such as "County Commissioners" to "Mayor" and other such terminology modifications to reflect city organization.

The Disaster Housing Plan is now complete. This plan is for use in larger scale events affecting Cass County or a neighboring county where large numbers of people are displaced.

The Special Needs Plan is in progress.

The EMAC reviewed the information provided and approved on a motion duly made and seconded.

NEW BUSINESS

CASS COUNTY 4H FAIR

EMA will have a booth at the fair. Part of EMA's efforts will be promoting the EverBridge Mass Notification System. Brochures compiled by EverBridge will be available.

EVENTS COMPLETED/UPCOMING EVENTS

EMA had a booth at Barnyard Boot Camp. EMA had been asked to be on standby to support Jazz Fest but assistance was not required. July 5th-7th is the annual Amateur Radio Club "Field Day."

APPROVAL OF CLAIMS

Claims were approved in the amount of \$398.03 on a motion duly made and seconded.

ANY OTHER NEW BUSINESS

Alvin reported complications from medical treatment and informed the EMAC time away might be necessary. Alvin will be on vacation next week.

NEXT MEETING

The next meeting of the EMAC is scheduled for 7PM on August 6, 2014.

The meeting was adjourned on a motion duly made and seconded.

Respectfully submitted,
Rocky Buffum
EMAC Secretary