

**CASS COUNTY COUNCIL**  
**JULY 18, 2014**

The Cass County Council met in the Commissioners Hearing Room at 9:00 a.m. Present were George Stebbins, Stacey Donato, Jeff LeDonne, Grover Bishop, Phil Rains, Attorney John Hillis and Auditor Vaneen Ide. Absent were Jim David and Brian Reed. George Stebbins opened the meeting with the Pledge of Allegiance, followed by a moment of silence.

**MINUTES**

Grover Bishop made a motion to approve the minutes, with a correction to the vote concerning the Historical Society. The Auditor corrected the wording prior to the meeting. Jeff LeDonne seconded. The motion carried unanimously.

**PLANNING**

Arin Shaver appeared before the Council in regards to the hourly wage of the part-time Building Commissioner. Arin would like to increase the wage from \$15.00 to \$16.00 per hour. Grover Bishop made a motion to approve the wage increase from \$15.00 to \$16.00 per hour, Stacey Donato seconded. The motion carried unanimously.

**E-911**

Dan McDonald appeared before the Council with a request that the current salary ordinance be amended to reflect the current pay being received by six employees. Grover Bishop made a motion to approve the amendment of the 2014 salary ordinance to reflect the correct pay for six employees, Phil Rains seconded. The motion carried unanimously.

Dan also requested that \$10,000.00 dollars be transferred out of the budgeted Fund 1170-23, account 32321 into the E-911 Non-Reverting Fund numbered 1222. Jeff LeDonne made a motion to transfer the \$10,000.00 from Fund 1170-23 to Fund 1222, Stacey Donato seconded. The motion carried unanimously.

**PROSECUTOR**

Lisa Swaim appeared before the Council with a request for an additional appropriation in the amount of \$14,250.00. Jeff LeDonne made a motion to approve the additional appropriation in the amount of \$14,250.00, Phil Rains seconded. The motion carried unanimously.

Lisa introduced Stephen Kitts to the Council. Stephen will be working as an intern in the Prosecutor's office and will be taking the Indiana Bar in a couple of months. Lisa's request to the Council

was to place Stephen into the vacant position within the Prosecutor's office after he takes and passes the bar exam. Stephen will begin working August 4 in the intern position at a rate of \$25.00 per hour. Grover Bishop made a motion to approve that after Stephen passes the bar exam he will fill the vacant position in the Prosecutor's office, Jeff LeDonne seconded. The motion carried unanimously.

#### **HEALTH DEPARTMENT**

Bob Vernon appeared before the Council with a request for a change in the fee schedule for vaccinations at the Health Department. The Commissioners passed unanimously Ordinance 2014-7 at their July 7<sup>th</sup> meeting adopting a new fee schedule for vaccinations. The Commissioners also sent on a positive recommendation to the Council for the adoption of the amended ordinance. Jeff LeDonne made a motion to approve the new fee schedule for vaccinations in Ordinance 2014-7, Grover Bishop seconded. The motion carried unanimously.

#### **I.T. DEPARTMENT**

Cj Gilsinger appeared before the Council with a request to transfer funds out of series in the amount of \$6,633.00. The reason for the transfer is to cover the payroll. Cj met with the Personnel Committee on July 16<sup>th</sup> to discuss the replacement of the P.C. Maintenance Tech position and a new starting salary of \$32,000.00. Cj also presented to the Personnel Committee that he would like to lower the pay of the part-time I.T. help from 420.00 per hour to \$15.00 per hour. The Personnel Committee sent a positive recommendation to the Council in regards to the change in salary and hourly wage change. Jeff LeDonne made a motion to allow the transfer of funds in the amount of \$6,633.00 and approve the change in salary to \$32,000.00 and hourly wage from \$20.00 per hour to \$15.00 per hour, Grover Bishop seconded. The motion carried unanimously.

#### **HIGHWAY DEPARTMENT**

Jeff Smith appeared before the Council with a request to transfer funds out of series in the amount of \$232,910.00. Phil Rains made a motion to approve the out of series transfer in the amount of \$232,910.00, Jeff LeDonne seconded. The motion carried unanimously.

#### **COMMISSIONERS**

The Commissioners requested a transfer of funds out of series to satisfy a short fall. The amount requested to transfer \$400.86. Jeff LeDonne made a motion to allow the transfer out of series of \$400.86, Stacey Donato seconded. The motion carried unanimously.

#### **SHERIFF**

Sheriff Pryor appeared before the Council in regards to the Sheriff's Pension. Jeff LeDonne made a motion that Council President George Stebbins be allowed to sign the documentation after the Merit board meets and approves the retirement plan, Phil Rains seconded. The motion carried unanimously.

The Sheriff inquired about the late fees that can be charged for a Sheriff's sale and where they are to be deposited. Attorney John Hillis will look into whether an ordinance needs to be done or if the ordinance in place needs to be amended.

**PUBLIC COMMENTS & ADJOURN**

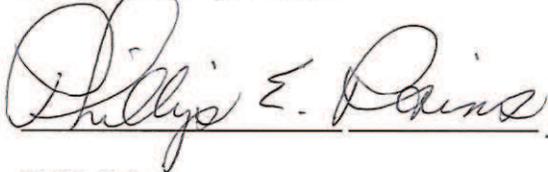
There were no public comments. Grover Bishop made a motion to adjourn, Stacey Donato seconded. The motion carried unanimously.



George Stebbins, President



Stacey Donato, Vice President



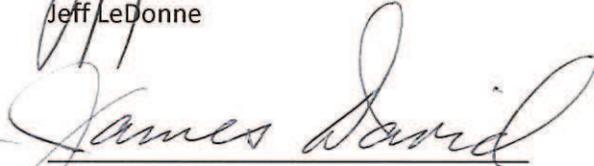
Phillip Rains



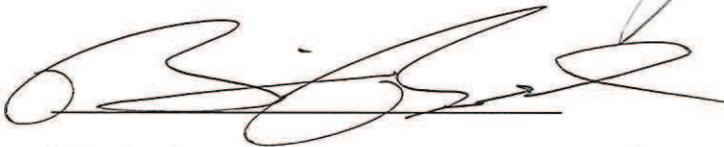
Jeff LeDonne



Grover Bishop



James David



Brian Reed

ATTEST:



Vaneen M. Ide, Auditor