

Cass County LEPC
Meeting Minutes
September 4, 2013

Meeting called to order by Alvin Beckman.

PRESENT: Rocky Buffum, Alvin Beckman, Herb Detrick, Bob Kasting, Sandra and Bob Curry, Ian Iwusi, Brett Coughlin, Brian Graf

Minutes of the previous meeting were approved on a motion duly made and seconded.

Ian Ewusi, the Indiana Emergency Response Commission Coordinator, gave a presentation on the requirements to be considered an active LEPC. Ian reports Cass County's LEPC was not funded last year. The seven requirements to be considered an active LEPC are Legal Notice by January 31, Roster submitted by March 1, Fiscal report filed by March 1, A copy of signed bylaws on file, an exercise held in compliance with HSEEP guidelines, an up to date plan on file and submission of meeting minutes.

OLD BUSINESS

LEPC Members will need to complete ethics training to meet state requirements

LEPC Committee appointments will need to be reviewed. Only state and local government employees are allowed to have proxy's.

NEW BUSINESS

No new items reported.

There has been no financial activity.

The next meeting is scheduled for November 6, 2013.

The meeting was adjourned on a motion duly made and seconded.

Respectfully submitted,

Rocky Buffum