

## **CASS COUNTY COMMISSIONERS**

**MARCH 4, 2013**

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Dave Arnold, Jim Sailors, Ralph Anderson, Attorney James Knight and Auditor Vaneen Ide. Attorney John Hillis was absent. Dave Arnold opened the meeting with the Pledge of Allegiance followed by a moment of silence.

### **MINUTES**

Ralph Anderson made a motion to approve the minutes as presented, Jim Sailors seconded. The motion carried unanimously.

### **CLAIMS & PAYROLL**

Jim Sailors made a motion to approve the claims & payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

### **HEALTH DEPARTMENT**

Dr. Bennett and Lynda Kennedy appeared before the Commissioners and presented their monthly report. In February the Health Department conducted seven routine vaccination clinics and one flu clinic for children. Food complaints have remained steady; these complaints have typically been on the cleanliness of the establishment, rather than food illnesses.

Jan McKaig continues to demonstrate Proper Hand Washing to the elementary classes of the local schools. Lynda has completed the required emergency preparedness training course for a public health incident. The 2000 Ford Ranger truck has been repaired and is in working order.

### **HIGHWAY DEPARTMENT**

Jeff Smith and Ray Eber appeared before the Commissioners and presented their monthly reports. CCHD employees engaged in winter operations on 6 days in February, the largest snowfall recorded was 1.5 inches. The county wide sign modernization program is set to begin in March. Crews from MAS Markers of Lebanon will be in the county with two crews, each installing around 35 signs per day. This project will replace around 1400 signs.

Ray Eber informed the Commissioners that the CCHD is developing a salt brine operation. CCHD expressed thanks to INDOT, the Logansport Street Department and LMU for their assistance and willingness to share information. The CCHD expects this operation to be fully up and running by next winter season. The first public right of way project related to ADA compliance is scheduled to take place this spring. This will be a minor sidewalk modification at Davis Road and Windingbrook Trail.

Jeff Smith presented his recommendation for the company for the Bridge 203 project (Anoka Bridge). Lee Farms Excavating had the lowest bid at \$56,000.00. Ralph Anderson made a motion to approve the recommendation of Lee Farms Excavating, Jim Sailors seconded. The motion carried unanimously.

Jeff Smith also requested permission to advertise for a new work truck and a long arm brush mower. Jim Sailors made a motion to approve the request, Ralph Anderson seconded. The motion carried unanimously.

#### **I.T. DEPARTMENT**

Cj Gilsinger appeared before the Commissioners with the I.T. Departments monthly update. Upgrades to WTH Map software, J2ss mobile and phone system along with preparing to begin this year's new system rollout. On Presidents Day Stace from New Paris telephone met with Cj and they applied the licenses and upgraded the software in all the phone systems at six locations. It took all day, but everything was fully functional again. Some expansion cards were installed in our system to allow for growth. However the software was not completely upgraded at the highway garage which resulted in them experiencing many problems over the next few days. The problem was discovered and corrected quickly. The Samsung system we have is proving to be a wise investment as we continue to find more ways in which it can save the county money.

#### **PARK DEPARTMENT**

Lucas Beach appeared before the Commissioners with the monthly report of the park. The park will have a Purdue undergrad student completing an internship. The student's major is in environmental management. The park has found a distributor within Indiana that can supply paddlefish sturgeon to the park. The park has switched trash service from Waste Management to Wabash Valley. The savings will be about \$11,000.00.

#### **MAINTENANCE**

Eli Smith appeared before the Commissioners with the monthly maintenance report. The water issues within the court house are being researched. The problem seems to be coming from the concrete panels on the outside of the building. An engineer is scheduled to look at the problem. Contractors have looked at the piping at the Family Op Center. This piping will need to be replaced in the crawlspace for the heat and water. The staff continues their routine duties.

#### **WORK RELEASE**

Dave Wegner appeared before the Commissioners to request permission to seek bids for a newer model work truck with an extended cab. Jim Sailors made a motion to approve the request,

Ralph Anderson seconded. The motion carried unanimously. Dave informed the Commissioners that he would be presenting grant paperwork to them soon. The grant to be secured will be in the sum of \$580,000.00.

#### **VISITORS BUREAU**

Toni Savini appeared before the Commissioners. Toni presented the budget and management of the Visitor Bureau's funds provided by monies received in from the Innkeeper tax. The Commissioners thanked Toni for her report.

#### **CONSOLIDATED UNION**

Michael Bowditch appeared before the Commissioners in regards to the current insurance carried by the County. Michael informed the Commissioners that they have increased coverage within the County, but decreased costs. Michael thanked the Commissioners for their business and he and Consolidated Union will continue to serve the County.

#### **BAY GEOPHYSICAL**

Jeff Smith appeared on behalf of Bay Geophysical. Bay Geophysical has requested another road for their research. Jim Sailors made a motion to approve the additional road, Ralph Anderson seconded. The motion carried unanimously. This will be road:

Line CM -120-13 Starting at CR 400 E at the intersection of 1300 S going to SR18

#### **PUBLIC COMMENTS & ADJOURN**

There were no public comments. Jim Sailors made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



Dave Arnold, President



Jim Sailors, Vice President

ATTEST: 

Vaneen M. Ide, Auditor

  
Ralph Anderson, Member