

CASS COUNTY COMMISSIONERS

JULY 1, 2013

The Cass County Commissioners met at 1:00 P.M. in the Commissioner Hearing Room. Present were Dave Arnold, Jim Sailors, Ralph Anderson, Attorney John Hillis and Auditor Vaneen Ide. Dave Arnold opened the meeting with the Pledge of Allegiance, followed by a moment of silence.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jim Sailors seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jim Sailors made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

HIGHWAY

Jeff Smith appeared before the Commissioners and presented his monthly report. The CCHD is planning to start its first round of chip and seal on July 1st. Several roads which were ground up last year will be sealed. The second round will begin later this summer. The resurfacing project on CR 275 W began last week. E & B is now working on phase one, which is a short segment in front of the Essroc plant. That phase is expected to take 3 weeks or less. Following that, phase 2 includes the remainder of the project from Essroc to ADM.

Jeff Smith is requesting permission to post a no trespassing sign on the old Cass Station bridge. Jim Sailors made a motion to approve the posting of a no trespassing sign on the old Cass Station bridge, Ralph Anderson seconded. The motion carried unanimously. Jeff also requested permission to advertise for bids for bridge # 24. Ralph Anderson made a motion to advertise for bids for bridge #24, Jim Sailors seconded. The motion carried unanimously.

Ray Eber appeared before the Commissioners with his report. The CCHD is planning to start the first of the box culvert/pipe replacement jobs on the 10th of July. A concrete box culvert on CR 450S east of 200 E will be replaced with an aluminum box culvert. The job should be completed on or before July 22nd. By CCHD personnel performing this and other aluminum box culverts, the county will save a minimum of \$100,000.00 on each structure. Additional employee training is being scheduled. NIPSCO is on the agenda to teach gas line digging safety.

I.T.

Cj Gilsinger appeared before the Commissioner to report on the I.T. department. The building security camera upgrade project is continuing and should soon be completed. 39 Degrees North did a major system upgrade this month. Cathy Isaacs, Candy Heath, Chris Gaumer, Jeff Smith and Cj Gilsinger attended the demonstration for the product in Marion on June 12th. The backup system has had some hard drive problems, Dusty Beckman has worked at making sure our backups are not affected and has worked with Unitrends to get the parts replaced.

Cj presented the contracts to the Commissioners for new copy machines. Currently we spend \$4,259.23 in monthly lease fees and approximately \$1,700.00 a month in usage. The new contract will lower the cost to \$3,322.25 a month in lease fees and approximately \$1,357.15 a month in contract fees. This means a potential savings of almost \$1,300.00 more or less depending on monthly usage. Jim Sailors made a motion to approve the contract with RICOH for copy machines, Ralph Anderson seconded. The motion carried unanimously. Cj was asked about WiFi at the park. His response was as soon as the tower goes up they can install the equipment.

PARK DEPARTMENT

Lucas Beach appeared before the Commissioners with his Park report. There has been lots of clean up at the park due to the recent storms. There were 75 participants in the YMCA triathlon. Lucas thanked Sheriff Pryor and the deputies for leading and following all of the racers. The rebar is in the ground and concrete poured for the tower that will be used for the wireless access. The concrete is required to cure for two weeks, and then the tower can be raised. The rainy weather has dampened our efforts to complete the putt putt course. The concrete must be dry before the glue can be applied.

June 21st was the first day of the opening of the Zipline. There has been great support for this project and the public is enjoying the ride. The ATV and Dirtbike National AMA sanctioned race will be at the park on the 27th of July.

HEALTH DEPARTMENT

Bob Vernon appeared before the Commissioners with the Health Department report. Bob was recently hired as the administrator of the Health Department. The Health Department board appointed Bob to the position. Bob reported that the nurses had seen 140 patients and administered 340 vaccinations. The Commissioners are passing forward the recommendation of the Health Department board to make the administrators position full time instead of part time. Jim Sailors made a motion to pass the recommendation to the Cass County Council to make the administrators position full time instead of a part time position, Ralph Anderson seconded. The motion carried unanimously.

At this time the Commissioners formerly appointed Dr. Stuckey as Health Officer of the Cass County Health Department. Jim Sailors made a motion to approve the appointment of Dr. Stuckey as Health Officer of the Cass County Health Department, Dave Arnold seconded. The motion carried unanimously.

COMMISSIONER PAY RATE RECOMMENDATION

The Cass County Commissioners are sending a positive recommendation to the Cass County Council to reinstate longevity and a 1% pay increase and increase base pay for deputies to \$20,500 . Dave Arnold made a motion to pass to the Cass County Council a recommendation to reinstate longevity and a 1% pay increase and increase base pay to \$20,500.00, Jim Sailors seconded. The motion carried unanimously.

PROSECUTOR

Lisa Swaim appeared before the Commissioners with a request to approve the amended APS (Adult Protective Services) grant. Jim Sailors made a motion to approve the amended APS grant, Ralph Anderson seconded. The motion carried unanimously. Lisa also requested to hire a part time person for the APS grant. This position is already in place. The request is to fill the vacated part-time position at 20 hours per week. Ralph Anderson made a motion to approve the request to fill the part-time position, Jim Sailors seconded. The motion carried unanimously.

PLANNING

Arin Shaver appeared before the Commissioners with four ordinances. The first is re-zoning property located west of 3665 South State Road 25, Currently Classified B1, Convenience Business and RR, Rural Residential to AB, Agribusiness. Ralph Anderson made a motion to approve the re-zoning, Jim Sailors seconded. The motion carried unanimously. This will be Ordinance number 2013-04.

An ordinance amending the Cass County Zoning Ordinance Regarding Signage Standards, Jim Sailors made a motion to approve the amendment regarding signage standards, Ralph Anderson seconded. The motion carried unanimously. This will be Ordinance number 2013-5.

An ordinance amending the Cass County Zoning Ordinance Regarding Findings of Fact for Special Exceptions. Jim Sailors made a motion to approve the request to amend the Cass County zoning ordinance regarding findings of fact for special exceptions, Ralph Anderson seconded. The motion carried unanimously. This will be Ordinance number 2013-6.

An ordinance amending the Cass County Zoning Ordinance Regarding Front Yard Setbacks and Flag Lots. Jim Sailors made a motion to approve the request to amend the Cass County zoning ordinance regarding front yard setbacks and flag lots, Ralph Anderson seconded. The motion carried unanimously. This will be Ordinance number 2013-7.

SHERIFF

Kevin Pruitt appeared on behalf of Sheriff Pryor. Kevin requested permission to replace a part-time corrections officer for the Jail. Jim Sailors made a motion to approve the replacement of a part-time corrections officer, Ralph Anderson seconded. The motion carried unanimously.

APPOINTMENTS

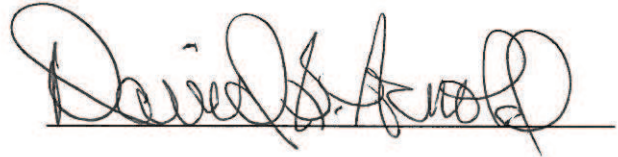
Gabriela Moore resigned her position on the Hospital Board. Bob Vernon resigned his position on the Health Board.

HEALTH DEPARTMENT

The Cass County Commissioners recommended that Bob Vernon be hired as administrator of the Health Department. Ralph Anderson made a motion to approve the hiring of Bob Vernon as administrator of the Health Department, Jim Sailors seconded. The motion carried unanimously.

PUBLIC COMMENTS & ADJOURN

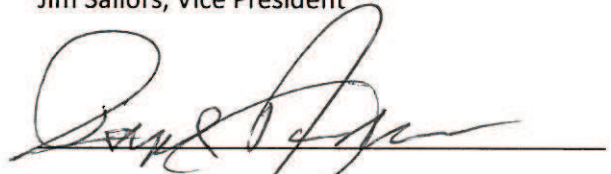
Susan Kelley of 1108 North Street requested information regarding a tax sale property. Commissioner Dave Arnold addressed the question and will find the information she is seeking. There were no further comments. Jim Sailors made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

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Dave Arnold, President

A handwritten signature in black ink, appearing to read "Jim Sailors", written over a horizontal line.

Jim Sailors, Vice President

A handwritten signature in black ink, appearing to read "Ralph Anderson", written over a horizontal line.

Ralph Anderson, Member

ATTEST:

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Vaneen M. Ide, Auditor