

## **CASS COUNTY COMMISSIONER**

**JANUARY 7, 2013**

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Dave Arnold, Jim Sailors, Ralph Anderson, Attorney John Hillis and Auditor Vaneen Ide. Dave Arnold opened the meeting with the Pledge of Allegiance, followed by a moment of silence.

### **RE-ORGANIZATION OF COMMISSIONERS FOR 2013**

Jim Sailors made a motion to retain the officers; Dave Arnold, President, Jim Sailors, Vice President and Ralph Anderson member, Ralph Anderson seconded. The motion carried unanimously.

### **MINUTES**

Jim Sailors made a motion to approve the minutes as submitted, Dave Arnold seconded. Ralph Anderson abstained from voting. The motion carried.

### **HEALTH DEPARTMENT**

Dr. Bennett and Lynda Kennedy appeared before the Commissioners with their monthly report. The Health Department held seven routine vaccination clinics and one flu clinic for children. 154 patients were seen and a total of 358 immunizations were given. The Food Protection Program has been engaged in completing the Food Permit renewals for the 2013 operating season. December has seen an above average number of complaints for this time of year. Total there were 8 formal complaints filed: 3 improper sewage disposal, 3 unsanitary living conditions, and 2 on a meth lab occurrence report received by the Indiana State Police. Health Education continues in the schools for Proper Hand Washing, all Pioneer 2<sup>nd</sup> graders and Caston 1<sup>st</sup> graders. Lynda Kennedy is participating in meetings with the hospital and health community to conduct the Community Health Assessment (CHA). Dr. Bennett is attending the Better Health of Cass County Coalition meetings regularly. The new vehicle has been titled.

Dr. Bennett asked the Commissioners to once again consider the Vaccination Program that the State is offering for billing of vaccinations. Lynda Kennedy made a presentation to the Commissioners at the December meeting. The Commissioners were not interested in the program. Dave Arnold requested that the Health Department return in 6 months and the Commissioners would revisit the request. Dave Arnold wanted to see how the billing system worked out for Miami County.

Dr. Bennett informed the Commissioners that one of their vehicles was no longer running. The mechanic at the highway garage informed them that it had a cracked block.

### **HIGHWAY DEPARTMENT**

Jeff Smith appeared before the Commissioners with the monthly report. Ray Eber was ill and unable to attend. To date we have applied approximately 1330 tons of sand/salt mix and 110 tons of #133 stone to gravel roads as an abrasive. This material totals approximately \$23,000 in cost. Cass County's federally funded sign replacement project is currently scheduled to begin in late February and wrap up in April. MAS Markers of Lebanon is the contractor for this \$300,000 project.

Ray Eber and Eli Smith continue to work with RW Armstrong to become ADA compliant. The work continues on a 5 year plan for the county. Eli is expecting RW Armstrong to have a punch list for him by February. Replacement of bridge #185 on County Road 550 E. has been completed. By using our own personnel and equipment for the majority of the work, we were able to complete this job for under \$10,000, far less than other options would have cost.

#### **I.T. DEPARTMENT**

Cj Gilsinger appeared before the Commissioners with his monthly report. The large project that the I.T. department attempted resulted in incompatible hardware. On Wednesday December 12<sup>th</sup> after months of prep work and weeks of testing, we migrated our virtual machines onto our new virtual server. As with the machines we had tested with, everything moved over quickly and without incident. After converting the machines to a format that prevented us from migrating back to the old server, we found a problem. The problem resulted in the I.T. staff remaining at the government building until 4 a.m. Dusty was able to get things up and running and he did a wonderful job.

New formatted time sheets for 2013 have been distributed and a new Antivirus program is to be installed next week. New cell phone contracts are being looked at and a decrease in rates even with upgraded service. The purchase of software from APG (New Paris Telephone) will allow the I.T. department to program our own phone system in house for many things that we had to call for help in the past.

#### **PARK DEPARTMENT**

Lucas Beach appeared before the Commissioners with the report of the Park. One of the biking trails was finished this month there are 4 total areas that need attention. Drew Ott, Brian Holzhausen and Paul Arlinghaus came and helped with the scouting of the current trails. Lucas requested permission of the Commissioner's to begin the hiring process for a Security Position at the park. Jim Sailors made a motion to allow the Security position, Dave Arnold seconded. The motion carried unanimously.

#### **BIDS**

There was only one bid received by the Park Department for the zip line. The bid was received by:

Experiential System

P.O. Box 188



Lansing, IL 60438

The bid was in the amount of \$19,455.00. Jim Sailors made a motion to approve the bid for the zip line, Ralph Anderson seconded. The motion carried unanimously.

#### **TREASURER**

Kathy Adair appeared before the Commissioners with a request to hire a part-time employee. Jim Sailors made a motion to approve the request for a part-time employee, Ralph Anderson seconded. The motion carried unanimously.

#### **APPOINTMENTS**

Dave Arnold read the Commissioner's appointments:

##### **Appointments For County**

County Attorney-John Hillis-Until Removed  
Commissioner Secretary-Cindy Howard-Until Removed  
Maintenance Superintendant-Eli Smith-Until Removed  
Veteran's Service Officer-Larry Lowery-Until Removed  
Weights & Measures-Ray Staller-Until Removed  
Highway Superintendant-Jeff Smith-Until Removed  
Highway Clerks-Georgia Schroder-Until Removed  
Vicki Cree-Until Removed  
I.T. Department-Cj Gilsinger-Until Removed  
Park Superintendant-Lucas Beach-Until Removed

Jim Sailors made a motion to approve the County appointments, Dave Arnold seconded. The motion carried unanimously.

##### **Board Appointments**

Alcoholic Beverage Board- Phil Lane-1-1-13 to 12-31-13  
County Animal Control Board-Kathy Patty-1-1-13 to 12-31-13  
Roger Kunkle-1-1-13 to 12-31-13  
Cheryl Oliver-1-1-13 to 12-31-13  
Shari Deardorff-1-1-13 to 12-31-13  
Craig "Augie" Kennell-1-1-13 to 12-31-13  
Cass Logansport Economic Development Organization- Duane Sailors-1-1-13 to 12-31-13  
Ken Personett- 1-1-13 to 12-31-13  
  
Cass County Combined E-911 Dispatch Governing Board- Ed Schroder-1-1-12 to 12-31-14  
  
Convention, Visitor and Tourism Commission-Urvin Desai-1-1-13 to 12-31-13  
George Stebbins-1-1-13 to 12-31-13

County Redevelopment Commission- Duane Sailors-1-1-13 to 12-31-13  
Ken Personett-1-1-13 to 12-31-13  
Hospital Board-Tom Lane-1-1-13 to 12-31-13

Indiana Homeland Security District 4- Kyle Anderson

Memorial Home Board- Carol Pasquale-1-1-13 to 12-31-13  
Tom Coleman-1-1-13 to 12-31-13  
Tom Scheetz-1-1-13 to 12-31-13

Cass County Plan Commission- Fred Seehase-1-1-13 to 12-31-13

Cass County Zoning Board of Appeals-Fred Seehase-1-1-13 to 12-31-13

PTABOA Board- Tom Scheetz-1-1-13 to 12-31-13  
Dave Patty-1-1-13 to 12-31-13

Region Four Workforce Development Board-John Hipskin-1-1-13 to 12-31-13

Dave Arnold made a motion to approve the board appointments by the Commissioners, Jim Sailors seconded. The motion carried unanimously.

#### **Commissioners on Boards**

Cass County Combined E-911 Dispatch Governing Board –Dave Arnold-By Virtue of Office

Council on Aging-Ralph Anderson-By Virtue of Office

Drainage Board-Dave Arnold –Jim Sailors- Ralph Anderson-By Virtue of Office

Cass Logansport Economic Development Organization- Dave Arnold

County Redevelopment Commission-Dave Arnold-By Virtue of Office

Cass County Economic Development Commission-Jim Sailors-By Virtue of Office

Industrial Park Board-Ralph Anderson-By Virtue of Office

Indiana Homeland Security District 4-Dave Arnold-By Virtue of Office

Memorial Home Board- Dave Arnold-By Virtue of Office

Cass County Plan Commission-Jim Sailors-By Virtue of Office

Joint Plan Commission-Jim Sailors-By Virtue of Office

Solid Waste District-Jim Sailors-By Virtue of Office

Dave Arnold-By Virtue of Office

Ralph Anderson-By Virtue of Office

Transportation Advisory Committee-Ralph Anderson-By Virtue of Office

Ralph Anderson made a motion to approve the Commissioner boards as presented, Jim Sailors seconded. The motion carried unanimously.

#### **PUBLIC COMMENTS & ADJOURN**

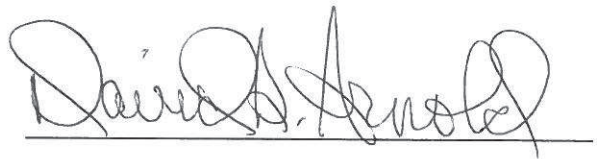
Sheriff Randy Pryor appeared and presented the Commissioners with his request to advertise for 6 vehicles. The bids would be set to be opened at the February 19<sup>th</sup> meeting. The Sheriff is advertising for 2 squad cars, 2 plain cars, 1 prisoner transport and 1 pick-up for animal control. Ralph Anderson made a motion to approve the advertisement for bids, Jim Sailors seconded. The motion carried unanimously.

Dave Arnold presented the report from Animal Control for Control Officer Brian Hyder. Total calls for the county 1,420. Total bite cases 118. Dave Arnold praised Brian for his work and dedication. Brian works closely with the Cass County Humane Society. Brian receives many donated items. A thank you to the Home Depot for the donation of 4 live traps.

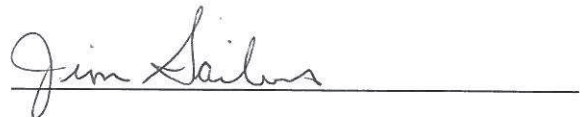
Ralph Anderson commented he was happy to be a part of the Commissioners.

Dave Arnold reminded everyone that the Commissioner meetings are the first Monday of the month, unless that Monday is a holiday, then it is the first Tuesday, time 1:00 p.m. The second meeting is the third Monday of the month, unless it is a holiday, then it is Tuesday, time 6:00 p.m. Everyone is welcome to attend.

Jim Sailors made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

A handwritten signature in black ink, appearing to read "Dave Arnold", written over a horizontal line.

Dave Arnold, President

A handwritten signature in black ink, appearing to read "Jim Sailors", written over a horizontal line.

Jim Sailors, Vice President

A handwritten signature in black ink, appearing to read "Ralph Anderson", written over a horizontal line.

Ralph Anderson, Member

ATTEST: A handwritten signature in black ink, appearing to read "Vaneen M. Ide", written over a horizontal line.

Vaneen M. Ide, Auditor