

CASS COUNTY COMMISSIONERS

NOVEMBER 5, 2012

The Cass County commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Dave Arnold, Gene Powlen, Jim Sailors, Attorney John Hillis and Auditor Vaneen Ide. Dave Arnold opened the meeting with the Pledge of Allegiance followed by a moment of silence.

MINUTES

Gene Powlen made a motion to approve the minutes as presented, Jim Sailors seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jim Sailors made a motion to approve the claims and payroll as presented, except for check number 028553 in the amount of \$14.97 for Sherwin Williams, Gene Powlen seconded. The motion carried unanimously.

HEALTH DEPARTMENT

Dr. Bennett and Lynda Kennedy appeared before the Commissioners with their monthly report. There were nine routine vaccination clinics and one flu clinic held for children during October. 331 children were seen and a total of 795 immunizations were given. Total vaccinations for the month of October were 928 with 464 patients seen.

Jan McKaig conducted Proper Hand Washing lessons for all the Kindergarten classes at Caston, 2 Kindergarten classes at Franklin and the Pre-School classes at All Saints. Tobacco lessons were presented to all students at Pioneer's 4th, 5th, 6th and 8th grades.

Dr. Bennett presented a graduated pay scale for the new environmentalist. The Commissioners are sending it on to the Council without a recommendation. In order for the Health Department to be accredited with the State of Indiana, they will need to participate in a survey with other health entities. Their portion of this cost is \$2,000.00. This can be county funds or funds from the Health Maintenance fund. Gene Powlen made a motion to allow the Health Department to participate in the survey, Jim Sailors seconded.

HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners with his monthly report. Jeff informed the Commissioners that winter preparations have already begun. A few snow routes have been adjusted to better serve the county. New drivers will receive orientation this month. Equipment is being prepared and more than half of the trucks are currently ready for winter. Pipe and culvert work is continuing as long as weather permits. Restriping of approximately 8 miles of roadway was completed in October.

The agreement for the 400 S. project is being presented today to the Commissioners. The LPA agreement covers only phase 1, which is covered by federal funding. Jim Sailors made a motion to approve the INDOT-LPA agreement, Gene Powlen seconded. The motion carried unanimously. INDOT has placed striping and signage prohibiting left turns from US 24 on to Logansport Road from either direction. CCHD is attempting to find the reason behind this traffic change.

Jeff presented two resolutions to adopt the Americans with Disabilities Act (ADA). The first resolution is appointing the ADA coordinators and Adopting Procedures. The second resolution adopts Standards for Accessible Design the Americans with Disabilities ACT Accessibility Guidelines and the Guidelines for Pedestrian Facilities in the Public Right-of-Way. Jim Sailors made a motion to approve both resolutions, Gene Powlen seconded. The motion carried unanimously.

PARK DEPARTMENT

Lucas Beach appeared before the Commissioners with his monthly report. The Park held Fright Night at the park on October 19th and October 20th. Due to rain on the 19th it was held for just the one night. It was a great success and over 1,200 people attended. Work continues on the upper beach parking lot and the putt putt golf course. Jan Fawley, park director for the City of Logansport, has been working with Lucas on a long term plan for projects at the park. The Commissioners remarked that they have only heard great things about the park.

PROSECUTOR

Kevin Enyeart appeared before the Commissioners with a request to fill the vacancy left by Laura Spitznogle's retirement. Laura is the Discovery compliance officer for the Prosecutor's office. Kevin would like to have the person replacing Laura begin at her current salary. Jim Sailors made a motion to approve the filling of the vacancy due to retirement, Gene Powlen seconded. The Commissioners will send on to the Council with no recommendation.

E-911

Dan McDonald appeared before the Commissioners with a request for an employee to be approved for FMLA. Jim Sailors made a motion to approve the FMLA request, Gene Powlen seconded. The motion carried unanimously.

Dan requested the Commissioners consider a request to possibly move to 12 hour shifts for E-911. The Commissioners requested to see a sample schedule before making a decision. Dave Arnold made a motion to table any action until further review, Gene Powlen seconded. The motion carried unanimously. This item will appear on the November 19th agenda.

D.O.C. CONTRACT

Dave Wegner appeared before the Commissioners with a contract from the D.O.C. Jim Sailors made a motion to approve the contract with the county Attorney's review, Gene Powlen seconded. The motion carried unanimously.

EMA SURPLUS PROPERTY

Alvin Beckman supplied the Commissioners with information pertaining to a job site trailer that is only used once a year to be declared surplus. Jim Sailors made a motion to declare the job site trailer as surplus property, Gene Powlen seconded. The motion carried unanimously.

AGREEMENT TO ASSUME SURPLUS PROPERTY

Mike Clark, Chief of Police for the City of Logansport appeared before the Commissioners to request that they be allowed to assume the responsibilities of ownership of the EMA surplus job site trailer. Jim Sailors made a motion to approve the City of Logansport's ownership of the EMA surplus job site trailer, Gene Powlen seconded. The motion carried unanimously.

HEALTH INSURANCE

Jim Sailors made a motion to allow the new LEDF director to participate in the Cass County Health Insurance program, the director will be responsible for his/her portion of the premium, Gene Powlen seconded. The motion carried unanimously.

TAX SALE ANNOUNCEMENT

Commissioner Dave Arnold announced that the certificate tax sale scheduled for December will be moved to March, due to a pending lawsuit in another county.

EMPLOYEE HANDBOOK RESOLUTION

The Cass County Commissioners added Resolution 2012-07 to the Employee Handbook, regarding the amount of hours part-time employees may work according to their pay scale. Jim Sailors made a motion to approve resolution 2012-07, Gene Powlen seconded. The motion carried unanimously.

CHRISTMAS PARTY

Cindy Howard appeared before the Commissioners with a request to close the County offices for the annual Christmas Party to be held on December 20th 2012 between the hours of 11:00 a.m. to 1:00 p.m. Jim Sailors made a motion to approve the closing of the county offices for the December 20th Christmas Party between the hours of 11:00 a.m. and 1:00 p.m., Gene Powlen seconded. The motion carried unanimously.

PUBLIC COMMENT & ADJOURN

Sheriff Randy Pryor appeared before the Commissioners and introduced Zach Shilts. Zach is interning for the Sheriff's department. Zach attends Logansport High School he plays baseball and plans to attend college and pursue a criminal justice degree.

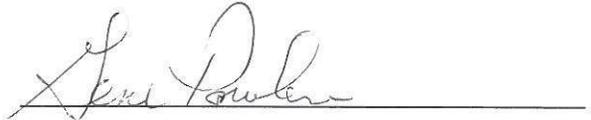
There were no further public comments. Gene Powlen made a motion to adjourn, Jim Sailors seconded. The motion carried unanimously.



Dave Arnold, President



Jim Sailors, Vice President



Gene Powlen, Member

ATTEST:



Vaneen M. Ide, Auditor