

## **CASS COUNTY COMMISSIONERS**

**MARCH 5, 2012**

The Cass County Commissioners met at 1:00 P.M. in the Commissioner Hearing Room. Present were Dave Arnold, Gene Powlen, Jim Sailors, Attorney John Hillis and Auditor Vaneen Ide. Dave Arnold opened the meeting with the Pledge of Allegiance.

### **AMEND AGENDA**

A motion was made by Jim Sailors to amend the agenda to include Consolidated Union as item 9 on the agenda, Gene Powlen seconded. The motion carried unanimously.

### **MINUTES**

Gene Powlen made a motion to approve the minutes as presented, Jim Sailors Seconded. The motion carried unanimously.

### **CLAIMS & PAYROLL**

Jim Sailors made a motion to approve the claims and payroll as presented, Gene Powlen seconded. The motion carried unanimously.

### **HEALTH DEPARTMENT**

Lynda Kennedy appeared before the Commissioners with the Health Departments monthly report. There were ten vaccination clinics held with 632 immunizations given. The new medical assistant, Kimberly Hendrix began her training with the nurses. The nurses renewed their CPR training.

McCall has finished renewing the food permits for the 2012 year. She is continuing with inspections and conducting follow ups as needed. Rob attended the annual IOWPA septic conference and learned about some new technologies coming to the state this year. He also attended the annual ISDH septic update meeting.

Jan presented an anti –tobacco message to the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade Health classed at Lincoln Middle School and a “Proper Hand Washing” lesson to the 2<sup>nd</sup> grade class at All Saints Elementary School.

Lynda and Rob have submitted the mid-year progress reports for the emergency preparedness grant as part of its requirements.

### **HIGHWAY**

Jeff Smith appeared before the Commissioners with the monthly Highway report. Ray Eber was not present; Ray is attending Road School at Purdue this week. Spring operations have begun at the

highway department. The Total Patcher machines were placed in service this week. Patching will continue on good weather days throughout the spring.

The weather for December, January and February was mild compared to recent winters. Cass County has used less than half the salt that was used last year. This year \$25,000 has been spent with another \$13,000 in contract obligations remaining. Fuel usage is less than half of last year's total.

The final change order for CR 300 was presented to the Commissioners. The final completion date was adjusted to reflect actual completion dated and language was inserted stipulating that any liquidated damages or additional claims will be dropped by all parties involved.

CCHD would like to prepare and advertise bids for one new dump truck. This truck was included in the 2012 budget. Bid dates and deadlines will be publicized as soon as all documentation is prepared.

Chase Road has temporarily re-opened after two box culvert structures were placed. Drivers should proceed slowly in the area, as the culvert crossings are a stone surface. Ray Eber and Jeff Smith will be attending Purdue Road School on Tuesday and Wednesday of this week. This certification is required every two years for work on projects involving federal funding. Jim Sailors made a motion to approve the purchase of a new dump truck, Gene Powlen seconded. The motion carried unanimously.

#### **SHERIFF**

Major Jill Rife appeared for Sheriff Randy Pryor. Jill presented the monthly report to the Commissioners.

PRISONER BOOKINGS	145
PRISONERS RELEASED	174
MILES TRANSPORTING PRISONERS	1,684
MEALS SERVED TO PRISONERS	11,600
OFFICER PATROL MILES	30,355
TRAFFIC WARNINGS ISSUED	112
CITATIONS ISSUED	101
DWI/OWI ARRESTS	3
CRIMINAL ARRESTS	34
TOTAL COLLISIONS	43
PROPERTY DAMAGE COLLISIONS	40
PERSONAL INJURY COLLISIONS	3
TOTAL FATALITIES	0
RESERVE OFFICER HOURS	183
CIVIL PROCESS MILEAGE	1,672
CIVIL PROCESS PAPERS SERVED	824

**I.T.**

Cj Gilsinger presented his monthly report to the Commissioners. The I.T. department completed the wireless system upgrade in the Courthouse, Sheriff's Department and the Jail. The signal and reliability of both the courthouse data network and the public access network were greatly improved.

The testing of the ballot for the Presidential Primary is underway. There was an issue with the Odyssey system this past month. Certain machines were not able to access Odyssey. Dusty and Eli worked on this issue only to find out it was a State issue, not local.

In Home Detention, Work Release, and Probation are now ready to use our imaging system. The data conversion from the old financial system to Odyssey is coming to a close. The Clerk's office will be able to look up past data stored in a new data warehouse.

39 Degrees North came in and spent a day re-training and making sure all of our questions were answered. They also plan to have a User Conference set for March 22 in the training room at the Sheriff's Department. The I.T. department moved on President's day weekend. It is a much nicer space with room to work on equipment.

#### **PERSONNEL HANDBOOK**

The Commissioners reviewed the Ordinance that will amend the personnel handbook. This policy covers the new requirement for E-Verify. Gene Powlen made a motion to approve the Ordinance amending the personnel handbook, Jim Sailors seconded. The motion carried unanimously.

#### **CONSOLIDATED UNION**

Michael Bowditch appeared before the Commissioners with recommendations in regards to the County's current insurance. It was recommended that the County retain the insurance with Alliance Municipal Insurance Company for the Commercial Package, General Liability, Commercial Auto, Inland Marine, Public Officials Liability, Errors and Omissions Liability, Law Enforcement Liability and Umbrella lines of business. This renewal has been secured with a no increase in rate for a three year period. The other recommendation is to maintain the Workers Compensation coverage with IPEP despite a small rate increase. Jim Sailors made a motion to accept the recommendations for insurance coverage, Gene Powlen seconded. The motion carried unanimously.

#### **PUBLIC COMMENTS & ADJOURN**

Alice Rothermel, who resides at 7582 N. Co. Rd. 225 E., Lucerne appeared before the Commissioners with concerns regarding the new ambulance service. The Commissioners listened to Alice's concerns. Gene Powlen made a motion to adjourn, Jim Sailors seconded. The motion carried unanimously.



A handwritten signature in cursive script, reading "Dave Arnold", written over a horizontal line.

Dave Arnold, President

A handwritten signature in cursive script, reading "Jim Sailors", written over a horizontal line.

Jim Sailors, Vice President

A handwritten signature in cursive script, reading "Gene Powlen", written over a horizontal line.

Gene Powlen, Member

ATTEST: 

A handwritten signature in cursive script, reading "Vaneen M. Ide", written over a horizontal line.

Vaneen M. Ide, Auditor