

**CASS COUNTY COMMISSIONERS  
JULY 2, 2012**

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Dave Arnold, Jim Sailors, Gene Powlen, Attorney John Hillis and Auditor Vaneen Ide. Dave Arnold opened the meeting with the Pledge of Allegiance and a moment of silence.

**MINUTES**

Gene Powlen made a motion to approve the minutes as presented, Jim Sailors seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**

Jim Sailors made a motion to approve the claims and payroll as presented, Gene Powlen seconded. The motion carried unanimously.

**HEALTH DEPARTMENT**

Lynda Kennedy appeared before the Commissioners with the monthly report of the Cass County Health Department. During the month of June eight vaccination clinics were held, the total number of patients were 202 and 602 immunizations were given. McCall Kitchell has been issuing food permits to new establishments and conducting pre-operational inspections.

June was busy for septic and Rob issued 8 permits and did 4 inspections the month of June. Jan McKaig has been working on the Tobacco Grant and filling in with Vital Records until a new Registrar can be hired. Lynda has been working on grant requirements for the Emergency Preparedness to be completed on time and also filling in with Vital Records.

Lynda informed the Commissioners that the Health Department was planning on replacing their 1994 Ford Ranger truck; it has developed some mechanical problems. The Health Department was considering a late or new model truck or van. The Commissioners informed Lynda that the Health Department would need to advertise bids to purchase a new vehicle with the required specifications for that vehicle.

**HIGHWAY DEPARTMENT**

Jeff Smith appeared before the Commissioners with the monthly Highway report. Jeff would be giving both reports, Ray Eber is on vacation. Jeff began by thanking all of the Highway employees for their efforts in cleaning up debris from the storms. A thanks was also given to Gary Paschen who will be retiring after 26 years of service to the Highway Department. Cass County has been awarded 2 million dollars for the 400S. project. This is federal monies and the CCHD will be meeting with INDOT.

Jeff presented an ordinance for the consideration of the Commissioners. The ordinance will limit truck traffic on certain county roads. This will be Ordinance 1012-06. Jim Sailors made a motion to approve the Ordinance, Gene Powlen seconded. The motion carried unanimously.

### **I.T.**

Cj Gilsinger appeared before the Commissioners with the monthly I.T. report. The I.T. department began using the new backup system, Untirends. Although not fully converted yet it is working very well and the transition is going smoothly. Several issues cause the I.T. department to stay after hours to complete tasks such as cable modem issues, Virtual server issues, San problems(storage attached network), Mobile issues and Idcsi(data network) network expansion.

More work was done on the phone with the Court's new Court Call system. This system has now been implemented in two courts, and we are now looking for a solution to tie that phone into the recording system.

### **PLANNING**

Arin Shaver appeared before the Commissioners in regards to rezoning of the Anderson's. With that change the Comprehensive Plan must also be updated. Jim Sailors made a motion to approve the re-zoning and the amendment to the Comprehensive Plan, Gene Powlen seconded. The motion carried unanimously. Resolution 2012-02 A Cass County Commissioners Amendment to the Cass County Comprehensive Plan for Future Land Use Map Area South of 8086 W.900 S. Ordinance 2012-07 An Ordinance Amending the Cass County Zoning Ordinance Zone Map.

Arin also presented an Ordinance amending the fee schedule for the Planning Department. Jim Sailors made a motion to approve the amended fee schedule, Gene Powlen seconded. The motion carried unanimously. Ordinance 2012-08 An Ordinance Amending the Cass County Fees for the Building and Zoning Department.

### **APPOINTMENT**

Dave Arnold made the motion to appoint Steve Plank to the Airport Authority Board, Jim Sailors seconded. The motion carried unanimously.

### **TREASURER**

Dave Arnold addressed the Commissioners in regards to Dianna Moore's pay as acting Treasurer for the County. Dianna will receive the Treasures salary for the time period of June 11<sup>th</sup> through June 28<sup>th</sup>. Dave Arnold made a motion to approve the pay to the acting Treasurer, Jim Sailors seconded. The motion carried unanimously.

Kathy Adair was introduced as the new Treasurer of Cass County. Kathy came before the Commissioners requesting to hire a new first deputy for the Treasurers 'office. Dianna Moore's last day will be July 30<sup>th</sup>. Jim Sailors made a motion to approve the hiring of a new first deputy, Gene Powlen seconded. The motion carried unanimously.

**RECOMMENDATION**

The Cass County Commissioners agreed to pass on to the Cass County Council the recommendation that the employees of Cass County be given a five percent raise for the 2013 year.

**FIRE DISTRICT #1 PUBLIC HEARING**

Dave Arnold called to order the public hearing for the establishment of a Cumulative Fund for Fire District #1. Bridget Enyeart addressed the Commissioners in regards to the establishment of the fund. Jim Sailors made a motion to approve the establishment of a Cumulative Fund for Fire District #1, Gene Powlen seconded. The motion carried unanimously.

**PUBLIC COMMENTS CUMULATIVE FUND**

There were no public comments. Jim Sailors made a motion to close the public hearing, Gene Powlen seconded. The motion carried unanimously.

**PUBLIC COMMENTS**

Cindy Howard appeared and reminded everyone that the Courthouse would be closed Thursday July 26<sup>th</sup> from 11:00 a.m. to 1:00 p.m. for the employee appreciation picnic. There were no other public comments. Gene Powlen made a motion to adjourn, Jim Sailors seconded. The motion carried unanimously.

  
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Dave Arnold, President

  
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Jim Sailors, Vice President

ATTEST:   
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Vaneen M. Ide, Auditor

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Gene Powlen, Member