

COMMISSIONERS LOREN HYLTON AND SCOTT AYRES MET IN REGULAR SESSION ON THE 17th DAY OF MARCH, 2025 AT 9:00 AM TO CONDUCT BUSINESS PURSUANT TO THE LAWS OF CARROLL COUNTY AND THE STATE OF INDIANA. TED JOHNSON, COUNTY ATTORNEY, WAS PRESENT. WILLIAM R BROWN WAS ABSENT.

Commissioner Loren Hylton opened the meeting with the Pledge of Allegiance.

MINUTES: Scott Ayres made a motion to approve the following minutes as presented with Loren Hylton seconding. Motion passed unanimously 2-0.

- March 3, 2025 Regular session
- February 21, 2025 Executive Session minutes

CLAIMS: Scott Ayres made a motion to approve the following claims as presented with Loren Hylton seconding. Motion passed unanimously 2-0.

- Payroll Claim for PPE ending 03-01-2025 in the amount of \$294,385.50
- Early Claims in the amount of \$22,792.00
- Group Insurance claim in the amount of \$1,254,000.00
- Imagine 360 claim in the amount of \$38,227.37
- Misc claim in the amount of \$12,400.00
- Early Claims in the amount of \$13,169.73
- Drain Claims in the amount of \$868.65
- CCRD Webster Bank claim in the amount of \$317,984.74
- Feb 2025 Zelis insurance claims in the amount of \$136,704.74
- Early Claims in the amount of \$13,055.76
- CCRD claims in the amount of \$104,471.82
- Property Tax Overpayment in the amount of \$80.00
- Misc claims in the amount of \$1,748.50
- Jail Project claim in the amount of \$40.29.18
- March 2025 Certified Shares claims in the amount of \$535,369.00
- JAG Grant Claim in the amount of \$162,500.00
- Misc claim in the amount of \$1,961.44
- March 2025 PSAP in the amount of \$48,183.25

CSI PROPERTY PROJECT: Recorder Kathi O'Farrell presented a contract with CSI Equity Protect. Being a member gives owners property theft protection, a smart policy and property tech tools. Scott Ayres made a motion to allow Recorder to enter into the Property Fraud Alert and Prevention Agreement with Loren Hylton seconding. Motion passed unanimously 2-0.

UNIFORM & BRANDING POLICY: Custodian Keith Freeman presented a new uniform and Branding Policy for the Custodian for shirts, pullovers/jackets, shoes/boots, and winter gloves/hats and the amount to be raised from \$200 to \$400. Scott Ayres made a motion to a table for further discussion by all 3 Commissioners with Loren Hylton seconding. Motion passed unanimously 2-0.

EMA/E-911: Director Mike Fincher presented the following:

- Proposal for Aegis Environment to conduct mold & air quality inspection in old jail – Scott Ayres made a motion to approve proposal for air quality testing as presented pending Council approval for funding from Cum Cap (Capped at \$5,000.00) with Loren Hylton seconding. Motion passed unanimously 2-0.
- Proposal for Critical matters consulting to conduct a Tabletop Exercise of the Courthouse security plan – Scott Ayres made a motion to approve proposal pending Council approval of funding from Cum Cap not to exceed \$3,000.00 with Loren Hylton seconding. Motion passed unanimously 2-0.
- Permission to apply for various reimbursable grants – M Fincher requested permission to apply for his various reimbursable grants. Permission granted 2-0.
- M Fincher stated Lexipol grant writers are looking into grants to help fund car cameras for the CCSO.

SHOW ARENA AND OTHER FORMS: County Attorney Ted Johnson presented an updated show arena and other rental forms for approval. Scott Ayres made a motion to approve with Loren Hylton seconding. Motion passed unanimously 2-0.

RESOLUTION 2025-02 JAIL CERTIFICATE: County Attorney Ted Johnson presented Resolution 2025-02 ratifying Commissioners' signatures on the certificate of substantial completion of the new jail. Scott Ayres made a motion to approve with Loren Hylton seconding. Motion passed unanimously 2-0.

UPDATE ON MAPES STATUS CONFERENCE: County Attorney Ted Johnson presented a letter updating Commissioners on the status conference on March 14, 2025 in Tippecanoe County Superior Court.

JAIL BUILDING CORPORATION: Jail Building Corporation members have not responded to T Johnson's letter. He will send a new letter to all members. Commissioners stated Keith Mears stating he will still serve.

DISTRIBUTION #52: Auditor Myers presented Distribution #52 for BW Construction in the amount of \$188,915.95 for consideration. Scott Ayres made a motion to approve pending funding sources with Loren Hylton seconding. Motion passed unanimously 2-0.

DISTRIBUTION #53: Auditor Myers presented Distribution #53 for Elevatus in the amount of \$17,801.16 for consideration. Scott Ayres made a motion to approve pending funding sources with Loren Hylton seconding. Motion passed unanimously 2-0.

PERSONNEL POLICY: Scott Ayres made a motion to approve the updated Personnel Policy and changing the following with Loren Hylton seconding. Motion passed unanimously 2-0:

- Approving \$68.00 per day for meals (traveling/conferences)
- Approving valet parking for conferences for handicapped employees with permit.
- Terminated employees – Department head must appear before the Commissioners in an open meeting to get approval to hire a terminated employee.
- Scott Ayres made a motion to recommend \$.70 (State/fed level) for mileage for the Council's approval. Loren Hylton seconded the motion. Motion passed unanimously 2-0.

COUNTY HIGHWAY: Hwy Superintendent Hunter Alderman requested approval to start the 4-day work schedule on April 7th. Working 10-hour days with Friday off. Ending Oct2nd. Scott Ayres made a motion to approve with Loren Hylton seconding. Motion passed unanimously. 2-0.

PERMISSION TO ADVERTISE FOR CHIP & SEAL: Hwy Superintendent Hunter Alderman requested permission to advertise for Chip & Seal. Bids will be due on April 7th at 4 pm and opened during a special meeting on Monday, April 14, 2025 at 9 am. Scott Ayres made the motion with Loren Hylton seconding. Motion passed unanimously 2-0.

GRAVEL ROADS: Concerned citizen John Sieber expressed his concerns about the gravel road maintenance plans; and also, the chip and seal roads.

COURTHOUSE USAGE AND GROUNDS APPLICATIONS: Scott Ayres made a motion to approve the following applications with Loren Hylton seconding. Motion passed unanimously 2-0.

- Courthouse Usage and Grounds application by American Legion Post #75 (5-26-25)
- Courthouse Usage and Grounds application by American Legion Post #75 (3-29-25)
- Courthouse Grounds Application by Carroll White CASA 3-31-25 to 4-30-2025

TAX AND FINANCIAL SOFTWARE CONVERSION: Treasurer Melinda Rossetter presented information on the tax and financial software conversion and her concerns about moving forward with a new tax system and financial software system. Scott Ayres made a motion to approve the Treasurer, Assessor and Auditor to start collecting information on this project with Loren Hylton seconding. Motion passed unanimously 2-0.

3/17/25
pg. 111

NEXT COMMISSIONER'S MEETING: The next regular Commissioners' meeting will be Monday, April 7, 2025 at 9 am.

ADJOURNMENT: Scott Ayres made a motion to adjourn with Loren Hylton seconding. Motion passed unanimously 2-0.

Carroll County Board of Commissioners

~~William R Brown~~ absent Loren
William R Brown, President

Loren Hylton
Loren Hylton

Scott Ayres
Scott Ayres

Attest: Beth L. Myers
Beth L Myers, Carroll County Auditor

2/17/25

pg. 11a