

REGULAR SESSION

COMMISSIONERS

February 3, 2025

COMMISSIONERS WILLIAM R BROWN, LOREN HYLTON AND SCOTT AYRES MET IN A REGULAR SESSION ON THE 3RD DAY OF FEBRUARY 3, 2025 AT 9:00 AM TO CONDUCT BUSINESS PURSUANT TO THE LAWS OF CARROLL COUNTY AND THE STATE OF INDIANA. TED JOHNSON, COUNTY ATTORNEY, WAS PRESENT.

Commissioner William R Brown opened the meeting with the Pledge of Allegiance.

MINUTES: Scott Ayres made a motion to approve the following minutes as presented with Loren Hylton seconding. Motion passed unanimously 3-0.

- January 20, 2025 (11 am) Executive session
- January 20, 2025 (3 pm) Executive session
- January 20, 2025 (4 pm) Special session meeting
- January 20, 2025 Regular session
- January 23, 2025 Executive session
- January 23, 2025 Special session

CLAIMS: Loren Hylton made a motion to approve the following claims with as presented Scott Ayres seconding. Motion passed unanimously 3-0.

- Payroll Claim for PPE ending 1-18-2025 in the amount of \$299,525.64
- Early Claims in the amount of \$32,215.73
- CCRD Claims in the amount of \$1,157,870.51
- Miscellaneous Claims in the amount of \$1,336.00
- January 2025 PSAP in the amount of \$48,183.25
- Drain claims in the amount of \$83,611.81
- E-911 claims in the amount of \$538.78
- Misc October Wheel tax in the amount of \$279.07
- Early Claims in the amount of \$1,122.73
- Property tax overpayments in the amount of \$829.96
- County General Claims in the amount of \$227,304.91
- Other Fund claims in the amount of \$353,653.49
- Highway Claims in the amount of \$38,503.22
- January 2025 LIT EDIT in the amount of \$80,305.31
- Surplus taxes in the amount of \$895.70

EXTENSION OFFICE – SHOW ARENA APPLICATION: Caren Crum requested to have updated standard procedures and an updated form. C Crum requested the County attorney to update form. C Crum stated she is to sign off on the form stating dates and times for rental. A check for rental should be provided and a certificate of insurance; none were provided. Scott Ayres made a motion to table until February 17, 2025 with Loren Hylton seconding Motion passed unanimously 3-0.

REQUEST FOR MEDICAL LEAVE: Scott Ayres made a motion to approve the request for 30-day medical leave with possible working from home for a Sheriff's employee with Loren Hylton seconding. Motion passed unanimously 3-0.

Request to close OLD SR 25 dead-ends for training: Loren Hylton made a motion to approve request to close the Old SR 25 dead-ends in Burrows for EVO training for the Sheriff's department on March 14th. Scott Ayres seconded. Motion passed unanimously 3-0. The sheriff's department was reminded to notify landowners.

AREA PLAN: APC Director Mike Martin presented the following:

- A favorable recommendation to rezone property owned by Sullivan Farms (08-11-03-000-002.000-006) from AG Agriculture to I-2 Industrial. Upon approval, Zach Owens will split 6 acres from the parent parcel for future business expansion. Scott Ayres made a motion to approve with Loren Hylton seconding. Motion passed unanimously 3-0.
- M Martin also stated he would like to revisit the MG Holdings rezone on February 17, 2025 to get a general idea on where it stands. Miriam Robeson stated this rezone still needs approved at the APC meeting and City still objects to the rezone.

ORDINANCE 2025-01: Co Attorney Ted Johnson presented Ordinance 2025-01 Amending traffic Ordinance. By consensus, the Commissioners requested Auditor Myers to read by Title Only. Auditor Myers read Ordinance 2025-01 by Title Only. Scott Ayres made a motion

to approve the first reading of Ordinance 2025-01 and 2nd reading of Ordinance 2025-01 to be on February 17, 2025. Loren Hylton seconded. Motion passed unanimously 3-0.

ERIC MAPES LAWSUIT: In August, Eric Mapes filed a suit against the County Treasurer and Carroll County. There was a change of venue granted. Co Attorney Ted Johnson requested Commissioners to allow him to move forward to engage Consultant, Mark Crandley to assist him with this lawsuit and to appear for County and Treasurer. Scott made the motion to allow with Loren Hylton seconding. Motion passed unanimously 3-0.

NEW JOB DESCRIPTION: Auditor Myers presented the new Job Description for Maintenance at the Jail for consideration. Scott Ayres made a motion to approve with Loren Hylton seconding. Motion passed unanimously 3-0. Job Description will now be passed on to the Council on February 20, 2025 at 10 am.

CONTRACT FOR 2024 HMA PAVING VARIOUS ROAD PROJECTS: Auditor Myers stated she had talked with Donnie Shockley about the 2024 HMA phase 2. D Shockley has also talked with Scott Atkisson at the Highway and has finished everything. Commissioners should endorse contract with Central Paving to finish up paperwork by March 7, 2025. (Marcia at INDOT can be contacted for questions. Loren Hylton made a motion to endorse contract with Scott Ayres seconding. Motion passed unanimously 3-0. Donnie Shockley submitted 2025 CCHMA paperwork by February 1, 2025.

2025 CONTRACT FOR CARROLL CO CHAMBER (EDIT): Commissioners signed the 2025 Contract for the Carroll Co Chamber for Edit funding in the amount of \$75,000.00.

COUNTY WEBSITE: Auditor Myers stated the County's website which was installed by Delphi Comm High School several years ago is obsolete and needs upgraded. IT Randy Cleaver has been working with the State and has found a free Standard with in.gov for Carroll County. Information on file with the Auditor. Scott Ayres made a motion to accept the free version with Loren Hylton seconding. Motion passed unanimously 3-0.

DISTRIBUTION #51 BW CONSTRUCTION: Auditor Myers presented Distribution #51 for BW construction in the amount of 379,706.95. Scott Ayres made a motion to approve with Loren Hylton seconding. Motion passed unanimously 3-0.

KIRPC: Scott Ayres made a motion to retain William R Brown to be County Commissioners' representative for KIRPC with Loren Hylton seconding. Motion passed unanimously 3-0.

DATE OF INTERVIEWS FOR HIGHWAY SUPERINTENDENT: Auditor Myers inquired about a date to interview the applicants for highway superintendent. Applications will be received until Friday, February 14, 2025 at 5 pm. Interviews will be on Friday, February 21, 2025 at 1:00 pm.

CARROLL COUNTY INVESTIGATIVE CENTER: Auditor Myers inquired about a bill for the lease of the Carroll Co Investigative Center for Dec 2024 and Jan 2025. A claim was filed from the Prosecutor to pay from the Murder trial funds. Auditor Myers stated since the investigation is over the bill should not be paid by the Murder trial funds. The Sheriff told the Council at budget time he was not putting the lease in his 2025 budget and told the Prosecutor it would be his bill in 2025. Auditor Myers requested guidance on what to do and that she felt she should not have to negotiate this problem. Scott Ayres volunteered to talk with the Prosecutor. Auditor still needs to know where to pay Dec & Jan invoices.

SCAFFOLDING CONTRACT & REVISED ESTIMATE: Custodian Keith Freeman presented a scaffolding contract and a revised estimate for Brand Safway. Co Attorney edited the credit app to conform with Indiana law. Loren Hylton made a motion to endorse credit application as T Johnson instructed with Scott Ayres seconding. Motion passed unanimously 3-0. By consensus, Commissioners will accept the revised estimate of \$25,325.58 to \$24,984.00.

CARROLL CO FIBER UPDATE: The following information was provided:

- All engineering and design have been completed.
- All material has been ordered and delivered to Carroll White Delphi office
- Total Customer count as of 1-16-2025 – 0
- Original Ring miles – total miles 141
- Miles of conduit installed – 100 miles remaining -1
- Miles of Fiber installed – 75 miles remaining 66

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Phase 1 – 85 miles

- 100% construction complete with conduit in the ground
- Sent splice documents for Phase 1/Cabinet1 to Berry IT on 10-24-24
- Splicing has begun and is almost complete.
- Customers are being called now to get drops installed.

Phase 2 – 91 miles

- 100% construction complete with conduit in the ground
- 25% complete fiber in the conduit

Phase 3 – 46 miles

- 45% construct complete with conduit in the ground
- No fiber has been place in conduit

Phase 4 – 114 miles

- Currently waiting on construction print from OCM
- Waiting on approval on Carroll County & Tippecanoe County drains & INDOT permits

Phase 5 – 69 Miles

- 100% conduit has been place in the ground with 100% fiber placed in conduit
- Working on splice documents to begin splicing

Goal

- The goal is to have all construction complete by Summer 2025.
- This would leave splicing, running drops and performing installs.
- The goal is to have all complete by December 31, 2025.
- A map of fiber project was provided.

CONVENTION VISITOR, TOURISM COMMISSION (CVT): Mike Tetrault introduced himself as representing the CVT. He is the Director of the Wabash and Erie Canal Association. He gave a brief report on the Innkeepers' tax and CVT activities. Commissioners requested CVT to present a quarterly report so Commissioners can stay connected. Those on the Commission board are Mike Tetrault President, Jeff Been VP, Julia Leahy, Angie Brown and Beverly Seese.

CARROLL CO ECONOMIC DEVELOPMENT: Jonathan Black of RL Solutions introduced himself as the interim director for EDC and gave a brief presentation on EDC activities.

HIGHWAY:

- William R Brown suspended a highway employee last week for misconduct. Scott Ayres made a motion to ratify the decision with Loren Hylton seconding. Motion passed unanimously 3-0. William R Brown needs to sign paperwork with HR.
- It was reported that Donnie Shockley resigned as Highway Superintendent on Monday, January 27, 2025. Commissioners accepted his resignation.
- William R Brown made a motion to hire the two foremen (Hunter Alderman and Zach Scott) that stepped down from the Field Operations Foreman positions as interim field operations foremen. Scott Ayres seconded the motion. Motion passed unanimously 3-0. The interim field operations foremen were advised to file new job applications for the Field Operations Foreman positions for when the new Superintendent is hired.
- Scott Ayres made a motion to allow County Highway to pick up and scrap non-operating appliances at the Carroll Manor. Loren Hylton seconded. Motion passed unanimously 3-0.

BOARD OF FINANCE: Auditor Myers stated Treasurer Melinda Rossetter rescheduled the Board of Finance meeting to February 17, 2025 at 8:30 am.

NEXT COMMISSIONER'S MEETING: The next regular Commissioners' meeting will be Monday, February 17, 2025 at 9 am.

JOINT SESSION WITH COUNCIL: A Special Joint session will be held on Monday, February 17, 2025 at 1 pm. The agenda will include Old Jail building plans, Coroner building plans, Carroll Manor Sewer System and Ritter Strategic plans for the EMS Building. Co Attorney Ted Johnson discussed building plans with Coroner Kristin Enoch. He stated Coroner will need specs and obtain 3 bids.

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ADJOURNMENT: Scott Ayres made a motion to adjourn with Loren Hylton seconding.
Motion passed unanimously 3-0.

Carroll County Board of Commissioners

William R Brown
William R Brown, President

Loren Hylton
Loren Hylton

Scott Ayres
Scott Ayres

Attest: Beth L Myers
Beth L Myers, Carroll County Auditor

2/3/25

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