

REGULAR SESSION

COMMISSIONERS

December 15, 2025

COMMISSIONERS WILLIAM R BROWN, LOREN HYLTON AND SCOTT AYRES MET IN REGULAR SESSION ON 15th DAY OF DECEMBER, 2025 AT 9:00 AM TO CONDUCT BUSINESS PURSUANT TO THE LAWS OF CARROLL COUNTY AND THE STATE OF INDIANA. TED JOHNSON, COUNTY ATTORNEY, WAS PRESENT.

Commissioner William R Brown opened the meeting with the Pledge of Allegiance.

MINUTES: Scott Ayres made a motion to approve the following minutes with William R Brown seconding. Motion passed unanimously 2-0.

➤ Regular meeting on December 1, 2025

CLAIMS: Loren Hylton made a motion to approve the following claims as presented with Scott Ayres seconding. Motion passed unanimously 3-0.

- Payroll ending 11-22-25 in the amount of \$310,367.65
- CCRD Claims in the amount of \$73.33
- CCRD Claims in the amount of \$1,225.00
- Dec 2025 LIT Freeze Claims in the amount of \$339,049.12
- Dec 2025 LIT EDIT claims in the amount of \$80,305.59
- Dec 2025 Certified shares claims in the amount of \$535,370.00
- Jury Claims in the amount of \$9,613.31
- Settlement claim in the amount of \$37.00
- Dec 2024 Settlement correction claim in the amount of \$2,378.58
- Early claims in the amount of \$20,667.29
- Dec 2025 LIT PSAP in the amount of \$48,183.25
- Trial expenses in the amount of \$51,908.36
- Advance Draw in the amount of \$3,404,924.33
- ADR claims in the amount of \$618.00
- Dept of Child services claims in the amount of \$9,207.00

DEPARTMENT HEADS:

➤ HIGHWAY: Superintendent Hunter Alderman requested permission to hire an employee (who had been fired in the past) with a new job application and new job description. Scott Ayres made a motion to allow hiring with the understanding Commissioners want to sit down with employee and explain expectations. Loren Hylton seconded. Motion passed unanimously 3-0.

➤ CARROLL MANOR: Superintendent Kim Roy updated Commissioners on the new residents that need help with their social security paperwork. All is done and she is waiting for paperwork to set up the bank accounts. Census is 21.

CAMA REASSESSMENT FOTWARE BIDS: Assessor Neda K Duff and Auditor Beth L Myers opened the only bid from X-Soft, Inc. One bid was received in response to the Board's notice to bidders for a new CAMA system. The bid was taken under advisement to permit Assessor Neda Duff and County Attorney to review the bid. After their review and recommendation, Scott Ayres made a motion to approve the bid with Loren Hylton seconding. from X-Soft Inc in the amount of \$237,150.00 payable over three years and \$42,550.00 for annual maintenance. The Board signed the state-prescribed form of contract. N Duff will get other signatures and file with the Auditor. Motion passed unanimously 3-0

EMS HOSPITAL SPONORSHIP: EMS Director Doug Atkisson presented an agreement with Parkview Health to serve as sponsoring hospital/supervising hospital for Carroll Co EMS. Scott Ayres made a motion to approve agreement with Parkview Health with Loren Hylton seconding. Motion passed unanimously 3-0. Co Atty Ted Johnson reviewed the agreement.

D Atkisson stated this sponsorship allows EMS in-service, clinics and cheaper costs on medical needs.

MEDICAL DIRECTOR CONTRACT: EMS Director Doug Atkisson presented a 2026 Medical Director Contract for consideration. Contract is with Keith Mahin, MD for 2026 in the amount of \$17,600.00. Scott Ayres made a motion to approve the contract with Loren Hylton seconding. Motion passed unanimously 3-0. D Atkisson will get other

signatures and return contract to the Auditor's office. Co Atty Ted Johnson reviewed the contract.

EMS ASSISTANT DIRECTOR: EMS Director Doug Atkisson introduced his new Assistant Director, Dave Ashley. He will be starting his employment with Carroll County on January 1, 2026. D Atkisson would like to allow him to drive the EMS Dodge truck. Scott Ayres made a motion to approve with Loren Hylton seconding. Motion passed unanimously 3-0. Auditor Myers will notify Randy Cleaver to set up a new email account for D Ashley.

CONVENTION VISITORS TOURISM (CVT) COMMISSION UPDATE: Mike Tetrault and Madison Kauffman (Chamber) presented an update on the Convention Visitors Tourism (CVT). M Tetrault stated CVT is required to report to the Commissioners in December about plans and happenings from the past year. CVT does not have any staff. Meeting dates for 2026 are every quarter at the Canal. Those appointed by the Commissioners in 2025 are Beverly Seese, Angie Brown and Jeff Been. Scott Ayres made a motion to reappoint them if they are willing to serve again. Loren Hylton seconded the motion. Motion passed unanimously 3-0.

WABASH RIVER HERITAGE CORRIDOR COMMISSION UPDATE: Mike Tetrault presented a Wabash River Heritage Corridor update. M Tetrault thanked Commissioners for allowing himself and Dan McCain (Alternate) to serve on the Commission.

SINGLETREE UPDATE: County Surveyor Bob Gross and Singletree had discussion on December 9, 2025. B Gross presented overheads of Beacon and aerial ~~photos~~ ^{photos} on both sites. B Gross discussed ditch relocation. Co Attorney Ted Johnson presented appraisals from Holsinger and Vogel and survey proposals. T Johnson also presented a letter to the Flora zoning on Singletree site. Scott Ayres made a motion to endorse letter with Loren Hylton seconding. Motion passed unanimously 3-0. Auditor Myers will email to the Town of Flora Area Plan for their meeting tonight. Surveys received were from Parallel Surveying and Vester and Associates. Scott Ayres made a motion to endorse contract with 40th Parallel Surveying with Loren Hylton seconding. Motion passed unanimously 3-0. Amount for full fee to complete all items will be \$8,450.00.

ORDINANCE 2025-06 CARROLL MANOR ADVISORY BOARD: Tabled for Council review.

ORDINANCE 2025-05 RIGHT TO FARM: Loren Hylton made a motion to approve and endorse Ordinance 2025-05 Right to Farm with Scott Ayres seconding. Motion passed unanimously 3-0.

BAKER TILLY ARBITRAGE SERVICES AGREEMENT: Co Atty Ted Johnson presented an Arbitrage service agreement from Baker tilly for consideration. T Johnson stated Counties without an in-house tax expertise hire the arbitrage compliance services of advisors like BakerTilly. The firm will be hired for the duration of the bonds. Scott Ayres made a motion to approve and endorse the arbitrage services agreement with Baker Tilly with Loren Hylton seconding. Motion passed unanimously 3-0.

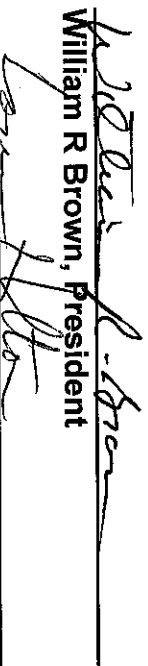
SHERIFF CHANGING POLICY COMPANY: Sheriff Tony Liggett requested permission to sign a software as a service and hosting subscription agreement with Policies 360 (LETAC). Currently using Lexipol which is geared towards bigger city and not sheriffs departments. Sheriff's Association recommends LETAC. Sott Ayres made a motion to approve the agreement with LETAC and for the Sheriff to sign the contract with Loren Hylton seconding. Motion passed unanimously 3-0.

MEMORANDUM OF AGREEMENT (Tippe Co Area Plan Comm, City of Delphi, Town of Flora, and Town of Camden): Commissioners signed the Memorandum of Agreement for the MPO which was approved earlier this year.

DATE FOR YEAR END CLAIMS: Auditor Myers requested a date to approve year-end claims and other year end business. She requested not to have it on the last day of the year. Scott Ayres made a motion to have meeting on Tuesday, December 30, 2025 at 9 am. (Approval of Claims, election of officers and meeting dates). Loren Hylton seconded. Motion passed unanimously 3-0.

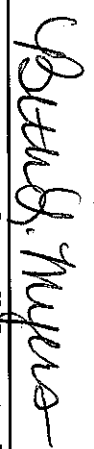
ADJOURNMENT: Scott Ayres made a motion to adjourn with Loren Hylton seconding.
Motion passed unanimously 3-0.

Carroll County Board of Commissioners


William R Brown, President


Loren Hylton, Vice President


Scott Ayres

Attest: 
Beth L Myers, Carroll County Auditor